



## Appendix F

### Pollution Prevention / Good Housekeeping

### **Baldwin County QCI Certifications**

- Allen, James	T5069
- Harville, Adam	T4152
- Holston, Michael	T4153
- Howell, Rodney	T4154
- Matthews, Jason	T4155
- Skipper, Hunter	T4156
- Warren, Charles	T4157
- White, Robert	T4158
- Younce, Joshua	T4159
- Thompson, Robert	T3268
- Gentry, Robert	T3264
- McWaters, Gabriel	T3265
- Meyer, William G.	T5070
- Propst, Douglas	T3266
- Nunnally, Joey	T4404
- King, Orie	T4581
- Lundy, Frank	31300
- Sharp, Mike	29814
- Mackey, Walter	40126
- Campbell, Michael	T3650
- Carroll, Kevin L.	T3001
- Howell, Jeremy	T1348
- Johnson, Burt A.	T4008
- Lundy, John Allen	T0924
- Peterson, Seth	T3754
- Peterson, Pete	T0797
- Ramer, Vincent	T0771
- Scott, Eric	T5466
- Sedlack, John	T0434
- Thweatt, Dustin	T4009

## QCI Class

Name	location	Date
<b>100</b>		
Kevin Carroll	Mobile	July 10th
Michael Sharp	Mobile	July 10th
Rex Philippi	Mobile	July 10th
Henry Harville	Mobile	July 10th
Dylan Carlisle	Mobile	July 10th
Joey Kelmer	Mobile	July 10th
Rusty White	Mobile	July 10th
Bobby Gentry	Mobile	July 10th
<b>200</b>		
Paul Penry	Mobile	July 10th
Wayne Byrd	Mobile	July 10th
James Allen	Mobile	July 10th
<b>300</b>		
Johnny Jackson	Mobile	July 10th
Adam Harville	Mobile	July 10th
Doug Acker	Mobile	July 10th
Charley Wekley	Mobile	July 10th
<b>Permits</b>		
Mike Campbell	Mobile	July 10th
Vince Ramer	Mobile	July 10th
John Lundy	Mobile	July 10th
<b>Traffic Operations</b>		
Pete Peterson	Mobile	July 10th
<b>Construction</b>		
Jason Matthews	Mobile	July 10th
Jeremy Howell	Mobile	July 10th
Matthew Ulrich	Mobile	July 10th
Dustin Thweatt	Mobile	July 10th
Eric Scott	Mobile	July 10th
Orie King	Mobile	July 10th

## RECYCLES

2018

### Magnolia & TRS

COMPOST (01)
MOBILE FOREST CHIPS(02)
METAL (03)
BATTERIES (04)
SHINGLES (05)
PLASTICS (06)
STEEL (07)
OIL (09)
SEPTAGE (S1)
ELECTRONIC (OE1)
CARDBOARD (OCC)
ALUM (OE12)

1ST QTR 2018	2ND QTR 2018	3RD QTR 2018	4TH QTR 2018	2018 TOTAL
123.66	312.75			436.41
0.00	0.00			0.00
262.47	127.87			390.34
0.00	0.00			0.00
0.00	0.00			0.00
20.81	26.20			47.01
0.00	0.00			0.00
1.46	1.04			2.50
1124.74	1626.14			2750.88
0.00	2.74			2.74
0.00	112.22			112.22
3.02	1.32			4.34

**TOTAL** 3746.44

### MacBride

METAL
SHINGLES

122.52	0.00			122.52
0.00	0.00			0.00
				0.00

**TOTAL** 3868.96

HAZARDOUS WASTE (H1)  
AMNESTY DAY

13,656 Tires 2775 Gallons  
985.03 Tons

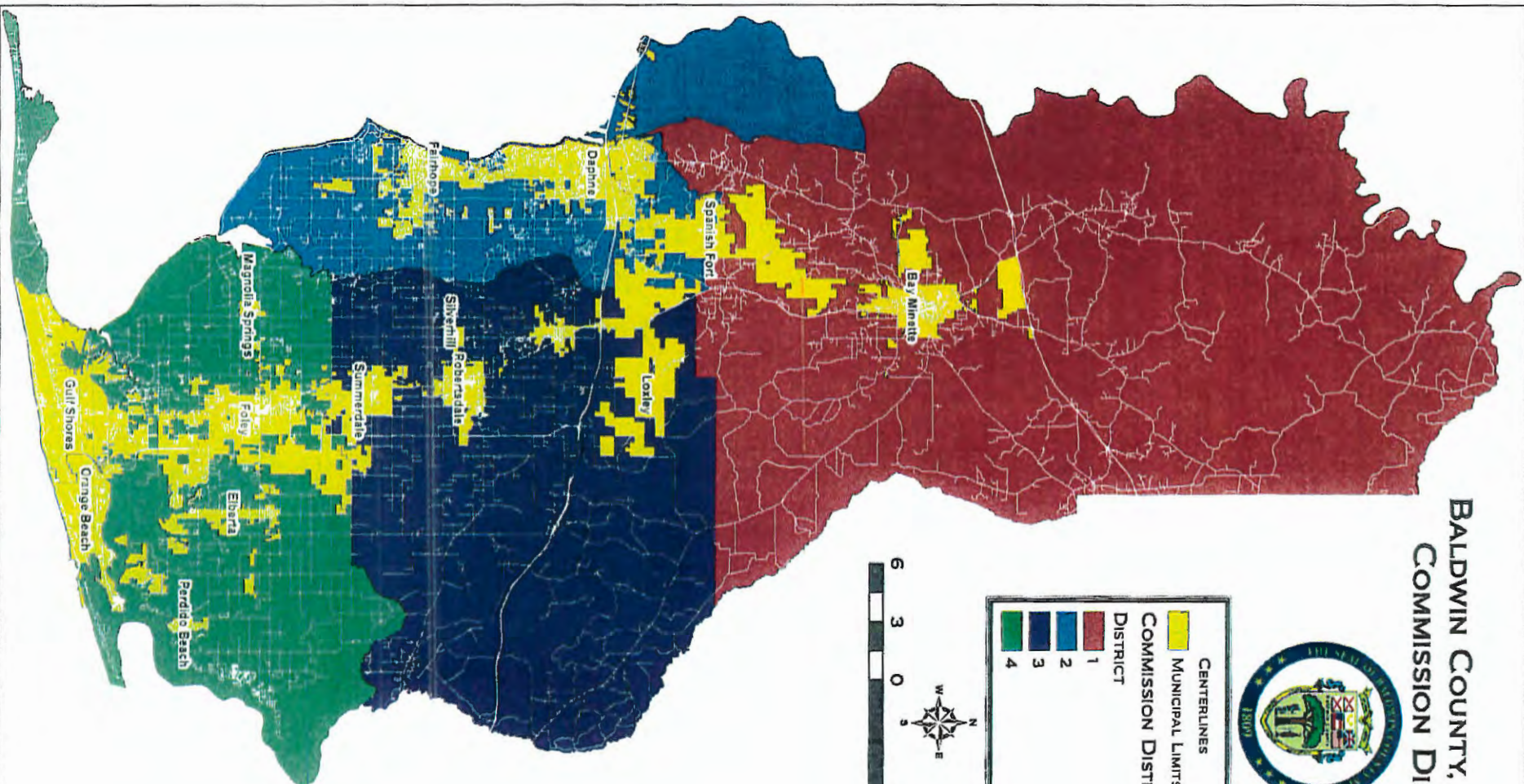


Report: **Scale Transactions By Material Summary**  
Dates: For the period: 10/1/2017 to 5/24/2018  
Codes: H1

Material	Tons	Revenue	Ticket Count
<b>MAGNOLIA</b>			
Landfill Site: H			
H1	1.26	\$5,028.00	337
	1.26	\$5,028.00	337
<b>TRANSFER</b>			
Landfill Site: H			
H1	0.13	\$522.00	57
	0.13	\$522.00	57
Grand Totals	<u>1.39</u>	<u>\$5,550.00</u>	<u>394</u>

8775 gallons

# BALDWIN COUNTY, ALABAMA COMMISSION DISTRICTS



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Baldwin County Solid Waste Department  
15140 County Road 49  
Summerdale, AL 36580

P 251-972-6878  
F 251 580-2582

Report: **6 - Production Analysis Totals By Client By Period**  
Period: 10/1/2017 to 4/30/2018  
Facility: All  
Materials: SS - SINGLE STREAM

Customer	Description	Tons	Qty	Net Amount	Tickets
705943	ADMIN RECY	10.29	0	\$0.00	21
705944	BAY MINETTE MIDDLE SCHOOL	1.12	0	\$0.00	2
705945	TRANSFER STATION	1.01	0	\$0.00	2
705946	CAMP BECKWITH	0.20	0	\$0.00	2
705947	ANNEX BLDG. RECY	19.94	0	\$0.00	29
705948	DELTA ELEMENTARY SCHOOL	1.14	0	\$0.00	2
705949	ELBERTA VOL FIRE DEPT RECY	20.24	0	\$0.00	41
705950	ELSANOR VOLUNTEER FIRE DEPT.	4.50	0	\$0.00	9
705951	FIVE RIVERS DELTA CENTER RECY	4.38	0	\$0.00	4
705952	FAIRHOPE COURTHOUSE RECY	43.22	0	\$0.00	73
705953	FOLEY COURTHOUSE RECY	20.98	0	\$0.00	32
705954	JOSEPHINE VOLUNTEER FIRE DEPT.	4.41	0	\$0.00	11
705955	FORT MORGAN FIRE STATION #2	9.51	0	\$0.00	12
705957	LOXLEY RECY	47.19	0	\$0.00	58
705958	MAGNOLIA LANDFILL REC	3.20	0	\$0.00	8
705959	ORANGE BEACH COMMUNITY CENTER	12.58	0	\$0.00	20
705960	MAGNOLIA SPRINGS RECY	20.11	0	\$0.00	43
705961	PERDIDO BEACH VOLUNTEER FIRE D	9.92	0	\$0.00	21
705962	ORANGE BEACH PUBLIC WORKS RECY	12.81	0	\$0.00	29
705963	ROBERTSDALE HIGH SCHOOL RECY	3.01	0	\$0.00	9
705964	PERDIDO VOLUNTEER FIRE DEPT.	0.34	0	\$0.00	1
705965	SPANISH FORT KIDS PARK RECY	33.19	0	\$0.00	60
705966	SILVERHILL LIT HALL RECY	15.82	0	\$0.00	26
705967	STAPLETON ELEM SCHOOL RECY	0.96	0	\$0.00	4
705968	STOCKTON POST OFFICE RECY	1.45	0	\$0.00	2
705969	SUMMERDALE FIRE DEPT RECY	6.24	0	\$0.00	19
705970	WEEKS BAY STATE PARK RECY	18.29	0	\$0.00	29
705990	MAGNOLIA SPRINGS SCHOOL RECY	4.29	0	\$0.00	13
706012	SWIFT SCHOOL RECYCLE	1.60	0	\$0.00	4
706046	BICENTENNIAL PARK	0.63	0	\$0.00	1
706047	MULLET POINT PARK RECY	8.02	0	\$0.00	25
<b>Grand Totals For Period</b>		<b>340.59</b>	<b>0</b>	<b>\$0.00</b>	<b>612</b>

B.C.S.W. LITTER PATROL  
DISTRICT 1  
SPECIAL PROJECTS / TIME OFF

MONTH/ YEAR	DAYS OFF	PD HOL	GARBAGE RUN FARKS	VOTING	MOVING	WEIGHT	DAYS WORKED	MILES
Oct 17	2	0	4	0	0	3900	12	24.2
Nov 17	3	1	4	0	0	5450	9	17.3
Dec 17	5	2	3	4	5	4060	-3	0
Jan 18	7	2	4	0	0	5260	6	28.8
Feb 18	1	2	4	0	1	7400	8	29.2
Mar 18	1	1	4	0	0	11830	12	26
Apr 18	1	0	4	0	0	6940	11	32.7
May 18							19	
June 18							17	
July 18							17	
Aug 18							19	
Sept 18							17	
TOTALS	20	8	27	4	6	44840	144	158.2

# 8249

District 1			INMATE SUP Patrick C.				
			Assignment		Miles	Weight	
Monday	Oct. 2	(0)*NO INMATES - ALL OF THE NORTH END PARKS DEPT. GARBAGE RUN.			0	480	
Tuesday	Oct. 3	(0)*AWARD CEREMONY / *S.P.-REVENUE-B'MINETTE MOVE FURN; NORTH CART			0	0	
Wednesday	Oct. 4	(0)*NORTH END CART DELIVERY.			0	0	
Thursday	Oct. 5	(0)*INMATE TRAINING CLASS / LCWC-RULES AND REGULATIONS TRAINING CLA			0	0	
Friday	Oct. 6	(0)*OFF / 4-10's.			0.00	0	
TOTAL					0	480	
			Assignment		Miles	Weight	
Monday	Oct. 9	(0)*ALL OF THE NORTH END PARKS DEPT. GARBAGE RUN.			0	0	
Tuesday	Oct. 10	(0)*NORTH END CART DELIVERY.			0	360	
Wednesday	Oct. 11	(0)*NORTH END CART DELIVERY.			0	0	
Thursday	Oct. 12	(0)*NORTH END CART DELIVERY.			0	0	
Friday	Oct. 13	(0)*OFF / 4-10's.			0.00	0	
TOTAL					0	360	
			Assignment		Miles	Weight	
Monday	Oct. 16	(0)*OFF / "SICK LEAVE".			0	0	
Tuesday	Oct. 17	(3)START:C.R.138-(225 to B'minette City Limits).			2.5	0	
Wednesday	Oct. 18	(4)CONT.-C.R.138-(225 to B'minette City Limits).			4	440	
Thursday	Oct. 19	(3)FINISH:Nicholsville Rd; ST.-Pine Grove Ext; and then ST.-C.R.57-(59 to Curve).			1.7	460	
Friday	Oct. 20	(0)*OFF / 4-10's.			0.00	0	
TOTAL					8.2	900	
			Assignment		Miles	Weight	
Monday	Oct. 23	(2)*G/R - ALL OF THE NORTH END PARKS DEPT. GARBAGE RUN.			0	660	
Tuesday	Oct. 24	(0)*OFF / "SICK LEAVE".			0	0	
Wednesday	Oct. 25	(2)*B.B.E.-START:(I-10/68 to 90/104).			5.9	0	
Thursday	Oct. 26	(0)*LCWC / MEETING REFRESHER COURSE; *B.B.E.-CONT.-(104 TO 32).			3.1	200	
Friday	Oct. 27	(0)*OFF / 4-10's.			0.00	0	
TOTAL					9	860	
			Assignment		Miles	Weight	
Monday	Oct. 30	(2)*G/R-ALL OF THE NORTH END PARKS DEPT. GARBAGE RUN. START:C.R.7.			1.2	780	
Tuesday	Oct. 31	(0)FINISH:C.R.7/Cliff's Lndg. Rd; then ST.-C.R.40-(225 to 39). *(M.B.) TO HELP.			1.7	0	
Wednesday	Nov. 1	(0)START:C.R.57-(59 to curve).			1.1	0	
Thursday	Nov. 2	(2)START:Pine Grove Ext; then Old Daphne Hwy.					
Friday	Nov. 3	(0)*OFF / 4-10's.			0.00		
TOTAL					4	780	
			Assignment		Miles	Weight	



Monday	6-Nov (2)*G/R: ALL OF THE NORTH END PARKS DEPT. GARBAGE RUN.	0	300
Tuesday	7-Nov (2)START:C.R.21/Stockton-(59 to 59).	1.5	0
Wednesday	8-Nov (0)*OFF / "SICK LEAVE".	0	0
Thursday	9-Nov (3)FINISH:C.R.21/Stockton-(59 to 59); then ST.-St. Luke Church Road-(59 to end).	1	450
Friday	10-Nov (0)*OFF / "VETERAN'S DAY".	0.00	0
TOTAL		2.5	750
<u>Assignment</u>		<u>Miles</u>	<u>Weight</u>
Monday	13-Nov (1)*G/R: ALL OF THE NORTH END PARKS DEPT. GARBAGE RUN. ST.-	0	700
Tuesday	14-Nov (2)START:Bromley Road-(Faulkner Drive to 225).	2	0
Wednesday	15-Nov (2)CONT.: Bromley Road; then St.-	1.5	0
Thursday	16-Nov (2)FINISH:Bromley Road-(31 to 225).	1.8	320
Friday	17-Nov (0)*OFF / 4-10's.	0.00	0
TOTAL		5.3	1020
<u>Assignment</u>		<u>Miles</u>	<u>Weight</u>
Monday	20-Nov (4)*G/R: ALL OF THE NORTH END PARKS DEPT. GARBAGE RUN.	0	1,100
Tuesday	21-Nov *OFF / "ANNUAL LEAVE".	0	0
Wednesday	22-Nov *OFF / "ANNUAL LEAVE".	0	0
Thursday	23-Nov *OFF / "THANKSGIVING".	0	0
Friday	24-Nov *OFF / "THANKSGIVING HOLIDAY".	0.00	0
TOTAL		0	1100
<u>Assignment</u>		<u>Miles</u>	<u>Weight</u>
Monday	27-Nov (2)*G/R - ALL OF THE NORTH END PARKS DEPT. GARBAGE RUN.	0	1,060
Tuesday	28-Nov (3)START:Byrne's Lake Rd; then ST.-C.R.47-(I-65 to 94).	3.5	560
Wednesday	29-Nov (2)FINISH:C.R.47-(I-65 to 94/96); then ST.-Fort Mims Rd. / C.R.80 and Union Town Roa	3	340
Thursday	30-Nov (3)START:		
Friday	1-Dec (0)*OFF / 4-10's.	0.00	0
TOTAL		6.5	1960
<u>Assignment</u>		<u>Miles</u>	<u>Weight</u>
Monday	4-Dec (0)*OFF / "ANNUAL LEAVE".	0	0
Tuesday	5-Dec (0)*OFF / "ANNUAL LEAVE".	0	0
Wednesday	6-Dec (0)*OFF / "ANNUAL LEAVE".	0	0
Thursday	7-Dec (0)*OFF / "ANNUAL LEAVE".	0	0
Friday	8-Dec (0)*OFF / 4-10's.	0.00	0
TOTAL		0	0
<u>Assignment</u>		<u>Miles</u>	<u>Weight</u>
Monday	11-Dec (2)*ALL OF THE NORTH END PARKS DEPT. GARBAGE RUN.	0	160
Tuesday	12-Dec (0)*OFF / "SICK LEAVE FAMILY".	0	0
Wednesday	13-Dec (0)*S.P. / VOTING MACHINES - PICK THEM UP.	0	0
Thursday	14-Dec (0)*S.P. / VOTING MACHINES - PICK THEM UP.	0	0
Friday	15-Dec (0)*OFF / 4-10's.	0.00	0
TOTAL		0	160
<u>Assignment</u>		<u>Miles</u>	<u>Weight</u>
Monday	18-Dec (3)*S.P./PROBATE BAYMINETTE-SHREDDING 755 BOXES OF DOCUMENTS.	0	2,580
Tuesday	19-Dec (3)*S.P./MOVING FURNITURE FOR THE D.A.'s IN BAYMINETTE/CHILD SUPPORT.	0	0
Wednesday	20-Dec (3)*S.P./MOVING FURNITURE FOR THE D.A.'s IN BAYMINETTE/CHILD SUPPORT.	0	0
Thursday	21-Dec (3)*S.P./FINISH MOVING FURN; THEN TAKE 30 BOXES TO ARCHIVES FOR ADMIN	0	0
Friday	22-Dec (0)*OFF / 4-10's.	0.00	0
TOTAL		0	2580
<u>Assignment</u>		<u>Miles</u>	<u>Weight</u>
Monday	25-Dec (0)*OFF / "CHRISTMAS DAY HOLIDAY".	0	0
Tuesday	26-Dec (0)*OFF / "CHRISTMAS HOLIDAY".	0	0
Wednesday	27-Dec (2)*ALL OF THE NORTH END PARKS DEPT. GARBAGE RUN.	0	460
Thursday	28-Dec (2)*S.P./TRANSPORT 200 DOCUMENT BOXES TO ANOTHER STORAGE BLDG.	0	560
Friday	29-Dec (2)FINISH:PARKS GARBAGE RUN; then CK.-William's Rd. / ILLEGAL DUMP.	0.00	300
TOTAL		0	1320
<u>Assignment</u>		<u>Miles</u>	<u>Weight</u>
Monday	1-Jan (0)*OFF / "NEW YEAR'S HOLIDAY".	0	0
Tuesday	2-Jan (0)*G/R:ALL OF THE NORTH END.	0	260
Wednesday	3-Jan (0)*OFF / "ANNUAL LEAVE".	0	0
Thursday	4-Jan (0)*OFF / "ANNUAL LEAVE".	0	0
Friday	5-Jan (0)*OFF / "ANNUAL LEAVE".	0.00	0
TOTAL		0	260
<u>Assignment</u>		<u>Miles</u>	<u>Weight</u>
Monday	8-Jan (2)*G/R-ALL OF THE NORTH END.	0	220
Tuesday	9-Jan (4)*CALL IN RD.-C.R.47-(I-65 TO 94).	2.5	600
Wednesday	10-Jan (2)CONT.-C.R.47-(Jack Springs Rd. to I-65).	2	0
Thursday	11-Jan (4)CONT./FINISH:C.R.47-(94 to I-65)	3.5	460
Friday	12-Jan (0)*OFF / 4-10's.	0.00	0
TOTAL		8	1280
<u>Assignment</u>		<u>Miles</u>	<u>Weight</u>
Monday	15-Jan (0)*OFF / "HOLIDAY".	0	0
Tuesday	16-Jan (0)*OFF / "SICK LEAVE".	0	0
Wednesday	17-Jan (0)*OFF / "SICK LEAVE".	0	0
Thursday	18-Jan (0)*OFF / "SICK LEAVE".	0	0

Friday	19-Jan (0)*OFF / "SICK LEAVE".	0.00	0
<b>TOTAL</b>		<b>0</b>	<b>0</b>
<b>Assignment</b>			
Monday	22-Jan (4)*G/R: ALL OF THE NORTH PARKS DEPT. GARBAGE RUN.	0	220
Tuesday	23-Jan (4)START:C.R.112-(31 to 61/Phillipsville Rd.).	4	300
Wednesday	24-Jan (3)FINISH: Nicholsville Road. ST.-Pinegrove Ext; and then ST.-C.R.57-(59 to curve).	3.3	500
Thursday	25-Jan (4)START:C.R.57-(Brady Rd. to 59).	4	440
Friday	26-Jan (0)*OFF / "4-10's."	0.00	0
<b>TOTAL</b>		<b>11.3</b>	<b>1460</b>
<b>Assignment</b>			
Monday	29-Jan (4)*G/R: ALL OF THE NORTH END PARKS DEPT. GARBAGE RUN; CONT.-C.R.57.	0	200
Tuesday	30-Jan (4)FINISH:C.R.57-(Brady Rd. to 59); ST.-Brady Ext.	4.5	500
Wednesday	31-Jan (3)START:C.R.138-(B'minette C.L. to 225).	2	580
Thursday	1-Feb (4)FINISH:C.R.138-(B'minette C.L. to 225).		
Friday	2-Feb (0)*OFF / 4-10's.	0.00	0
<b>TOTAL</b>		<b>6.5</b>	<b>1280</b>
<b>Assignment</b>			
Monday	5-Feb (4)*G/R: ALL OF THE NORTH END PARKS DEPT. GARBAGE RUN; CONT.-C.R.40.	0	1,200
Tuesday	6-Feb (0)*OFF / "ANNUAL LEAVE".	0	0
Wednesday	7-Feb (4)CONT.-C.R.40-(138 to 39 / 225).	2.2	340
Thursday	8-Feb (3)FINISH:C.R.40-(39 to 225).	4.2	640
Friday	9-Feb (0)*OFF / "4-10's."	0.00	0
<b>TOTAL</b>		<b>6.4</b>	<b>2180</b>
<b>Assignment</b>			
Monday	12-Feb (4)*G/R: ALL OF THE NORTH PARKS DEPT. GARBAGE RUN.	0	0
Tuesday	13-Feb (0)*MARDIS GRAS HOLIDAY.	0	0
Wednesday	14-Feb (3)START:Cannan Road and Vaughn Circle.	1.8	340
Thursday	15-Feb (3)*S.P.A.RCHIVES - DELIVER A DIORAMA TO C.A.1; then START:	0	0
Friday	16-Feb (4)CONT.-Cannan Rd; Vaughn Circle and C.R.21-(59 to 59).	2.50	700
<b>TOTAL</b>		<b>4.3</b>	<b>1040</b>
<b>Assignment</b>			
Monday	19-Feb (3)*G/R: ALL OF THE NORTH END PARKS DEPT. GARBAGE RUN.	0	380
Tuesday	20-Feb (3)CONT.-C.R.21, Vaughn Road; and Cannan Circle.	2.5	420
Wednesday	21-Feb (3)CONT.-C.R.21, and Cannan Circle.	3.5	440
Thursday	22-Feb (3)START:	2	860
Friday	23-Feb (0)*OFF / "4-10's."	0.00	0
<b>TOTAL</b>		<b>8</b>	<b>2100</b>
<b>Assignment</b>			
Monday	26-Feb (4)*G/R: ALL OF THE NORTH END PARKS DEPT. GARBAGE RUN.	0	440
Tuesday	27-Feb (4)START:"B.B.E.-(64 to 80 / 104); also ST.-"B.B.E.-(F.B.E. to 32).	4.4	820
Wednesday	28-Feb (4)FINISH:"B.B.E.-(32 to 38).	3.1	340
Thursday	1-Mar (3)FINISH:SL Luke Church Rd; then ST.-Union Town Rd; and C.R.80.	3	480
Friday	2-Mar (0)*OFF / "4-10's."	0.00	0
<b>TOTAL</b>		<b>10.5</b>	<b>2080</b>
<b>Assignment</b>			
Monday	5-Mar (4)*G/R: ALL OF THE NORTH END PARKS DEPT. GARBAGE RUN. ST.-	0	760
Tuesday	6-Mar (4)MORNING RAIN - SNATCH AND GRAB. FINISH:Uniontown Road.	0.5	1,580
Wednesday	7-Mar (3)FINISH:Uniontown Road; then ST.-C.R.80 / Fort Mims Rd.	3.5	580
Thursday	8-Mar (4)START:Tall Pine Road, and End of Nicholsville Road.	2.8	1,220
Friday	9-Mar (0)*OFF / "4-10's."	0.00	0
<b>TOTAL</b>		<b>6.8</b>	<b>4140</b>
<b>Assignment</b>			
Monday	11-Mar (4)*G/R: ALL OF THE NORTH END PARKS DEPT. GARBAGE RUN.	0	420
Tuesday	12-Mar (4)START:C.R.112-(MM4 TO MM10).	3.5	680
Wednesday	13-Mar (4)FINISH:C.R.112-(MM7 to MM10); Then START: Nicolsville Road.	3.6	1,030
Thursday	14-Mar (4)*LCWC / TRAINING CLASS - 9AM. FINISH:C.R.112-(MM25 to MM30).	1.6	0
Friday	15-Mar "OFF / "4-10's."	0.00	0
<b>TOTAL</b>		<b>8.7</b>	<b>2130</b>
<b>Assignment</b>			
Monday	19-Mar (3)*G/R: ALL OF THE NORTH END PARKS DEPT. GARBAGE RUN.	0	1,140
Tuesday	20-Mar (4)S.P./CLEAN DUMP SITE UP-PINEGROVE RD. Also END of C.R.86. ST.-Brady Roa	2	2,260
Wednesday	21-Mar (4)FINISH:Brady Road-(57 to end); then ST.-	4	480
Thursday	22-Mar (0)*OFF / "SICK LEAVE".	0	0
Friday	23-Mar (0)*OFF / "4-10's."	0.00	0
<b>TOTAL</b>		<b>6</b>	<b>3880</b>
<b>Assignment</b>			
Monday	26-Mar (3)*G/R: ALL OF THE NORTH END PARKS DEPT. GARBAGE RUN.	0	1,040
Tuesday	27-Mar (3)CONT.-Phillipsville Road / C.R.61-(31 to 112).	0	0
Wednesday	28-Mar (3)CONT.-Phillipsville Road / C.R.61-(31 to 112).	2.5	0
Thursday	29-Mar (4)FINISH:C.R.61 / Phillipsville Rd.-(31 to 112).	2	640
Friday	30-Mar (0)*OFF / "4-10's."	0.00	0
<b>TOTAL</b>		<b>4.5</b>	<b>1680</b>
<b>Assignment</b>			
Monday	2-Apr (3)*G/R: ALL OF THE NORTH END PARKS DEPT. GARBAGE RUN. ST.-	0	640

Tuesday	3-Apr (3)CONT.-C.R.61/Phillipsville Road-(31 to 112); then ST.-C.R.61/Perdido-(31 to 47).	4	320
Wednesday	4-Apr (3)CONT.-C.R.47-(R/R tracks to I-65); then ST.-Jacksprings Road.	2	740
Thursday	5-Apr (4)CONT.-C.R.47-(Perdido R/R tracks to I-65); ST.-C.R.61-(Perdido R/R tracks to I-65)	3	540
Friday	6-Apr (0)*OFF / "4-10's."	0.00	0
TOTAL		9	2240
<u>Assignment</u>			
Monday	9-Apr (4)*G/R: ALL OF THE NORTH END PARKS DEPT. GARBAGE RUN. ST.-	Miles	Weight
Tuesday	10-Apr (4)CONT.-C.R.47-(I-65 to Jack Springs Rd.).	0	740
Wednesday	11-Apr (3)CONT.-C.R.61-(Perdido R/R tracks to I-65.); "S.P.-WANDA G./MOVE TWO TABLES	3	0
Thursday	12-Apr (3)FINISH:C.R.61-(I-65 to the Wilderness Camp).	2.5	340
Friday	13-Apr *OFF / "4-10's."	2.2	1,020
TOTAL		0.00	0
		7.7	2100
<u>Assignment</u>			
Monday	16-Apr (4)*G/R: ALL OF THE NORTH END PARKS DEPT. G/R; ST.-	Miles	Weight
Tuesday	17-Apr (4)START:Jack Springs Rd.-(47 to 47).	0	880
Wednesday	18-Apr (3)CONT.-C.R.47-(94 to Jack Springs Rd./47).	4	0
Thursday	19-Apr (0)*OFF / "SICK LEAVE".	3	540
Friday	20-Apr (0)*OFF / "4-10's."	0	0
TOTAL		0.00	0
		7	1420
<u>Assignment</u>			
Monday	23-Apr (3)*G/R: ALL OF THE NORTH END PARKS DEPT. G/R; ST.-	Miles	Weight
Tuesday	24-Apr (3)CONT.-C.R.47-(I-65 to Jack Springs Rd. /96).	0	720
Wednesday	25-Apr (3)START:C.R.94 and 96-(47 to 59).	3	0
Thursday	26-Apr		
Friday	27-Apr (0)*OFF / "4-10's."	0.00	0
TOTAL		3	720
<u>Assignment</u>			
Monday	30-Apr (4)*G/R: ALL OF THE NORTH END PARKS DEPT. G/R; ST.-	Miles	Weight
Tuesday	1-May (0)*OFF / "ANNUAL LEAVE".	0	660
Wednesday	2-May (3)CONT.-C.R.94 and C.R.96-(59 to 47).	0	0
Thursday	3-May (3)START:Nicholsville Road.	3	340
Friday	4-May (0)*OFF / "4-10's."	2	220
TOTAL		0.00	0
		5	1220



B.C.S.W. LITTER PATROL  
DISTRICT 2  
SPECIAL PROJECTS / TIME OFF

MONTH/ YEAR	DAYS OFF	PD HDL	GARBAGE RUN PAGES	VOTING	MOVING	WEIGHT	DAYS WORKED	MILES
Oct 17	2	0	4	0	1	5180	11	21
Nov 17	3	1	1	0	1	3640	9	17
Dec 17	1	2	4	4	1	3560	4	12.5
Jan 18	3	2	1	0	1	6960	9	19.6
Feb 18	7	2	3	0	0	4280	4	18.3
Mar 18	2	1	1	0	0	7980	12	30.8
Apr 18	2	0	1	0	0	7460	11	39.1
May 18							19	
June 18							17	
July 18							17	
Aug 18							19	
Sept 18							17	
TOTALS	20	8	24	4	4	39060	149	158.3

District 2  
INMATE SUF Troy C.

