



BALDWIN COUNTY COMMISSION

PLANNING AND ZONING DEPARTMENT

Main Office

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Foley Office

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Variance Application Submittal Checklist

- _____ Baldwin County Variance Application - <https://baldwincountyal.gov/citizenserve-portal/>
- _____ Application Fee (*see current fee schedule*)
- _____ Agent Authorization Form (*if person other than property owner is applying*)
- _____ Plot Plan or Survey – indicating any existing structures (*with dimensions*), proposed structure (*with dimensions*), and setbacks from property lines.
- _____ State and Federal Permits: Written evidence of applications for all required permits (*if applicable*) showing compliance with regulations of The Corps of Engineers, Alabama Department of Environmental Management, Alabama Coastal Area Management Program and Baldwin County Health Department.
- _____ Approval from active neighborhood associations, boards or committees, if applicable or statement from property owner stating there isn't an active association, board or committee.
- _____ Any other information deemed necessary to complete review