

ADEM NPDES CONSTRUCTION STORMWATER INSPECTION REPORT AND BMP CERTIFICATION

RESPOND WITH "N/A" AS APPROPRIATE. FORMS WITH INCOMPLETE OR INCORRECT ANSWERS, OR MISSING SIGNATURES WILL BE RETURNED AND MAY RESULT IN APPROPRIATE COMPLIANCE ACTION BY THE DEPARTMENT. IF SPACE IS INSUFFICIENT, CONTINUE ON AN ATTACHED SHEET(S) AS NECESSARY. PLEASE EXPLAIN OR PRINT IN INK.

Item I.

Permittee Name: Baldwin County Commission	Facility/Site Name: Fairhope Roundabout CR-13 at CR-48 Roundabout
Permit Number: ALR10B557	County: Baldwin
Facility Entrance Latitude & Longitude: 30°31'25.67" 87°52'09.55"	Phone Number: 251-937-0371
Facility Street Address or Location Description: Intersection of CR-13 and CR-48	

Item II.

Last name of current ultimate receiving water(s) (indicate if through MS4) and the number of disturbed acres which drains through each treatment system or BMP. Add additional sheet(s) if necessary.			
Receiving Water	Disturbed Acres	Discharge Point #	Representative Outfall
UT to Cowpen Creek	3.14		<input checked="" type="checkbox"/> YES <input type="checkbox"/> NO
			<input type="checkbox"/> YES <input type="checkbox"/> NO
			<input type="checkbox"/> YES <input type="checkbox"/> NO
			<input type="checkbox"/> YES <input type="checkbox"/> NO
			<input type="checkbox"/> YES <input type="checkbox"/> NO

Item III

1	<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO	Did discharges of sediment or other pollutants occur from the site? If "Yes", please list a description of the discharge(s) and their location(s):
2	<input checked="" type="checkbox"/> YES <input type="checkbox"/> NO	Were BMPs properly implemented and maintained at the time of inspection? If "No", please provide location(s) and descriptions of BMPs that need maintenance:
3	<input checked="" type="checkbox"/> YES <input type="checkbox"/> NO	Are BMPs needed in addition to those already present onsite at the time of inspection? If "Yes" please provide a description and location of additional BMPs that are needed: ADDITIONAL FLOCCULANT BLOCKS FOR DITCHES
4	<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO	Have any BMPs failed to operate as designed? If "Yes", please provide location(s) and description of BMP(s) that failed:
5	<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO	Were there BMPs required by the CBMPP that were not installed or installed in a manner not consistent with the CBMPP? If "Yes", please provide a description and location where the BMPs were not installed or installed incorrectly:

Item IV



The Permittee shall conduct turbidity monitoring in accordance with Part V of the permit:	
1	<input type="checkbox"/> YES <input type="checkbox"/> NO Is this facility a Priority Construction Site?
2	<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO Has the facility disturbed greater than 10 acres?
3	<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO Was the site discharging at the time of inspection?
4	<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO Samples collected, if "Yes", sampling data must be attached

Item V.

Weather Conditions: RAIN 4-2-16 4"

[illegible]

"Based upon the inspection of (date & time) 4/4/16 6:30 AM conducted by the QCP, QCI, or a qualified person (list: _____) under the direct supervision of the QCP identified below. The QCI or QCP identified below certifies that effective structural and non-structural BMPs have been fully implemented and regularly maintained to the maximum extent practicable for the prevention and minimization of all sources of pollution in stormwater and authorized related process wastewater runoff, **except for those deficiencies noted above**, in accordance with the facility's CBMP, good sediment, erosion, and other pollution control practices, and the requirements of the permit. I certify that discharges have been tested or evaluated for the presence of non-stormwater and non-authorized process wastewaters. I certify under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gather and evaluate the information submitted. Based on my inquiry of the person or persons who manage the system, or those persons directly responsible for gathering the information, the information submitted is, to the best of my knowledge and belief, true, accurate, and complete. I certify that this form has not been altered, and if copied or reproduced, is consistent in format and identical in content to the ADEM approved form. I am aware that there are significant penalties for submitting false information, including the possibility of fines and imprisonment for knowing violations."