		Assignment	Miles	Weight
Monday	Oct. 2	(0)*CK-SEMINOLE, FT. MORGAN PIER, MORGANTOWN; AND HELP WITH S.W. END.	0	500
Tuesday	Oct. 3	(0)*S.P.-MOVE FURNITURE/REVENUE-BMINETTE; NORTH END CART DELIVERY.	0	0
Wednesday	Oct. 4	(0)*NORTH END CART DELIVERY.	0	0
Thursday	Oct. 5	(0)*INMATE TRAINING CLASS / LCWC-RULES AND REGULATIONS TRAINING CLASS.	0	0
Friday	Oct. 6	(0)*OFF / 4-10's.	0.00	0
TOTAL			0	500
		Assignment	Miles	Weight
Monday	Oct. 9	(0)*OFF / "SICK LEAVE".	0	0
Tuesday	Oct. 10	(0)*NORTH END CART DELIVERY.	0	0
Wednesday	Oct. 11	(0)*NORTH END CART DELIVERY.	0	0
Thursday	Oct. 12	(0)*NORTH END CART DELIVERY.	0	0
Friday	Oct. 13	(0)*OFF / 4-10's.	0.00	0
TOTAL			0	0
		Assignment	Miles	Weight
Monday	Oct. 16	(4)*ALL OF THE SOUTH WEST END PLUS SEMINOLE BOAT LAUNCH.	0	1,440
Tuesday	Oct. 17	(3)*S.P.-MOVE FURNITURE-BMINETTE STORAGE TO THE ANIMAL SHELTER.	0.3	0
Wednesday	Oct. 18	(0)*OFF / "JURY DUTY".	0	0
Thursday	Oct. 19	(3)FINISH:C.R.49-(24 to 28); then ST.-C.R.55-(32 to Silverhill C.L.).	1.9	480
Friday	Oct. 20	(0)*OFF / 4-10's.	0.00	0
TOTAL			2.2	1920
		Assignment	Miles	Weight
Monday	Oct. 23	(2)*G/R - ALL OF THE SOUTH WEST END PARKS DEPT. GARBAGE RUN, SEMINOLE.	0	740
Tuesday	Oct. 24	(3)FINISH:C.R.49-(28 to the Animal Shelter); ST.-C.R.55-(Silverhill C.L. to 34).	3.1	460
Wednesday	Oct. 25	(0)*OFF / "SICK LEAVE".	0	0
Thursday	Oct. 26	(0)*LCWC / MEETING REFRESHER COURSE; 'B.B.E.-CONT.-(104 TO 32).	3.1	0
Friday	Oct. 27	(0)*OFF / 4-10's.	0.00	0
TOTAL			6.2	1200
		Assignment	Miles	Weight
Monday	Oct. 30	(2)*G/R-ALL OF SOUTH WEST END PARKS DEPT. G/R; CONT.-B.B.E.-(38 to F.B.E.).	2	1,000
Tuesday	Oct. 31	(2)FINISH:B.B.E.-(32 to 36); then FINISH:C.R.55-(32 to 34).	3.6	0
Wednesday	Nov. 1	(2)START:C.R.32-(Scenic 98 to 3/98/181).	4	260
Thursday	Nov. 2	(2)CONT.-C.R.32-(181 to 9).		
Friday	Nov. 3	(0)*OFF / 4-10's.	0.00	
TOTAL			9.6	1260
		Assignment	Miles	Weight
Monday	6-Nov	(2)*G/R: SOUTH WEST END PARKS DEPT. GARBAGE RUN.	0	380
Tuesday	7-Nov	(0)*OFF / "SICK LEAVE".	0	0
Wednesday	8-Nov	(3)CONT.-C.R.32-(181 to 9).	1.8	0
Thursday	9-Nov	(2)FINISH:C.R.32-(55 to 9).	0	440

Friday	10-Nov (0)*OFF / "VETERAN'S DAY"
TOTAL	
<u>Assignment</u>	
Monday	13-Nov (2)*G/R: ALL OF THE SOUTH WEST END PARKS DEPT. G/R; FT. MORGAN ROAD
Tuesday	14-Nov (2)CONT./FINISH:C.R.32-(55 to 9).
Wednesday	15-Nov (2)START:Long Road, then ST.-C.R.28-(Long Rd. to 9).
Thursday	16-Nov (2)FINISH:C.R.28-(55 to 9).
Friday	17-Nov (0)*OFF / 4-10's.
TOTAL	
<u>Assignment</u>	
Monday	20-Nov (0)*OFF / "SICK LEAVE".
Tuesday	21-Nov (4)*S.P./CORONERS OFFICE-27 BOXES TO ARCHIVES; AND MOVE FURNITURE
Wednesday	22-Nov (3)*FINISH: GARBAGE RUN FOR THE SOUTH WEST END.
Thursday	23-Nov "OFF / "THANKSGIVING".
Friday	24-Nov "OFF / "THANKSGIVING HOLIDAY".
TOTAL	
<u>Assignment</u>	
Monday	27-Nov (2)*G/R - ALL OF THE SOUTH WEST END PARKS DEPT. G/R; ST.-C.R.49-(24 TO 98).
Tuesday	28-Nov (2)FINISH:C.R.49-(24 to 98); then ST.-C.R.55-(32 to 28).
Wednesday	29-Nov (2)FINISH:C.R.55-(28 to 24 / 98).
Thursday	30-Nov (0)*OFF / "ANNUAL LEAVE".
Friday	1-Dec (0)*OFF / 4-10's.
TOTAL	
<u>Assignment</u>	
Monday	4-Dec (3)*ALL OF THE SOUTH WEST END PARKS DEPT. G/R; SEMINOLE BOAT RAMP.
Tuesday	5-Dec (4)START:C.R.9-(48 to 32).
Wednesday	6-Dec (3)*S.P. / VOTING MACHINES - TO PUT OUT.
Thursday	7-Dec (3)*S.P. / VOTING MACHINES - TO PUT OUT.
Friday	8-Dec (0)*OFF / 4-10's.
TOTAL	
<u>Assignment</u>	
Monday	11-Dec (2)*ALL OF THE SOUTH WEST END PARKS DEPT. GARBAGE RUN; ST.-C.R.9-32/98.
Tuesday	12-Dec (3)CONT.-C.R.9-(32 to 98).
Wednesday	13-Dec (3)*S.P. / VOTING MACHINES - PICK THEM UP.
Thursday	14-Dec (3)*S.P. / VOTING MACHINES - PICK THEM UP.
Friday	15-Dec (0)*OFF / 4-10's.
TOTAL	
<u>Assignment</u>	
Monday	18-Dec (2)*ALL OF THE NORTH END PARKS DEPT. GARBAGE RUN
Tuesday	19-Dec (0)*OFF / "SICK LEAVE".
Wednesday	20-Dec (2)START:C.R.24-(55 to 49)
Thursday	21-Dec (2)START:"F.B.E."-(12 to 8).
Friday	22-Dec (0)*OFF / 4-10's.
TOTAL	
<u>Assignment</u>	
Monday	25-Dec (0)*OFF / "CHRISTMAS DAY HOLIDAY".
Tuesday	26-Dec (0)*OFF / "CHRISTMAS HOLIDAY".
Wednesday	27-Dec (2)*ALL OF THE SOUTH WEST PARKS DEPT. GARBAGE RUN
Thursday	28-Dec (3)*ALSO HELP WITH DOCUMENT TRANSPORT.
Friday	29-Dec (3)START:C.R.55-(32 to 34).
TOTAL	
<u>Assignment</u>	
Monday	1-Jan (0)*OFF / "NEW YEAR'S HOLIDAY".
Tuesday	2-Jan (0)*G/R:ALL OF THE SOUTH WEST END PARKS DEPT. GARBAGE RUN.
Wednesday	3-Jan (0)*OFF / "SICK LEAVE".
Thursday	4-Jan (0)CHECK SOUTH END OF THE COUNTY ROADS.
Friday	5-Jan (0)CHECK SOUTH END OF THE COUNTY ROADS.
TOTAL	
<u>Assignment</u>	
Monday	8-Jan (3)*G/R-ALL OF THE SOUTH WEST END PARKS DEPT. GARBAGE RUN.
Tuesday	9-Jan (0)*OFF / "SICK LEAVE".
Wednesday	10-Jan (2)START:C.R.33-(48 to 32).
Thursday	11-Jan (4)FINISH:C.R.33-(48 to 32).
Friday	12-Jan (0)*OFF / 4-10's.
TOTAL	
<u>Assignment</u>	
Monday	15-Jan (0)*OFF / "HOLIDAY".
Tuesday	16-Jan (4)*G/R: ALL OF THE SOUTH WEST END.
Wednesday	17-Jan (0)*OFF / "ANNUAL LEAVE".
Thursday	18-Jan (0)*CART VERIFYING.
Friday	19-Jan (1)*G/R: ALL OF THE NORTH END PARKS DEPT. GARBAGE RUN
TOTAL	
<u>Assignment</u>	
Monday	22-Jan (2)*G/R: ALL OF THE SOUTH WEST END PARKS DEPT. G/R; ST.-Manich Ln.-(17 to 9).
Tuesday	23-Jan (2)START:Manich Lane-(9 to 17); then ST.-C.R.9-(24 to 98).
Wednesday	24-Jan (3)CONT.-C.R.9-(98 to 24/32); *S.P.-MOVE REFRIGERATOR, then ST.-C.R.3-(32 to 44).
Thursday	25-Jan (4)FINISH:C.R.3-(44 to 32); then START:C.R.55-(32 to 34 / 48 / S'hill C.L.)
Friday	26-Jan (0)*OFF / "4-10's."
TOTAL	
<u>Assignment</u>	

0.00	0
1.8	820
Miles	Weight
0	440
3.2	0
2.5	560
2.5	260
0.00	0
8.2	1260
Miles	Weight
0	0
0	0
0	460
0	0
0.00	0
0	460
Miles	Weight
1	540
2.4	260
3.6	300
0	0
0.00	0
7	1100
Miles	Weight
0	360
3.6	460
0	0
0	0
0.00	0
3.6	820
Miles	Weight
0	380
3.5	300
0	0
0	0
0.00	0
3.5	680
Miles	Weight
0	400
0	0
1.4	0
2.5	720
0.00	0
3.9	1120
Miles	Weight
0	0
0	0
0	560
0	0
1.50	360
1.5	940
Miles	Weight
0	0
0	640
0	0
0	0
0.00	0
0	640
Miles	Weight
0	480
0	0
2	0
4	420
0.00	0
6	900
Miles	Weight
0	0
0	580
0	0
0	0
0.00	80
0	660
Miles	Weight
0	440
2	820
1.5	560
3	700
0.00	0
6.5	2620
Miles	Weight

Monday	29-Jan (4)*G/R: SOUTH WEST END PARKS DEPT. GARBAGE RUN; CONT.-C.R.55-(34 to 48).
Tuesday	30-Jan (4)FINISH:C.R.55-(34 to 48); then ST.-C.R.32-(Long Rd. to 55S.).
Wednesday	31-Jan (3)CONT.-C.R.32-(Long Road to 55S. / 59).
Thursday	1-Feb (0)*OFF / "ANNUAL LEAVE".
Friday	2-Feb (0)*OFF / "4-10's."
TOTAL	

Assignment

Monday	5-Feb (0)*OFF / "ANNUAL LEAVE".
Tuesday	6-Feb (0)*OFF / "ANNUAL LEAVE".
Wednesday	7-Feb (0)*OFF / "ANNUAL LEAVE".
Thursday	8-Feb (0)*OFF / "ANNUAL LEAVE".
Friday	9-Feb (0)*OFF / "4-10's."
TOTAL	

Assignment

Monday	12-Feb (2)*G/R: THE SOUTH WEST END PARKS DEPT. G/R; SEMINOLE BOAT RAMP.
Tuesday	13-Feb (0)*MARDIS GRAS HOLIDAY.
Wednesday	14-Feb (2)START:C.R.28-(55 to 59).
Thursday	15-Feb (2)START:C.R.28-(55 to 59).
Friday	16-Feb (0)*OFF / "SICK LEAVE". ALREADY APP. FOR DIABETES DR; WILL BRING EXCUSE.
TOTAL	

Assignment

Monday	19-Feb (2)*G/R: ALL OF THE SOUTH WEST END PARKS DEPT. GARBAGE RUN.
Tuesday	20-Feb (2)FINISH:C.R.28-(49 to 9); then ST.-C.R.9-(32 to 24 / 28).
Wednesday	21-Feb (2)FINISH:C.R.9-(28 to 24); then ST.-
Thursday	22-Feb (2)START:C.R.9-(24 to 98).
Friday	23-Feb (0)*OFF / "4-10's."
TOTAL	

Assignment

Monday	26-Feb (4)*G/R: ALL OF THE SOUTH WEST END PARKS DEPT. G/R; ST.-
Tuesday	27-Feb (0)*OFF / "SICK LEAVE".
Wednesday	28-Feb (4)FINISH:"B.B.E."-(90 to 38).
Thursday	1-Mar (4)START:C.R.55-(32 to 98).
Friday	2-Mar (0)*OFF / "4-10's."
TOTAL	

Assignment

Monday	5-Mar (4)*G/R: ALL OF THE SOUTH WEST END PARKS DEPT. G/R. ST.-C.R.49-(24 to 28).
Tuesday	6-Mar (4)MORNING RAIN - SNATCH AND GRAB. FINISH:C.R.49-(24 to 28); ST.-C.R.49-(98/24).
Wednesday	7-Mar (3)START:C.R.65-(24 to 98).
Thursday	8-Mar (4)CONT.-Bodenhamner Road, Sandy Ridge; and Lymon etc...
Friday	9-Mar (0)*OFF / "4-10's."
TOTAL	

Assignment

Monday	11-Mar (0)*OFF / "SICK LEAVE".
Tuesday	12-Mar (4)START:C.R.112-(MM16 to MM10).
Wednesday	13-Mar (4)FINISH:C.R.112-(MM14 to MM18).
Thursday	14-Mar (4)*LCWC / TRAINING CLASS - 9AM. FINISH:C.R.112-(MM30 to MM25).
Friday	15-Mar "OFF / "4-10's."
TOTAL	

Assignment

Monday	19-Mar (3)*G/R: ALL OF THE SOUTH WEST END PARKS DEPT. GR. START:C.R.55-(32 to 34).
Tuesday	20-Mar (3)CONT.-C.R.55N-(34 to South Blvd./S'hill C.L.).
Wednesday	21-Mar (0)*OFF / "SICK LEAVE".
Thursday	22-Mar (4)START:C.R.24-(55 to 49); then ST.-
Friday	23-Mar (0)*OFF / "4-10's."
TOTAL	

1.5	780
3.2	460
2.4	1000
0	0
0.00	0
7.1	2240

Miles	Weight
0	0
0	0
0	0
0	0
0.00	0
0	0

Miles	Weight
0	460
0	0
3.1	0
1.7	480
0.00	0
4.8	940

Miles	Weight
0	380
1.7	220
2.7	480
2.1	600
0.00	0
6.5	1680

Miles	Weight
0	560
0	0
3.3	600
3.7	500
0.00	0
7	1660

Miles	Weight
1.1	500
3	540
2.3	1,280
1.5	740
0.00	0
7.9	3060

Miles	Weight
0	0
4.3	420
4	900
1.6	0
0.00	0
9.9	1320

Miles	Weight
0.6	960
3.9	320
0	0
3.5	1,140
0.00	0
8	2420



Assignment	
Monday	26-Mar (2)*G/R: ALL OF THE SOUTH WEST END PARKS DEPT. GARBAGE RUN.
Tuesday	27-Mar (2)START-C.R.32-(59 to 55S).
Wednesday	28-Mar (4)CONT.-C.R.32-(55S to 55N).
Thursday	29-Mar (4)CONT.-C.R.32-(55N to 9).
Friday	30-Mar (0)*OFF / "4-10's."
TOTAL	
Assignment	
Monday	2-Apr (2)*G/R: ALL OF THE SOUTH WEST END PARKS DEPT. G/R. ST.-
Tuesday	3-Apr (3)FINISH:C.R.32-(55 to 9).
Wednesday	4-Apr (3)FINISH:C.R.32-(181 to 9).
Thursday	5-Apr (3)FINISH:C.R.32-(33 to 9); then ST.-
Friday	6-Apr (0)*OFF / "4-10's."
TOTAL	
Assignment	
Monday	9-Apr (0)*OFF / "SICK LEAVE".
Tuesday	10-Apr (4)CONT.-C.R.48-(9 to 55); then ST.-C.R.55-(48 to South Blvd./Shil C.L.).
Wednesday	11-Apr (3)CONT.-C.R.55-(48 to 32).
Thursday	12-Apr (4)START:"F.B.E.-(12 to 8); then ST.-
Friday	13-Apr "OFF / "4-10's."
TOTAL	
Assignment	
Monday	16-Apr (4)*G/R: ALL OF THE SOUTH WEST END PARKS DEPT. G/R; ST.-Bohemian Hall Rd.
Tuesday	17-Apr (4)FINISH:Bohemian Hall Rd; Sedlack Rd; and South Blvd.
Wednesday	18-Apr (3)CONT.-C.R.48-(B.H.R. to 181).
Thursday	19-Apr (4)START:
Friday	20-Apr (0)*OFF / "4-10's."
TOTAL	
Assignment	
Monday	23-Apr (2)*G/R: ALL OF THE SOUTH WEST END PARKS DEPT. G/R; ST.-
Tuesday	24-Apr (3)START:C.R.1-(Pelican Point to Scenic Hwy 98).
Wednesday	25-Apr (3)START:C.R.13S-(32 to 98).
Thursday	26-Apr
Friday	27-Apr (0)*OFF / "4-10's."
TOTAL	
Assignment	
Monday	30-Apr (0)*OFF / "SICK LEAVE".
Tuesday	1-May (4)FINISH:S.W. - G/R; then ST.-C.R.49-(98 to 24); then ST.-C.R.34-(59 to 55).
Wednesday	2-May (4)START:C.R.32W.-(59 to 9).
Thursday	3-May (3)*S.P./FHOPE C.H.-MOVE DESK. CONT.-C.R.32-(55 to 9 / 181). ST.-Long Road.
Friday	4-May (0)*OFF / "4-10's."
TOTAL	

Miles	Weight
0	360
1.5	0
1.5	440
2	380
0.00	0
5	1180
Miles	Weight
0.5	1,080
3.9	0
1.9	720
3.5	560
0.00	0
9.8	2380
Miles	Weight
0	0
4	0
2	840
3.5	440
0.00	0
9.5	1280
Miles	Weight
1	520
2.6	520
3	0
2	860
0.00	0
8.6	1900
Miles	Weight
0	1,140
5.6	0
0.00	0
Miles	Weight
0	0
4.4	200
2.3	0
0	560
0.00	0
6.7	760

B.C.S.W. LITTER PATROL  
DISTRICT 3  
SPECIAL PROJECTS / TIME OFF

MONTH/				GARBAGE RUN					
YEAR	DAYS OFF	PD HOL	WEEKS	VOTING	MOVING	WEIGHT	DAYS WORKED	MILES	
Oct 17	1	0	1	0	1	5720	11	29.1	
Nov 17	0	1	4	0	1	4960	11	23.9	
Dec 17	0	2	1	4	1	2640	5	13.4	
Jan 18	5	2	1	0	2	5980	6	26.6	
Feb 18	2	2	1	0	2	6520	7	33.7	
Mar 18	0	1	1	0	3	8140	10	31.3	
Apr 18	0	0	1	0	1	9200	11	34.9	
May 18							19		
June 18							17		
July 18							17		
Aug 18							19		
Sept 18							17		
TOTALS	8	6	24	4	11	43160	150	192.9	

# 41240

District 3			INMATE SUP Joe D.			Miles	Weight
			Assignment				
Monday	Oct. 2	(0)*NO INMATES - ALL SOUTH EAST END PARKS DEPT. G/R; HELP WITH S.W. END.				0	820
Tuesday	Oct. 3	(0)*S.P.-MOVE FURN./REVENUE-BMINETTE; SOUTH END CART DELIVERY/M.B.				0	0
Wednesday	Oct. 4	(0)*SOUTH END CART DELIVERY. *M.B. TO HELP.				0	0
Thursday	Oct. 5	(0)*INMATE TRAINING CLASS / LCWC-RULES AND REGULATIONS TRAINING CLASS				0	0
Friday	Oct. 6	(0)*OFF / 4-10's.				0.00	0
TOTAL						0	820
			Assignment			Miles	Weight
Monday	Oct. 9	(0)*ALL OF THE SOUTH EAST / WEST END PARKS DEPT. G/R; *M.B. TO HELP.				0	0
Tuesday	Oct. 10	(0)*SOUTH END CART DELIVERY / WITH M.B. ASSISTING.				0	980
Wednesday	Oct. 11	(0)*SOUTH END CART DELIVERY / WITH M.B. ASSISTING.				0	0
Thursday	Oct. 12	(0)*SOUTH END CART DELIVERY / WITH M.B. ASSISTING.				0	0
Friday	Oct. 13	(0)*OFF / 4-10's.				0.00	0
TOTAL						0	980
			Assignment			Miles	Weight
Monday	Oct. 16	(4)*ALL THE SOUTH EAST END PLUS THE FORT MORGAN RUN FOR THE G/R.				0	440
Tuesday	Oct. 17	(3)START:C.R.64-(181 to 49).				3.8	320
Wednesday	Oct. 18	(0)*OFF / "ANNUAL LEAVE".				0	0
Thursday	Oct. 19	(3)FINISH:C.R.64-(181 to 49); then ST.-C.R.55-(59 to 54).				2.2	480
Friday	Oct. 20	(0)*OFF / 4-10's.				0.00	0
TOTAL						6	1240
			Assignment			Miles	Weight
Monday	Oct. 23	(2)*G/R - ALL OF THE SOUTH EAST END PARKS DEPT. G/R; FT. MORGAN ROAD.				0	260
Tuesday	Oct. 24	(4)START / CK - Larry St. Jenkin's Farm Rd; Roscoe Rd; and Powell Lane				1	340
Wednesday	Oct. 25	(3)*B.B.E.-START-(1-10/68 to 90/104).				5.9	0
Thursday	Oct. 26	(2)*LCWC / MEETING REFRESHER COURSE; *B.B.E.-CONT.-(104 TO 32).				3.1	440
Friday	Oct. 27	(0)*OFF / 4-10's.				0.00	0
TOTAL						10	1040
			Assignment			Miles	Weight
Monday	Oct. 30	(2)*G/R-ALL OF SOUTH EAST END PARKS DEPT. G/R; CONT.-B.B.E.-(38 to F.B.E.).				2	980
Tuesday	Oct. 31	(3)FINISH:B.B.E.-(32 to 34); then START:C.R.65-(68 to End); Fox Branch Rd.				4.5	300
Wednesday	Nov. 1	(2)*S.P./SET UP TABLES AND CHAIRS AT C.A.1-RDALE.START:C.R.64-(71 to R.R.Ave				3.4	0
Thursday	Nov. 2	(2)CONT.-C.R.64-(71 to 83/B.B.E. to 1-10).					
Friday	Nov. 3	(0)*OFF / 4-10's.				0.00	0
TOTAL						9.9	1280
			Assignment			Miles	Weight
Monday	6-Nov	(2)*G/R: SOUTH EAST END PARKS DEPT. GARBAGE RUN.				0	640
Tuesday	7-Nov	(3)FINISH:C.R.64-(Patterson Rd. to B.B.E.)				2.2	0
Wednesday	8-Nov	(3)START:C.R.55-(59/Loxley C.L. to 54).				2.2	480
Thursday	9-Nov	(3)FINISH:C.R.55-(56 to 54/52).				0	380
Friday	10-Nov	(0)*OFF / "VETERAN'S DAY".				0.00	0
TOTAL						4.4	1500
			Assignment			Miles	Weight
Monday	13-Nov	(2)*G/R: ALL OF THE SOUTH EAST END PARKS DEPT. G/R; SEMINOLE BOAT RAMP.				0	540
Tuesday	14-Nov	(2)FINISH:C.R.55-(56 to 52).				2.5	420
Wednesday	15-Nov	(2)FINISH:C.R.55-(55 to 50); then ST.-C.R.54-(55 to 59).				3	520
Thursday	16-Nov	(2)FINISH:C.R.54-(55 to 59).				4	0
Friday	17-Nov	(0)*OFF / 4-10's.				0.00	0
TOTAL						9.5	1480

		Miles	Weight
<u>Assignment</u>			
Monday	20-Nov (4)*G/R: *S.P.-C.A 1/AUDITORIUM/RESET TABLES, CHAIRS. SOUTH EAST END G/R.	0	280
Tuesday	21-Nov (4)*G/R-CONT./FINISH:G/R- SOUTH EAST END.	0	0
Wednesday	22-Nov (4)*G/R- FINISH MISSED PARKS FOR SOUTH W.E. ENDS.	0	280
Thursday	23-Nov *OFF / *THANKSGIVING.	0	0
Friday	24-Nov *OFF / *THANKSGIVING HOLIDAY*.	0.00	0
TOTAL		0	560
<u>Assignment</u>			
Monday	27-Nov (2)*G/R - ALL OF THE SOUTH EAST END PARKS DEPT. G/R; ST.-C.R.49-(54 to C.L.).	1.5	420
Tuesday	28-Nov (2)FINISH:C.R.49-(54 to Fackler Rd.); then ST.-C.R.64-(54 to 49).	2.3	600
Wednesday	29-Nov (2)FINISH:C.R.64-(49 to 181); then ST.-C.R.71-(90 to 69).	3.2	400
Thursday	30-Nov (3)FINISH:C.R.71, and 71 EXT.-190 to 69; then ST.-		
Friday	1-Dec (0)*OFF / 4-10's.	0.00	0
TOTAL		7	1420
<u>Assignment</u>			
Monday	4-Dec (3)*ALL OF THE SOUTH EAST END PARKS DEPT. G/R; FT. MORGAN ROAD.	0	240
Tuesday	5-Dec (4)START:C.R.64-(1-10 to 112).	4	400
Wednesday	6-Dec (2)*S.P. / VOTING MACHINES - TO PUT OUT.	0	0
Thursday	7-Dec (2)*S.P. / VOTING MACHINES - TO PUT OUT.	0	0
Friday	8-Dec (0)*OFF / 4-10's.	0.00	0
TOTAL		4	640
<u>Assignment</u>			
Monday	11-Dec (2)*ALL OF THE SOUTH EAST END PARKS DEPT. GARBAGE RUN; ST.-C.R.64-1-10/112.	0	420
Tuesday	12-Dec (3)FINISH:C.R.64-(1-10 to 112).	3.7	440
Wednesday	13-Dec (2)*S.P. / VOTING MACHINES - PICK THEM UP.	0	0
Thursday	14-Dec (2)*S.P. / VOTING MACHINES - PICK THEM UP.	0	0
Friday	15-Dec (0)*OFF / 4-10's.	0.00	0
TOTAL		3.7	860
<u>Assignment</u>			
Monday	18-Dec (2)*ALL OF THE SOUTH EAST END PARKS DEPT. G/R. SEMINDLE BOAT RAMP.	0	260
Tuesday	19-Dec (3)FINISH THE PARKS DEPT. G/R, WEST SIDE AND FT. MORGAN ROADS 2 PARKS.	0	200
Wednesday	20-Dec (3)START:Friendship Rd; snatch and grab on C.R.64 and *B.B.E.	1.2	0
Thursday	21-Dec (3)START:*F.B.E.-(12 to 8).	2.5	0
Friday	22-Dec (0)*OFF / 4-10's.	0.00	0
TOTAL		3.7	460
<u>Assignment</u>			
Monday	25-Dec (0)*OFF / *CHRISTMAS DAY HOLIDAY*.	0	0
Tuesday	26-Dec (0)*OFF / *CHRISTMAS HOLIDAY*.	0	0
Wednesday	27-Dec (2)*ALL OF THE SOUTH EAST END PARKS DEPT. GARBAGE RUN.	0	340
Thursday	28-Dec (3)*ALSO HELP WITH DOCUMENT TRANSPORT / UPSTAIRS INVOLVED.	0	0
Friday	29-Dec (3)START:C.R.55-(56 to 59).	2.00	340
TOTAL		2	680
<u>Assignment</u>			
Monday	1-Jan (0)*OFF / *NEW YEAR'S HOLIDAY*.	0	0
Tuesday	2-Jan (0)*OFF / *ANNUAL LEAVE*.	0	0
Wednesday	3-Jan (0)*OFF / *ANNUAL LEAVE*.	0	0
Thursday	4-Jan (0)*OFF / *ANNUAL LEAVE*.	0	0
Friday	5-Jan (0)*OFF / *ANNUAL LEAVE*.	0.00	0
TOTAL		0	0
<u>Assignment</u>			
Monday	8-Jan (3)*G/R-ALL OF THE SOUTH EAST END PARKS DEPT. GARBAGE RUN.	0	0
Tuesday	9-Jan (3)START:C.R.91/Seminole; and C.R.58-(INTERSECTION OF 56/55).	2.5	400
Wednesday	10-Jan (3)START:Powell Ln; Barlow Rd; and C.R.38/97 Intersection.	2.5	280
Thursday	11-Jan (4)START:C.R.87-(90 to 36); then CONT.-C.R.38-(87 to B.B.E.).	2.8	540
Friday	12-Jan (0)*OFF / 4-10's.	0.00	0
TOTAL		7.8	1220
<u>Assignment</u>			
Monday	15-Jan (0)*OFF / *HOLIDAY*.	0	0
Tuesday	16-Jan (4)*G/R: ALL OF THE SOUTH EAST END.	0	440
Wednesday	17-Jan (0)*CART VERIFYING.	0	0
Friday	19-Jan (0)*OFF / *SICK LEAVE*.	0.00	0
TOTAL		0	440
<u>Assignment</u>			
Monday	22-Jan (2)*G/R: ALL OF THE SOUTH EAST END PARKS DEPT. G/R; ST.-	0.5	320
Tuesday	23-Jan (3)START:C.R.64-(181 to 49/Loxley C.L.).	3.5	500
Wednesday	24-Jan (3)FINISH:C.R.64-(54 to 66 / 49); then ST.-C.R.66-(90 to 64).	2	480
Thursday	25-Jan (3)FINISH:C.R.66-(98 to 12).	3.5	630
Friday	26-Jan (0)*OFF / 4-10's.	0.00	0
TOTAL		9.5	1980
<u>Assignment</u>			
Monday	29-Jan (4)*S.P./C.A. 1-RESET T/C; *G/R: SOUTH EAST END PARKS DEPT. GARBAGE RUN.	0	980
Tuesday	30-Jan (4)START:C.R.85N.-(90 to 62); and Newport Road.	3.3	400
Wednesday	31-Jan (3)START:C.R.56-(55 to 59).	2.5	260
Thursday	1-Feb (4)START:C.R.87-(80 to 38); then ST.-C.R.68-(B.B.E. to 59).		
Friday	2-Feb (0)*OFF / 4-10's.	0.00	0
TOTAL		5.8	1640
<u>Assignment</u>			
Monday	5-Feb (0)*OFF / *ANNUAL LEAVE*.	0	0
Tuesday	6-Feb (0)*OFF / *ANNUAL LEAVE*.	0	0



Wednesday	7-Feb (4)START: C.R.49-(59 to 59).	1.2	340
Thursday	8-Feb (4)START: C.R.68-(59 to B.B.E.).	5	540
Friday	9-Feb (0)"OFF / "4-10's."	0.00	0
TOTAL		6.2	880
<b>Assignment</b>			
Monday	12-Feb (4)"G/R: THE SOUTH EAST END PARKS DEPT. G/R: MORGANTOWN, FT. MORGAN P.	0	0
Tuesday	13-Feb (0)"MARDIS GRAS HOLIDAY.	0	0
Wednesday	14-Feb (4)START: C.R.68-(59 to B.B.E.).	3.2	560
Thursday	15-Feb (4)FINISH: C.R.68-(65 to B.B.E.); then ST.-	2	440
Friday	16-Feb (4)"S.P./C.A. 1-TABLE TO MOVE; then START: C.R.28-(Long Rd. to 49); ST.-C.R.49S.	2.50	520
TOTAL		7.7	1520
<b>Assignment</b>			
Monday	19-Feb (4)"G/R: ALL OF THE SOUTH EAST END PARKS DEPT. GARBAGE RUN.	0	0
Tuesday	20-Feb (4)START: C.R.52-(59 to 55).	3	600
Wednesday	21-Feb (3)START: C.R.112-(64 to 67).	3.9	520
Thursday	22-Feb (4)START: C.R.64-(Patterson Rd. to Linholm Rd.).	2.5	480
Friday	23-Feb (0)"OFF / "4-10's."	0.00	0
TOTAL		9.4	1600
<b>Assignment</b>			
Monday	26-Feb (2)"G/R: ALL OF THE SOUTH EAST END PARKS DEPT. G/R; ST.-	0	800
Tuesday	27-Feb (4)START: "B.B.E.-(1-10 to 64); then ST.-"B.B.E.-(32 to F.B.E.).	3.8	520
Wednesday	28-Feb (2)FINISH: "B.B.E.-(80 to 38).	3.3	640
Thursday	1-Mar (2)START: C.R.84-( to ).	3.3	560
Friday	2-Mar (0)"OFF / "4-10's."	0.00	0
TOTAL		10.4	2520
<b>Assignment</b>			
Monday	5-Mar (2)"G/R: ALL OF THE SOUTH EAST END PARKS DEPT. G/R. ST.-	0	320
Tuesday	6-Mar (2)"MORNING RAIN - SNATCH AND GRAB. CONT.-C.R.64-(Lipscomb Rd. to 112).	0.5	180
Wednesday	7-Mar (2)"S.P./C.A. 1-RESET AUDITORIUM CHAIRS/TABLES; MOVE FURN. FOR CIS. ST.-64.	2.5	540
Thursday	8-Mar (4)"S.P./C.A. 1-RESET AUDITORIUM AGAIN. Then FINISH: C.R.64-(49 to 181).	2.5	640
Friday	9-Mar (0)"OFF / "4-10's."	0.00	0
TOTAL		5.5	1680
<b>Assignment</b>			
Monday	11-Mar (4)"ALL OF THE SOUTH EAST END PARKS DEPT. GARBAGE RUN. Seminole B.R.	0	460
Tuesday	12-Mar (2)"S.P./2-MOVES / FROM C.A. 1 TO B'MINETTE / TO PROBATE, AND TO REVENUE.	1.8	0
Wednesday	13-Mar (2)CONT.-C.R.112-(MM22 to MM26).	3.2	0
Thursday	14-Mar (4)"LCWC / TRAINING CLASS - 9AM. FINISH: C.R.112-(MM25 to MM30).	1.8	800
Friday	15-Mar "OFF / "4-10's."	0.00	0
TOTAL		6.6	1260
<b>Assignment</b>			
Monday	19-Mar (3)"G/R: ALL OF THE SOUTH EAST END PARKS DEPT. GR. Snatch and Grab.	0	1,200
Tuesday	20-Mar (3)START: Barrineau Park Road; and Boaz Road.	3.7	920
Wednesday	21-Mar (4)START: C.R.64-(Linholm Rd. to 112).	3.8	540
Thursday	22-Mar (4)FINISH: C.R.64-(112 to 1-10).	4	920
Friday	23-Mar (0)"OFF / "4-10's."	0.00	0
TOTAL		11.5	3580
<b>Assignment</b>			
Monday	26-Mar (2)"G/R: ALL OF THE SOUTH EAST END PARKS DEPT. GARBAGE RUN.	0	200
Tuesday	27-Mar (3)START: C.R.55-(52 to 58).	2	440
Wednesday	28-Mar (4)CONT.-C.R.55-(56 to 59); then START: C.R.56-(55 to top of hill).	2.6	520
Thursday	29-Mar (4)START:	3.1	460
Friday	30-Mar (0)"OFF / "4-10's."	0.00	0
TOTAL		7.7	1620
<b>Assignment</b>			
Monday	2-Apr (3)"G/R: ALL OF THE SOUTH EAST END PARKS DEPT. G/R. ST.-	0	480
Tuesday	3-Apr (3)START: Larry St.-(64 to end); then ST.-C.R.54N-(64 to Rigsby Rd.); C.R.66N-(64 to 90).	3	680
Wednesday	4-Apr (2)START: Rigsby Rd.-(181 to 64); then ST.-	0.5	720
Thursday	5-Apr (4)FINISH: Rigsby Road-(181 to 64); then ST.-	4	280
Friday	6-Apr (0)"OFF / "4-10's."	0.00	0
TOTAL		7.5	2160
<b>Assignment</b>			
Monday	9-Apr (4)"G/R: ALL OF THE SOUTH EAST END PARKS DEPT. GARBAGE RUN. ST.-	0	220
Tuesday	10-Apr (4)START: C.R.64-(181 to 66).	3.1	1,160
Wednesday	11-Apr (4)START: C.R.54-(64 to 55).	5	680
Thursday	12-Apr (4)START: "F.B.E.-(12 to 8); then ST.-	1.5	640
Friday	13-Apr "OFF / "4-10's."	0.00	0
TOTAL		9.6	2700
<b>Assignment</b>			
Monday	16-Apr (4)"G/R: ALL OF THE SOUTH EAST END PARKS DEPT. G/R. ST.-SNATCH AND GRAB.	0	1,240
Tuesday	17-Apr (4)"S.P./C.A. 1-MOVE FURNITURE TO B'MINETTE STORAGE. ST.-SNATCH AND GRAB	0	0
Wednesday	18-Apr (4)START: Friendship Road, and C.R.66-(66N to 66E).	3.3	260
Thursday	19-Apr (4)START: C.R.13-(104 to 64 / Daphne C.L.).	3.9	760
Friday	20-Apr (0)"OFF / "4-10's."	0.00	0
TOTAL		7.2	2260
<b>Assignment</b>			
Monday	23-Apr (3)"G/R: ALL OF THE SOUTH EAST END PARKS DEPT. G/R; ST.-	0	500
Tuesday	24-Apr (3)START: C.R.54-(55 to 59); then ST.-Barlow Rd.-(55 to 49).	3.4	680
Wednesday	25-Apr (3)START: C.R.64-(181 to 49 / Loxley C.L.).		
Thursday	26-Apr		
Friday	27-Apr (0)"OFF / "4-10's."	0.00	0
TOTAL		3.4	1160
<b>Assignment</b>			
Monday	30-Apr (4)"G/R: ALL OF THE SOUTH EAST END PARKS DEPT. G/R; ST.-	0	580
Tuesday	1-May (4)START: C.R.68-(59 to B.B.E.).	5	0
Wednesday	2-May (3)START: Loper Road and Fox Branch Road ck. That area.	3.5	540
Thursday	3-May (4)START: C.R.54-(64 to Larry St.); then ST.-Boaz Road; and Loxley Heights W	4	820
Friday	4-May (0)"OFF / "4-10's."	0.00	0
TOTAL		12.5	1940



B.C.S.W. LITTER PATROL  
DISTRICT 4  
SPECIAL PROJECTS / TIME OFF

MONTH/ YEAR	DAYS OFF	PD HOL	CARTAGE RUN PRKPS	VOTING	MOVING	WEIGHT	DAYS WORKED	MILES
Oct 17	2	0	1	0	1	4340	11	17.3
Nov 17	3	1	2	0	0	3460	10	16.6
Dec 17	4	2	3	4	1	1920	2	6
Jan 18	2	2	5	0	0	5840	10	12
Feb 18	2	2	3	0	0	9780	9	19
Mar 18	1	1	1	0	2	6140	10	19.2
Apr 18	0	0	1	0	0	9280	12	28
May 18							19	
June 18							17	
July 18							17	
Aug 18							19	
Sept 18							17	
TOTALS	14	8	25	4	4	40760	153	118.1

District 4		INMATE SUP Greg K.		Assignment		Miles	Weight
Monday	Oct. 2	(0)*OFF / "SICK LEAVE".				0	0
Tuesday	Oct. 3	(0)*OFF / "SICK LEAVE".				0	0
Wednesday	Oct. 4	(0)*OFF / "SICK LEAVE".				0	0
Thursday	Oct. 5	(0)*OFF / "SICK LEAVE".				0	0
Friday	Oct. 6	*OFF/4-10's.				0.00	0
TOTAL						0	0
		Assignment		Miles	Weight		
Monday	Oct. 9	(0)*OFF / "SICK LEAVE".				0	0
Tuesday	Oct. 10	(0)*OFF / "SICK LEAVE".				0	0
Wednesday	Oct. 11	(0)*OFF / "SICK LEAVE".				0	0
Thursday	Oct. 12	(0)*OFF / "SICK LEAVE".				0	0
Friday	Oct. 13	(0)*OFF/4-10's.				0.00	0
TOTAL						0	0
		Assignment		Miles	Weight		
Monday	Oct. 16	(4)*OFF / "SICK LEAVE". * (M.B.)-ALL OF THE NORTH END PARKS DEPT. G/R.				0	780
Tuesday	Oct. 17	(3)*OFF / "SICK LEAVE". * (M.B.)-FOLEY BEACH EXP.-(12 TO 8).				3	280
Wednesday	Oct. 18	(4)*OFF / "SICK LEAVE". * (M.B.)-START-Roscoe Road-(F.B.E. to 4).				1.9	0
Thursday	Oct. 19	(3)*OFF / "SICK LEAVE";*(M.B.)-INMATE TRAINING CLASS, TIRES TO GET; Roscoe				1.2	1,460
Friday	Oct. 20	(0)*OFF/4-10's.				0.00	0
TOTAL						6.1	2520
		Assignment		Miles	Weight		
Monday	Oct. 23	(0)*OFF / "SICK LEAVE".				0	0
Tuesday	Oct. 24	(0)*OFF / "SICK LEAVE".				0	0
Wednesday	Oct. 25	(3)*B.B.E.-START:(1-10/68 to 90/104).				5.9	620
Thursday	Oct. 26	(3)*LCWC / MEETING REFRESHER COURSE; *B.B.E.-CONT.-(104 TO 32).				0	0
Friday	Oct. 27	(0)*OFF/4-10's.				0.00	0
TOTAL						5.9	620
		Assignment		Miles	Weight		
Monday	Oct. 30	(2)*G/R-CK.-SEMINOLE BOAT RAMP,MORGANTOWN; FT. MORGAN PIER. CONT.-				2.5	820
Tuesday	Oct. 31	(2)FINISH:C.R.7/Cliff's Lndg. Rd.-(225 to End); ST.-C.R.40-(39 to 225). *(P.C.)-TO AS				1.7	0
Wednesday	Nov. 1	(2)START:C.R.57-(59 to Curve).				1.1	380
Thursday	Nov. 2	(2)START:C.R.26-(49 to 12).					
Friday	Nov. 3	(0)*OFF/4-10's.				0.00	0
TOTAL						5.3	1200
		Assignment		Miles	Weight		
Monday	6-Nov	(2)*CK.-SEMINOLE BOAT RAMP, MORGANTOWN; AND FT. MORGAN PIER.				0	280
Tuesday	7-Nov	(3)START:C.R.26-(Foley C.L. to 65); then ST.-C.R.64-(Patterson Rd. to I-10).				1.5	0
Wednesday	8-Nov	(3)START:C.R.26-(49 to 12).				2.5	320
Thursday	9-Nov	(2)START:C.R.26-(65 to 49).				0.5	1,120
Friday	10-Nov	*OFF/ "VETERAN'S DAY".				0.00	0
TOTAL						4.5	1720
		Assignment		Miles	Weight		

Monday	13-Nov (0) I HAVE THREE MEN BUT NEEDED TO GIVE PATRICK-1, AND TROY-2; TO USE.	0	0
Tuesday	14-Nov (0) I HAVE THREE MEN BUT TWO ARE STOPPED UP AND GAVE THE ONE TO J.D.	0	0
Wednesday	15-Nov (0) I HAVE THREE MEN BUT TWO ARE STOPPED UP AND GAVE THE ONE TO J.D.	0	0
Thursday	16-Nov (2) START: C.R. 26-(49 to 65).	3	280
Friday	17-Nov (0) OFF/4-10's.	0.00	0
TOTAL		3	280
<u>Assignment</u>		<u>Miles</u>	<u>Weight</u>
Monday	20-Nov *OFF / "ANNUAL LEAVE".	0	0
Tuesday	21-Nov *OFF / "ANNUAL LEAVE".	0	0
Wednesday	22-Nov *OFF / "ANNUAL LEAVE".	0	0
Thursday	23-Nov *OFF / "THANKSGIVING".	0	0
Friday	24-Nov *OFF / "THANKSGIVING HOLIDAY".	0.00	0
TOTAL		0	0
<u>Assignment</u>		<u>Miles</u>	<u>Weight</u>
Monday	27-Nov (2) G/R-CK-Seminole Boat Launch, Morgantown; Ft. Morgan Pier. ST.-C.R. 49-(12 to 26E); then ST.-C.R. 49-(26E to 26W); then ST.-C.R. 49-(12 to 10).	1.3	520
Tuesday	28-Nov (2) FINISH: C.R. 49-(26E to 26W); then ST.-C.R. 49-(12 to 10).	4.2	0
Wednesday	29-Nov (2) FINISH: C.R. 49-(12 to 16); then ST.-C.R. 10-(65 to 49).	1.8	600
Thursday	30-Nov (2) START: C.R. 10-(65 to 49); then ST.-Hickory St.-(20 to 12).		
Friday	1-Dec (0) OFF/4-10's.	0.00	0
TOTAL		7.3	1120
<u>Assignment</u>		<u>Miles</u>	<u>Weight</u>
Monday	4-Dec (2) ALL OF THE NORTH END PARKS DEPT. GARBAGE RUN.	0	300
Tuesday	5-Dec (4) START: Clover Leaf Landing Road-(225 to end); then ST.-	1.5	320
Wednesday	6-Dec (2) S.P. / VOTING MACHINES - TO PUT OUT.	0	0
Thursday	7-Dec (2) S.P. / VOTING MACHINES - TO PUT OUT.	0	0
Friday	8-Dec (0) OFF / 4-10's.	0.00	0
TOTAL		1.5	620
<u>Assignment</u>		<u>Miles</u>	<u>Weight</u>
Monday	11-Dec (2) CK-SEMINOLE B. R; MORGANTOWN; FT. MORGAN PIER. ST.-GRANTHAM RD.	1	260
Tuesday	12-Dec (3) START: Hickory ST.-(20E to 12); then ST.-C.R. 12-(59 to 65).	1.8	660
Wednesday	13-Dec (2) S.P. / VOTING MACHINES - PICK THEM UP.	0	0
Thursday	14-Dec (2) S.P. / VOTING MACHINES - PICK THEM UP.	0	0
Friday	15-Dec (0) OFF/4-10's.	0.00	0
TOTAL		2.8	920
<u>Assignment</u>		<u>Miles</u>	<u>Weight</u>
Monday	18-Dec (0) OFF / "ANNUAL LEAVE".	0	0
Tuesday	19-Dec (0) OFF / "ANNUAL LEAVE".	0	0
Wednesday	20-Dec (0) OFF / "ANNUAL LEAVE".	0	0
Thursday	21-Dec (0) OFF / "ANNUAL LEAVE".	0	0
Friday	22-Dec (0) OFF / 4-10's.	0.00	0
TOTAL		0	0
<u>Assignment</u>		<u>Miles</u>	<u>Weight</u>
Monday	25-Dec (0) OFF / "CHRISTMAS DAY HOLIDAY".	0	0
Tuesday	26-Dec (0) OFF / "CHRISTMAS HOLIDAY".	0	0
Wednesday	27-Dec (2) G/R-CHECK SEMINOLE BOAT RAMP, MORGANTOWN; AND FT. MORGAN PIER.	0	0
Thursday	28-Dec (4) S.P./ASSIST MR. PATRICK C. IN HIS DOCUMENT LOADING AND UNLOADING.	0	380
Friday	29-Dec (4) START: C.R. 93-(98 to end); then FINISH: C.R. 12-(59 to E. Hickory St.).	1.70	0
TOTAL		1.7	380
<u>Assignment</u>		<u>Miles</u>	<u>Weight</u>
Monday	1-Jan (0) OFF / "NEW YEAR'S HOLIDAY".	0	0
Tuesday	2-Jan (0) G/R: ALL OF THE SOUTH EAST END PARKS DEPT. GARBAGE RUN.	0	920
Wednesday	3-Jan (0) CHECK ROADS IN COUNTY FOR MAINTENANCE.	0	0
Thursday	4-Jan (0) CHECK NORTH END OF THE COUNTY ROADS.	0	0
Friday	5-Jan (0) OFF / "SICK LEAVE".	0.00	0
TOTAL		0	920
<u>Assignment</u>		<u>Miles</u>	<u>Weight</u>
Monday	8-Jan (3) G/R-CK-SEMINOLE BOAT RAMP, MORGANTOWN; AND FORT MORGAN PIER.	0	400
Tuesday	9-Jan (4) CALL IN RD.-(C.R. 20-(F.B.E. to 83/Elberta C.L.).	2.4	0
Wednesday	10-Jan (3) CONT.: C.R. 12-(59 to Hickory St. E.); then ST.-C.R. 16 and 19-(49 to 65).	1	280
Thursday	11-Jan (3) START: C.R. 16-(65 to 49).	2.4	1,060
Friday	12-Jan (0) OFF/4-10's.	0.00	0
TOTAL		5.8	1740
<u>Assignment</u>		<u>Miles</u>	<u>Weight</u>
Monday	15-Jan (0) OFF / "HOLIDAY".	0	0
Tuesday	16-Jan (3) G/R: CK-SEMINOLE BOAT RAMP, MORGANTOWN; AND FT. MORGAN PIER.	0	80
Wednesday	17-Jan (0) OFF / "ANNUAL LEAVE".	0	0
Thursday	18-Jan (0) LITTER PATROL SUPERVISING.	0	0
Friday	19-Jan (3) FINISH: C.R. 16-(65 to 49); then START: C.R. 19-(49 to 16).	0.50	0
TOTAL		0.5	80
<u>Assignment</u>		<u>Miles</u>	<u>Weight</u>
Monday	22-Jan (3) G/R: CK-Seminole Boat Ramp, Morgantown; Ft. Morgan Pier. FINISH: C.R. 26-(59 to 12).	0	80
Tuesday	23-Jan (2) START: C.R. 65-(10 to 12).	1.4	780



Wednesday	24-Jan (0)*TWO TRUCKS DOWN / TROY'S AND THE SPARE. HE'S IN THE ONE I'VE HAD.	0	0
Thursday	25-Jan (0)*TWO TRUCKS DOWN / TROY'S AND THE SPARE. HE'S IN THE ONE I'VE HAD.	0	0
Friday	26-Jan (0)*OFF / "4-10's."	0.00	0
TOTAL		1.4	860
<u>Assignment</u>		<u>Miles</u>	<u>Weight</u>
Monday	29-Jan (0)*G/R: CK.-Seminole Boat Ramp, Morgantown; Ft. Morgan Pier. (DOWN 2 TRUCKS	0	0
Tuesday	30-Jan (2)FINISH:C.R.12-(Hickory St. E. to 59); then ST.-C.R.16-(10 to 19).	1	0
Wednesday	31-Jan (2)START:C.R.19-(16 to 49); then FINISH:C.R.12-(59 to Hickory Rd. E.).	1.4	1320
Thursday	1-Feb (4)START:C.R.49-(24 to 98).		
Friday	2-Feb (0)*OFF/4-10's.	0.00	0
TOTAL		2.4	1320
<u>Assignment</u>		<u>Miles</u>	<u>Weight</u>
Monday	5-Feb (4)*G/R:ALL OF THE SOUTH EAST AND WEST END PARKS DEPT. GARBAGE RUN	0	760
Tuesday	6-Feb (4)*G/R: FINISH: SEMINOLE BOAT RAMP, MORGANTOWN; AND FT. MORGAN PIER	0	760
Wednesday	7-Feb (3)START: James Road-(20 to 12); then ST.-C.R.10-(59 to 65).	1	840
Thursday	8-Feb (3)FINISH: C.R.12-(59 to Hickory ST. E.).	1.3	0
Friday	9-Feb (0)*OFF / "4-10's."	0.00	0
TOTAL		2.3	2360
<u>Assignment</u>		<u>Miles</u>	<u>Weight</u>
Monday	12-Feb (0)*OFF / "ANNUAL LEAVE.	0	0
Tuesday	13-Feb (0)*MARDIS GRAS HOLIDAY.	0	480
Wednesday	14-Feb (2)START:C.R.10-(59 to 65).	0.8	0
Thursday	15-Feb (2)FINISH:C.R.10-(59 to 65).	1.2	0
Friday	16-Feb (0)*OFF / "ANNUAL LEAVE.	0.00	0
TOTAL		2	480
<u>Assignment</u>		<u>Miles</u>	<u>Weight</u>
Monday	19-Feb (2)*G/R: CK.-SEMINOLE BOAT RAMP, MORGANTOWN; AND FT. MORGAN PIER.	0	600
Tuesday	20-Feb (3)*ILLEGAL DUMPING-ON C.C. ROAD/44 TIRES, 4 MATTRESSES; 1-COUCH.	0	2,200
Wednesday	21-Feb (3)START:C.R.32-(95 to C.C. Road).	2.6	0
Thursday	22-Feb (3)FINISH:C.R.32-(95 to 87); then ST.-C.R.87-(32 to 38).	1.2	1,740
Friday	23-Feb (0)*OFF / "4-10's."	0.00	0
TOTAL		3.8	4540
<u>Assignment</u>		<u>Miles</u>	<u>Weight</u>
Monday	26-Feb (3)*G/R: CK.-Seminole Boat Ramp, Morgantown; Ft. Morgan Pier. ST.-C.R.20-(87 to C	1.4	0
Tuesday	27-Feb (4)START:"B.B.E.-(64 to 90 / 104); also ST.-"B.B.E.-(F.B.E. to 32).	4.1	800
Wednesday	28-Feb (3)FINISH:"B.B.E.-(32 to 38).	3.1	900
Thursday	1-Mar (3)FINISH:C.R.20-(87 to 95); then ST.-C.R.95-(42 to 20).	2.3	700
Friday	2-Mar (0)*OFF / "4-10's."	0.00	0
TOTAL		10.9	2400
<u>Assignment</u>		<u>Miles</u>	<u>Weight</u>
Monday	5-Mar (2)*G/R: CK.-Seminole Boat Ramp, Morgantown; Ft. Morgan Pier. CONT.-C.R.95-(20 to	0.8	0
Tuesday	6-Mar (3)MORNING RAIN-SNATCH AND GRAB. START:C.R.95-(32 to Gardner Rd.).	0.5	1,620
Wednesday	7-Mar (3)*S.P./ASSIST-MR. D. CONT.-C.R.95-(32 to Gardner Rd.); then ST.-C.R.87-(32 to 38)	0.5	920
Thursday	8-Mar (0)*ADVISORY COMMITTEE MEETING WITH LCWC - AT 11AM, IN DAPHNE.	0	0
Friday	9-Mar (0)*OFF / "4-10's."	0.00	0
TOTAL		1.8	2540
<u>Assignment</u>		<u>Miles</u>	<u>Weight</u>
Monday	11-Mar (4)*ALL OF THE SOUTH WEST END PARKS DEPT. GARBAGE RUN. Ft. Morgan Rd.	0	660
Tuesday	12-Mar (2)*S.P./ASSIST-MR. JOE DYESS WITH MOVE WITH MY LABOR ALSO. ST.-C.R.112	1.8	0
Wednesday	13-Mar (2)CONT.-(MM22 to MM26).	3.2	0
Thursday	14-Mar (0)*LCWC / TRAINING MEETING - 9AM.	0	980
Friday	15-Mar *OFF / "4-10's."	0.00	0
TOTAL		5	1640
<u>Assignment</u>		<u>Miles</u>	<u>Weight</u>
Monday	19-Mar (2)*G/R: CK.- Seminole Boat Launch, Morgantown; FT. Morgan Pier. Snatch and Grab	0	0
Tuesday	20-Mar (3)START:C.R.95-(20 to 98).	3.5	260
Wednesday	21-Mar (3)FINISH:C.R.95-(98 to Gardner Road).	3.6	520
Thursday	22-Mar (4)START:C.R.87-(32 to 38); then ST.-C.R.32W-(87 to 83).	3.1	440
Friday	23-Mar (0)*OFF / "4-10's."	0.00	0
TOTAL		10.2	1220
<u>Assignment</u>		<u>Miles</u>	<u>Weight</u>
Monday	26-Mar (3)*G/R: CK.-Seminole Boat Ramp, Morgantown; Ft. Morgan Pier. PICKED UP TRUCK	0	0
Tuesday	27-Mar (3)START:Leitlerman Road-(97 to 95) DROPPED OFF TRUCK FOR SERVICE.	2.2	740
Wednesday	28-Mar (0)*GOING OVER APPLICATIONS FOR INTERVIEWS.	0	0
Thursday	29-Mar (0)*OFF / "ANNUAL LEAVE".	0	0
Friday	30-Mar (0)*OFF / "4-10's."	0.00	0
TOTAL		2.2	740
<u>Assignment</u>		<u>Miles</u>	<u>Weight</u>
Monday	2-Apr (3)*G/R: CK.-Seminole Boat Ramp, Morgantown; Ft. Morgan Pier. ST.-C.R.26-(49/65).	1.5	420
Tuesday	3-Apr (3)FINISH:C.R.26-(65 to 49); then ST.-C.R.20-(section of); ST.-Grantham Rd.-(98 to 26)	2.7	540
Wednesday	4-Apr (3)START:C.R.99-(98 to 91).	0.5	1,140
Thursday	5-Apr (0)*INTERVIEWING APPLICANTS.	0	0
Friday	6-Apr (0)*OFF / "4-10's."	0.00	0

TOTAL		4.7	2100
		<u>Miles</u>	<u>Weight</u>
Monday	9-Apr (4)*G/R: ALL OF SOUTH WEST END PARKS DEPT. G/R:CK.-Seminole Boat Ramp.	0.2	760
Tuesday	10-Apr (3)CK.-MORGANTOWN, AND FT. MORGAN PIER; CONT.-C.R.85-(12 to 10).	1.4	1,080
Wednesday	11-Apr (2)START:C.R.20-(F.B.E. to Millin C.C./83); then ST.-Roscoe Road-(F.B.E. to 4).	2.4	0
Thursday	12-Apr (2)START: Roscoe Road-(F.B.E. to cr4); ST.-Roscoe Rd. E.-(F.B.E. to F.B.E.).	2	680
Friday	13-Apr "DFF / "4-10's."	0.00	0
TOTAL		6	2520
		<u>Miles</u>	<u>Weight</u>
Monday	16-Apr (3)*G/R: CK.-Seminole Boat Ramp, Morgantown; Ft. Morgan Pier. CONT.-C.R.65-(12/	1.3	0
Tuesday	17-Apr (4)CONT:C.R.65-(98 to 26 / 12); then ST.-C.R.49-(26 to 12 / 10).	2.4	620
Wednesday	18-Apr (3)START:C.R.49-(10 to 16); FINISH:C.R.65-(98 to 26).	3	660
Thursday	19-Apr (4)FINISH:C.R.49-(16 to 12); then ST./FINISH:C.R.49-(12 to 26W / 26E Mag. Springs E	2.6	1,140
Friday	20-Apr (0)*OFF / "4-10's."	0.00	0
TOTAL		9.3	2420
		<u>Miles</u>	<u>Weight</u>
Monday	23-Apr (4)*G/R: CK.-Seminole Boat Ramp, Morgantown; and Ft. Morgan Pier. CONT:C.R.49,	1	480
Tuesday	24-Apr (3)FINISH:C.R.49-(26 to 26E / Magnolia Springs C.L.). Then ST.-Gardner Rd.-(91/95).	2.3	960
Wednesday	25-Apr (3)FINISH:Gardner Road-(91 to 95).		
Thursday	26-Apr		
Friday	27-Apr (0)*OFF / "4-10's."	0.00	0
TOTAL		3.3	1440
		<u>Miles</u>	<u>Weight</u>
Monday	30-Apr (2)*TRAINING BY M.B./G/R:CK.-SOUTH WEST END; and Morgantown; Ft. Morgan Pi	0	760
Tuesday	1-May (3)FINISH:C.R.91-(98to Gardner Road); then ST.-C.R.91-(98 to 99).	4	540
Wednesday	2-May (4)FINISH:C.R.91S.-(98 to 99); then ST.-C.R.99-(91 to 98).	5	0
Thursday	3-May (4)FINISH:C.R.99-(98 to 91); then ST.-C.R.87S.-(32 to 98).	2.7	80
Friday	4-May (0)*OFF / "4-10's."	0.00	0
TOTAL		11.7	1380

## BALDWIN COUNTY COMMISSION AGENDA ACTION FORM

<b>Meeting Type:</b>	Baldwin County Commission – Regular
<b>Meeting Date:</b>	06/22/2017
<b>Placement of Item on the Agenda:</b>	CONSENT AGENDA: - EMERGENCY MANAGEMENT AGENCY (EMA)
<b>Item Status:</b>	New
<b>Submitted By:</b>	Jennifer M. Forsman
<b>From:</b>	Reggie Chitwood, Director Mike Howell, Building Official
<b>ITEM TITLE</b>	
Acceptance of the Fiscal Year 2016 Floodplain Management Plan Grant Agreement	
<b>STAFF RECOMMENDATION</b>	
<p>Take the following actions:</p> <ol style="list-style-type: none"> <li>1) Accept the Floodplain Management Plan Agreement (FMA-PL-04-AL-2016-001) with the U.S. Department of Homeland Security in the amount of \$24,999.99 for the Baldwin County Emergency Management Agency through the Baldwin County Commission; and</li> <li>2) Authorize the execution of any documents related to this award. The term of the agreement shall commence on June 20, 2017, and expire May 16, 2018.</li> </ol>	
<b>BACKGROUND INFORMATION</b>	
<b>Previous Commission Action/Background Information:</b>	No
<p>Baldwin County Emergency Management Agency would like to augment and enhance the efforts of the hazard mitigation plan by assisting in the more granular examination of floodplain management and flood control issues faced by Baldwin County. The planning committee will seek to revise the current plan from 2000, that is representative of the mitigation measures and goals found to be most beneficial and sustainable during the planning process. Planning committee members will meet to coordinate efforts and work on the revision of the floodplain management plan, will hold open meetings to encourage community members' input and feedback, and will also hold an open house prior to the finalization of the plan draft so that community members, planning committee members, and elected officials have a chance to interact and discuss and examine the plan elements to ensure the concerns and issues have been fully addressed in an adequate, feasible, and sound manner. Once the Baldwin County (unincorporated) plan has been revised and implemented, the planning committee will meet throughout the plan maintenance phase to identify successful flood mitigation measures,</p>	



needs for future planning considerations, and gather feedback from planning partners and stakeholders.

The Baldwin County Building Department will facilitate the efforts of the planning committee.

The Department of Homeland Security and Federal Emergency Management Agency will award Baldwin County \$24,999.99 in order to create the Floodplain Management Plan. Local share in the amount of \$8,333.33 should be fulfilled utilizing County services in-kind.

FINANCIAL IMPACT	
Does the recommendation have a financial impact?	No
LEGAL IMPACT	
Are there any legal documents required to be executed if this recommendation is approved?	Yes
Does this documentation require County Attorney's review and approval?	Yes
Has the documentation been reviewed and approved by the County Attorney?	Yes
Is this routine documentation reviewed and approved by Department Head?	Yes
Has the documentation been reviewed and approved by the Department Head?	Yes
ADVERTISING REQUIREMENTS	
Is advertising required for this recommendation?	No
CONSISTENCY WITH B.C. STRATEGIC PLAN - 2006-2016	
Is the recommendation applicable to the goals set forth in the Strategic Plan?	Yes
POLICY IMPACT	
Is the recommendation consistent with Commission Policy?	Yes
PERSONNEL IMPACT	
Does the recommendation have personnel impact?	No
IMPLEMENTATION	
Is implementation for this item time sensitive?	No
Department(s)/Individual(s) responsible for follow up activities and specific actions required:	<u>Administration -</u> 1. Obtain Commission Chairman signature on original and make three (3) copies and

	<p>prepare a cover letter.</p> <p>2. Send original and cover letter via certified mail to:</p> <p>State of Alabama Emergency Management Agency Mitigation Division P.O. Drawer 2160 Clanton, AL 35046-2160</p> <p>3. Retain one (1) copy for files</p> <p>4. Send one (1) copy of letter and executed agreement to Jennifer Forsman, EMA Planning &amp; Grants Coordinator via BCC courier.</p> <p>5. Send one (1) copy of letter and executed agreement to Mike Howell, BCC Building Official via BCC courier.</p> <p><u>Building Department -</u></p> <p>1. Request BCC Purchasing Department to solicit a Request for Quotation to employ a Planning Consultant and Coordinator with experience in floodplain mitigation planning.</p> <p>2. Implement agreement activities.</p>
<b>ATTACHMENTS</b>	
<p>1. FEMA Approval Letter.pdf 2. AEMA Approval Letter.pdf 3. Grant Agreement.pdf</p>	
<b>APPROVALS</b>	
<b>Budget</b>	
<b>Personnel</b>	
<b>Administration</b>	Keri Green 6/14/2017 2:51:21 PM
<b>Chairman and County Administrator</b>	Ronald Cink 6/14/2017 3:49:49 PM





U.S. Department of Homeland Security  
FEMA Region IV  
3003 Chamblee Tucker Road  
Atlanta, GA 30341

**FEMA**

May 10, 2017

Art Faulkner, Director  
Alabama Emergency Management Agency  
5898 County Road 41  
P.O. Drawer 2160  
Clanton, AL 35046-2160

Attention: Michael Johnson, State Hazard Mitigation Officer

Reference: Flood Mitigation Assistance (FMA) Program  
Project Approval: FMA-PL-04-AL-2016-001  
**Baldwin County Commission Floodplain Management Plan**

Dear Mr. Faulkner:

It is my pleasure to confirm that the following planning sub-award has been approved through the Flood Mitigation Assistance (FMA) grant program pursuant to the Congressional appropriation for Fiscal Year 2016.

FMA Planning Subaward Number and Title	Federal Share	Non-Federal Share	Total Project Cost
FMA-PL-04-AL-2016-001 Baldwin County Commission Floodplain Management Plan	\$24,999.99	\$8,333.33	\$33,333.32

The Scope of Work (SOW) and Budget submitted by the State for this FMA planning sub-award are approved, subject to the following conditions:

- FMA funds are only available to support activities in communities participating in the NFIP. Communities withdrawn, suspended, or not participating in the NFIP are not eligible. (44 CFR § 79.6)
- FMA planning funds may be used to develop or update State, Indian tribal and/or local mitigation plans which meet the planning criteria outlined in 44 CFR §201. FMA planning awards are limited to those activities necessary to develop or update the flood portion of any mitigation plan. (44 CFR §79.6(c)(1))

- Complete draft plan documents must be submitted to the State and our office for review and comment at least 6 months prior to completion of the award such that any necessary revisions may be made prior to adoption and within the approved Period of Performance.
- The final plan documents must be submitted to the State and our office for review and approval prior to the end of the Period of Performance of the award, and FEMA approval must be obtained prior to sub-award closeout.

This letter constitutes programmatic approval for use of FY 2016 FMA funds. Michael Phillips, Assistance Officer, issued the financial award and documentation in support of this approval through eGrants on May 05, 2017. The funds have been obligated to the appropriate PARS account.

The terms and conditions of this award are provided in the Agreement Articles issued through eGrants by Mr. Phillips. Please review these Articles thoroughly and abide by all provisions.

FEMA will not establish activity completion timelines for individual sub-awards. Recipients are responsible for ensuring that all approved activities are completed by the end of the Grant Period of Performance (POP). **The POP for FY 2016 FMA is March 15, 2016 through August 30, 2019.** The Recipient shall submit a Final SF-425 and Performance Report no later than 90 days after the end date of the POP, per 2 CFR §200.343.

Thank you for submitting an application to the FY 2016 FMA grant program. If you have any questions or need further information, please contact William Arwood at (770) 220-8706, or Robin Berzins at (770) 220-5488.

Sincerely,

A handwritten signature in black ink, appearing to read "Ernest E. Titler".

Jacky Ben, CMEI

Hazard Mitigation Assistance Branch  
Mitigation Division



ROBERT BENTLEY  
GOVERNOR

STATE OF ALABAMA  
**EMERGENCY MANAGEMENT AGENCY**  
5898 COUNTY ROAD 41 • P.O. DRAWER 2160 • CLANTON, ALABAMA 35046-2160  
PHONE (205) 280-2200 FAX (205) 280-2495



ART FAULKNER  
DIRECTOR

May 16, 2017

Mr. Reggie Chitwood, EMA Director  
Baldwin County Commission  
23100 McAuliffe Dr  
Robertsdale, AL 36567-3189

Subject: Hazard Mitigation Grant Program HMGP DR (FMA-PL-04-AL-2016-001)  
Planning

Dear Reggie Chitwood:

The Federal Emergency Management Agency (FEMA) has notified this office that the above-referenced project is approved and the federal funds obligated. The project has been approved for \$33,333.32 with a Federal share of \$24,999.99 and non-federal share of \$8,333.33. Please read the enclosed FEMA obligation package and the *How to Manage Your Sub-Award* handbook.

Enclosed is a copy of the State-Sub-recipient Agreement; execute and return one copy to AEMA Mitigation via US Mail and retain the other copy for your files. **Please fully read this agreement and pay close attention to #1 and #17.** Note that #17 on the State-Sub-recipient Agreement states: "The Sub-recipient will begin project work within 90 days of approval of the grant and complete all items of work within the specified period of performance (May 16, 2017 through December 16, 2018) unless an extension is granted to extend the time frame."

Quarterly progress reports are required each quarter until project completion. The first quarterly progress report will be due on July 1, 2017 and will report on activities completed during 3rd quarter 2017 (April – June 2017). Each subsequent report will be due on the first of the month following the end of each quarter (October 1, January 1, April 1, and July 1).

If you need additional information concerning this approval and the administration of this project, please contact Janice Doucet, Hazard Mitigation Senior Specialist, at 205-280-2458.

Sincerely,

Art Faulkner  
Director

AF/jd/lr

cc: Kyle Eskridge, AEMA Division Coordinator

Enclosures

**FLOOD MITIGATION ASSISTANCE GRANT PROGRAM**  
**CFDA #97.029**  
**FMA-PL-04-AL-2016-001**  
**Baldwin County Commission**  
**State-Subgrantee Disaster Assistance Agreement**

This agreement between the State of Alabama (the "State") and Baldwin County Commission (the "Subgrantee") shall be effective on the date signed by the State and the Subgrantee. It shall apply to all assistance funds provided by or through the State to the Subgrantee as a result of a presidentially declared disaster occurring within the State of Alabama.