Name & Designation of QCI or QCP Joey Nunnally, Construction Manager	Signature 	Date 5/5/16
Name & Title of Permittee Responsible Official Tucker Dorsey, Commission Chairman	Signature 	Date 5-17-16

Facility Name:	Facility Site Name
Baldwin County Commission	Fairhope Roundabout CR-13 at CR-48 Roundabout
Facility Number:	County
ALR10B557	Baldwin
Facility Entrance Location & Longitude:	Phone Number
30°31'25.67" 87°52'09.55"	251-937-0371
Facility Access Address or Location Description:	
Intersection of CR-13 and CR-48 Fairhope Al	

Item A

Rain 1.5"

"Based upon the inspection of (date & time) 4-14-16 9:00 AM conducted by the QCP, QCP or a qualified person (list Josh Pardue) under the direct supervision of the QCP identified below. The QCP or QCP identified below certifies that effective structural and non-structural BMPs have been fully implemented and regularly maintained to the maximum extent practicable for the prevention and minimization of all sources of pollution in stormwater and authorized related process wastewater runoff, except for those deficiencies noted above, in accordance with the facility's BMP, good sediment, erosion, and other pollution control practices, and the requirements of the permit. I certify that discharges have been tested or evaluated for the presence of non-stormwater and non-authorized process wastewaters. I certify under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gather and evaluate the information submitted. Based on my inquiry of the person or persons who manage the system, or those persons directly responsible for gathering the information, the information submitted is, to the best of my knowledge and belief, true, accurate, and complete. I certify that this form has not been altered and if copied or reproduced is consistent in format and identical in content to the ADEM approved form. I am aware that there are significant penalties for submitting false information, including the possibility of fines and imprisonment for knowing violations."

Name & Designation of QCP
Joey Nunnally, Construction Manager

Signature

Date

5/8/16

Name & Title of Permittee Responsible Official
Fletcher Dorsey, Commission Chairman

Signature

Date

5-17-16

ADEM NPDES CONSTRUCTION STORMWATER INSPECTION REPORT AND BMP CERTIFICATION

RESPOND WITH "N/A" AS APPROPRIATE. FORMS WITH INCOMPLETE OR INCORRECT ANSWERS, OR MISSING SIGNATURES WILL BE RETURNED AND MAY RESULT IN APPROPRIATE COMPLIANCE ACTION BY THE DEPARTMENT. IF SPACE IS INSUFFICIENT, CONTINUE ON AN ATTACHED SHEET(S) AS NECESSARY. PLEASE TYPE OR PRINT IN INK.

Item I.

Permittee Name: Baldwin County Commission	Facility/Site Name: Higbee Road
Permit Number: ALR10BAB7	County: Baldwin
Facility Entrance Latitude & Longitude: 30.54565, -87.8355	Phone Number: 251-937-0371
Facility Street Address or Location Description: From SR 104 turn North on Higbee Rd, project begins at SR 104 and continues North for 0.75 miles	

Item II.

List name of current ultimate receiving water(s) (indicate if through MS4) and the number of disturbed acres which drains through each treatment system or BMP: Add additional sheet(s) if necessary.			
Receiving Water	Disturbed Acres	Discharge Point #	Representative Outfall
UT to Pensacola Branch	1.04	03	<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO
UT to Pensacola Branch	2.31	02	<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO
UT to Rockhead Branch	1.95	01	<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO
			<input type="checkbox"/> YES <input type="checkbox"/> NO
			<input type="checkbox"/> YES <input type="checkbox"/> NO

Item III.

1. <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO Did discharges of sediment or other pollutants occur from the site? If "Yes", please list a description of the discharge(s) and their location(s):
2. <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO Were BMPs properly implemented and maintained at the time of inspection? If "No", please provide location(s) and descriptions of BMPs that need maintenance:
3. <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO Are BMPs needed in addition to those already present onsite at the time of inspection? If "Yes" please provide a description and location of additional BMPs that are needed:
4. <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO Have any BMPs failed to operate as designed? If "Yes", please provide location(s) and description of BMP(s) that failed:
5. <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO Were there BMPs required by the CBMPP that were not installed or installed in a manner not consistent with the CBMPP? If "Yes", please provide a description and location where the BMPs were not installed or installed incorrectly:

Item IV.