The designated representative of the Subgrantee certifies that:

1. The Subgrantee has appointed by resolution a subgrantee's local agent/designated representative to act on the jurisdiction's behalf [attach a copy of the resolution to the application].
2. He/She has legal authority to apply for federal assistance on behalf of the Subgrantee.
3. The Subgrantee will provide all necessary financial and managerial resources to meet the terms and conditions of receiving federal and state disaster assistance.
4. The Subgrantee will use the disaster assistance funds solely for the purposes for which these funds are provided and as approved by the Governor's Authorized Representative/State EMA Director or his or her designee. Allowable costs shall be determined in accordance with the Robert T. Stafford Disaster Relief and Emergency Assistance Act, 44 CFR §206 and 44 CFR Part 13.
5. The payments for approved projects will be on a cost reimbursement basis and subject to receipt and approval of invoices.
6. The Subgrantee is aware that there is no state funding available for mitigation cost sharing and that the Subgrantee will be required to provide the full non-federal share for such mitigation activities.
7. The Subgrantee agrees to provide the necessary local share of funding for completion of the project.
8. The Subgrantee will establish and maintain a proper accounting system to record expenditure of disaster assistance funds in accordance with generally accepted accounting standards or as directed by the Governor's Authorized Representative/State EMA Director or his or her designee.
9. The Subgrantee will comply with one of the following (as appropriate for the type of subgrantee) for all audit requirements: 44 CFR (Part 14.2) or OMB CIR A-133.
10. The local cost share funding will be available within the specified time.
11. The Subgrantee will give all state and federal agencies designated by the Governor's Authorized Representative/State EMA Director or his or her designee access to and the right to examine all books, records, papers and other documents related to use of disaster assistance funds.

12. The Subgrantee will maintain all documentation relating to project for eight (8) years from date of the declaration of the disaster.
13. The Subgrantee will return to the state, within 15 days of such request by the Governor's Authorized Representative/State EMA Director or his or her designee, any funds which are not supported by audit or other federal or state review of documentation maintained by the Subgrantee for eight (8) years from the date of the declaration of the disaster.
14. The Subgrantee will comply with all applicable codes and standards relative to this project and agrees to provide maintenance, as appropriate.
15. The Subgrantee will comply with all applicable provisions of federal and state laws, Executive Orders and regulations governing this program.
16. The Subgrantee will comply with the Lead-Based Paint Poisoning Prevention Act which prohibits the use of lead based paint in the construction or rehabilitation of residence structures.
17. The Subgrantee will begin project work within 90 days of approval of the grant and complete all items of work within the specified period of performance (May 16, 2017- December 16, 2018) unless an extension is granted to extend the time frame.
18. The Subgrantee will comply with all federal and state statutes and regulations relating to non-discrimination including, but not limited to: (a) Title VI of the Civil Rights Act of 1964 (P.L. 88-352) which prohibits discrimination on the basis of race, color or national origin; (b) Title IX of the Education Amendments of 1972, as amended (20 U.S.C. §§ 1681-1683 and 1685-1686) which prohibits discrimination on the basis of sex; (c) Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. § 794) which prohibit discrimination on the basis of handicaps; (d) the Age Discrimination Act of 1975, as amended (42 U.S.C. §§ 6101-6107) which prohibits discrimination on the basis of age; (e) the Drug Abuse Office and Treatment Act of 1972 (P.L. 93-255) as amended, relating to nondiscrimination on the basis of drug abuse; (f) the Comprehensive Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation Act of 1970 (P.L. 91-616) as amended, relating to nondiscrimination on the basis of alcohol abuse or alcoholism; (g) §§ 523 and 527 of the Public Health Service Act of 1912 (42 U.S.C. 290 dd-3 and 290 ee-3), as amended, relating to confidentiality of alcohol and drug abuse patient records; (h) Title VIII of the Civil Rights Act of 1968 (42 U.S.C. § 3601 et seq.), as amended, relating to nondiscrimination in the sale rental or financing of housing; (i) any other nondiscrimination provisions in the specific statute(s) under which application for federal assistance is being made, and (j) the requirements on any other nondiscrimination statute(s) which may apply to the application.
19. The Subgrantee will comply, or has already complied, with the requirements of Titles II and III of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 which provides for fair and equitable treatment of persons displaced or whose property is acquired as a result of federal or federally assisted programs.
20. The Subgrantee will comply with provisions of the Hatch Act limiting the political activities of public employees.
21. The Subgrantee will comply, as applicable, with provisions of the Davis-Bacon Act relating to labor standards.



22. The Subgrantee will comply with the National Flood Insurance Program requirements, including, but not limited to, Section 102(a) of the Flood Disaster Protection Act of 1973..
23. The Subgrantee will not enter into cost-plus-percentage-of-cost contracts for completion of Hazard Mitigation Grant projects.
24. The Subgrantee will comply with all environmental standards including but not limited to: (a) institution of environmental quality control measures under the National Environmental Policy Act of 1969 (P.O. 91-190) and Executive Order (EO) 11514; (b) notification of violating facilities pursuant to EO 11738; (c) protection of wetlands pursuant to EO 11990; (d) evaluation of flood hazards in floodplains in accordance with EO 11988; (e) assurance of project consistency with the approved state management program developed under the Coastal Zone Management Act of 1972 (16 U.S.C. §§ 1451 et seq.); (f) conformity of federal actions to State (Clean Air) Implementation Plans under Section 176(c) of the Clean Air Act of 1955, as amended (42 U.S.C. § 7401 et seq.); (g) protection of underground sources of drinking water under the Safe Drinking Water Act of 1974, as amended, (P.L. 93-523); and (h) protection of endangered species under the Endangered Species Act of 1973, as amended, (P.O. 93-205).
25. The Subgrantee will comply with the Wild and Scenic Rivers Act of 1968 (16 U.S.C. §§ 1271 et seq.) related to protecting components or potential components of the national wild and scenic rivers system.
26. The Subgrantee will comply with Section 106 of the National Historic Preservation Act of 1966, as amended (16 U.S.C. 470), EO 11593 (identification and preservation of historic properties), and the Archaeological and Historic Preservation Act of 1974 (16 U.S.C. 469a-1 et seq.).
27. The Subgrantee will not enter into any contract, with respect to this grant, with a condition for payment to the contractor being the receipt of state or federal funds by the Subgrantee.
28. The Subgrantee will not enter into any contract with any party, which is debarred or suspended, from participating in federal assistance programs.
29. The project's scope-of-work will not be changed without prior written approval from FEMA.
30. The Subgrantee will not dispose of, modify the use of, or change the terms of the real property title, or interest in the site or facilities without permission and instructions from FEMA. The Subgrantee will record the federal interest in the title of real property in accordance FEMA directives and will include a covenant in the title of real property acquired in whole or in part with federal assistance funds to assure nondiscrimination during the useful life of the project.
31. The Subgrantee will comply with the requirements of FEMA with regard to the drafting, reviewing, and approval of construction plans and specifications.
32. The Subgrantee will provide and maintain competent and adequate engineering supervision at the construction site to ensure that the completed project conforms with the approved plans and specifications and will furnish progress reports and such other information as may be required by FEMA or the State.
33. The Subgrantee will establish safeguards to prohibit employees from using their positions for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest or personal gain.

34. The Subgrantee will promptly reimburse the State in the event of a reduction in the approved amount described in the project application the amount of the reduction. If the Subgrantee fails to promptly reimburse the State, the State may withhold from this grant or any other federal grant administered by the State which is awarded to the Subgrantee any amounts owed to the State.
35. The Subgrantee certifies to the best of its knowledge and belief that it and its principals:
- A. Are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from cover transactions by any Federal department or agency;
  - B. Have not within a 3-year period preceding this proposal been convicted or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, State or local) transaction or contract under a public transaction; or violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statement, or receiving stolen property;
  - C. Are not presently indicted for or otherwise criminally or civilly charged by a government entity (Federal, State, or local) with commission of any of the offenses enumerated in paragraph B of this certification; and
  - D. Have not within a 3-year period preceding this application or proposal had one or more public transactions (Federal, State, and local) terminated for cause or default.

I understand that a false statement on this certification may be grounds for rejection of this proposal or termination of the award. In addition, under 18 U.S.C. §1001, a false statement may result in a fine of up to \$10,000 or imprisonment for up to 5 years, or both.

36. The Subgrantee certifies that it will provide a drug-free workplace by:
- A. Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the Subgrantee's workplace and specifying the actions that will be taken against employees for violation of such prohibition;
  - B. Establishing a drug-free awareness program to inform employees about:
    - (i) The dangers of drug abuse in the workplace;
    - (ii) The Subgrantee's policy of maintaining a drug-free workplace;
    - (iii) Any available drug counseling, rehabilitation, and employee assistance programs; and
    - (iv) The penalties that may be imposed on employees for drug abuse violations occurring in the workplace;
  - C. Making it a requirement that each employee to be engaged in the performance of the project be given a copy of the statement required by paragraph (A);
  - D. Notifying each employee in the statement required by paragraph (A) that, as a condition of employment under the award, the employee must:
    - (i) Abide by the terms of the statement; and
    - (ii) Notify the employer of any criminal drug statute conviction for a violation occurring in the workplace no later than 5 days after such conviction;
  - E. Notifying the Award Official within 10 days after receiving notice under subparagraph (D)(ii) from an employee or otherwise receiving actual notice of such conviction;
  - F. Taking one of the following actions, within 30 days of receiving notice under subparagraph (D)(ii), with respect to any employee who is so convicted:
  - G. Making a good-faith effort to continue to maintain a drug-free workplace through implementation of paragraphs A - F.

The Subgrantee shall insert in the space provided below the site(s) of the performance of work done in conjunction with the specific award.



Place of performance (street, city, county, state, zip code)

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37. The Subgrantee certifies, to the best of its knowledge and belief, that:

1. No Federal appropriated funds have been paid or will be paid, by or on behalf of the Subgrantee, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee or a member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into any cooperative agreement, or modification of any Federal contract, grant, loan, or cooperative agreement.
2. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a member of Congress, an officer or employee of Congress, or an employee of a member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the Grant Recipient shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.
3. The Subgrantee shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreement(s) and that all subrecipients shall certify and disclose accordingly.
4. This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of the certification is a prerequisite for making or entering into this transaction imposed by section 1352, Title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for such failure.

37. The Subgrantee will provide copies of audit reports that include funds provided under this agreement to:

State of Alabama  
Department of Examiners of  
Public Accounts  
P. O. Box 302251  
Montgomery, AL 36130-2251  
Attn: Audit Report Repository

and

State of Alabama  
Emergency Management  
Agency  
P.O. Drawer 2160  
Clanton, AL 35046  
Attn: Hazard Mitigation

38. Contracts must be of reasonable cost, generally must be competitively bid, and comply with Federal, State, and local procurement standards. FEMA will reimburse only fair and reasonable costs of any contract entered into by the Subgrantee. The Subgrantee must consider costs, conflicts of interest, and all Federal, State, and local laws and regulations when hiring a contractor. Compliance with local procurement practices and the procurement competition requirements specified in 44 CFR Part 13.36 are essential to successfully receiving Mitigation grant funding. The Federal procurement regulations ensure that subgrantees procure contracts in a manner that provides full and open competition, and provide financial and record-keeping requirements. In addition, the Subgrantee should maintain a written code of standards for conduct governing the performance of employees, officers, or agents who select and award contracts. It is important that applicants secure contracts with reputable and qualified licensed contractors. The Subgrantee's should conduct reference checks on a contractor's history of performance with the State's contractor licensing board and with the contractor's previous clients before awarding contracts.

Pursuant to 44 CFR Part 13.36(c)(1), the Subgrantee may not restrict the bidding in order to disqualify a population of bidders. Some of the situations considered to be restrictive of competition include, but are not limited to:

- Placing unreasonable requirements on firms in order for them to qualify to do business
- Requiring unnecessary experience and excessive bonding
- Noncompetitive pricing practices between firms or between affiliated companies
- Noncompetitive awards to consultants that are on retainer contracts
- Organizational conflicts of interest
- Specifying only a "brand name" product instead of allowing "an equal" product to be offered and describing the performance of other relevant requirements of the procurement
- Any arbitrary action in the procurement process

If the Subgrantee has a pre-qualified lists of persons, firms, or products, it must keep such lists current in order to ensure open and free competition during the bidding process, in accordance with 44 CFR Part 13.36(c)(4), which states: "*Grantees and sub-grantees will ensure that all pre-qualified lists of persons, firms, or products which are used in acquiring goods and services are current and include enough qualified sources to ensure maximum open and free competition. Also, grantees and sub-grantees will not preclude potential bidders from qualifying during the solicitation period.*"

#### ***Methods of Procurement***

The Subgrantee may request that FEMA review its procurement process to determine whether the process meets the standards set forth in 44 CFR Part 13.36. FEMA finds the following four methods of procurement acceptable:

**Small purchase procedures** procurement, an informal method for securing services or supplies that do not cost more than \$100,000 by obtaining several price quotes from different sources.

**Sealed bids** procurement, a formal method where bids are publicly advertised and solicited, and the contract is awarded to the responsible bidder whose proposal is the lowest in price. This method is the preferred method for procuring construction contracts.

**Competitive proposals** procurement, a method similar to sealed bid procurement in which contracts are awarded on the basis of contractor qualifications instead of on price. This method is often used for procuring architectural or engineering professional services. In addition, this method normally involves more than one source submitting an offer and is used when conditions are not appropriate for sealed bids.

**Noncompetitive proposals** procurement, a method whereby a proposal is received from only one source. Noncompetitive proposals should only be used when the award of a contract is not feasible under small purchase procedures, sealed bids, or competitive proposals, and one of the following circumstances applies:

- The item is available only from a single source
- There is an emergency requirement that does not permit a delay
- Solicitation from a number of sources has been attempted, and competition is determined to be inadequate

A contract may be regarded as noncompetitive if the Subgrantee has only one responsive bidder.

In this case, the Subgrantee is required to comply with 44 CFR Part 13.36(f), which states in part:

*"...A cost analysis will be necessary when adequate price competition is lacking, and for sole source procurements, including contract modifications or change orders, unless price reasonableness can be established on the basis of a catalog or market price of a commercial product sold in substantial quantities to the general public or based on prices set by law or regulation. A price analysis will be used in all other instances to determine the reasonableness of the proposed contract price."*

The Subgrantee is required by 44 CFR Part 13.36(f)(2) to negotiate profit as a separate element of the price for each contract in which there is no price competition and in all cases where cost analysis is performed. Consideration shall be given to the complexity of the work performed, risk borne to the contractor, contractor's investment, amount of subcontracting, quality of the contractor's record of past performance, and industry profit rates in the surrounding geographical area for similar work.

FEMA provides reimbursement for four types of contracts:

**Lump sum** contracts, for work within a prescribed boundary with a clearly defined scope and a total price

**Unit price** contracts, for work done on an item-by-item basis with cost determined per unit

**Cost-plus-fixed-fee** contracts, either lump sum or unit price contracts with a fixed contractor fee added into the price

**Time-and-materials** contracts, where the contractor bills the applicant for labor, equipment, materials, and overhead. These contracts should be avoided, but may be allowed. Time-and-materials contracts are allowed in circumstances when they are more cost-effective and appropriate for the amount and type of eligible work to be performed. The costs must be reasonable for the type of work required. The Subgrantee must engage in comprehensive active monitoring activities to ensure contractor efficiency. If a time-and-materials contract is awarded, the applicants must:

- Monitor and document contractor expenses;
- Have a cost ceiling or "not to exceed" provision in the contract; and
- Contact the State to ensure proper guidelines are followed.

The Subgrantee should work closely with the State and FEMA when awarding the time-and-materials contracts to ensure eligibility requirements are met.

#### ***Contract Scope of Work Recommendations***

The contract scope of work should reference "eligible work," "work eligible under FEMA Mitigation regulations, policies, and guidance," "work performed on public property and/or public rights-of-way," or other similar elements.

#### ***Piggyback Contracts***

FEMA does not favor "piggyback contracts." The variables associated with the scope of work and costs generally make this an option to be avoided. The competitive procurement requirements

of 44 CFR Part 13 are also a prime concern. If FEMA encounters a request for reimbursement of costs derived from such a contract, the reimbursable costs for eligible work will be based on reasonableness.

***Prohibited Contracts***

In accordance with 44 CFR Part 13.36(f)(4), cost plus percentage of cost contracts shall not be used. Use of such contracts may result in FEMA limiting the Mitigation grant to an amount determined to be reasonable based on the eligible work performed. Contracts that are awarded by an applicant to debarred contractors are prohibited pursuant to 44 CFR Part 13.35; thus, no Federal funding can be awarded for eligible work completed.

***Additional Contract Requirements***

Contract payment provisions should address the obligations between parties to the contract only and not include any language that makes payment to the contractor contingent upon the applicant's receipt of funding from FEMA.

All contracts in excess of \$10,000 must contain a provision for termination for cause and for convenience by the Subgrantee, including the manner by which it will be effected and the basis for settlement, according to 44 CFR Part 13.36(i)(2).

For contracts over \$100,000 the applicant must have the following minimum bonding requirements, in accordance with 44 CFR Part 13.36(h):

- A bid guarantee from each bidder equivalent to five percent of the bid price;
- A performance bond on the part of the contractor for 100 percent of the contract price; and
- A payment bond on the part of the contractor for 100 percent of the contract price.

In accordance with 44 CFR Part 13.36(b)(8): *"Grantees and sub-grantees will make awards only to responsible contractors possessing the ability to perform successfully under the terms and conditions of a proposed procurement. Consideration will be given to such matters as contractor integrity, compliance with public policy, record of past performance, and financial and technical resources."*

Documentation requirements are specified in 44 CFR Part 13.36(b)(9) and include, but are not limited to, rationale for the procurement method, contract type, contractor selection or rejection, and the basis for contract price.

Signed for the Subgrantee:

Reggie Chitwood

Name (Typed)

\_\_\_\_\_  
Title


\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

Signed for the State:

Art Faulkner

Director

  
\_\_\_\_\_  
Signature

5/16/2017

\_\_\_\_\_  
Date



## BALDWIN COUNTY COMMISSION AGENDA ACTION FORM

<b>Meeting Type:</b>	Baldwin County Commission – Regular
<b>Meeting Date:</b>	10/03/2017
<b>Placement of Item on the Agenda:</b>	CONSENT AGENDA: - BUDGET/PURCHASING
<b>Item Status:</b>	New
<b>Submitted By:</b>	Wanda Gautney
<b>From:</b>	Wanda Gautney/Mike Howell, Building Official

### ITEM TITLE

Request for Proposals (RFP) for Consultant Services for the Baldwin County Flood Hazard Management Plan

### STAFF RECOMMENDATION

Authorize staff to begin negotiations with **Amec Foster Wheeler Environmental & Infrastructure, Inc.**, so that a final recommendation can be made to the Baldwin County Commission for the consulting services for the Flood Hazard Management Plan.

### BACKGROUND INFORMATION

<b>Previous Commission Action/Background Information:</b>	Yes
<b>Date(s) of Previous Commission Action:</b>	See Below

The Request for Proposals (RFP) for Flood Hazard Management Plan was received on August 11, 2017. Two (2) firms submitted a package. The evaluation committee consisted of Mike Howell, Reggie Chitwood, Vince Jackson, D. Hart, Christie Davis, Kim Creech, Jennifer Forsman and Kim Nelson. After reviewing the qualifications of the two (2) firms, the evaluation committee feels that Amec Foster Wheeler Environmental & Infrastructure, Inc., meets the requirements for this project. Staff recommendation is for the Baldwin County Commission to approve the request to begin negotiations with the firm so that a recommendation for award can be made to the Baldwin County Commission in regard to the consulting services for a detailed flood hazard management plan.

During the June 22, 2017, meeting, the Commission accepted the Fiscal Year 2016 Floodplain Management Plan Grant from the Alabama Emergency Management Agency in a 75/25 match grant. Federal funds in the amount of \$24,999.99, were awarded to the Baldwin County Commission with a local match of \$8,333.33 which will be met by local in-kind services required from the county as part of the match contribution to update the Flood Hazard

Management Plan for Baldwin County to meet the ten-year update requirements in accordance with Local Hazard Mitigation Planning requirements and FEMA guidelines.

**PREVIOUS COMMISSION ACTION:**

**05/03/2016 meeting:** 1) Authorized the Building Official, Emergency Management Agency (EMA) Director, and EMA Planning and Grants Coordinator to submit a planning grant application requesting \$25,000.00 in federal share funds, with the 25% cost match being met by local in-kind services, for the creation of a floodplain management plan covering the unincorporated portions of the county. The application will be submitted via the FEMA eGrants online system to the Alabama Emergency Management Agency for review, then to FEMA for approval. 2) Authorized the Chairman to sign any documents relating to the grant application, grant award, and reporting requirements.

**06/22/2017 meeting:** 1) Accepted the Floodplain Management Plan Agreement (FMA-PL-04-AL-2016-001) with the U. S. Department of Homeland Security in the Amount of \$24,999.99 for the Baldwin County Emergency Management Agency through the Baldwin County Commission; and 2) Authorized the execution of any documents related to this award. The term of the agreement shall commence on June 20, 2017, and expire May 16, 2018.

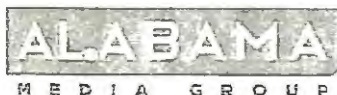
**07/18/2017 meeting:** Authorized staff to advertise the Request for Proposals (RFP's) to consultants to update the Flood Hazard Management Plan for Baldwin County that will meet the FEMA guidelines.

FINANCIAL IMPACT	
Does the recommendation have a financial impact?	No
LEGAL IMPACT	
Are there any legal documents required to be executed if this recommendation is approved?	No
ADVERTISING REQUIREMENTS	
Is advertising required for this recommendation?	Yes
Name(s) of newspaper:	Mobile Press
Is proof of publication attached?	Yes
CONSISTENCY WITH B.C. STRATEGIC PLAN - 2006-2016	
Is the recommendation applicable to the goals set forth in the Strategic Plan?	Yes
POLICY IMPACT	
Is the recommendation consistent with Commission Policy?	Yes
Which Commission policy is applicable to this recommendation?	BC Purchasing Policies
PERSONNEL IMPACT	
Does the recommendation have personnel impact?	No
IMPLEMENTATION	



BD7

<b>Is implementation for this item time sensitive?</b>	No
<b>Department(s)/Individual(s) responsible for follow up activities and specific actions required:</b>	Wanda Gautney/Purchasing Director - letter to vendors
<b>ATTACHMENTS</b>	
1. RFP Proof of Advertisement.pdf	
<b>APPROVALS</b>	
<b>Budget</b>	
<b>Personnel</b>	
<b>Administration</b>	Keri Green 9/26/2017 4:11:22 PM
<b>Chairman and County Administrator</b>	Chris Elliott 9/28/2017 8:08:10 AM



Press Register  
LEGAL AFFIDAVIT

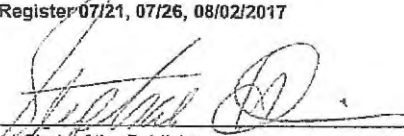
AD#: 0008271514

State of Alabama,) ss


County of Mobile)

Stephanie Hardin being duly sworn, deposes that he/she is principal clerk of Alabama Media Group; that Press Register is a public newspaper published in the city of Mobile, with general circulation in Mobile County, and this notice is an accurate and true copy of this notice as printed in said newspaper, was printed and published in the regular edition and issue of said newspaper on the following date(s):

Press Register 07/21, 07/26, 08/02/2017

  
Principal Clerk of the Publisher

Sworn to and subscribed before me this 3rd day of August 2017

  
Notary Public



Request for Proposal  
Baldwin County, Alabama  
Baldwin County is seeking proposals for a qualified consultant for the services of a consultant to assist in the development of a project development process while presenting specific project information and facilitating the consultant's methodologies and approach for performing the work requested.  
Questions regarding this proposal shall be submitted by email to: Wanda Gautney, Purchasing Director, wga@baldwincounty.al.gov. These questions shall be submitted no later than 2:00 P.M., on August 2, 2017.  
Four (4) copies of the proposal must be received by the County prior to 2:00 PM (Central Standard Time) on Friday, August 11, 2017. All copies of the proposals must be under sealed cover and plainly marked: Proposals shall be delivered or mailed to Wanda Gautney, Purchasing Director, 312 Courthouse Square, Suite 15 (mailing address), 257 Hand Avenue (physical address), Bay Minette, AL 36507, 251-580-2520.  
Further information regarding scope of work, submission requirements, evaluation criteria may be found in the Request for Proposal's document which may be obtained from the website [www.baldwincounty.al.gov](http://www.baldwincounty.al.gov) or Wanda Gautney (251) 580-2520 phone or (251) 580-2536 fax, or Sherry Smith (251) 580-1911, 257 Hand Avenue, Bay Minette, AL 36507.  
PRESS REGISTER  
July 21, 26, August 2, 2017




**BALDWIN COUNTY COMMISSION**  
**PLANNING AND ZONING DEPARTMENT**

22070 Highway 59  
Robertsdale, AL 36567  
Telephone: 251.580.1655  
Fax: 251.580.1656

**COMMUNITY RATING SYSTEM PROGRAM**

Baldwin County is located in southwestern Alabama on the Gulf of Mexico. The county encompasses an area of approximately 1,596.35 square miles and is bordered to the northwest by Washington County, to the north by Clarke and Monroe Counties, to the east by Escambia County, Florida, to the south by the Gulf of Mexico, and to the west by Mobile County and Mobile Bay. The County seat is in the City of Bay Minette which is located in the north central part of the county.

Due to our location in the northern Gulf of Mexico, property and structures are put at risk from coastal storms, not only when hurricane season arrives, but our subtropical climate often brings heavy rainfall events with the potential to cause flash flooding in low-lying areas. As a coastal county, the county's position on the shoreline places its citizens and the built environment at risk from flooding as a result of heavy rains, flash flooding and storm surge not only from the Gulf of Mexico but also from tidally influenced wetlands, bays, rivers and watersheds.

Hurricane and Tropical Depression Events since 2004 that affected Baldwin County:

- ✓ Hurricane Ivan, 2004
- ✓ Hurricane Katrina, 2005
- ✓ Hurricane Gustav, 2008
- ✓ Tropical Storm Ida, November, 2009
- ✓ March 26-27, 2009 Heavy Rains
- ✓ April 29-30, 2014 historic flooding

You have received this letter because your property is in an area that has been flooded several times due to past hurricane or tropical storm events.

Baldwin County is concerned about the repetitive flooding issues and has an active program to help you protect yourself and your property from future flooding. Baldwin County actively participates in the NFIP Hazard Mitigation Program which you may be eligible for. The objective is to support cost-effective measures implemented during disaster recovery that will reduce the risk of damage and suffering from future disasters.

FEMA can fund up to 75 % of the eligible cost of each project, while the remaining 25 % of the cost is funded by the grant recipient. Any structure that has flooded more than three times in a 10-year period and can pass cost-effectiveness guidelines, may be eligible for participation in the program.

Among one of the things you can do beforehand:

- Check with the Building Inspection Department on the extent of past flooding in your area. County staff will meet with you to discuss your past losses and causes and visit your property to review potential flood protection measures.
- Prepare for flooding by doing the following (these are minimum suggestions):

- Familiarize yourself with watches and warning signals, remain alert and listen for weather updates;
- Have your vehicle ready to go. Check gas, oil, water and maintenance;
- Make plans of what you will do and where you will go in advance, and be prepared to evacuate in a moment's notice;
- Make a list of emergency numbers and identify a safe place to go;
- Make a household inventory, especially of family heirlooms, photographs and things of value;
- Put insurance policies, health records, wills, deeds, bank accounts and other valuable papers in a safe place.

Consider some permanent flood protection measures:

- Clearly identify your fuse or breaker box. Turn water and power off at the main valves, breakers or fuses;
- Turn off propane gas tanks that serve individual appliances like a stove or grill. Do not turn natural gas off unless local officials advise to do so;
- Consider elevating your home above flood levels. Many of the repetitive loss properties have been built for many years, some prior to the latest minimum flood elevations established by the FIRM maps. By elevating your home in these areas could help you in the future from losing your most valuable possessions. Contact the Building Inspection Department for more information.
- There are several brochures available for free of charge at the local libraries and county courthouses that serve as a guide to retrofitting and other solutions to help eliminate future flooding. Go by today and pick one up, they could save you tomorrow.

Talk to the Baldwin County Building Inspection Department for information or financial assistance programs.

- Discuss your options with the Hazard Mitigation Program;
- Obtain a flood insurance policy. It will help pay for repairs after a flood and in some cases it will help pay the cost of elevating a substantially damaged structure.
- Homeowner insurance policies do not cover damage from floods. You can purchase a separate flood insurance policy since Baldwin County participates in the NFIP. This insurance is backed by the Federal Government and is available to anyone, even properties that have had past flooding.
- Be sure and have your building contents coverage.
- Contact your insurance agent for more information on rates and amounts of coverage.

Visit our Website for Additional Information on Flood related issues: [www.planning.co.baldwin.al.us](http://www.planning.co.baldwin.al.us)

<b><u>IMPORTANT TELEPHONE NUMBERS</u></b>	
<b>BALDWIN COUNTY BUILDING INSPECTION DEPARTMENT</b>	
<b>251.972.6837</b>	
<b>BALDWIN COUNTY PLANNING &amp; ZONING DEPARTMENT</b>	
<b>251.580.1655</b>	
<b>BALDWIN COUNTY ENGINEERING DEPARTMENT</b>	
<b>251.972.8559</b>	



## **INCREASED COST OF COMPLIANCE (ICC) COVERAGE**

**AFTER A FLOOD EVENT, FLOOD INSURANCE POLICYHOLDERS ARE ASSURED THEIR CLAIM WILL BE PAID AND THEY WILL HAVE ADDITIONAL OPTIONS TO FUND REBUILDING.**

- Flood insurance policyholders also may be eligible for Increased Cost of Compliance (ICC) coverage benefits. ICC coverage is an important part of most flood insurance policies.
- ICC coverage provides:
  - Up to \$30,000 to help property owners who have been substantially damaged to reduce the risk of damage from future floods by elevating, floodproofing (for nonresidential structures), demolishing or relocating their building or home
  - ICC coverage in addition to the building coverage for the repair of the actual physical damages from flooding; however, the total payout on a policy may not exceed \$250,000 for residential buildings and \$500,000 for non-residential buildings.

**TO BE ELIGIBLE FOR ICC FUNDS, A BUILDING MUST BE INSURED UNDER THE NATIONAL FLOOD INSURANCE PROGRAM (NFIP) AND MUST ALSO EITHER (1) BE DETERMINED BY A LOCAL BUILDING OFFICIAL TO BE SUBSTANTIALLY DAMAGED OR (2) QUALIFY AS A REPETITIVE LOSS STRUCTURE.**

- Substantial damage is flood-related damage that equals or exceeds 50 percent of the value of the building. When repaired, the structure must comply with local floodplain management ordinances. If the total damage from flooding is less than 50 percent of the market value of the building, ICC coverage is not available under the substantial damage provision.
- Repetitive loss is flood-related damage that occurs twice over a period of 10 years, with the cost of each repair averaging 25 percent or more of the preflood market value of the building. Because the 25 percent cost is an average, it need not be equally distributed.
  - For example, if the damage was 35 percent of the value of the building in the first event and 15 percent of the value in the second event, the policyholder would qualify for ICC coverage. A flood insurance claim must have been paid in both cases, and it applies only if the community has adopted a repetitive loss provision in its floodplain management ordinance.

**ICC COVERAGE CAN HELP PAY FOR FOUR DIFFERENT TYPES OF MITIGATION ACTIVITIES TO BRING A BUILDING INTO COMPLIANCE WITH THE COMMUNITY'S FLOODPLAIN MANAGEMENT REGULATIONS. THESE ACTIVITIES INCLUDE ELEVATION, FLOODPROOFING, RELOCATION AND DEMOLITION.**

- **Elevation** is the most common means of reducing a building's flood risk. The process consists of raising the building to or above the Base Flood Elevation (BFE). While NFIP policy requires only the lowest floor of the building to be raised to the BFE, some states and communities enforce a "freeboard" requirement, which mandates that the building be raised above the BFE to meet the community's flood protection level.
  - For example, if the BFE for a structure is 4 feet, and the community adopts a 3-foot freeboard requirement, ICC coverage would help pay the cost of elevating the building to meet the 7 foot requirement.
- **Floodproofing** applies only to nonresidential buildings. For a building to be certified as floodproof, it must be watertight to a level 1 foot above the BFE, or to the level of the freeboard requirement (if the community enforces one). Floodproof means that the walls must be substantially impermeable to water and designed to resist the stresses imposed by floods.
  - Floodproofing techniques include installation of watertight shields for doors and windows, drainage collection systems, sump pumps and check valves; reinforcement of walls to withstand



floodwater pressures; use of sealants to reduce seepage through and around walls; and anchoring the building to resist flotation, collapse and lateral movement.

- **Relocation** involves moving the entire building to another location on the same lot or to another lot, usually outside the floodplain. Relocation can offer the greatest protection from future flooding; however, if the new location is still within the Special Flood Hazard Area, the building must still be NFIP-compliant, meaning it must be elevated or floodproofed (if nonresidential).
- **Demolition** may be necessary in cases where damage is too severe to warrant elevation, floodproofing or relocation; or the building is in such a poor condition that it is not worth the investment to undertake a combination of the above activities.
  - All applicable permits must be obtained prior to demolishing the building.
  - The property may be redeveloped after demolition is complete, subject to all applicable federal, state and community laws and requirements.

### **FLOODPLAIN DEVELOPMENT REGULATIONS And SUBSTANTIAL IMPROVEMENT/DAMAGE REQUIREMENTS AND PERMITTING**

The unique natural water resources that distinguish Baldwin County as a top choice for living, recreation and employment, also require unique land use measures to protect and maintain them for future generations. Baldwin County's floodplain regulations are intended to protect private and public property, protect the environment, encourage responsible development and prevent the degradation and deterioration that results from unrestricted use and development.

Always check with the County Planning and Building Inspection Departments before you build, fill, alter, or grade on your property. All new developments, or any alterations, additions, or modifications to your building or land require a permit. Before you begin construction find out which permits and building standards apply by contacting the Baldwin County Building Inspection Department, Planning and Zoning Department, or the Highway Department to determine if you will be required to obtain a permit or to report any possible unauthorized development within the floodplain.

In addition to regular building permits, special regulations apply to construction in the floodplain and in floodways. No construction, including filling, is allowed in the mapped floodway without an engineering analysis that shows the project will not increase flood damage elsewhere. Any activity outside the floodplain but within a natural or man-made watercourse also requires a permit.

Elevation of floodproofing may be required if you plan to substantially improve your existing structure located within a FEMA (the cost of the improvement or addition is 50 percent of the value of the existing structure). If your property is substantially damaged, Federal regulations may require you to elevate or floodproof as you rebuilding. The document titled – "Answers to Questions about Substantially Damage Buildings" (FEMA-213, May 1991) will help answer questions on this topic and can be obtained free by calling 1-800-480-2520 or by online access at <http://www.fema.gov/library>.

If you suspect suspicious activity on whether or not a site obtained a permit, or was required to obtain a permit, contact the Baldwin County Planning & Zoning Department, Building Inspection Office or the Highway Department.





FEMA

# Fact Sheet

Federal Insurance and Mitigation Administration

## Community Rating System

May 2016

*The National Flood Insurance Program (NFIP) Community Rating System (CRS) was implemented in 1990 as a voluntary program for recognizing and encouraging community floodplain management activities exceeding the minimum NFIP standards. Any community in full compliance with the minimum NFIP floodplain management requirements may apply to join the CRS.*

### 1,391 Communities Participate in the CRS

Nearly 3.8 million policyholders in 1,391 communities participate in the CRS by implementing local mitigation, floodplain management, and outreach activities that exceed the minimum NFIP requirements.

Under the CRS, flood insurance premium rates are discounted to reward community actions that meet the three goals of the CRS, which are: (1) reduce flood damage to insurable property; (2) strengthen and support the insurance aspects of the NFIP; and (3) encourage a comprehensive approach to floodplain management.

Although CRS communities represent only 5 percent of the over 22,000 communities participating in the NFIP, more than 69 percent of all flood insurance policies are written in CRS communities.

### CRS Classes

The CRS uses a Class rating system that is similar to fire insurance rating to determine flood insurance premium reductions for residents. CRS Classes\* are rated from 9 to 1. Today, most communities enter the program at a CRS Class 9 or Class 8 rating, which entitles residents in Special Flood Hazard Areas (SFHAs) to a 5 percent discount on their flood insurance premiums for a Class 9 or a 10 percent discount for Class 8. As a community

engages in additional mitigation activities, its residents become eligible for increased NFIP policy premium discounts. Each CRS Class improvement produces a 5 percent greater discount on flood insurance premiums for properties in the SFHA.

#### Best of the Best

Five communities occupy the highest levels of the CRS. Each has developed a floodplain management program tailored to its own particular hazards, character, and goals. The average discount in policyholder premiums varies according to a community's CRS Class and the average amount of insurance coverage in place. Some highlights:

**Roseville, California** was the first to reach the highest CRS rating (Class 1). Damaging floods in 1995 spurred Roseville to strengthen its floodplain management program. Today the City earns points for almost all CRS creditable activities. The average premium discount for policies in the Special Flood Hazard Area (SFHA) is \$850.

Comprehensive planning for floodplain management has been a key contributor to Tulsa, Oklahoma's progress in reducing flood damage from the dozens of creeks within its jurisdiction. The City (Class 2) has cleared more than 900 buildings from its floodplains. The average premium discount for policies in the SFHA is \$630.

**King County, Washington** (Class 2) has preserved more than 100,000 acres of floodplain open space and receives additional CRS credit for maintaining it in a natural state. The average premium discount for policies in the SFHA is \$664.

**Pierce County, Washington** (Class 2) maintains over 80 miles of river levees. County officials annually mail informational brochures to all floodplain residents. The average premium discount for policies in the SFHA is \$687.

**Fort Collins, Colorado** (Class 2) has suffered extreme flash flooding in its past and has developed one of the nation's most exemplary comprehensive programs. The average premium discount for policies in the SFHA is \$589.

\* CRS Class changes occur on May 1 and October 1 of each year. The data contained in this fact sheet were current through May 2016.



## CRS Credit

A community accrues points to improve its CRS Class rating and can receive increasingly higher discounts. Points are awarded for engaging in any of 19 creditable activities, organized under four categories:

- Public information
- Mapping and regulations
- Flood damage reduction
- Warning and response.

Formulas and adjustment factors are used to calculate credit points for each activity.

The communities listed below are among those that have qualified for the greatest premium discounts:

Class 1: Roseville, California

Class 2: Tulsa, Oklahoma  
King County, Washington  
Pierce County, Washington  
Fort Collins, Colorado

Class 3: Sacramento County, California  
Ocala, Florida  
Louisville-Jefferson County, Kentucky

Class 4: Charleston County, South Carolina  
Maricopa County, Arizona  
Thurston County, Washington

## Benefits of the CRS

Lower cost flood insurance rates are only one of the rewards a community receives from participating in the CRS. Other benefits include:

- Citizens and property owners in CRS communities have increased opportunities to learn about risk, evaluate their individual vulnerabilities, and take action to protect themselves, as well as their homes and businesses.
- CRS floodplain management activities provide enhanced public safety, reduced damage to property
- Technical assistance in designing and implementing some activities is available to community officials at no charge
- CRS communities have incentives to maintain and improve their flood programs over time.

- Communities can evaluate the effectiveness of their flood programs against a nationally recognized benchmark.

## How to Apply

To apply for CRS participation, a community must initially inform the Federal Emergency Management Agency (FEMA) Regional Office of its interest in applying to the CRS and will eventually submit a CRS application, along with documentation that shows it is implementing the activities for which credit is requested. The application is submitted to the Insurance Services Office, Inc. (ISO)/CRS Specialist. ISO works on behalf of FEMA and insurance companies to review CRS applications, verify communities' credit points, and perform program improvement tasks.

A community's activities and performance are reviewed during a verification visit. FEMA establishes the credit to be granted and notifies the community, the State, insurance companies, and other appropriate parties.

Each year, the community must verify that it is continuing to perform the activities that are being credited by the CRS by submitting an annual recertification. In addition, a community can continue to improve its Class rating by undertaking new mitigation and floodplain management activities that earn even more points.

## CRS Training

CRS Specialists are available to assist community officials in applying to the program and in designing, implementing, and documenting the activities that earn even greater premium discounts. A week-long CRS course for local officials is offered free at FEMA's Emergency Management Institute (EMI) on the National Emergency Training Center campus in Emmitsburg, Maryland, and can be field deployed in interested states. A series of webinars is offered throughout the year.

## For More Information

A list of resources is available at the CRS website: [www.fema.gov/national-flood-insurance-program-2/community-rating](http://www.fema.gov/national-flood-insurance-program-2/community-rating) system. For more information about CRS or obtain the CRS application, contact Insurance Services Office by phone at (317) 848-2898 or by email at [nfipcrs@iso.com](mailto:nfipcrs@iso.com).

BALDWIN COUNTY PLANNING & ZONING COMMISSION

VOTING SHEET

Baldwin County

Flood Hazard Management Plan

01/03/2019

Motion: TO RECOMMEND THE COUNTY COMMISSION APPROVE

Made by: KEVIN MURPHY

Motion Seconded by: DEWANE HAYES

MEMBER	IN FAVOR OF MOTION MADE	OPPOSED TO MOTION MADE
Sam Davis*	-	-
Dewane Hayes	X	
Kevin Murphy	X	
Arthur Oken	X	
Daniel Nance	X	
Doug Thomas	X	
Bonnie Lowry	A	A
Brandon Bias	A	A

*\*The Chairman only votes in the event of a tie.*

*MOTION CARRIES ON A VOTE OF 5-0*

## BALDWIN COUNTY PLANNING AND ZONING COMMISSION REGULAR MEETING 01/03/2019

1 for staff?

2 COMMISSION MEMBER DEWANE HAYES: They're  
3 putting this up for sale; is that right, Celena?

4 MS. CELENA BOYKIN: That's correct, yes.

5 CHAIRMAN SAM DAVIS: Any other questions for  
6 staff?

7 (No response.)

8 CHAIRMAN SAM DAVIS: We'll close the public  
9 hearing at this point. Staff has recommended a  
10 recommendation of approval to the County Commission. Is  
11 there a motion to do so?

12 COMMISSION MEMBER DANIEL NANCE: Motion to  
13 approve.

14 CHAIRMAN SAM DAVIS: Okay. There is a motion  
15 to recommend approval to the County Commission. Is there  
16 a second?

17 COMMISSION MEMBER DEWANE HAYES: I'll second.

18 CHAIRMAN SAM DAVIS: Okay. There is a second.  
19 All in favor, say aye.

20 (Commission Members say "aye" in unison.)

21 CHAIRMAN SAM DAVIS: All opposed?

22 (No response.)

23 CHAIRMAN SAM DAVIS: Unanimous carry.  
24

25 9 - PUBLIC COMMENT: BALDWIN COUNTY FLOOD HAZARD MANAGEMENT PLAN

26 CHAIRMAN SAM DAVIS: All right. It looks like  
27 we're -- do we have something on floods?

28 MR. VINCE JACKSON: Yes, and I'll explain.



## BALDWIN COUNTY PLANNING AND ZONING COMMISSION REGULAR MEETING 01/03/2019

1 CHAIRMAN SAM DAVIS: Okay. It's the public  
2 comment section.

3 MR. VINCE JACKSON: Yes. This is a -- this is  
4 a public comment section. The staff has been working  
5 with a consultant, Wood Environment and Infrastructure  
6 Solutions, on a revision to the Baldwin County Flood  
7 Hazard Management Plan.

8 The previous plan was adopted in 2000. This plan  
9 actually should have been updated every five years, so  
10 we're a little bit behind. And this -- this slide  
11 explains why this is being done.

12 Baldwin County participates in the National Flood  
13 Insurance Program Community Rating System. And having  
14 fifty (50) repetitive loss properties, it's required that  
15 you have a Flood Hazard Management Plan.

16 This plan addresses flood hazards and was developed  
17 in accordance with the CRS requirements. This is a  
18 single jurisdiction plan that geographically covers only  
19 the unincorporated areas of the county. It does not have  
20 any bearing on the municipalities.

21 We must review and revise the plan to reflect  
22 changes in development progress and local mitigation  
23 efforts and changes in priority and resubmit it for  
24 approval within five years in order to continue to be  
25 eligible for mitigation project grant funding.

26 This plan has been prepared to meet that  
27 requirement. And this -- this has been prepared through  
28 a grant. This is also important for our CRS program, the

1 Community Rating System.

2 At one point, we had a Class 6. With our most  
3 recent cycle visit, we actually went to a Class 7. And  
4 this is to help us get back to a Class 6.

5 Under the Class 6, what that means is better flood  
6 insurance rates for the residents in the county that  
7 participate in the flood insurance program.

8 That is not a document that would normally be  
9 subject to review by the Planning Commission. But there  
10 is a requirement for public comment. And so what we  
11 wanted to do is use a scheduled public meeting as that  
12 opportunity.

13 This document has been available for a period of  
14 time on the Building Inspection website, so it has been  
15 available for public review. There was a committee that  
16 was put together to work to choose a consultant,  
17 recommend a consult to the Commission, and work with the  
18 consultant in preparing the plan.

19 So tonight we are having an opportunity for public  
20 comment, a public review prior to this plan being  
21 submitted to the County Commission for final adoption.

22 And that was why we had a sign-in sheet, so that we  
23 could get a record of the people who were here, Planning  
24 Commission Members, staff, public. You know, we wanted  
25 that record to provide to the County Commission.

26 This is not something that requires necessarily a  
27 recommendation from the Planning Commission, but it does  
28 serve an important purpose; and that is, getting --

## BALDWIN COUNTY PLANNING AND ZONING COMMISSION REGULAR MEETING 01/03/2019

1 meeting the requirements, making us eligible for project  
2 grant funding, but also improving our flood insurance  
3 rates, you know, which is a benefit to everyone  
4 throughout the county.

5 If you would like to make an informal recommendation  
6 of indorsement of the adoption of this plan, I think that  
7 would be welcome by the County Commission.

8 So those are all the comments that I have at this  
9 point. I will answer questions to the extent that I can.  
10 I was not actually part of the committee, but I think  
11 D. J. was. And, you know, she might be able to elaborate  
12 on some things.

13 But this is an opportunity for public comment. At  
14 this point, we'll answer any questions.

15 CHAIRMAN SAM DAVIS: Vince, is this just  
16 bringing the County's plan up to current spec's?

17 MR. VINCE JACKSON: Yes, yes.

18 ATTORNEY DAVID CONNER: And as Vince -- Vince  
19 mentioned, on these types of applications and grants,  
20 there has to be a certain number of public hearings that  
21 are held.

22 There's no specific action necessarily required by  
23 the Planning Commission. But because we have a court  
24 reporter that's present to take information and receive  
25 public comments, all public comments can be reviewed as  
26 part of the planning and adoption process prior to  
27 adoption by the County Commission.

28 MR. VINCE JACKSON: That's correct. And one



## BALDWIN COUNTY PLANNING AND ZONING COMMISSION REGULAR MEETING 01/03/2019

1 thing that we had available also on the Building  
2 Inspection website, there is actually a form where people  
3 can go in online and make comments. So if -- if anyone  
4 has made comments by that means, that information will be  
5 provided to the County Commission as well.

6 CHAIRMAN SAM DAVIS: I certainly think it's a  
7 good idea for the County to keep the flood policy updated  
8 to provide the best coverage at the lowest cost to  
9 citizens that are in flood zone areas.

10 MR. VINCE JACKSON: Yes, sir. Our next cycle  
11 visit will be in 2020. And so we're hoping, with this  
12 new plan in place, that will give us more points, and  
13 we'll able to achieve the Class 6.

14 CHAIRMAN SAM DAVIS: Anyone else want make any  
15 comments as to your personal feelings on this?

16 COMMISSION MEMBER DANIEL NANCE: Just a  
17 question: How quickly would we move from a 7 to a 6?  
18 Have we got to wait until 2020, or is that immediate?

19 MR. VINCE JACKSON: It would be -- it would --  
20 our -- our next cycle visit is -- is -- some of it will  
21 be late 2020. I think usually it takes place in  
22 December.

23 And there is a period of time after that where --  
24 where the representatives have to review all of the  
25 information that's submitted and determine how everything  
26 stacks up against the points that are awarded in the  
27 various categories.

28 So it takes a little while. The only way that it

## BALDWIN COUNTY PLANNING AND ZONING COMMISSION REGULAR MEETING 01/03/2019

1 could happen faster than that would be to ask for a  
2 revision before 2020, but that would take some time. And  
3 so, really, the best-case scenario right now would  
4 probably be 2021.

5 CHAIRMAN SAM DAVIS: Any other questions or  
6 comments for Vince?

7 COMMISSION MEMBER DEWANE HAYES: Vince, if we  
8 happen to have a hurricane this year, would that slow  
9 this plan of action down?

10 MR. VINCE JACKSON: I don't think so.

11 CHAIRMAN SAM DAVIS: If there are no other  
12 questions Vince, we'll open the public hearing at this  
13 point. There's no one signed up to speak for or against  
14 or make any comments. But I'll make that available to  
15 the audience at this point.

16 If anyone here wishes to make a comment, you can do  
17 so now. Is there anyone out there wishing to make a  
18 comment?

19 (No response.)

20 CHAIRMAN SAM DAVIS: Okay. We'll close the  
21 public hearing at this point, being no further comments  
22 on that. We'll go to old business.

23 MR. VINCE JACKSON: Would you like to make a  
24 recommendation to the County Commission?

25 CHAIRMAN SAM DAVIS: Would anyone care to make  
26 that recommendation?

27 COMMISSION MEMBER KEVIN MURPHY: I make a  
28 motion that the Planning Commission make a recommendation

## BALDWIN COUNTY PLANNING AND ZONING COMMISSION REGULAR MEETING 01/03/2019

1 to the County Commission to continue to approve this  
2 plan.

3 CHAIRMAN SAM DAVIS: Okay. There's --

4 COMMISSION MEMBER DEWANE HAYES: I'll second.

5 CHAIRMAN SAM DAVIS: -- a motion to recommend  
6 and a second. All in favor, say aye.

7 (Commission Members say "aye" in unison.)

8 CHAIRMAN SAM DAVIS: All opposed?

9 (No response.)

10 SAM DAVIS: The recommendation is unanimous.

11 MR. VINCE JACKSON: Thank you.

12  
13 10 - OLD BUSINESS

14 CHAIRMAN SAM DAVIS: Move to old business. Any  
15 old business?

16 MR. VINCE JACKSON: No old business.

17  
18 11 - NEW BUSINESS

19 CHAIRMAN SAM DAVIS: Any new business?

20 MR. VINCE JACKSON: I have just a couple things  
21 to mention. This is -- There have been some discussions.  
22 This is real preliminary at this point, but we're having  
23 discussions about live streaming the Planning Commission  
24 meetings. I think that's something that the County  
25 Commissioners would like to see us do.

26 We used to televise the meetings a number of years  
27 ago. They were -- they were -- they were taped and then  
28 broadcast later in the same way as County Commission

# MEETING SIGN-IN SHEET

<b>Project:</b>	Baldwin County Floodplain Mgmt. Plan	<b>Meeting Date:</b>	1/3/2018 6:00 p.m.
<b>Facilitator:</b>	Baldwin County Planning and Zoning	<b>Place/Room:</b>	Baldwin County Central Annex

Name	Name		
1 Laurie Rumbough	20 Jennifer Lortch	39	
2 OG Hart	21 Sam	40	
3 Susan Adams	22 Sam Boh	41	
4 Roe Collins	23 David Bolton	42	
5 Sally A. Wall	24 David J. Co	43	
6 Sam P	25 Gloria Brown	44	
7 Arthur J. Oken	26 Joyce L. Lerner	45	
8 Celma Boy	27	46	
9 Elizabeth J. Brown	27	47	
10 Billie J. Underwood	29	48	
11 Vince Johnson	30	49	
12 MD Jr	31	50	
13 BWT	32	51	
14 Linda D. Lee	33	52	
15	34	53	
16	35	54	
17	36	55	
18	37	56	
19	38	57	



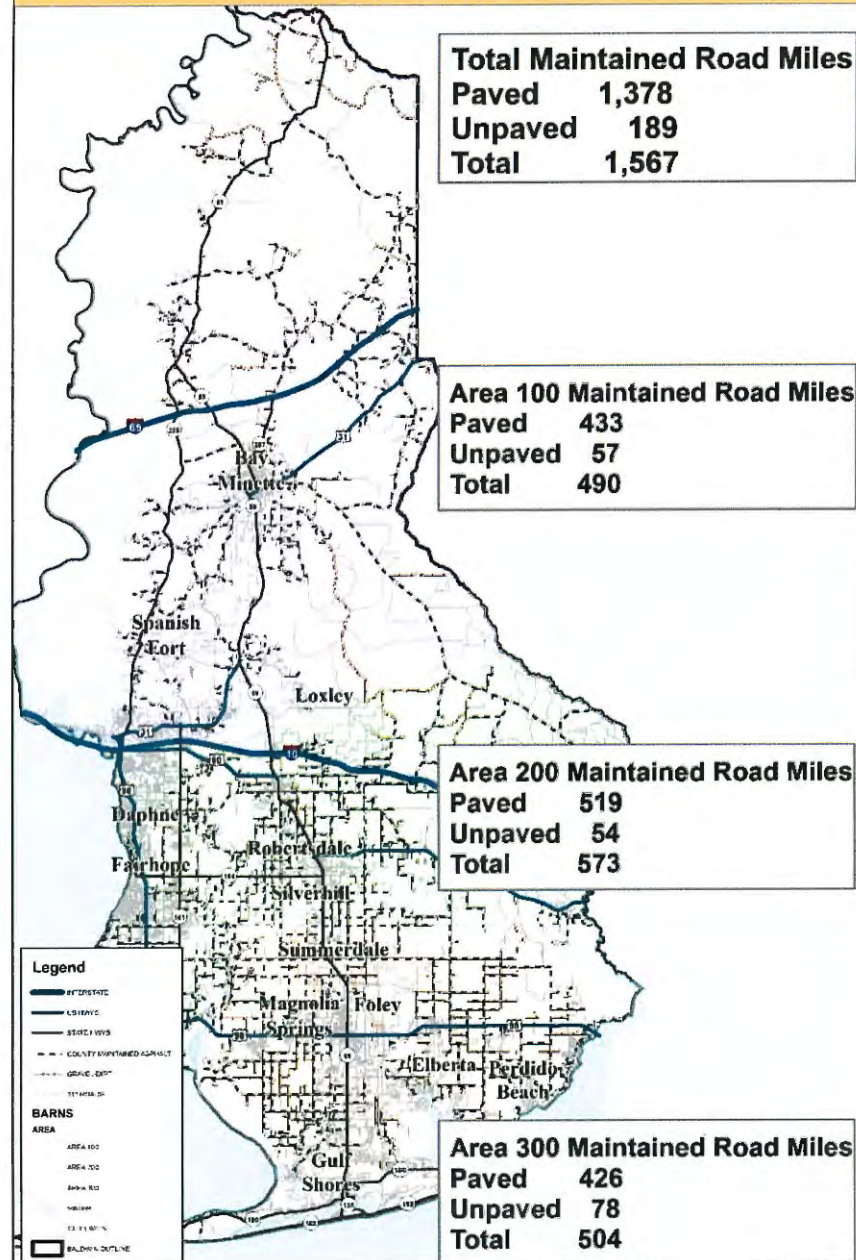
# BALDWIN COUNTY COMMISSION HIGHWAY DEPARTMENT

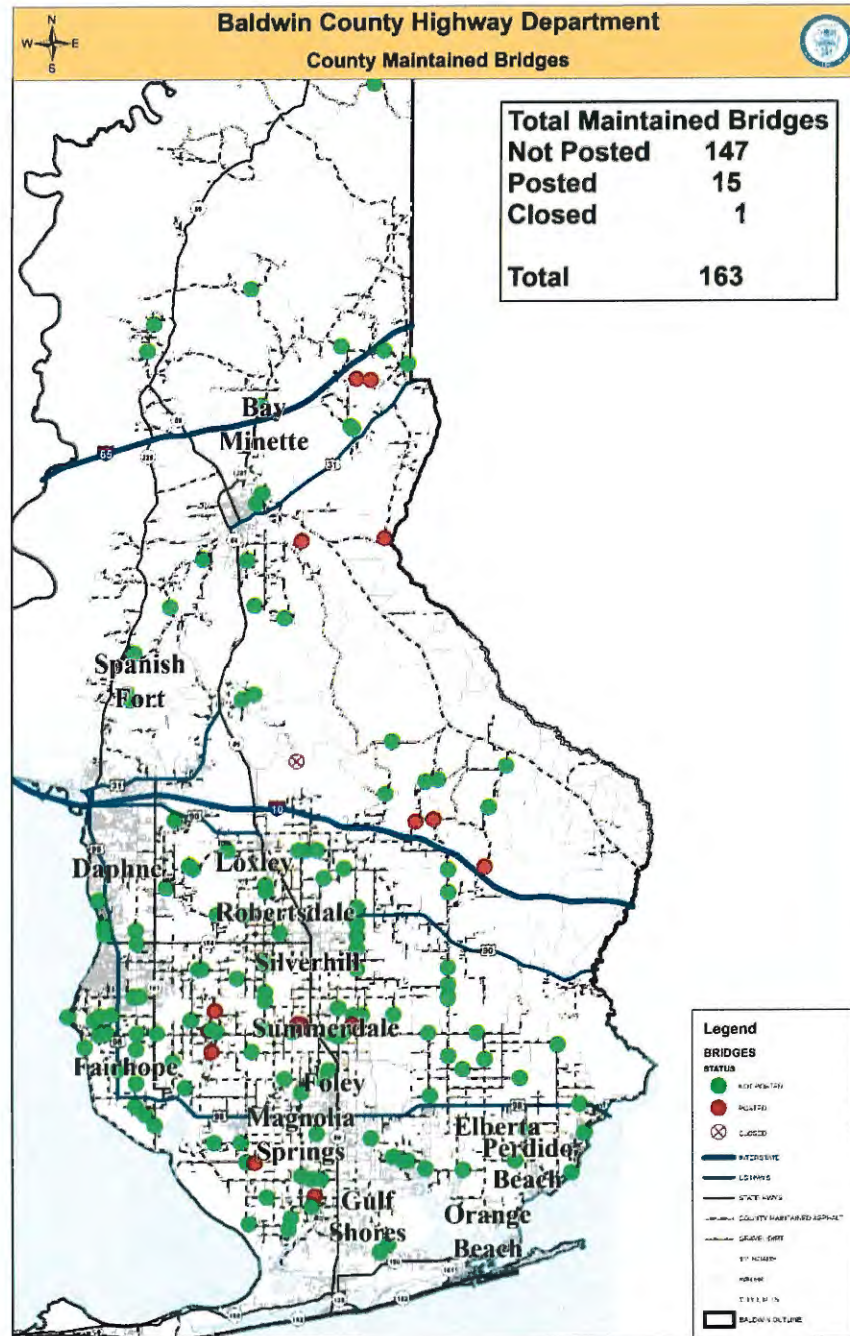
Year End Report - FY 2018

# Overview



- Roadway Inventory
- Engineering and Administrative Activities
- Annual Maintenance Activities
- Projects by Project Type







## Maintenance Overview

- 2018 (4<sup>th</sup> Quarter)
  - ▣ 212,628 population (July 2017)
  - ▣ 1,567 miles of road
  - ▣ 163 bridges (1 closed)
    - 832,392 sq. ft. of bridge surface
- 2005
  - ▣ 162,564 population
  - ▣ 1,429 miles of road
  - ▣ 136 bridges
    - 379,000 sq. ft. of bridge surface

# Engineering and Administrative Activities

## Right of Way Section

### Fiscal Year 2018 Engineering and Administrative Activities Right of Way Section

Current Projects Requiring ROW	Tracts Needed FY 2018	Tracts Acquired Q1	Tracts Acquired Q2	Tracts Acquired Q3	Tracts Acquired Q4	Tracts Acquired YTD
Dirt Road Paving	26	4	7	Dirt Road Paving - 20		
New Road Construction	-	-	-	-	-	-
Bridge	3	-	-	1	-	1
Drainage/Flood Reduction	3	1	-	-	1	2
Safety Improve/Accident Reduct	3	-	-	3	-	3
Special Projects/Municipal Quitclaims	-	1	-	3	-	4
Tracts Acquired Subtotal - 30						
Right-of-way Vacations	-	3	Right of Way Vacations - 8			

#### Right of Way

Activity Code	Activity Description	Unit of Measurement	Activity Work Units	Labor Hours	Labor Cost*	Cost Per Work Unit	Hours Per Work Unit
117	Right-of-Way Research	Hours	3,562.3	3,562.3	\$ 66,038.87	\$ 18.54	1.0
118	Right-of-Way Acquisition	# Tracts Acquired	30.0	399.8	9,447.03	314.90	13.3
223	Right-of-Way Mapping	# of Tracts Mapped	20.0	3.0	38.89	1.94	0.2
511	Map/Plan Review	Hours	145.8	145.8	3,045.99	20.90	1.0
523	Administrative Duties	Hours	6,508.3	6,508.3	115,109.09	17.69	1.0
530	Right-of-Way Vacations	# of ROW Vacations	8.0	51.5	975.94	121.99	6.4
544	Deed Preparation	# of Deeds Prepared	25.0	40.0	\$ 791.86	\$ 31.67	1.6

\*All costs are preliminary, unaudited project costs



# Engineering and Administrative Activities Pre-Construction

## Fiscal Year 2018 Engineering and Administrative Activities Pre-Construction Section

	Design Projects for FY 2018	Design Projects completed in Q1	Design Projects completed in Q2	Design Projects completed in Q3	Design Projects completed in Q4	Design Projects completed YTD
Resurfacing	50	12	38			<b>Resurfacing - 50</b>
Dirt Road Paving	-	1	-	-	-	1
New Road Construction	-	-	-	-	-	-
Capacity Improvement	-	-	-	-	-	-
Bridge	4	1	-	-	-	1
Drainage/Flood Reduction	5	4	-	-	1	5
Special Projects	5	1	1	1	2	5
Safety Improve/Accident Reduct	3	-	1			<b>Safety Improve/Accident Reduct - 3</b>
Park Improvement	3	1	1			<b>Park Improvement - 6</b>
Environmental Permits Needed	7	1	-	5	-	6
Engineering Studies	1	-	-	1	-	1
Hydraulic Studies	10	5	3	1	4	13

### Pre-Construction

Activity Code	Activity Description	Unit of Measurement	Activity Work Units	Labor Hours	Labor Cost	Cost Per Work Unit	Hours Per Work Unit
119	Survey / Field Work	# of Requests Complete	116.0	1,080.0	31,825.39	274.36	9.3
503	Environmental Permit Process	# of Permits Processed	4.0	32.8	790.60	197.65	8.2
511	Map/Plan Review	Hours	59.3	59.3	1,411.61	23.82	1.0
523	Admin./Project Management	Hours	4,755.3	4,747.8	110,141.07	23.16	1.0
539	CAD Work	Hours	2,583.5	2,583.5	\$ 58,815.03	\$ 22.77	1.0

\*All costs are preliminary, unaudited project costs

# Engineering and Administrative Activities Construction Section

## Fiscal Year 2018 Engineering and Administrative Activities Construction Section

Project Type	Estimated CE&I for FY 2018	Projects complete in Q1	Projects complete in Q2	Projects complete in Q3	Projects complete in Q4	Projects complete YTD
Resurfacing	51	1	7	2	Resurfacing - 51	
New Road Construction	-	-	-	-	-	-
Capacity Improvement	-	-	-	-	-	-
Bridge	2	-	1	1	Bridge - 2	
Drainage/Flood Reduction	8	-	8	Drainage/Flood Reduction - 8		
Safety Improve/Accident Reduct	1	1	-	-	-	1
Park Improvement	3	1	-	-	2	3
Special Projects	1	-	1	-	-	1
# of Bridge Inspections	105	26	37	32	10	105

### Construction

Activity Code	Activity Description	Unit of Measurement	Activity Work Units	Labor Hours	Labor Cost*	Cost Per Work Unit	Hours Per Work Unit
120	Bridge Inspection	# of Bridges Inspected	105.0	1,466.8	\$ 28,899.11	\$ 275.23	14.0
551	CE&I Contract Projects	Hours	4,914.8	4,914.8	\$ 100,907.87	\$ 20.53	1.0

\*All costs are preliminary, unaudited project costs



# Engineering and Administrative Activities

## Permits and Subdivisions

### Fiscal Year 2018 Engineering and Administrative Activities Permits and Subdivisions Section

	Number Estimated for FY 2018	Complete in Q1	Complete in Q2	Complete in Q3	Complete in Q4	Complete YTD
# of Utility Permits Received - 200		69	92	78	88	327
# of Subdivision Permits Received - 55		15	15	12	20	62
# of Industrial Driveways Received - 20		9	5	9	14	37
# of License Agreements Received - 10		8	1	13	7	29
# of Exemption Requests Received - 200		62	55	65	44	226

#### Permits and Subdivisions

Activity Code	Activity Description	Unit of Measurement	Activity Work Units	Labor Hours	Labor Cost*	Cost Per Work Unit	Hours Per Work Unit
116	Utility Permit, Inspection	# of Utility Permits Issued	327.0	2,585.3	\$ 57,090.03	\$ 174.59	7.9
523	Administrative Duties	Hours	2,395.8	2,395.8	52,617.84	21.96	1.0
802	Subdivision Review & Permit	# of Subdivisions Process/Review	62.0	242.3	5,826.09	93.97	3.9
803	Subdivision Road Inspection	# of Subdivision Miles Inspect	1.7	530.8	12,533.62	7,372.72	312.2
804	Indust/Commercial Permit Insp	# of Inspections Complete	19.0	158.8	3,743.25	197.01	8.4
805	Indust/Commercial Permit Process	# of Permits Processed	37.0	172.5	4,523.27	122.25	4.7
806	License Agreement Processing	# of License Agreement Process	29.0	461.5	11,659.56	402.05	15.9
807	Exemption Request	# of Exemption Request Process	226.0	471.8	\$ 11,396.37	\$ 50.43	2.1

\*All costs are preliminary, unaudited project costs

# Engineering and Administrative Activities Operations Section

## Fiscal Year 2018 Engineering and Administrative Activities Operations Section

Activity/Project	Number Scheduled for FY 2018	Complete in Q1	Complete in Q2	Complete in Q3	Complete in Q4	Complete YTD
Dirt Road Paving	7	4	-	Dirt Road Paving - 7		
Drainage/Flood Reduction	3	2	-	1	1	4
Safety Improve/Accident Reduct	5	1	Safety Improve/Accident Reduct - 9			
Park Improvement	1	1	1	-	-	2
Special Projects	1	2	5	Special Projects - 19		
Traffic Studies Requested	150	67	27	16	51	161
Paved Road Miles - Inspections	1,378	-	378	1,000	-	1,378
Dirt Road Miles - Inspections	-	-	-	-	-	-

### Operations

Activity Code	Activity Description	Unit of Measurement	Activity Work		Labor Cost*	Cost Per Work Unit	Hours Per Work Unit
			Units	Labor Hours			
225	Traffic Study	# of Traffic Studies Complete	161.0	387.5	8,172.13	50.76	2.4
503	Environmental Permit Process	# of Permits Processed	-	62.5	1,289.86	-	-
505	Accept for Maintenance Program	# of Petitions Distributed	5.0	112.3	2,429.60	485.92	22.5
508	Herbicide Spraying **	# of Roadside Miles Sprayed	145.7	317.0	35,177.61	241.50	2.2
523	Administrative Duties	Hours	9,589.3	9,589.0	186,912.56	19.49	1.0

\*All costs are preliminary, unaudited project costs

\*\*Includes labor, equipment, and material costs



# Annual Maintenance and Ongoing Work

## Area 100

Activity Description	Unit of Measurement	FY 18 Estimate**	Actual Work Units	Labor Hours	Total Cost*	Cost Per Work Unit	Hours Per Work Unit
Asphalt Patching	Square Feet Patched	20,842.63	17,419.0	1,076.5	85,957.47	4.93	0.1
Side Drain Pipe Work	Labor Hours	779.25	1,149.8	1,149.8	98,076.60	85.30	1.0
Cross Drain Pipe Work	Labor Hours	1,934.88	2,200.0	2,200.0	244,282.12	111.04	1.0
Clip Shoulders	# of Rd. Miles Clipped	334.08	23.0	328.5	12,678.95	550.78	14.3
Administrative Duties	Labor Hours	8,091.00	8,283.0	8,283.0	214,677.56	25.92	1.0
Equipment Repair/Maintenance	Labor Hours	6,414.88	6,038.3	6,038.3	162,570.07	26.92	1.0
Brush & Tree Cutting/Hand	Labor Hours	893.68	996.8	996.8	45,719.81	45.87	1.0
Blade Road	# of Miles Bladed	496.80	333.0	973.5	64,965.42	195.11	2.9
Graveling Dirt Road	Labor Hours	911.75	713.0	713.0	138,751.78	194.60	1.0
Add Materials to Dirt Road	Labor Hours	3,125.38	1,555.3	1,555.3	164,356.82	105.68	1.0
Ditching with Shovel	Ft of Ditches Cleaned	12,937.18	18,044.3	2,063.8	125,251.34	6.94	0.1
Clean/Repair Drain Structure	# Cleaned/Repaired	103.88	31.0	235.8	17,470.62	563.57	7.6
Inmate Transfer	Labor Hours	851.00	841.8	841.8	44,744.12	53.16	1.0
Mowing	# of Miles Mowed	1,774.73	1,665.4	4,372.0	193,396.98	116.12	2.6
Brush & Tree Cutting/Boom Mower	Labor Hours	2,182.63	1,813.0	1,813.0	92,286.96	50.90	1.0
Topsoil/Grass/Mulch/Sod/Gravel	Labor Hours	2,712.13	1,932.3	1,932.3	148,643.03	76.93	1.0
Bridge Maintenance	Labor Hours	31.88	189.0	189.0	12,827.23	67.87	1.0
Emergency/Disaster Wk Perform	Labor Hours	195.00	55.8	55.8	8,262.81	148.21	1.0
Emergency Maintenance/Call Out	Labor Hours	110.63	120.0	120.0	6,108.14	50.90	1.0
Driveway Surface Repairs	# Repaired	85.00	128.0	1,278.0	101,633.44	794.01	10.0
Equipment Transfer	Labor Hours	364.50	370.8	371.3	35,244.12	95.06	1.0
Miscellaneous Shop Work	Labor Hours	232.25	230.3	230.3	9,848.61	42.77	1.0
Flagging/Traffic Control	Labor Hours	2,446.25	1,685.8	1,685.8	44,858.15	26.61	1.0
Handling / Transport Material	Labor Hours	3,941.63	4,555.8	4,555.8	705,604.85	154.88	1.0
Litter / Trash Pickup	Labor Hours	1,264.45	945.5	945.5	68,437.38	72.38	1.0

\*All costs are preliminary, unaudited project costs and include all labor, equipment, material, and contractor costs.