The Permittee shall conduct turbidity monitoring in accordance with Part V of the permit:	
1. <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO	Is this facility a Priority Construction Site?
2. <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO	Has the facility disturbed greater than 10 acres?
3. <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO	Was the site discharging at the time of inspection?
4. <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO	Samples collected, if "Yes", sampling data must be attached.

Item V.

Weather Conditions: .79" JUNE 26, 2016

[illegible]

"Based upon the inspection of (date & time) 6-27-16 7:30 AM conducted by the QCP, QCI, or a qualified person (list: Joey Kelmer) under the direct supervision of the QCP identified below. The QCI or QCP identified below certifies that effective structural and non-structural BMPs have been fully implemented and regularly maintained to the maximum extent practicable for the prevention and minimization of all sources of pollution in stormwater and authorized related process wastewater runoff, **except for those deficiencies noted above**, in accordance with the facility's CBMPP, good sediment, erosion, and other pollution control practices, and the requirements of the permit. I certify that discharges have been tested or evaluated for the presence of non-stormwater and non-authorized process wastewaters. I certify under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gather and evaluate the information submitted. Based on my inquiry of the person or persons who manage the system, or those persons directly responsible for gathering the information, the information submitted is, to the best of my knowledge and belief, true, accurate, and complete. I certify that this form has not been altered, and if copied or reproduced, is consistent in format and identical in content to the ADEM approved form. I am aware that there are significant penalties for submitting false information, including the possibility of fines and imprisonment for knowing violations."

Name & Designation of QCI or QCP Paul Penry, Area 200 Assistant Supervisor	Signature 	Date 6/27/2016
Name & Title of Permittee Responsible Official Tucker Dorsey, Commission Chairman	Signature 	Date 7.7.16

ADEM NPDES CONSTRUCTION STORMWATER INSPECTION REPORT AND BMP CERTIFICATION

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Item I.

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Permit Number: ALR10BAB7	County: Baldwin
Facility Entrance Latitude & Longitude: 30.54565, -87.8355	Phone Number: 251-937-0371
Facility Street Address or Location Description: From SR 104 turn North on Higbee Rd, project begins at SR 104 and continues North for 0.75 miles	

Item II.

List name of current ultimate receiving water(s) (indicate if through MS4) and the number of disturbed acres which drains through each treatment system or BMP: Add additional sheet(s) if necessary.			
Receiving Water	Disturbed Acres	Discharge Point #	Representative Outfall
UT to Pensacola Branch	1.04	03	<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO
UT to Pensacola Branch	2.31	02	<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO
UT to Rockhead Branch	1.95	01	<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO
			<input type="checkbox"/> YES <input type="checkbox"/> NO
			<input type="checkbox"/> YES <input type="checkbox"/> NO

Item III.

1. <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO Did discharges of sediment or other pollutants occur from the site? If "Yes", please list a description of the discharge(s) and their location(s):
2. <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO Were BMPs properly implemented and maintained at the time of inspection? If "No", please provide location(s) and descriptions of BMPs that need maintenance: <i>Silt fence on west side of road needs repair due to overtopping. Additional wattles need to be added to ditches on both sides of the road.</i>
3. <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO Are BMPs needed in addition to those already present onsite at the time of inspection? If "Yes" please provide a description and location of additional BMPs that are needed:
4. <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO Have any BMPs failed to operate as designed? If "Yes", please provide location(s) and description of BMP(s) that failed:
5. <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO Were there BMPs required by the CBMPP that were not installed or installed in a manner not consistent with the CBMPP? If "Yes", please provide a description and location where the BMPs were not installed or installed incorrectly:

Item IV.



The Permittee shall conduct turbidity monitoring in accordance with Part V of the permit:	
1. <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO	Is this facility a Priority Construction Site?
2. <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO	Has the facility disturbed greater than 10 acres?
3. <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO	Was the site discharging at the time of inspection?
4. <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO	Samples collected, if "Yes", sampling data must be attached.

Item V.