\*\*This estimate is based on the prior 24 months of data. Work requirements necessarily vary year to year.



# Annual Maintenance and Ongoing Work Area 100 – Work Orders

Work Orders	Quarter 1		Quarter 2		Quarter 3		Quarter 4	
Work Type	Reported	Completed	Reported	Completed	Reported	Completed	Reported	Completed
Sign Replace Stolen/Vandalize	1	1	-	-	1	1	8	7
Sign Maintained/Repaired	6	6	6	6	12	12	6	5
Sign Install New	14	14	22	22	19	19	45	39
Construction Signs	-	-	-	-	-	-	1	1
Paint Markings/Legends	-	-	-	-	-	-	1	1
Asphalt Patching	32	31	24	24	31	28	33	22
Resurfacing	-	-	-	-	-	-	-	-
Strip Patching	2	2	2	2	1	1	1	1
Side Drain Pipe Work	1	-	1	1	5	5	2	2
Cross Drain Pipe Work	3	3	5	5	5	5	8	5
Site Work Grading & Basing	-	-	-	-	-	-	1	-
Clip Shoulders	2	2	-	-	-	-	3	2
Sidewalk Maintenance	-	-	-	-	-	-	1	1
Encroachments, Mailbox & Fence	5	5	2	2	5	3	-	-
Emergency/Disaster Work Manage	2	2	6	6	-	-	-	-
Herbicide Spraying	-	-	-	-	1	1	3	3
Traffic Control-Special Events	1	1	-	-	-	-	-	-
Administrative Duties	1	1	2	2	2	2	6	2
County Building Maintenance	-	-	-	-	2	2	1	1
County Park Maintenance	-	-	-	-	-	-	1	1
Brush & Tree Cutting/Hand	10	10	10	9	27	27	32	28
Blade Road	5	5	2	2	3	2	6	5
Graveling Dirt Roads	3	2	5	5	1	1	-	-
Add Materials to Dirt Road	-	-	5	5	2	1	-	-
Ditching W/Shovel	17	16	27	24	27	25	31	14
Clean & Repair Drain Structure	3	3	1	1	1	1	2	1
Mowing	4	4	2	2	10	9	7	7
Brush & Tree Cutting/Boom Mowe	4	4	2	2	10	9	10	9
Topsoil/Grassing/Mulching/Sod	14	14	4	4	7	6	11	9
Bridge Maintenance/Clearing	-	-	11	11	-	-	1	1
Emergency/Disaster Wk Perform	-	-	-	-	-	-	2	1
Emergency Maintenance/Call Out	4	4	-	-	7	7	2	2
Driveway Surface Repairs	26	26	31	30	32	28	35	20
Handling/Transport Material	-	-	-	-	-	-	1	1
Litter / Trash Pickup	22	21	15	15	31	31	15	15
<b>Totals:</b>	<b>182</b>	<b>177</b>	<b>185</b>	<b>180</b>	<b>242</b>	<b>226</b>	<b>276</b>	<b>206</b>

**Year To Date Totals:**  
**Reported – 885**  
**Completed – 789**

**89% Completed**

# Annual Maintenance and Ongoing Work

## Area 200

Activity Description	Unit of Measurement	FY 18	Actual Work		Total Cost*	Cost Per Work Unit	Hours Per Work Unit
		Estimate**	Units	Labor Hours			
Sign Install New	# of New Installs	193.50	170.0	47.5	2,455.79	14.45	0.3
Asphalt Patching	Square Feet Patched	23,589.41	42,279.0	1,813.5	90,112.98	2.13	0.0
Side Drain Pipe Work	Labor Hours	952.63	1,476.8	1,476.8	130,635.80	88.46	1.0
Cross Drain Pipe Work	Labor Hours	3,256.13	1,838.3	1,838.5	202,802.38	110.32	1.0
Clip Shoulders	# of Rd. Miles Clipped	141.13	133.4	257.8	17,017.51	127.61	1.9
Sidewalk Maintenance	Labor Hours	524.88	141.0	141.0	3,406.65	24.16	1.0
Emergency/Disaster Work Mgt	Labor Hours	1,166.50	1,603.5	1,603.5	38,502.12	24.01	1.0
Administrative Duties	Labor Hours	10,365.38	10,344.8	10,344.8	242,953.35	23.49	1.0
Equipment Repair/Maintenance	Labor Hours	5,916.13	4,592.5	4,592.5	107,417.28	23.39	1.0
Brush & Tree Cutting/Hand	Labor Hours	1,622.00	999.5	999.5	47,112.21	47.14	1.0
Blade Road	# of Miles Bladed	659.97	462.8	702.5	52,831.17	114.15	1.5
Graveling Dirt Road	Labor Hours	586.38	482.8	482.8	132,442.66	274.35	1.0
Add Materials to Dirt Road	Labor Hours	914.88	337.8	337.8	30,229.77	89.50	1.0
Ditching with Shovel	Ft of Ditches Cleaned	31,738.00	31,558.0	2,137.8	121,902.68	3.86	0.1
Clean/Repair Drain Structure	# Cleaned/Repaired	58.50	90.0	688.8	26,058.81	289.54	7.7
Inmate Transfer	Labor Hours	399.25	364.3	364.3	19,546.06	53.66	1.0
Mowing	# of Miles Mowed	1,381.65	1,627.2	5,062.5	173,427.94	106.58	3.1
Brush & Tree Cutting/Boom Mower	Labor Hours	1,312.38	1,385.0	1,385.0	80,270.41	57.96	1.0
Topsoil/Grass/Mulch/Sod/Gravel	Labor Hours	3,966.75	4,948.5	4,948.5	375,198.22	75.82	1.0
Bridge Maintenance	Labor Hours	116.13	184.5	184.5	7,773.11	42.13	1.0
Emergency/Disaster Wk Perform	Labor Hours	456.00	1,309.0	1,309.0	106,430.14	81.31	1.0
Emergency Maintenance/Call Out	Labor Hours	121.50	161.0	161.0	4,367.96	27.13	1.0
Driveway Surface Repairs	# Repaired	252.00	203.0	1,236.0	78,644.73	387.41	6.1
Equipment Transfer	Labor Hours	379.13	279.5	279.5	12,980.97	46.44	1.0
Miscellaneous Shop Work	Labor Hours	712.50	694.0	694.0	12,844.44	18.51	1.0
Flagging/Traffic Control	Labor Hours	6,336.13	8,330.3	8,330.3	184,504.96	22.15	1.0
Handling / Transport Material	Labor Hours	2,034.88	2,608.8	2,608.8	511,878.64	196.22	1.0
Litter / Trash Pickup	Labor Hours	113.00	39.0	39.0	1,612.09	41.34	1.0

\*All costs are preliminary, unaudited project costs and include all labor, equipment, material, and contractor costs.

\*\*This estimate is based on the prior 24 months of data. Work requirements necessarily vary year to year.



# Annual Maintenance and Ongoing Work Area 200 – Work Orders

Work Orders	Quarter 1		Quarter 2		Quarter 3		Quarter 4	
Work Type	Reported	Completed	Reported	Completed	Reported	Completed	Reported	Completed
Engineering	-	-	-	-	-	-	1	1
Sign Maintained/Repaired	6	6	4	4	8	8	3	3
Sign Install New	28	28	76	76	51	51	51	44
Traffic Signal Maint	-	-	-	-	1	1	-	-
Thermoplastic Application	-	-	-	-	2	2	1	1
Asphalt Patching	34	34	51	51	23	23	35	35
Maintenance Striping	5	5	2	2	6	6	3	3
Strip Patching	1	1	1	1	-	-	3	2
Resurfacing Prep	7	7	8	8	-	-	-	-
Side Drain Pipe Work	9	9	3	3	4	4	6	5
Cross Drain Pipe Work	8	8	9	9	5	4	11	7
Clip Shoulders	-	-	-	-	-	-	3	1
Sidewalk Maintenance	3	3	2	2	2	2	3	1
Encroachments, Mailbox & Fence	1	1	1	1	3	3	1	1
Emergency/Disaster Work Manage	1	1	-	-	-	-	-	-
Herbicide Spraying	-	-	-	-	1	1	-	-
Administrative Duties	11	11	15	14	10	9	14	12
Road/Sign Inspection	1	1	3	3	1	-	3	2
Brush & Tree Cutting/Hand	13	13	15	15	20	20	34	27
Blade Road	6	6	11	11	4	4	5	5
Graveling Dirt Roads	5	5	10	10	2	2	4	4
Add Materials to Dirt Road	4	4	-	-	2	2	-	-
Ditching W/Shovel	38	38	27	27	42	42	47	38
Clean & Repair Drain Structure	10	10	12	12	9	9	14	10
Mowing	1	1	-	-	1	1	6	6
Brush & Tree Cutting/Boom Mowe	7	7	4	3	21	18	33	16
Topsoil/Grassing/Mulching/Sod	43	43	21	20	29	29	37	30
Bridge Maintenance/Clearing	2	2	11	11	3	3	2	-
Emergency/Disaster Wk Perform	33	33	12	12	-	-	14	14
Emergency Maintenance/Call Out	3	3	6	6	8	8	7	7
Driveway Surface Repairs	28	28	21	21	30	30	30	28
Miscellaneous Shop Work	1	1	-	-	-	-	-	-
Flagging/Traffic Control	-	-	-	-	2	2	-	-
Handling/Transport Material	1	1	1	1	-	-	1	1
Litter / Trash Pickup	2	2	3	3	1	1	2	2
<b>Totals:</b>	<b>312</b>	<b>312</b>	<b>329</b>	<b>326</b>	<b>291</b>	<b>285</b>	<b>374</b>	<b>306</b>

**Year To Date Totals:**  
**Reported – 1,306**  
**Completed – 1,229**

**94% Completed**



# Annual Maintenance and Ongoing Work Area 300

Activity Description	Unit of Measurement	FY 18	Actual Work		Total Cost*	Cost Per	Hours Per
		Estimate**	Units	Labor Hours		Work Unit	Work Unit
Sign Maintained/Repaired	Labor Hours	73.63	32.0	32.0	1,151.32	35.98	1.0
Sign Install New	# of New Installs	258.50	249.5	264.8	6,813.28	27.31	1.1
Asphalt Patching	Square Feet Patched	27,008.03	28,100.3	801.5	63,108.84	2.25	0.0
Strip Patching	Labor Hours	307.00	366.8	366.8	36,138.00	98.54	1.0
Side Drain Pipe Work	Labor Hours	2,717.25	2,067.5	2,067.5	155,514.51	75.22	1.0
Cross Drain Pipe Work	Labor Hours	2,990.25	4,527.0	4,527.0	402,291.69	88.87	1.0
Clip Shoulders	# of Rd. Miles Clipped	237.71	287.3	1,106.5	55,526.35	193.26	3.9
Emergency/Disaster Work Mgt	Labor Hours	2,957.63	2,987.5	2,987.5	85,310.14	28.56	1.0
Install Emg Sign/Message Board	Labor Hours	6.00	15.0	15.0	341.39	22.76	1.0
Administrative Duties	Labor Hours	9,671.50	9,750.0	9,750.0	263,238.30	27.00	1.0
Equipment Repair/Maintenance	Labor Hours	5,972.88	6,359.8	6,359.8	162,786.63	25.60	1.0
Brush & Tree Cutting/Hand	Labor Hours	366.25	464.8	464.8	21,945.27	47.22	1.0
Blade Road	# of Miles Bladed	1,245.08	1,228.2	2,694.3	224,194.62	182.53	2.2
Graveling Dirt Road	Labor Hours	593.50	625.5	625.5	167,975.29	268.55	1.0
Add Materials to Dirt Road	Labor Hours	1,771.00	1,119.5	1,119.5	127,965.72	114.31	1.0
Ditching with Shovel	Ft of Ditches Cleaned	27,878.31	33,211.0	3,775.3	232,336.62	7.00	0.1
Clean/Repair Drain Structure	# Cleaned/Repaired	108.25	92.0	617.0	31,258.78	339.77	6.7
Inmate Transfer	Labor Hours	715.63	970.0	970.0	57,507.84	59.29	1.0
Mowing	# of Miles Mowed	1,092.85	1,554.4	4,971.3	170,218.91	109.51	3.2
Brush & Tree Cutting/Boom Mower	Labor Hours	2,784.50	1,564.0	1,564.0	71,749.29	45.88	1.0
Topsoil/Grass/Mulch/Sod/Gravel	Labor Hours	2,967.75	1,657.3	1,657.3	93,771.42	56.58	1.0
Bridge Maintenance	Labor Hours	193.88	295.0	295.0	12,119.62	41.08	1.0
Emergency/Disaster Wk Perform	Labor Hours	600.50	545.5	545.5	32,115.25	58.87	1.0
Emergency Maintenance/Call Out	Labor Hours	106.63	188.3	188.3	7,945.73	42.21	1.0
Driveway Surface Repairs	# Repaired	168.25	136.0	568.3	44,971.66	330.67	4.2
Equipment Transfer	Labor Hours	248.38	306.0	306.0	20,564.10	67.20	1.0
Miscellaneous Shop Work	Labor Hours	233.63	130.3	130.3	2,457.39	18.87	1.0
Flagging/Traffic Control	Labor Hours	75.38	14.0	14.0	821.45	58.68	1.0
Handling / Transport Material	Labor Hours	4,884.63	6,427.3	6,427.3	791,298.19	123.12	1.0

\*All costs are preliminary, unaudited project costs and include all labor, equipment, material, and contractor costs.

\*\*This estimate is based on the prior 24 months of data. Work requirements necessarily vary year to year.

# Annual Maintenance and Ongoing Work Area 300 – Work Orders

Work Orders	Quarter 1		Quarter 2		Quarter 3		Quarter 4	
Work Type	Reported	Completed	Reported	Completed	Reported	Completed	Reported	Completed
Sign Maintained/Repaired	3	3	9	9	5	5	7	7
Sign Install New	14	14	84	68	32	32	39	39
Construction Signs	-	-	-	-	-	-	2	2
Asphalt Patching	14	13	28	28	14	14	18	18
Resurfacing	-	-	1	1	1	1	1	1
Maintenance Striping	2	1	-	-	3	3	-	-
Pavement Markers	-	-	-	-	2	2	-	-
Strip Patching	19	19	2	2	10	9	1	1
Side Drain Pipe Work	10	10	10	9	10	10	10	9
Cross Drain Pipe Work	30	30	14	14	14	13	14	14
Clip Shoulders	-	-	-	-	1	1	-	-
Sidewalk Maintenance	-	-	-	-	-	-	2	2
Encroachments, Mailbox & Fence	3	3	1	1	5	5	3	3
Emergency/Disaster Work Manage	2	2	-	-	-	-	5	5
Administrative Duties	3	3	9	9	3	3	9	6
Brush & Tree Cutting/Hand	4	4	5	5	9	9	23	20
Blade Road	11	11	12	12	12	11	15	13
Graveling Dirt Roads	2	2	6	6	6	6	6	6
Add Materials to Dirt Road	-	-	1	1	-	-	1	1
Ditching W/Shovel	21	21	18	17	16	16	15	14
Clean & Repair Drain Structure	9	9	10	10	3	3	5	5
Mowing	-	-	-	-	-	-	1	1
Brush & Tree Cutting/Boom Mowe	7	7	3	3	17	17	31	30
Topsoil/Grassing/Mulching/Sod	-	-	1	1	2	2	2	2
Bridge Maintenance/Clearing	11	10	4	4	6	5	8	7
Emergency/Disaster Wk Perform	20	20	2	2	2	2	2	2
Emergency Maintenance/Call Out	5	5	4	4	2	2	9	9
Driveway Surface Repairs	12	12	15	15	7	7	11	11
Material Handling	1	1	-	-	-	-	-	-
Handling/Transport Material	7	7	7	7	7	7	13	13
<b>Totals:</b>	<b>210</b>	<b>207</b>	<b>246</b>	<b>228</b>	<b>189</b>	<b>185</b>	<b>253</b>	<b>241</b>

**Year To Date Totals:**  
**Reported – 898**  
**Completed – 861**  
  
**96% Completed**



## Major Goals and Project Schedule by Project Type



- Updated Project Schedules
  - Grouped by Project Type and Area
  - Completed Projects are highlighted in green
  - In-Progress Projects are highlighted in yellow



## Major Goal

### Annual Maintenance – Maintenance Facilities



**Ensure all citizen work requests (work orders) are processed in timely manner.**

- 3,089 total work orders received.  
Status: 2,879 work orders addressed

93% Completed

## Major Goal

### Annual Maintenance – Operations



**Ensure annual inspections are performed on all roadways and condition ratings are established for all roadway items (pavement, striping, signs, shoulders, dirt road surfaces, etc.) by fiscal-year-end.**

- Paved roads inspected – 1,378 miles completed of 1,378 total miles
- Striping inspections – 1,378 miles completed of 1,378 total miles



# Project Schedule

## Special Projects

### Area 100

Resurface Admin Complex  
Wilderness Camp Project on Ewing Farm Rd  
Striping Various Roads in City of Spanish Fort  
Striping Various Roads in City of Bay Minette  
Slope Correction for Rabun VFD  
Resurface Parking Lot for Area 100 Maintenance Facility

### Area 200

Sidewalk Construction on Gayfer Rd Ext from Bishop Rd to Meadowbrook Dr (MPO)  
Site Work for Baldwin County Sheriff's Dept. Building  
Construct & Pave Sheriff's Office Parking Area on the North side of the Maintenance Bldg in R'dale  
Striping Parking Lot at Central Annex 1  
Restripe Parking Lot at Fairhope Elementary School  
Restripe Parking Lot at Fairhope Courthouse  
Paving Work at McBride Landfill  
Striping Various Roads in City of Daphne



# Project Schedule

## Special Projects

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### Area 300

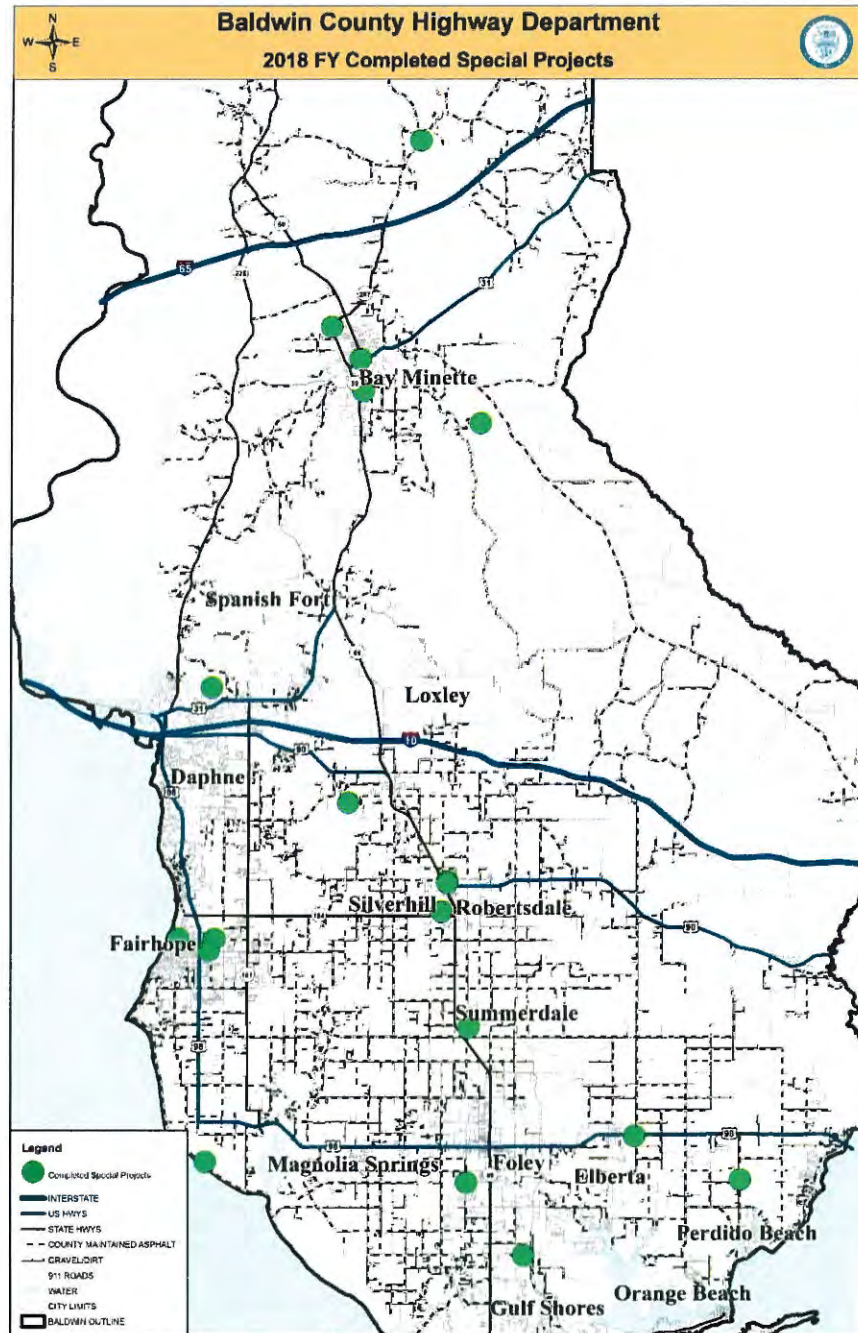
Temporary Detour Keller Rd from End of Pavement to FBE  
G, D, B & Pave Summerdale Bus Maintenance Facility  
Striping CR 97 in Town of Perdido Beach  
Striping S Hickory St between CR 12 S & CR 26 inside Foley City Limits  
Land Management of 424.46 Acres Wet Pine Flatwood Habitat - Baldwin County Mitigation Area

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### Countywide Projects

Winter Storm Inga - January 2018  
Hurricane Nate - Emergency Measures  
Hurricane Gordon - Emergency Measures  
Signing of Historical Markers  
ADA Transition Improvements within Baldwin County ROW - Phase I

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# License Agreement # 18019- Patricia Niemeyer Site Map



## Legend

- LICENSE
- ASPHALT
- GRAVEL/DIRT
- LAND PARCELS

Entrance

Exit

SCENIC HWY 98

Applicant proposes to place turf from EOP approximately 6' wide and 30' in length.  
- Monkey grass will be placed on the entrance side as well.  
- Pavers will be placed on the side of the drive.

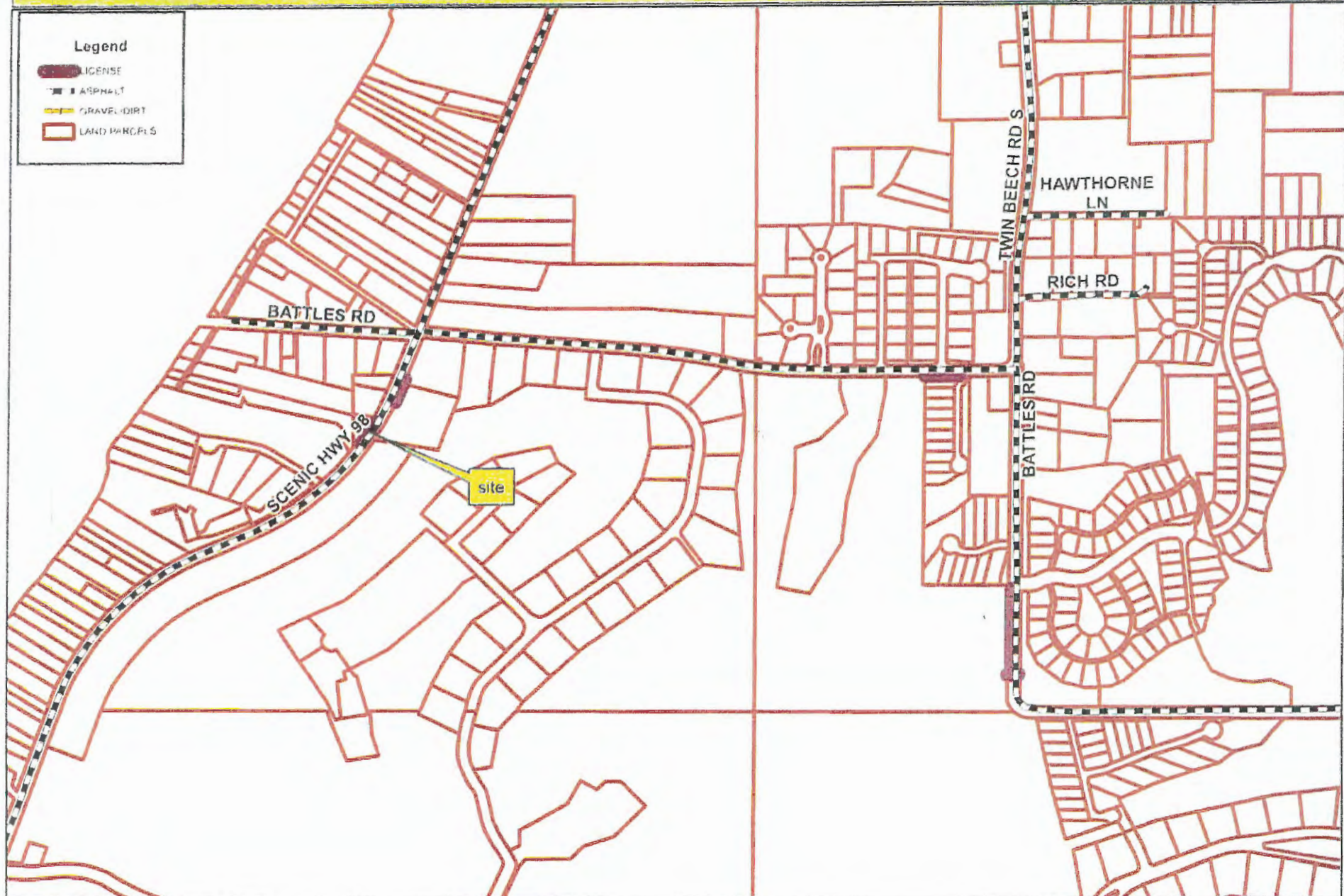


# License Agreement # 18019- Patricia Niemeyer Site Map



## Legend

- LICENSE
- ASPHALT
- GRAVEL/DIRT
- LAND PARCELS



**LICENSE AGREEMENT**

This LICENSE AGREEMENT (this "Agreement") between Baldwin County, Alabama, ("Licensor"), with an address at 312 Courthouse Square, Suite 12, Bay Minette, Alabama 36507 and Patricia Niemeyer ("Licensee"), with an address at 302 Poplar Place Fairhope, Alabama 36532

**WITNESSETH:**

WHEREAS, Licensor is the owner of the real property described as Scenic 98 Right-Of-Way and more particularly as shown on Vicinity and Site Maps attached hereto and included as if fully set forth herein (the "Property").

WHEREAS, Licensee desires to obtain access to the Property for the purposes of: Placing Turf approximately 6' wide and 30' long along the edge of pavement and installing monkey grass (not to exceed 24" in height above the road) around the entrance and pavers along the side of the driveway. Any work done shall not cause stormwater to stand in the right-of-way, and Licensor is willing to provide such access pursuant to this Agreement.

WHEREAS, pursuant hereto, Licensee agrees to defend, indemnify and hold the Licensor and Licensor's Representatives harmless from any and all claims or demands for injuries or damage to persons or property and further agrees to assure the Licensor that neither he or she, nor any persons using said public access in conjunction with this License, would claim any personal rights in the subject property or any rights of adverse possession.

NOW, THEREFORE, for good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged by Licensor, the parties agree as follows:

1. Recitals. The above recitals and statements are incorporated as part of this Agreement as if fully set forth herein.
2. Grant of License. Subject to the terms and conditions set forth herein, Licensor hereby grants to Licensee, Patricia Niemeyer, a revocable, non-exclusive, temporary license (the "License") to enter upon the Property as is reasonably required to place turf, monkey grass and pavers. Any other use of the Property requires the prior written consent of Licensor in each instance. This License is granted to Licensee and is limited and specifically restricted to Licensee and its employees ("Licensee Representatives"). Licensee shall comply with Licensor's safety and security policies deemed to be necessary by Licensor and with such reasonable rules and regulations as Licensor, or its agents, may impose from time to time by notice to Licensee.
3. Property. The real property subject hereto is limited to and sufficiently described as: See Vicinity and Site Maps – Scenic 98 Right-Of-Way. Any exhibits referenced and attached hereto shall be incorporated herein as if fully set forth.
4. Term of License (Installation and Maintenance). The term of this Agreement shall commence on the date of full execution of this Agreement, and the installation work and improvements shall be completed by 11:59 p.m. on March 28, 2019 according to the terms of this Agreement. **The applicant will assume all maintenance responsibility until this Agreement is terminated, the improvements are removed or the property is restored to its original condition.**
5. Condition of License Area: Assumption of Risk. Licensee accepts the Property in its "WHERE IS", "AS IS", condition and acknowledges that Licensor has made no representation or warranty to Licensee as to, and has no obligation for, the condition of the Property. Licensee assumes the risk of any latent or patent defects or problems that are or may be on the Property or the improvements thereon. Licensee agrees that Licensor shall not be liable for any injury, loss or damage on account of any such defects or problems. Licensee for itself and the Licensee Representatives waives and releases Licensor from any and all claims for injury to persons or damage to the property, whether real or personal, of Licensee or any Licensee Representatives by reason of the condition of the Property or otherwise.



body having jurisdiction over the Property with respect to Licensee's work and activities at the Property, regardless of when they become effective. Licensee, at its cost, shall obtain any applicable licenses or permits required by applicable laws and regulations for the use of the Property. Licensee shall not use, nor permit the use, of the Property for any purpose in violation of such laws, regulations, rules or orders. Licensee agrees not to use said right-of-way in any fashion which will in any way damage or restrict the same for future use by the public in general for a public right-of-way. Furthermore, said usage as described herein, or the placement of said usage, shall not in any way alter the present or future rights of the Licensor to move, relocate, amend, or otherwise change said travel way to any other location whatsoever.

7. Public Property. Licensee acknowledges and consents that said property/right of way is public in nature and that the usage hereunder is permissive. Licensee shall not obstruct or otherwise interrupt any rights of the general public to the property. Licensee makes no claim of private ownership or other possessory interest in the property subject hereto, and any rights of the Licensee in the property will be limited to the same extent as that of the general public. Any work performed by Licensee, or any improvements made as a result of the Licensee's work, on the property is considered to be a benefit to the general public, and the Licensee makes no claim that such work or improvements are privately owned and waives all right to claims that such work or improvements are private in nature.

8. Indemnification. Licensee shall indemnify, defend and hold Licensor and its Commissioners, affiliates, employees, agents, representatives, contractors, subcontractors, licensees and invitees (collectively, "Licensor Representatives") harmless from and against any and all claims, demands, liabilities, damages, losses, judgments, costs, and expenses including, without limitation, attorneys' fees and costs, for any and all personal injury (including death) and property damage of any kind or nature whatsoever, incurred by or imposed upon Licensor or any Licensor Representative, as a result of any entry upon or activity conducted by Licensee or any Licensee Representative, or any act or omission by Licensee or any Licensee Representative. The Licensee shall also assume the responsibility for any claims for damage done to property due to the exercise, usage and/or presence of the resulting work as a result of this License.

9. No Alteration. Except as expressly permitted by this Agreement, Licensee shall not make nor permit any uses alterations or additions to the Property without Licensor's prior written consent.

10. Removal and Completion Upon Termination. Upon the expiration or termination of this License, Licensee shall (a) peaceably deliver to Licensor the full possession of the Property; (b) remove all materials, equipment, debris, waste, staged fill materials and improvements placed thereon by Licensee or Licensee Representatives (or resulting from work under this Agreement); and (c) repair any damage to the Property and restore the Property to its condition on the date of this Agreement. Should Licensee fail, within thirty (30) days after the date of the termination of this License, to make such removal, repair and restoration, Licensor may, at its option, remove said materials, equipment and improvements and complete said repair and restoration at the sole cost of Licensee. Licensee shall reimburse Licensor for such costs within thirty (30) days after request by Licensor.

11. Damage to Property. Licensee agrees to pay for any damage which may arise to buildings, fences, machinery, or other property of Licensor or any third party on or near the Property resulting from Licensee's operations or presence on the Property. Licensee shall reimburse any and all costs related to any and all corrections, changes or improvements deemed to be necessary by Licensor as a result of work performed pursuant to this Agreement or as a result thereof.

12. Standard of Operation: Expenses. Licensee shall conduct all of its operations in a safe and workmanlike manner. All work and activities which Licensee performs at the Property shall be at Licensee's sole cost and expense.

13. Insurance. ~~Prior to occupying or using the Property, Licensee shall carry, with insurers satisfactory to Licensor, throughout the term hereof, Auto Liability Insurance, including owned, hired and non-owned vehicles, with limits of not less than \$1,000,000, combined single limit, for both bodily injury liability and property damage liability each occurrence. Commercial General Liability Insurance, including all contractual liability hereunder, with limits not less than \$1,000,000, combined single limit, for both bodily injury liability and property damage liability each occurrence; and Worker's Compensation Insurance, meeting the statutory limits of the state where the Property is located and Employer's Liability Insurance fully covering all employees and supervisors participating in the work at~~



the Property with limits not less than \$1,000,000 each accident and \$1,000,000 each employee disease. All liability insurance shall name Licensor as an additional insured. Prior to commencing operations hereunder, a Certificate of Insurance evidencing such coverage, satisfactory to Licensor, shall be furnished to Licensor, which shall specifically state that such insurance shall provide for at least ten (10) days' notice to Licensor in the event of cancellation, termination or any change in such insurance policies. The workers compensation certificate shall bear an endorsement clearly evidencing a waiver of the right of subrogation against Licensor and Licensor Representatives. Should Licensee fail to furnish current evidence upon demand of any insurance required hereunder, or in the event of cancellation, termination or change in any such insurance, Licensor may, at its option, suspend this Agreement until insurance is obtained or terminate this Agreement immediately without further action.

14. Responsibility. Licensee shall be responsible for compliance by Licensee Representatives with the terms of this Agreement and for all acts or omissions by Licensee Representatives on the Property.

15. No Assignment. Licensee shall not have the right to assign this Agreement or any rights or obligations hereunder without Licensor's prior written permission. Any attempted assignment shall be void. No assignment shall relieve Licensee of its liabilities and obligations herein.

16. Agency. It is neither the express nor the implied intent of the Parties to create an agency relationship pursuant to this License; therefore, any actions of the parties shall not be considered or implied to create such agency.

17. No Waiver. The failure of Licensor or Licensee to insist upon a strict performance of any of the terms, conditions and covenants herein shall not be deemed a waiver of any subsequent breach or default in the terms, conditions and covenants herein contained.

18. Termination. It is understood and agreed that Licensor, in its absolute discretion, with or without cause or hearing, may terminate the license and permission herein granted to Licensee. Termination of the license and permission herein granted may be accomplished in writing, or orally. Once notice of termination is given by Licensor to Licensee, the permission herein granted shall immediately and automatically terminate and Licensee shall have no further right, permission or authority to utilize the Property. The indemnity obligations set forth in this Agreement shall survive termination or expiration of this Agreement.

19. Miscellaneous.

(a) This Agreement shall not be construed more strictly against one party than against the other merely by virtue of the fact that it may have been prepared by counsel for one of the parties. Both Licensor and Licensee have contributed substantially and materially to the preparation of this Agreement.

(b) This Agreement shall apply to and bind the successors and permitted assigns of the respective parties.

(c) This Agreement embodies the entire agreement and understanding of the parties, and there are no further or prior agreements or understandings, written or oral, in effect between the parties relating to the subject matter hereof.

(d) This Agreement may not be modified orally or in any manner other than by an agreement in writing signed by the parties or their respective successors or permitted assigns.

(e) The headings in this Agreement are for convenience of reference only and shall not limit or otherwise affect the meaning hereof.

(f) This Agreement may be executed in any number or counterparts, each of which shall be an original, but all of which together shall constitute one and the same instrument. This agreement may be delivered by facsimile transmission.

(g) This Agreement shall be construed in accordance with and governed by the laws of the State of Alabama.

(h) Licensee's obligations under this Agreement shall survive expiration or termination of this Agreement.

20. Financial Terms/Conditions

The Licensee shall incur and absorb all financial responsibility that arises to complete the said described project and shall remain responsible for the duration of the Agreement. The Licensor shall not incur any expense of the usage/maintenance described in this Agreement. These financial responsibilities shall lie solely with the Licensee.

21. Terms of Maintenance Agreement

Any damage to the existing Right-of-Way caused by periodic maintenance to the property shall be the sole responsibility of the Licensee to repair at the Licensee's expense.

IN WITNESS WHEREOF, the parties have executed this Agreement as of the date of full execution by Licensor below.

LICENSEE:

Patricia Niemeyer  
BY Patricia Niemeyer 10/1/2018  
Date

State of Alabama )

County of Baldwin )

I, Jamie Hadden-Langley, a Notary Public in and for said County, in said State, hereby certify that Patricia Niemeyer is the individual whose name is signed to the foregoing instrument, and who is known to me, acknowledged before me on this day that, being informed of the contents of the instrument, he or she executed the same with full authority to do so voluntarily and personally on the day the same bears date.

Given under my hand and official seal, this the 1 day of October, 2018

[Signature]  
Notary Public  
My Commission Expires: My Commission Expires 05/05/2020

LICENSOR:

BALDWIN COUNTY, ALABAMA

[Signature] 10/9/18  
Joey Nunnally  
County Engineer Date

State of Alabama )

County of Baldwin )

I, Lisa O Sangster, a Notary Public in and for said County, in said State, hereby certify that Joey Nunnally, as Baldwin County Engineer, and whose name is signed to the foregoing instrument, and who is known to me, acknowledged before me on this day that, being informed of the contents of the instrument, he executed the same with full authority to do so voluntarily on the day the same bears date.

Given under my hand and official seal, this the 9th day of October, 2018.

[Signature]  
Notary Public  
My Commission Expires: My Commission Expires: August 17, 2022



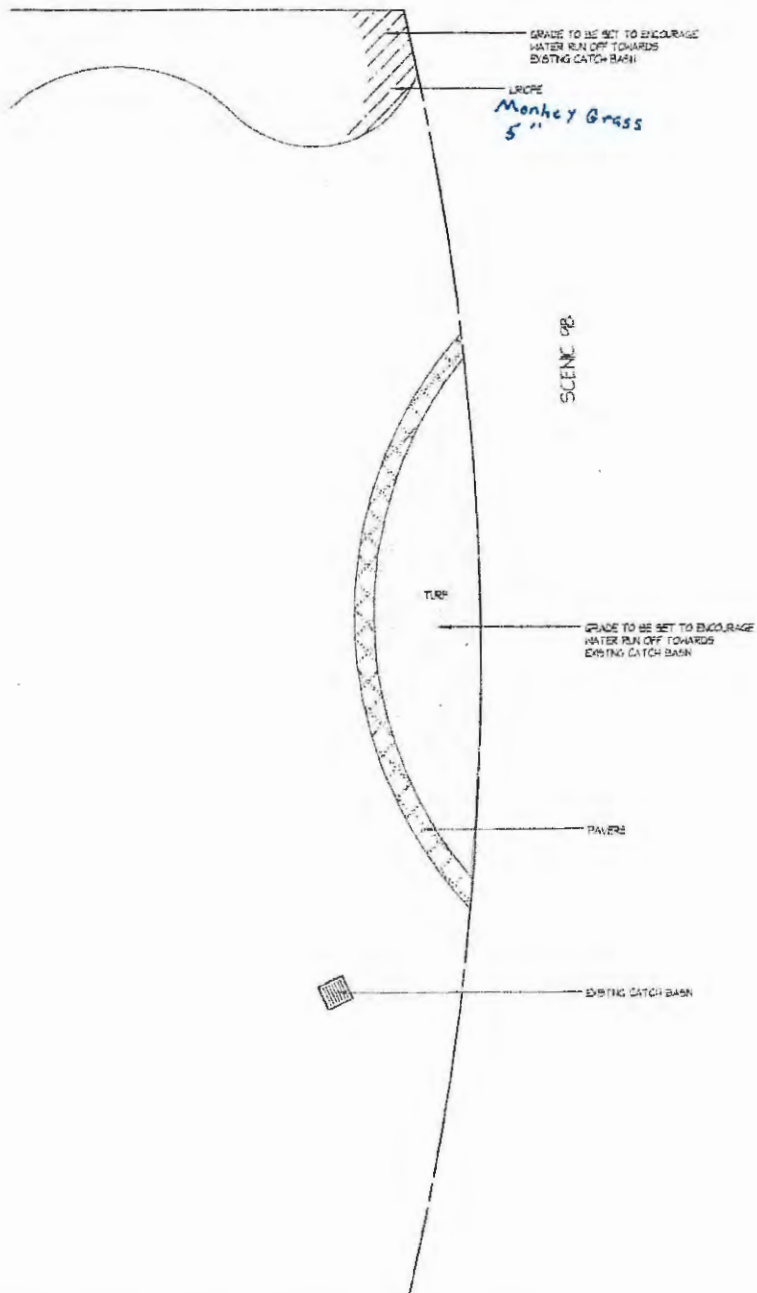
Outdoor Expressions  
Landscape Design & Installation  
James C. Snell - 251.379.1293

9365 Mosely Rd.  
Fairhope, AL 36532

outdoorexpressions@me.com  
www.facebook.com/  
jamesnelloutdoorexpressions  
www.outdoorexpressions.me

## LITTLE POINT CLEAR

PONT CLEAR, ALABAMA



SCALE: 1"=20'



















Table 10-10. Design Strategies for Vertical Roadside Treatment and Hardware

Purpose	Strategy
Treat individual poles or posts in high risk locations	<ul style="list-style-type: none"> <li>• Remove or relocate poles</li> <li>• Place poles on inside of horizontal curves and avoid placement on outside of roundabouts or too close to intersection corners</li> <li>• Use breakaway or yielding poles</li> <li>• Shield poles</li> <li>• Improve pole visibility</li> </ul>
Treat multiple poles or posts in high-risk locations	<ul style="list-style-type: none"> <li>• Establish urban-enhanced lateral offset guidelines for pole setback distances from curb</li> <li>• Place utilities underground while maintaining appropriate nighttime visibility</li> <li>• Combine utilities and signs onto shared poles (reduce number of poles)</li> <li>• Replace poles with building-mounted suspended lighting (where suitable)</li> </ul>
Minimize level of severity	<ul style="list-style-type: none"> <li>• Reduce travel speed on adjacent road</li> </ul>

### 10.2.3 Placement of Landscaping, Trees, and Shrubs

Along most urban streets, some type of landscaping exists. Trees, shrubs, lawns, decorative rock, and other materials are used to provide a pleasing setting for drivers, pedestrians, bicyclists, and abutting landowners. The presence of roadside landscaping is known to have a positive influence on the health of drivers as well as other users of the facility. Roadside landscaping also can aid in providing drivers visual cues about the road environment. Maintenance of urban forestry similarly can aid in improving the environmental quality in the region. The design process, therefore, should balance the benefits of landscaping with the requirements for roadside safety when possible.

The designer always should be consulted in the decisions regarding landscaping, particularly because they relate to sight distance and possible future lane needs. Considerations in the design of landscaping include the following:

- The mature size of trees and shrubs, and how it will affect safety, visibility, and maintenance cost
- Adequacy of border area to accommodate the type of landscaping planned (i.e., if parking is allowed along the curb, the landscaping should allow curbside access to parked vehicles)
- Potential future changes in roadway cross-sections. For example, adding a second left-turn lane at major intersections by taking approximately 3 m [10 ft] of additional space from the median island is becoming a common practice. Landscaping in the affected area should be minimal or should not be included in the plan.

Visibility restrictions resulting from landscaping are of principle concern to the designer. Points that must be considered include the following:

- Border area landscaping should allow full visibility for drivers and pedestrians at driveways and intersections.
- A clear vision space from 1 to 3 m [3 to 10 ft] above grade is desirable along all streets and at all intersections. This space allows drivers in cars, trucks, and buses to have good sight distance. Many cities have ordinances on sight restrictions at corners that incorporate this clear space idea.
- Landscaping of very small islands should be avoided to reduce maintenance needs.
- Large trees or rocks should not be used at decision points (e.g., gore areas, island noses) to protect poles and other appurtenances. Rather, each of the design options stated in Section 10.1.1 should be considered in the order listed to improve safety.
- Longitudinal placement of trees and landscaping should separate these items from underground utility lines, power poles, street lights, existing trees, light standards, fire hydrants, water meters, or utility vaults to assure root systems do not conflict with utilities.





**BALDWIN COUNTY**  
**HIGHWAY DEPARTMENT**  
P.O. Box 220  
SILVERHILL, ALABAMA 36576  
TELEPHONE: (251) 937-0371  
FAX (251) 937-0201

*JOEY NUNNALLY, P.E.*  
**COUNTY ENGINEER**

February 5, 2019

Sawgrass Consulting, LLC Attn Doug Chaffin  
11143 Old Highway 31  
Spanish Fort, AL 36527

**Subject: TO-18028 – Commercial Turn-Out Permit onto Twin Beech Road**

Attached hereto is a permit issued to the Sawgrass Consulting to construct two (2) turn-outs onto Twin Beech Road for Twin Beech Estates at parcel number 05-46-05-22-0-000-001.572. The following requirements should be noted:

1. You are responsible for any damage done to the county roadway and/or ditch as a result of this construction and use.
2. You are responsible to re-vegetate all disturbed areas on the County right-of-way.
3. You are required to construct the drainage pipes and/or driveways so that storm water will not stand on the County right-of-way.
4. Any driveways installed are subject to removal if done in a manner that is unsafe or unacceptable to the County Engineer.
5. Chapter 6 of the MUTCD must be followed for traffic control.

You are required to contact the county inspector @ 251-202-1693 prior to beginning work in the right-of-way. Please feel free to give us a call if you have any questions.

Sincerely,

Michael Campbell  
Permit/Subdivision Inspector

Cc: John Lundy, B.C. inspector  
Area 200 Maintenance Supervisor  
File

Office Use Only

Case No. TD-18028

Received By: '2

Date: 10-5-18

Application Fee: NA

Receipt No: NA

**BALDWIN COUNTY HIGHWAY DEPARTMENT**

**PERMIT DIVISION**

P.O. Box 220

Silverhill, Alabama 36576

Telephone: (251) 937-0278

Fax No.: (251) 937-0227

**INDUSTRIAL/COMMERCIAL/RESIDENTIAL MULTIUNIT  
RIGHT-OF-WAY ACCESS AND DRAINAGE IMPACT PERMIT**

*7th page*

**Applicant**

Are you the property owner? yes ☒ no

(If you are not the property owner you must submit Owner Authorization Form signed by the property owner)

Name: SANERASS CONSULTING, LLC

Date: 9/25/18

Mailing Address: 11143 OLD HIGHWAY 31

City: SPANISH FORT

State: AL

Zip code 36527

Telephone: (251) 544-7900

Fax: ( )

e-mail: dchaffin@sanerassllc.com

**Site Information**

*MS4*

Parcel ID Number(s): 05-46-05-22-0-000-001-572

05- - - - -

05- - - - -

Development Name: TWIN BEECH ESTATES

Or Name of Business

Address of Site: TWIN BEECH RD, FAIRHOPE, AL 36532

Site Acreage: 22.6 AC

Number of Units or Type of Commercial Activity: 72 UNITS

**Development Type**

Check One:



Subdivision/Multifamily

☐ Retail/Commercial

☐ Industrial



Engineer: SAWGRASS CONSULTING, LLC (DAN CHAFFIN)

Mailing Address: 11143 OLD HIGHWAY 31

City: SPANISH FORT State: AL Zip code 36527

Telephone: (251) 544-7900 Fax: ( ) - e-mail: dchaffin@sawgrassllc.com

Name of Contractor: CHAD AMMONS (AMMONS & BLACKMON)

(A copy of the contractor's current license must be submitted)

Mailing Address: P.O. BOX 7486

City: SPANISH FORT State: AL Zip code 36527

Telephone: (251) 626-0656 Fax: ( ) - e-mail: ammbk@ammbk.com

(Check all that apply)

Commercial Turnout

☐

Driveway Turnout

☒

Drainage

☐

Acceleration Lane

☐

Deceleration Lane

☐

Median Turn Lane

☐

\*\*\*\*\*

I hereby certify that the information stated on and submitted with this application is true and correct. I also understand that the submittal of incomplete or incorrect information will result in this application not being processed. I understand that payment of these fees does not entitle me to approval of this application and that no refund of these fees will be made. I have reviewed the attached applicable development standards as set forth in the Baldwin County Highway Department and I further understand that the decision of the Baldwin County Highway Department shall be final and conclusive on any question that may arise relating to this permit and/or to any work done or to be performed pursuant thereto.

Applicants Signature: \_\_\_\_\_

Date: 10/05/18

FOR OFFICE USE ONLY

DATE APPLICATION REVIEWED: 10-18-18

IS THIS A COUNTY MAINTAINED RD: ☒ YES

☐ NO

☐ N/A

ENGINEERING PLANS SUBMITTED: ☒ YES

☐ NO

☐ N/A

TRAFFIC STUDY SUBMITTED: ☐ YES

☐ NO

☒ N/A

ARE TURN LANES WARRANTED: ☐ YES

☐ NO

☒ N/A

COST ESTIMATE SUBMITTED: ☐ YES

☐ NO

☒ N/A

INSPECTION FEE PAID: ☐ YES

☐ NO

☒ N/A

HAS ENGINEER VISITED SITE: ☒ YES

☐ NO

☐ N/A

DOES THIS SITE DRAIN TO CO. ROW: ☐ YES

☒ NO

☐ N/A

COMMENTS: 4:1 Slope paved Head walls

SIZE OF DRIVEWAY CROSS-DRAIN: 22" x 14" RCAP

DATE PERMIT ISSUED: 2-5-19

PERMITTING AGENT: Michael Campbell

TITLE: Permit/Subdivision Inspector

SIGNATURE: Michael Campbell





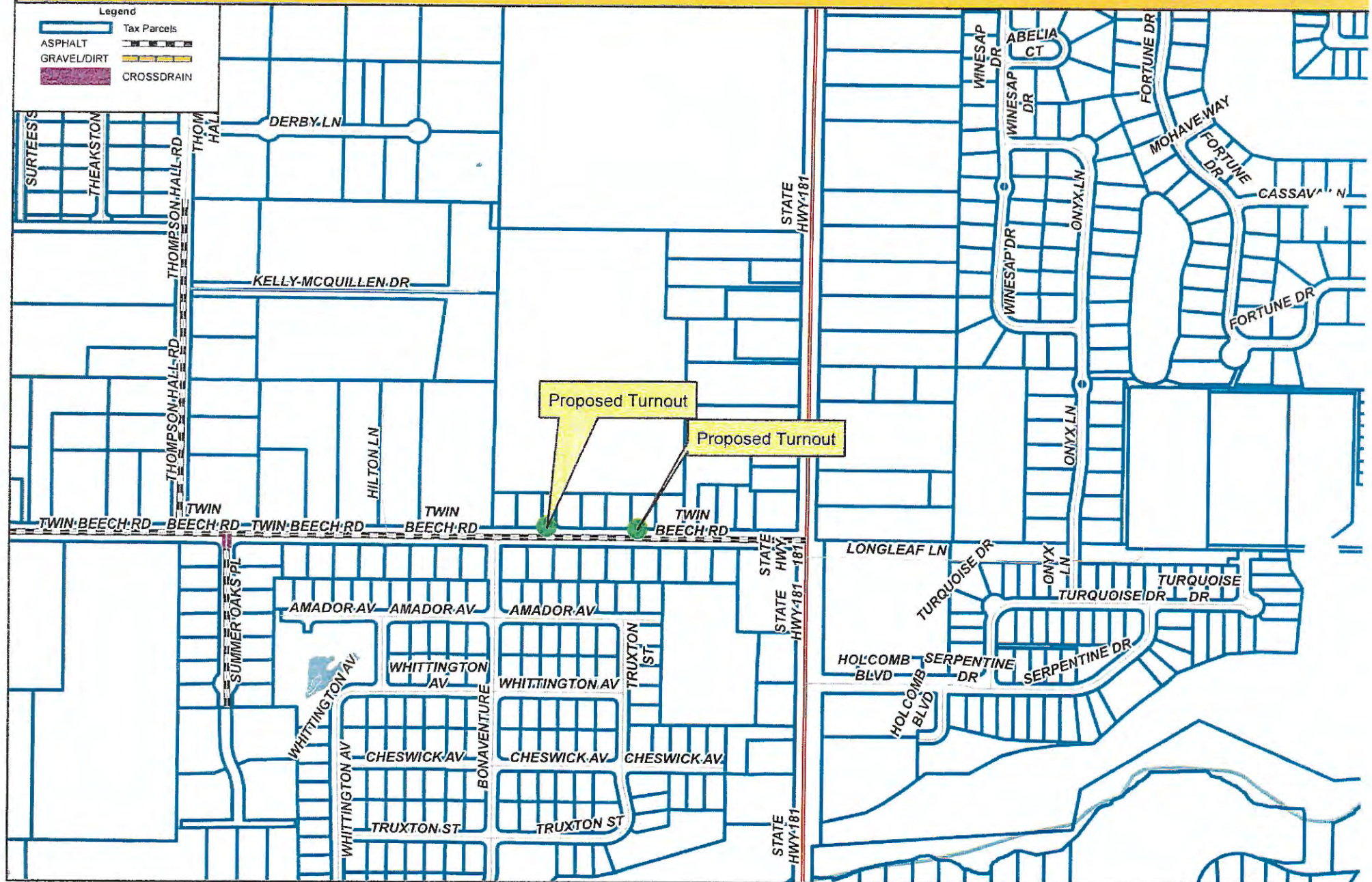
# TO-18028 Twin Beech Road (Sawgrass Consulting, LLC) Site Map







# TO-18028 Twin Beech Road (Sawgrass Consulting, LLC) Vicinity Map





**BE4**

<b>BALDWIN COUNTY COMMISSION AGENDA ACTION FORM</b>															
<b>Meeting Type:</b>	Baldwin County Commission – Regular														
<b>Meeting Date:</b>	05/15/2018														
<b>Placement of Item on the Agenda:</b>	CONSENT AGENDA: - HIGHWAY														
<b>Item Status:</b>	New														
<b>Submitted By:</b>	Laurie Rumbaugh														
<b>From:</b>	Seth Peterson, P.E., Permit Subdivision Manager Joey Nunnally, P.E., County Engineer														
<b>ITEM TITLE</b>															
Case No. S-17022 - Road Acceptance for Bailey Place															
<b>STAFF RECOMMENDATION</b>															
<p>Take the following actions:</p> <p>1) Accept the following subdivision road for maintenance and authorize said road to be added to the County Maintained Road List:</p> <table border="1"> <thead> <tr> <th>Case No.</th> <th>Subdivision Name</th> <th>Street Name</th> <th>Length</th> <th>Maint. Area</th> <th>Asphalt Width</th> <th>Curbing</th> </tr> </thead> <tbody> <tr> <td>S-17022</td> <td>Bailey Place</td> <td>Capra Court</td> <td>530 ft</td> <td>200</td> <td>22 ft</td> <td>Yes</td> </tr> </tbody> </table> <p>2) Approve the Subdivision Roadway and Drainage Improvement Acceptance Agreement and accept the Surety Document from Fidelity and Deposit Company of Maryland on behalf of Ammons &amp; Blackmon Construction, LLC in the amount of \$60,128.14 to guarantee the workmanship and materials of the roadways and drainage Improvements within the public rights-of-way as shown on the approved Final and "As-Built" construction plans; and</p> <p>3) Complete the Bond and Power of Attorney with the date of the Contract at execution as requested by letter dated February 22, 2018.</p>		Case No.	Subdivision Name	Street Name	Length	Maint. Area	Asphalt Width	Curbing	S-17022	Bailey Place	Capra Court	530 ft	200	22 ft	Yes
Case No.	Subdivision Name	Street Name	Length	Maint. Area	Asphalt Width	Curbing									
S-17022	Bailey Place	Capra Court	530 ft	200	22 ft	Yes									
<b>BACKGROUND INFORMATION</b>															
<b>Previous Commission Action/Background Information:</b>	No														
On the April 3, 2018, the Baldwin County Highway Department, Permit Section approved the Final and "As-built" Construction Drawings for Bailey Place (County Case S-17022) located on County Road 64 in															



the Daphne area.

*The Baldwin County Subdivision Regulations, Article §7.4.2 – Maintenance Surety*, requires the following:

(a) *Acceptance of Maintenance Surety Document.* The surety document must first be reviewed by the County Engineer and Chief Legal Counsel, and then accepted and approved by the County Commission;

(b) *Value of Maintenance Surety Document.* The maintenance surety document shall be of an amount equal to or greater than 40 percent of the cost (*Itemized Engineer's Cost Estimate*) of the full construction of the required roadway and drainage improvements within the public rights-of-way, including but not limited to, grading, paving of the streets, and installation of stormwater structures. When the County Engineer identifies potential problems, conditions or reasons for further protection of the County and public funds a greater amount may be required by the County Engineer;

(c) *Term of Maintenance Surety Document.* A maintenance surety document must state that it is "valid for a period of time" as prescribed in the *Subdivision Roadway and Drainage Improvement Acceptance Agreement*. A twenty-four (24) month warranty period will begin to run upon the occurrence of both of the following (a) the County Commission votes in the affirmative to accept for maintenance the roadway and drainage improvements, within the public rights-of-way; and (b) the maintenance surety document in acceptable form is delivered to the Baldwin County Commission.

Notwithstanding the above requirements, this warranty period shall be automatically extended in the event that an invoice has been sent to the Owner and the time of the subject invoice conflicts with, or the necessary repairs extend beyond, the final date of the twenty-four (24) month warranty period. In such event, said maintenance surety document shall remain in full effect until the Baldwin County Commission releases said surety document following the fulfillment of all obligations to the Baldwin County Commission as required by the *Subdivision Roadway and Drainage Improvement Acceptance Agreement*.

The value and terms of the surety have been reviewed by Highway Department Staff and are consistent with the requirements of the *Baldwin County Subdivision Regulations* (see attached Cost Estimate).

FINANCIAL IMPACT	
Does the recommendation have a financial impact?	No
LEGAL IMPACT	
Are there any legal documents required to be executed if this recommendation is approved?	Yes
Does this documentation require County Attorney's review and approval?	Yes
Has the documentation been reviewed and approved by the County Attorney?	Yes
Is this routine documentation reviewed and approved by Department Head?	No
ADVERTISING REQUIREMENTS	
Is advertising required for this	No

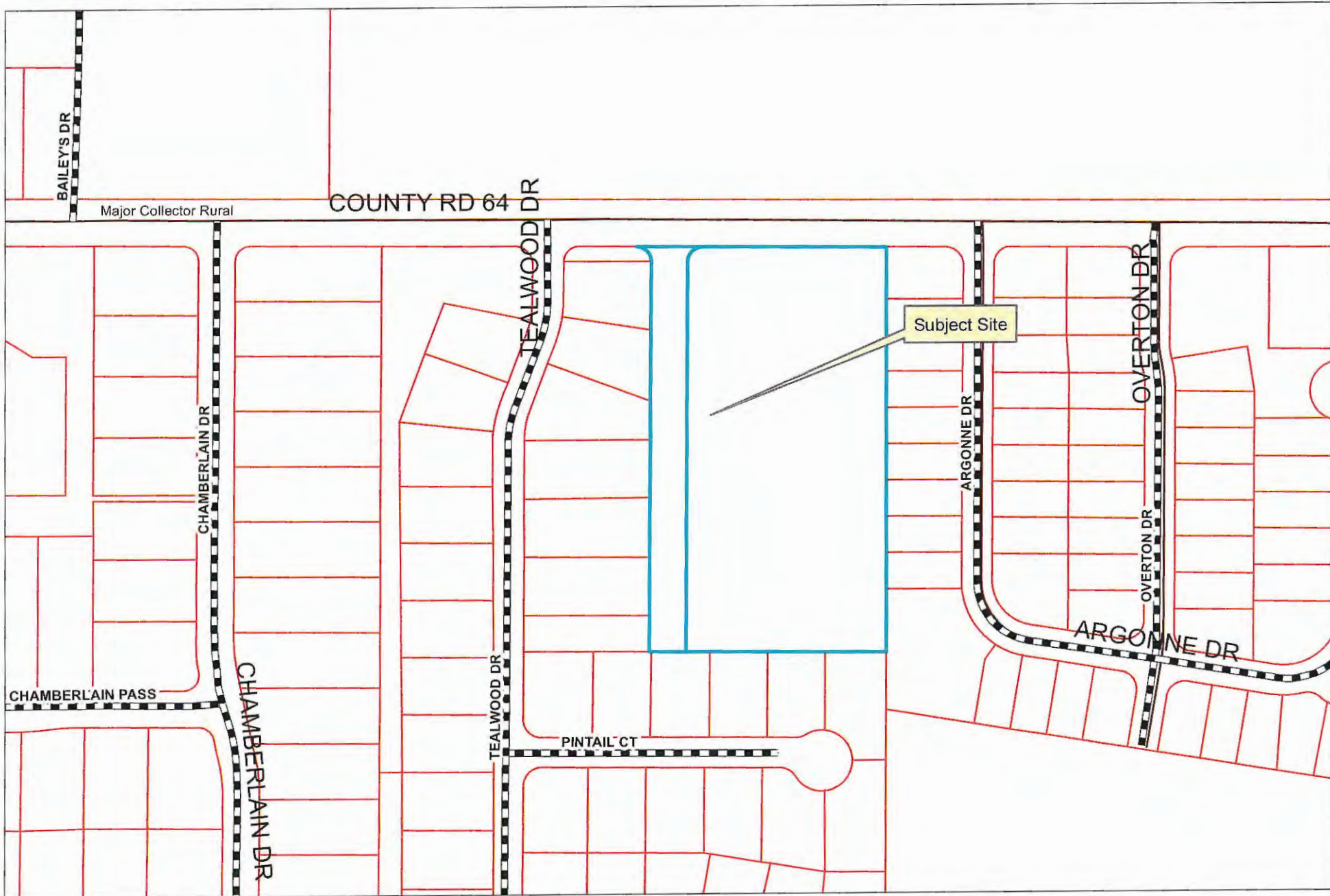
**BE4**

recommendation?	
<b>CONSISTENCY WITH B.C. STRATEGIC PLAN - 2006-2016</b>	
Is the recommendation applicable to the goals set forth in the Strategic Plan?	No
What is the justification for approving the recommendation?	N/A
<b>POLICY IMPACT</b>	
Is the recommendation consistent with Commission Policy?	No
<b>PERSONNEL IMPACT</b>	
Does the recommendation have personnel impact?	No
<b>IMPLEMENTATION</b>	
Is implementation for this item time sensitive?	No
Department(s)/Individual(s) responsible for follow up activities and specific actions required:	Administration Staff to have Commission Chairman and County Administrator execute Subdivision Roadway Acceptance Agreement. Return the signed document and the original bond to the Permit Division. Permit Division will notify all appropriate County Highway personnel to be maintenance.
<b>ATTACHMENTS</b>	
1. Locator Map.pdf 2. Site Map.pdf 3. Subdivision Roadway and Drainage Improvement Acceptance Agreement.pdf 4. Engineers Cost Estimate and Certification.pdf 5. Maintenance Bond (REDACTED).pdf 6. Recorded Plat.pdf 7. Certification of Improvements.pdf 8. Plat Review Letter.pdf 9. Letter of Authority (REDACTED)	
<b>APPROVALS</b>	
Budget	
Personnel	
Administration	Miranda N. McKinnon 5/10/2018 8:24:21 AM
Chairman and County Administrator	Commissioner Frank Burt 5/10/2018 8:32:18 AM





**S-17022 - Bailey Place**  
**Accept for Maintenance - Locator Map**







S-17022 - Bailey Place  
Accept for Maintenance - Site Map





**BALDWIN COUNTY COMMISSION****SUBDIVISION ROADWAY AND DRAINAGE IMPROVEMENT**  
**ACCEPTANCE AGREEMENT**

KNOW ALL MEN BY THESE PRESENTS, THIS AGREEMENT (hereinafter referred to as "AGREEMENT"), entered into by and between JIBA Development, LLC. (Owner, Developer and Contractor jointly and severally known as the "OWNER"), and the Baldwin County commission (hereinafter called the "COUNTY COMMISSION") all collectively known as the "PARTIES".

**WITNESSETH:**

WHEREAS the rights-of-way of Bailey Place Subdivision (Subdivision Name) located in Baldwin County, Alabama were dedicated to public use by the OWNER on the record plat (EXHIBIT C) as recorded with the Baldwin County Judge of Probate on Slide No. 2635-B on the 3<sup>rd</sup> day of April, 2018, included herein by reference as if fully set forth; and

WHEREAS the OWNER further warrants that the roadways and drainage improvements within the following public rights-of-way are complete and are in compliance with all Federal, State and local laws to include minimum standards specified by, without limitation, the Baldwin County Subdivision Regulations, and that they are free from known defects and are free and clear of all liens and encumbrances (see also Exhibit D);

<b>Roadway Name</b>	<b>Centerline Length Of Roadway (feet)</b>	<b>Asphalt Width (feet)</b>	<b>Curbing Y/N</b>
CAPRA COURT	530	22	Y

(list all subject roads/rights-of-way separately); and

WHEREAS the OWNER hereby agrees that in consideration of the COUNTY COMMISSION accepting the said roadways and drainage improvements for maintenance, a maintenance surety document (Exhibit B) has been provided to the Baldwin County Commission in an amount determined by the County Engineer and not less than 40% of the "Engineer's Itemized Cost Estimate of Construction" (Exhibit A) of the roadways and drainage improvements within the said rights-of-way; and

NOW THEREFORE, in consideration of the premises and the mutual covenants contained within this AGREEMENT and Contract, the sufficiency off which is hereby acknowledged, the OWNER and the COUNTY COMMISSION do hereby agree as follows:

1. RECITALS. The above recitals and statements are incorporated as part of this AGREEMENT as if fully set forth herein.
2. EXHIBITS AND ATTACHMENTS. Exhibits and/or attachments listed or referenced herein are specifically included as a necessary part of this AGREEMENT and the same shall not be complete without such items, to wit:

Exhibit A. Engineer's itemized Cost Estimate of Construction (certified by the design engineer of all roadways and drainage improvements within the public rights-of-way);

Exhibit B. Maintenance Surety Document in the form (as approved by the COUNTY COMMISSION) and the amount prescribed by the County Engineer as described herein;

Exhibit C. Copy of the Recorded Subdivision Plat;

Exhibit D. Certification of Improvements.

COUNTY COMMISSION and OWNER jointly shall cause such items as listed above to contain dates, signatures of the parties with authorization to make such signatures, and sufficient marks and references back to this AGREEMENT noting their inclusion and attachment hereto.

3. OWNERSHIP. The OWNER hereby warrants that he is the rightful owner of all necessary rights, title, and interest in the property subject to this AGREEMENT and he has full authority to enter and do all things required by this AGREEMENT.
4. MAINTENANCE PERIOD. The subject maintenance period and term of this AGREEMENT begins upon the date in which all PARTIES fully approve and execute the same and shall extend for a period of twenty-four (24) months therefrom (twenty-four (24) month period).
5. COUNTY ENGINEER SOLE AUTHORITY. The County Engineer, or his designee, shall have the sole and final authority to interpret and/or determine, without limitation, the existence and nature of defects and deficiencies within and right-of-way subject hereto; furthermore, the County Engineer, or his designee, shall have the sole and final authority to interpret and/or improvements required within any rights-of-way subject hereto. The interpretations and determinations of the County Engineer, or his designee, hereunder shall be final.
6. SURETY REQUIREMENTS. The OWNER has filed with the COUNTY COMMISSION a document (Exhibit B) in the amount of \$ 60,128.14 made payable to the Baldwin County Commission on behalf of JIBA Development, LLC (name of Principal as shown on surety document). This surety document shall cover the cost of any repair work required by the County Engineer within the subject right(s)-of-way associated to the repair of deficiencies or defects that occur as a result of, without limitation, defective materials and/or faulty workmanship, except for general wear and tear. In any event that said surety document conflicts with this AGREEMENT, then this AGREEMENT shall prevail.

If at any time during the twenty-four (24) month maintenance period, should the improvements be in need of repairs as determined by County Engineer, the following procedure should be followed:



1. The repairs will be made by the Baldwin County Highway Department or other JIBA Development, LLC. as determined by Baldwin County.
2. The OWNER will be sent an itemized invoice of the said repairs and given the opportunity to immediately reimburse the COUNTY COMMISSION for the cost of said repairs.
3. The OWNER does not reimburse the COUNTY COMMISSION for said repairs within 30 days from the date of the invoice or before the end of the 24 month maintenance period (whichever comes first), the PARTIES understand that the COUNTY COMMISSION will be authorized to collect from the Surety.
4. Notwithstanding anything written or implied herein to the contrary, said 24-month period shall be automatically extended in the event that an invoice has been sent to the OWNER and the time of the subject notice conflicts with, or the necessary repairs extend beyond, the final date of the 24-month period. In such event, said surety document shall remain in full effect until the COUNTY COMMISSION or its designee releases same following the respective repairs.
5. Notwithstanding anything herein written or implied, the COUNTY COMMISSION retains all remedies at law to collect for any costs incurred to correct said repairs, and in the event that the County is unable to collect said costs from the Surety, then the OWNER shall be liable for all invoiced costs.
- B. If the County Engineer considers the roadways and drainage improvements in good repair at the end of the twenty-four month maintenance period, then the county Engineer will recommend that the COUNTY COMMISSION release the surety document back to the OWNER.
7. ENTIRE AGREEMENT. This AGREEMENT constitutes the entire agreement of the PARTIES with respect to the subject matter hereof and supersedes all prior and contemporaneous writings, understandings, sketches, drawings, plans agreements, representations, whatsoever, whether express or implied.
8. SEVERABILITY. In the event that any provision of this AGREEMENT shall be held invalid or unenforceable by a recognized authority or any court of competent jurisdiction, such holding shall not invalidate or render unenforceable any other provision contained herein.
9. NON-ASSIGNABILITY. The PARTIES hereto shall not, without the express written consent of each and every other party hereto, assign, sell, transfer or otherwise any interest, rights or obligations provided or contained herein in whole or in part at any time.
10. NON-WAIVER. The waiver of any breach of this AGREEMENT by COUNTY COMMISSION shall not constitute a continuing waiver or a waiver of any subsequent breach, either of the same or another provision of this Contract. The delay or omission by COUNTY COMMISSION to exercise any right or power provided by this AGREEMENT shall not constitute a waiver of such right or power, or acquiescence in any action or inaction on the part of OWNER. Any breach on the part of OWNER shall be construed a continuing breach, and COUNTY COMMISSION may exercise every right and power under the AGREEMENT at any time during the action or inaction or upon the occurrence of any subsequent breach.

11. TERM AND BINDING EFFECT. This AGREEMENT and Contract will, upon COUNTY COMMISSION approval:
- A. continue in effect for a twenty-four (24) month period unless amended, altered, or otherwise changed in writing by all PARTIES hereto, and;
  - B. be binding upon and shall inure to the benefit of the COUNTY COMMISSION and the OWNER.
12. HOLD HARMLESS. The OWNER shall indemnify, defend and hold COUNTY COMMISSION and its affiliates, employees, agents, and representatives (collectively "COUNTY COMMISSION") harmless from and against any and all claims, demands, liabilities, damages, losses, judgments, costs, and expenses including, without limitation, attorneys' fees, for any and all personal injury (including death) and property damage of any kind or nature whatsoever, incurred by, asserted against, or imposed upon COUNTY COMMISSION, as a result of or in the construction and design of the subject roadways and drainage improvements and in relation in any manner related to the acts, negligence or omissions of the OWNER in relation to the maintenance or the care of the subject rights-of-way prior to the execution of this AGREEMENT. This indemnification shall survive the expiration of this AGREEMENT.
13. NO AGENCY CREATED. It is neither the express nor the implied intent of the OWNER or the COUNTY COMMISSION to create an agency relationship pursuant to this AGREEMENT; therefore, the OWNER does not in any manner act on behalf of the CCOUNTY COMMISSION and the creation of such a relationship is prohibited and void.
14. WARRANTIES AND REPRESENTATIONS. The execution and delivery of this AGREEMENT have been duly authorized by all necessary actions of COUNTY COMMISSION and OWNER.
- This AGREEMENT has been duly executed and delivered by, and constitutes the valid and binding obligation of all parties and enforceable against them in accordance with the respective terms contained herein.
- The execution, delivery and performance of the various parts to this AGREEMENT shall not violate any State, federal, local law, ordinance, order, writ, injunction, decree, or regulation of any court, or conflict with any other obligation of the PARTIES hereto.
15. GOVERNING LAW. This AGREEMENT shall be deemed to have been made in the State of Alabama. The validity of the same, its construction, interpretation, enforcement and the rights of the PARTIES hereunder, shall be determined under, governed by and construed in accordance with the substantive laws of the State of Alabama, without giving effect to any choice of law provisions arising there under.
16. NOTICE. Any notices to be given under this AGREEMENT by either PARTY, to the other, shall only be effectuated either by personal delivery in writing or by registered or certified mail with postage prepaid and return receipt requested. Notices delivered personally shall be deemed communicated as of the date of actual receipt. This provision, however, shall not invalidate the date identified on any notice of required repairs issued by County Engineer, and such case, the date of said notice shall govern.

Any notices given hereunder shall be delivered, as specified above, only to the following address of the PARTIES:



OWNER: JIBA Development, LLC.  
Address: 29891 Woodrow Lane Ste. 100  
Spanish Fort, AL 36527  
Telephone Number: (251) 709-1530

DEVELOPER: JIBA Development, LLC.  
Address: SAME  
Telephone Number: \_\_\_\_\_

CONTRACTOR: Ammons & Blackmon  
Address: 9695 Stagecoach Comm. PK  
Spanish Fort, AL 36527  
Telephone Number: \_\_\_\_\_

COUNTY COMMISSION: Baldwin County Commission  
312 Courthouse Square, Suite 12  
Bay Minette, Alabama 36507

It is the responsibility of each PARTY to promptly notify the other PARTY of any change in the above contact information.

**IN WITNESS WHEREOF**, the PARTIES, having full authority to do so, have fully executed this AGREEMENT as of the last date of execution below.

- **THIS DOCUMENT IS LEGALLY BINDING, AND LEGAL ADVICE SHOULD BE OBTAINED BEFORE SIGNING.**

(SIGNATURE AND NOTARY PAGES TO FOLLOW)

JIBA Development, LLC.

Owner's Name

SANDYS MILLER STIMPSON

OWNER-(print)

MANAGER  
/Title

[Signature]  
OWNER (signature)

02/21/2018  
/Date

STATE OF ALABAMA  
COUNTY OF BALDWIN

I, WANDA LACOSTE, Notary Public in and for said County, in said State,  
hereby certify that SANDY STIMPSON (individual's name), whose name as  
OWNER, is  
signed to the foregoing instrument, and who is known to me, acknowledged before me on this day  
that, being informed of the content of the instrument, and as such officer and with full authority,  
executed the same voluntarily for and as the act of said corporation.

GIVEN under my hand and official seal this 21 day of FEBRUARY, 2018.

Wanda LaCoste  
NOTARY PUBLIC

JIBA Development, LLC.

Developers Company Name

SANDYS MILLER STIMPSON  
DEVELOPER-(print)

1 MANAGER  
/Title

[Signature]  
DEVELOPER (signature)

02/21/2018  
/Date

STATE OF ALABAMA  
COUNTY OF BALDWIN

I, WANDA LACOSTE, Notary Public in and for said County, in said State,  
hereby certify that SANDY STIMPSON (individual's name), whose name as  
OWNER, is  
signed to the foregoing instrument, and who is known to me, acknowledged before me on this day  
that, being informed of the content of the instrument, and as such officer and with full authority,  
executed the same voluntarily for and as the act of said corporation.

GIVEN under my hand and official seal this 21 day of FEBRUARY, 2018.

Wanda LaCoste  
NOTARY PUBLIC



Ammons & Blackmon  
Contractor Company Name

Chad Ammons / Member  
CONTRACTOR (print) /Title

[Signature] / 2/22/2018  
CONTRACTOR (signature) /Date

**STATE OF ALABAMA  
COUNTY OF BALDWIN**

I, WANDA LACOSTE, Notary Public in and for said County, in said State,  
hereby certify that Chad Ammons (individual's name), whose name as  
MANAGER, is  
signed to the foregoing instrument, and who is known to me, acknowledged before me on this day  
that, being informed of the content of the instrument, and as such officer and with full authority,  
executed the same voluntarily for and as the act of said corporation.

GIVEN under my hand and official seal this 22 day of FEBRUARY, 2018.

Wanda LaCoste  
NOTARY PUBLIC

**Baldwin County Commission**

\_\_\_\_\_  
Baldwin County Commission Chairman /Title

ATTEST:

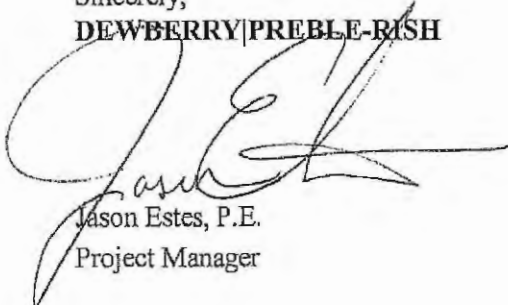
\_\_\_\_\_  
County Administrator /Date

**EXHIBIT "A"**  
**ENGINEER'S ITEMIZED COST ESTIMATE**  
**BAILEY PLACE SUBDIVISION**

ITEM NO.	DESCRIPTION	QTY.	UNIT	UNIT PRICE	AMOUNT
<b>GRADING &amp; DRAINAGE</b>					
100	18" RCP, CL 3, RUBBER GASKET JOINTS	53	LF	26.57	1,408.21
101	24" RCP, CL 3, RUBBER GASKET JOINTS	337	LF	33.77	11,380.49
102	22 x 13.5" RC ARCH PIPE, W/ RAM NEK JOINTS	68	LF	40.04	2,722.72
103	INLET, TYPE S-2	3	EA	4,104.03	12,312.09
104	REPAIR EXISTING YARD INLET	1	EA	1,052.53	1,052.53
105	INFILTRATION TRENCH	727	LF	18.00	13,086.00
106	SEEDING, FERTILIZING & MULCHING	1.25	AC	2,100.00	2,625.00
107	TOPSOIL	875	CY	10.34	9,047.50
108	SOLID SOD, 16" E.O.P.	1,362	SY	5.00	6,810.00
<b>SUB-TOTAL ROADS &amp; DRAINAGE:</b>					<b>60,444.54</b>
<b>ROADWAY</b>					
200	TYPE "A", 2'-6" CONCRETE VALLEY GUTTER	1,220	LF	13.50	16,470.00
201	GRANULAR SAND SUBBASE, 18" THICK	2,415	SY	6.78	16,373.70
202	LOWER LAYER SAND CLAY BASE, 4" THICK	2,295	SY	2.74	6,288.30
203	UPPER LAYER SAND CLAY BASE, 4" THICK	1,934	SY	4.25	8,219.50
204	PRIME COAT	1,934	SY	1.05	2,030.70
205	BITUMINOUS CONCRETE BINDER LAYER, 165#/SY	1,934	SY	8.75	16,922.50
206	TACK COAT	1,934	SY	0.69	1,334.46
207	BITUMINOUS CONCRETE WEARING SURFACE LAYER, 110#/SY	1,934	SY	8.00	15,472.00
208	CONCRETE SIDEWALK, 5' WIDE, COMMON AREA	150	LF	33.35	5,002.50
209	STOP SIGN	1	EA	175.00	175.00
210	STREET SIGN	1	EA	131.21	131.21
211	SPEED LIMIT SIGN	1	EA	131.21	131.21
212	UTILITY SLEEVES	2	EA	662.37	1,324.74
<b>SUB-TOTAL ROADWAY:</b>					<b>89,875.82</b>
<b>TOTALS:</b>					<b>150,320.36</b>
<b>BALDWIN COUNTY BOND SCHEDULE OF VALUES @ 40%:</b>					<b>60,128.14</b>

We hereby certify that the estimate is accurate to the best of our knowledge. The estimate total is \$60,128.14.

Sincerely,  
**DEWBERRY|PREBLE-RISH**

  
 Jason Estes, P.E.  
 Project Manager





**Maintenance Bond**

Fidelity and Deposit Company of Maryland

No:

Baltimore, Maryland

KNOWN ALL BY THESE PRESENTS: That we Ammons & Blackmon Construction, LLC as Principal, and Fidelity and Deposit Company of Maryland, a corporation organized and existing under the Laws of the State of Maryland, Surety are held and firmly organized bound unto Baldwin Country Commission as Oblige, in the total sum of Sixty Thousand, One Hundred Twenty Eight Dollars & Fourteen Cents U.S. Dollars (\$60,128.14) for the payment whereof said Principal and Surety bind themselves, jointly and severally, as provided herein.

WHEREAS, the Principal entered into a contract entitled Subdivision Roadway and Drainage Improvement Acceptance Agreement (the "Agreement") with the Oblige for Bailey Place Subdivision ("Work").

NOW, THEREFORE, THE CONDITION OF THIS OBLIGATION IS SUCH, that if the Principal shall maintain and remedy said Work free from defects in materials and workmanship for a period of 2 year(s) from the date the Baldwin Country Commission votes in the affirmative to accept for maintenance the roadway and drainage improvements made the subject of the Agreement (the "Maintenance Period"), then the obligation shall be void; otherwise it shall remain in full force and effect.

PROVIDED, HOWEVER, that any suit under this bond shall be commenced no later than one (1) year from the expiration date of the Maintenance Period; provided, however, that if this limitation is prohibited by any law controlling the construction hereof, such limitation shall be deemed to be amended so as to be equal to the minimum period of limitation permitted by such law, and said period of limitation shall be deemed to have accrued and, not less than one year, commence to run on the expiration date of the Maintenance Period.

Signed this 15<sup>th</sup> day of May, 2018

Ammons & Blackmon Construction, LLC

(Principal)

By: [Signature]

Fidelity and Deposit Company of Maryland

By: Maria A. Davison

Maria A. Davison, Attorney-in-Fact

**ZURICH AMERICAN INSURANCE COMPANY  
COLONIAL AMERICAN CASUALTY AND SURETY COMPANY  
FIDELITY AND DEPOSIT COMPANY OF MARYLAND  
POWER OF ATTORNEY**

KNOW ALL MEN BY THESE PRESENTS: That the ZURICH AMERICAN INSURANCE COMPANY, a corporation of the State of New York, the COLONIAL AMERICAN CASUALTY AND SURETY COMPANY, a corporation of the State of Maryland, and the FIDELITY AND DEPOSIT COMPANY OF MARYLAND a corporation of the State of Maryland (herein collectively called the "Companies"), by **DAVID MCVICKER, Vice President**, in pursuance of authority granted by Article V, Section 8, of the By-Laws of said Companies, which are set forth on the reverse side hereof and are hereby certified to be in full force and effect on the date hereof, do hereby nominate, constitute, and appoint **John T. THOMAS, JR., Maria A. DAVISON and Christopher T. THOMAS, all of DAPHNE, Alabama, EACH** its true and lawful agent and Attorney-in-Fact, to make, execute, seal and deliver, for, and on its behalf as surety, and as its act and deed: **any and all bonds and undertakings**, and the execution of such bonds or undertakings in pursuance of these presents, shall be as binding upon said Companies, as fully and amply, to all intents and purposes, as if they had been duly executed and acknowledged by the regularly elected officers of the ZURICH AMERICAN INSURANCE COMPANY at its office in New York, New York., the regularly elected officers of the COLONIAL AMERICAN CASUALTY AND SURETY COMPANY at its office in Owings Mills, Maryland., and the regularly elected officers of the FIDELITY AND DEPOSIT COMPANY OF MARYLAND at its office in Owings Mills, Maryland., in their own proper persons.

The said Vice President does hereby certify that the extract set forth on the reverse side hereof is a true copy of Article V, Section 8, of the By-Laws of said Companies, and is now in force.

IN WITNESS WHEREOF, the said Vice-President has hereunto subscribed his/her names and affixed the Corporate Seals of the said **ZURICH AMERICAN INSURANCE COMPANY, COLONIAL AMERICAN CASUALTY AND SURETY COMPANY, and FIDELITY AND DEPOSIT COMPANY OF MARYLAND**, this 7th day of September, A.D. 2017.

ATTEST:

**ZURICH AMERICAN INSURANCE COMPANY  
COLONIAL AMERICAN CASUALTY AND SURETY COMPANY  
FIDELITY AND DEPOSIT COMPANY OF MARYLAND**



By: *Dawn E. Brown*  
Assistant Secretary  
Dawn E. Brown

*David McVicker*  
Vice President  
David McVicker

State of Maryland  
County of Baltimore

On this 7th day of September, A.D. 2017, before the subscriber, a Notary Public of the State of Maryland, duly commissioned and qualified, **DAVID MCVICKER, Vice President, and DAWN E. BROWN, Assistant Secretary**, of the Companies, to me personally known to be the individuals and officers described in and who executed the preceding instrument, and acknowledged the execution of same, and being by me duly sworn, depose and saith, that he/she is the said officer of the Company aforesaid, and that the seals affixed to the preceding instrument are the Corporate Seals of said Companies, and that the said Corporate Seals and the signature as such officer were duly affixed and subscribed to the said instrument by the authority and direction of the said Corporations.

IN TESTIMONY WHEREOF, I have hereunto set my hand and affixed my Official Seal the day and year first above written.

*Constance A. Dunn*



Constance A. Dunn, Notary Public  
My Commission Expires: July 9, 2019



EXTRACT FROM BY-LAWS OF THE COMPANIES

"Article V, Section 8, Attorneys-in-Fact. The Chief Executive Officer, the President, or any Executive Vice President or Vice President may, by written instrument under the attested corporate seal, appoint attorneys-in-fact with authority to execute bonds, policies, recognizances, stipulations, undertakings, or other like instruments on behalf of the Company, and may authorize any officer or any such attorney-in-fact to affix the corporate seal thereto; and may with or without cause modify or revoke any such appointment or authority at any time."

CERTIFICATE

I, the undersigned, Vice President of the ZURICH AMERICAN INSURANCE COMPANY, the COLONIAL AMERICAN CASUALTY AND SURETY COMPANY, and the FIDELITY AND DEPOSIT COMPANY OF MARYLAND, do hereby certify that the foregoing Power of Attorney is still in full force and effect on the date of this certificate; and I do further certify that Article V, Section 8, of the By-Laws of the Companies is still in force.

This Power of Attorney and Certificate may be signed by facsimile under and by authority of the following resolution of the Board of Directors of the ZURICH AMERICAN INSURANCE COMPANY at a meeting duly called and held on the 15th day of December 1998.

RESOLVED: "That the signature of the President or a Vice President and the attesting signature of a Secretary or an Assistant Secretary and the Seal of the Company may be affixed by facsimile on any Power of Attorney...Any such Power or any certificate thereof bearing such facsimile signature and seal shall be valid and binding on the Company."

This Power of Attorney and Certificate may be signed by facsimile under and by authority of the following resolution of the Board of Directors of the COLONIAL AMERICAN CASUALTY AND SURETY COMPANY at a meeting duly called and held on the 5th day of May, 1994, and the following resolution of the Board of Directors of the FIDELITY AND DEPOSIT COMPANY OF MARYLAND at a meeting duly called and held on the 10th day of May, 1990.

RESOLVED: "That the facsimile or mechanically reproduced seal of the company and facsimile or mechanically reproduced signature of any Vice-President, Secretary, or Assistant Secretary of the Company, whether made heretofore or hereafter, wherever appearing upon a certified copy of any power of attorney issued by the Company, shall be valid and binding upon the Company with the same force and effect as though manually affixed.

IN TESTIMONY WHEREOF, I have hereunto subscribed my name and affixed the corporate seals of the said Companies, this \_\_\_\_ day of \_\_\_\_\_, 20 \_\_\_\_.



Michael Bond, Vice President

**TO REPORT A CLAIM WITH REGARD TO A SURETY BOND, PLEASE SUBMIT ALL REQUIRED INFORMATION TO:**

Zurich American Insurance Co.  
Attn: Surety Claims  
1299 Zurich Way  
Schaumburg, IL 60196-1056

SLIDE 0002635-B

100000

LINE	BEARING	DISTANCE
11	N00714.01°E	24.95

UTM ZONE 18Q  
Easting 849,400  
Northing 1,940,000  
Datum: NAD 83



**FLOOD CERTIFICATE**  
THE PROPERTY LIES WITHIN ZONE 4 AS SHOWN ON THE FLOOD INSURANCE RATE MAP OF BALDWIN COUNTY, ALABAMA, MAP NO. 15000-01-0001, DATED 11/1/2017. THE PROPERTY IS NOT LOCATED WITHIN A SPECIAL FLOOD HAZARD AREA.

CURV	RADIUS	ARC	TANGENT	CHORD	BEARING	CHORD
C1	25.00	59.23	24.96	54.47	N 8° E	35.33
C2	25.00	59.23	24.96	54.47	N 8° E	35.33
C3	25.00	59.23	24.96	54.47	N 8° E	35.33
C4	25.00	59.23	24.96	54.47	N 8° E	35.33
C5	25.00	59.23	24.96	54.47	N 8° E	35.33
C6	60.00	36.40	16.78	1.56	N 10° E	30.00
C7	60.00	36.40	16.78	1.56	N 10° E	30.00
C8	60.00	36.40	16.78	1.56	N 10° E	30.00
C9	60.00	36.40	16.78	1.56	N 10° E	30.00
C10	25.00	23.95	12.73	12.73	N 7° E	22.69

**SITE DATA**  
CURRENT ZONING: RSF-3 (BC DIST. 15)  
MINIMUM LOT SIZE: 10,500 SF  
LIN. FT. STREETS: 535 LF  
NUMBER OF RESIDENTIAL LOTS: 12  
DENSITY: 2.02 UNITS PER ACRE  
SMALLEST LOT: 11,875 S.F. (LOT 7)  
LARGEST LOT: 11,875 S.F. (LOT 1)  
COMMON OPEN SPACE AREAS: 0.60 AC. (10.12%)  
TOTAL AREAS (DRAINAGE): 1.59 AC. (23.44%)  
TOTAL AREA: 5.93 AC.

**REQUIRED SETBACKS:**  
FRONT: 30 FT  
REAR: 30 FT  
SIDE: 10 FT  
SIDE STREET: 20 FT  
\*NO SETBACKS ON LOT 1\*

**WATER SERVICE:** BELFOREST WATER  
**SEWER SERVICE:** BCSS  
**ELECTRIC SERVICE:** RIVERIA UTILITIES  
**TELEPHONE SERVICE:** AT&T

**SURVEYOR/ENGINEER**  
DOWBERRY PREBLE-RISH  
3045 BELLEVUE AVE. SUITE 100  
DAPHNIE, AL 36526  
JASON H. ESTES, P.E. NO. 27393  
JASON H. ESTES, P.E. NO. 22774

**DEVELOPER/OWNER**  
J&M DEVELOPMENT, LLC  
2500 WOODBURN LANE SUITE 700  
SPANISH FORT, AL 36527  
PARCEL ID: 05-43-05-22-0-000-013-001  
PARCEL ID: 05-43-05-22-0-000-013-022

**GENERAL NOTES**  
1. THE LOTS ARE TO BE SUBDIVIDED INTO 12 LOTS.  
2. THE LOTS ARE TO BE SUBDIVIDED INTO 12 LOTS.  
3. THE LOTS ARE TO BE SUBDIVIDED INTO 12 LOTS.  
4. THE LOTS ARE TO BE SUBDIVIDED INTO 12 LOTS.  
5. THE LOTS ARE TO BE SUBDIVIDED INTO 12 LOTS.  
6. THE LOTS ARE TO BE SUBDIVIDED INTO 12 LOTS.  
7. THE LOTS ARE TO BE SUBDIVIDED INTO 12 LOTS.  
8. THE LOTS ARE TO BE SUBDIVIDED INTO 12 LOTS.  
9. THE LOTS ARE TO BE SUBDIVIDED INTO 12 LOTS.  
10. THE LOTS ARE TO BE SUBDIVIDED INTO 12 LOTS.

**CERTIFICATION OF APPROVAL FOR RECORDING**  
STATE OF ALABAMA  
COUNTY OF BALDWIN

I, the undersigned, being a duly qualified and sworn Surveyor in and for the County of Baldwin, do hereby certify that the foregoing plat shows herein has been prepared in conformity with the laws of the State of Alabama, and that the same is a true and correct representation of the facts as shown by the survey.

**LICENSED ENGINEER'S CERTIFICATION OF IMPROVEMENTS**  
STATE OF ALABAMA  
COUNTY OF BALDWIN

I, the undersigned, being a duly qualified and sworn Licensed Engineer in and for the County of Baldwin, do hereby certify that the foregoing plat shows herein has been prepared in conformity with the laws of the State of Alabama, and that the same is a true and correct representation of the facts as shown by the survey.

**CERTIFICATE OF APPROVAL BY BELFOREST WATER SYSTEM**  
STATE OF ALABAMA  
COUNTY OF BALDWIN

I, the undersigned, being a duly qualified and sworn representative of the Belforest Water System, do hereby certify that the foregoing plat shows herein has been prepared in conformity with the laws of the State of Alabama, and that the same is a true and correct representation of the facts as shown by the survey.

**CERTIFICATE OF APPROVAL BY BALDWIN COUNTY SEWER SERVICE**  
STATE OF ALABAMA  
COUNTY OF BALDWIN

I, the undersigned, being a duly qualified and sworn representative of the Baldwin County Sewer Service, do hereby certify that the foregoing plat shows herein has been prepared in conformity with the laws of the State of Alabama, and that the same is a true and correct representation of the facts as shown by the survey.

**CERTIFICATE OF APPROVAL BY TELEPHONE (AT&T)**  
STATE OF ALABAMA  
COUNTY OF BALDWIN

I, the undersigned, being a duly qualified and sworn representative of AT&T, do hereby certify that the foregoing plat shows herein has been prepared in conformity with the laws of the State of Alabama, and that the same is a true and correct representation of the facts as shown by the survey.

**CERTIFICATE OF APPROVAL BY RIVERIA UTILITIES (ELECTRIC)**  
STATE OF ALABAMA  
COUNTY OF BALDWIN

I, the undersigned, being a duly qualified and sworn representative of Riveria Utilities, do hereby certify that the foregoing plat shows herein has been prepared in conformity with the laws of the State of Alabama, and that the same is a true and correct representation of the facts as shown by the survey.

**CERTIFICATE OF APPROVAL BY THE CITY ADDRESSING**  
STATE OF ALABAMA  
COUNTY OF BALDWIN

I, the undersigned, being a duly qualified and sworn representative of the City of Baldwin, do hereby certify that the foregoing plat shows herein has been prepared in conformity with the laws of the State of Alabama, and that the same is a true and correct representation of the facts as shown by the survey.

**CERTIFICATE OF THE BALDWIN COUNTY PLANNING DIRECTOR**  
STATE OF ALABAMA  
COUNTY OF BALDWIN

I, the undersigned, being a duly qualified and sworn Planning Director of Baldwin County, do hereby certify that the foregoing plat shows herein has been prepared in conformity with the laws of the State of Alabama, and that the same is a true and correct representation of the facts as shown by the survey.

**DIRECTOR OF COMMUNITY DEVELOPMENT**  
STATE OF ALABAMA  
COUNTY OF BALDWIN

I, the undersigned, being a duly qualified and sworn Director of Community Development of Baldwin County, do hereby certify that the foregoing plat shows herein has been prepared in conformity with the laws of the State of Alabama, and that the same is a true and correct representation of the facts as shown by the survey.

**CERTIFICATE OF APPROVAL BY THE COUNTY ENGINEER**  
STATE OF ALABAMA  
COUNTY OF BALDWIN

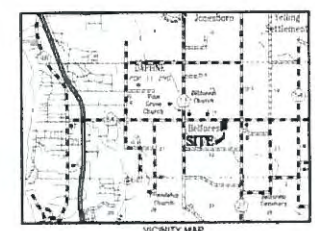
I, the undersigned, being a duly qualified and sworn County Engineer of Baldwin County, do hereby certify that the foregoing plat shows herein has been prepared in conformity with the laws of the State of Alabama, and that the same is a true and correct representation of the facts as shown by the survey.

**CERTIFICATION OF OWNERSHIP AND DEDICATION**  
STATE OF ALABAMA  
COUNTY OF BALDWIN

I, the undersigned, being a duly qualified and sworn owner of the property shown herein, do hereby certify that the foregoing plat shows herein has been prepared in conformity with the laws of the State of Alabama, and that the same is a true and correct representation of the facts as shown by the survey.

**ACKNOWLEDGEMENT OF NOTARY PUBLIC**  
STATE OF ALABAMA  
COUNTY OF BALDWIN

I, the undersigned, being a duly qualified and sworn Notary Public in and for the County of Baldwin, do hereby certify that the foregoing plat shows herein has been prepared in conformity with the laws of the State of Alabama, and that the same is a true and correct representation of the facts as shown by the survey.



**SURVEYOR'S NOTES**

1. THE SURVEY WAS MADE IN ACCORDANCE WITH THE STANDARDS AND PRACTICES OF THE PROFESSION.  
2. THE SURVEY WAS MADE IN ACCORDANCE WITH THE STANDARDS AND PRACTICES OF THE PROFESSION.  
3. THE SURVEY WAS MADE IN ACCORDANCE WITH THE STANDARDS AND PRACTICES OF THE PROFESSION.  
4. THE SURVEY WAS MADE IN ACCORDANCE WITH THE STANDARDS AND PRACTICES OF THE PROFESSION.  
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**SURVEYOR'S CERTIFICATE**  
STATE OF ALABAMA  
COUNTY OF BALDWIN

I, the undersigned, being a duly qualified and sworn Surveyor in and for the County of Baldwin, do hereby certify that the foregoing plat shows herein has been prepared in conformity with the laws of the State of Alabama, and that the same is a true and correct representation of the facts as shown by the survey.

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DESIGN	C.J.B.	DRYAN	D.E.D.	D.W.D.	D.E.D.
ENG	J.N.E.	SURVEYOR	J.C.A.	PROJ. MOR	M.S.P.
Dowberry PREBLE-RISH				SCALE	1"=50'
				PROJ. NO.	50090473
				FILE	50090473.FINAL
				SHEET	1 OF 1



**EXHIBIT "D"**  
**CERTIFICATION OF IMPROVEMENTS FOR SUBDIVISIONS**

Chairman  
Baldwin County Planning & Zoning Commission Post  
Office Box 220  
Silverhill, AL 36576

In accordance with the requirements of Section 8.2 of the *Baldwin County Subdivision Regulations*, I hereby certify to the following with respect to

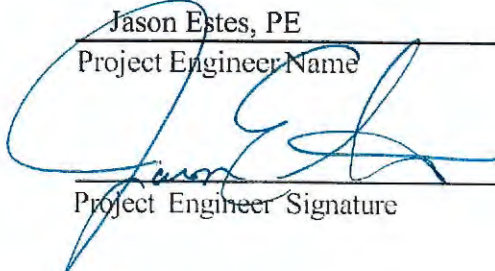
Bailey Place

Subdivision

- 1) all required improvements are complete;
- 2) all improvements are in compliance with the minimum standards specified by the Baldwin County Planning & Zoning Commission and the Baldwin county Commission for their construction;
- 3) I know of no defects from any cause in these improvements, and;
- 4) all improvements are free and clear of any encumbrance or lien.

Jason Estes, PE  
Project Engineer Name

22714  
Registration Number

  
Project Engineer Signature

2-20-18  
Date

JIBA Development, LLC.  
Subdivider Name

  
Subdivider Signature

02/21/2018  
Date



## BALDWIN COUNTY

HIGHWAY DEPARTMENT

P.O. Box 220

SILVERHILL, ALABAMA 36576

TELEPHONE: (251) 937-0371

FAX (251) 937-0201

JOEY NUNNALLY, P.E.  
COUNTY ENGINEER

April 6, 2018

Joey Nunnally, P.E.  
County Engineer

**Subject: (S-17022) Bailey Place – Final Plat**

Dear Mr. Nunnally:

The Final Plat of the above referenced development located in the extraterritorial jurisdiction of Daphne has been reviewed for compliance with the *Baldwin County Subdivision Regulations*. The development meets all requirements of the Baldwin County Subdivision Regulations.

A handwritten signature in blue ink that reads "Seth Peterson".

Seth Peterson, P.E.  
Permit/Subdivision Manager

Cc: file