Weather Conditions: 0.92" JUNE 27, 2016

[illegible]

Based upon the inspection of (date & time) 6-28-16 7:00 AM conducted by the QCP, QCI, or a qualified person (list: Doug Probst) under the direct supervision of the QCP identified below. The QCI or QCP identified below certifies that effective structural and non-structural BMPs have been fully implemented and regularly maintained to the maximum extent practicable for the prevention and minimization of all sources of pollution in stormwater and authorized related process wastewater runoff, **except for those deficiencies noted above**, in accordance with the facility's CBMPP, good sediment, erosion, and other pollution control practices, and the requirements of the permit. I certify that discharges have been tested or evaluated for the presence of non-stormwater and non-authorized process wastewaters. I certify under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gather and evaluate the information submitted. Based on my inquiry of the person or persons who manage the system, or those persons directly responsible for gathering the information, the information submitted is, to the best of my knowledge and belief, true, accurate, and complete. I certify that this form has not been altered, and if copied or reproduced, is consistent in format and identical in content to the ADEM approved form. I am aware that there are significant penalties for submitting false information, including the possibility of fines and imprisonment for knowing violations."

Name & Designation of QCI or QCP Paul Penry, Area 200 Assistant Supervisor	Signature 	Date 6/28/2016
Name & Title of Permittee Responsible Official Tucker Dorsey, Commission Chairman	Signature 	Date 7.7.16

ADEM NPDES CONSTRUCTION STORMWATER INSPECTION REPORT AND BMP CERTIFICATION

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Item I.

Permittee Name: Baldwin County Commission	Facility/Site Name: CR-13 at CR-48 Roundabout
Permit Number: ALR10B557	County: Baldwin
Facility Entrance Latitude & Longitude: 30°31'25.67" 87°52'09.55"	Phone Number: 251-937-0371
Facility Street Address or Location Description: Intersection of CR-13 and CR-48	

Item II.

List name of current ultimate receiving water(s) (indicate if through MS4) and the number of disturbed acres which drains through each treatment system or BMP. Add additional sheet(s) if necessary.			
Receiving Water	Disturbed Acres	Discharge Point #	Representative Outfall
UT to Cowpen Creek	3.14		<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO
			<input type="checkbox"/> YES <input type="checkbox"/> NO
			<input type="checkbox"/> YES <input type="checkbox"/> NO
			<input type="checkbox"/> YES <input type="checkbox"/> NO
			<input type="checkbox"/> YES <input type="checkbox"/> NO

Item III.

1	<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO	Did discharges of sediment or other pollutants occur from the site? If "Yes", please list a description of the discharge(s) and their location(s):
2	<input checked="" type="checkbox"/> YES <input type="checkbox"/> NO	Were BMPs properly implemented and maintained at the time of inspection? If "No", please provide location(s) and descriptions of BMPs that need maintenance:
3	<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO	Are BMPs needed in addition to those already present onsite at the time of inspection? If "Yes" please provide a description and location of additional BMPs that are needed:
4	<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO	Have any BMPs failed to operate as designed? If "Yes", please provide location(s) and description of BMP(s) that failed:
5	<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO	Were there BMPs required by the CBMPP that were not installed or installed in a manner not consistent with the CBMPP? If "Yes", please provide a description and location where the BMPs were not installed or installed incorrectly:

Item IV.

The Permittee shall conduct turbidity monitoring in accordance with Part V of the permit:	
1	<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO Is this facility a Priority Construction Site?
2	<input type="checkbox"/> YES <input type="checkbox"/> NO Has the facility disturbed greater than 10 acres?
3	<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO Was the site discharging at the time of inspection?
4	<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO Samples collected, if "Yes", sampling data must be attached

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Facility Entrance Latitude & Longitude: 30°31'25.67" 87°52'09.55"	Phone Number: 251-937-0371
Facility Street Address or Location Description: Intersection of CR-13 and CR-48	

Item II.

List name of current ultimate receiving water(s) (indicate if through MS4) and the number of disturbed acres which drains through each treatment system or BMP. Add additional sheet(s) if necessary.			
Receiving Water	Disturbed Acres	Discharge Point #	Representative Outfall
UT to Cowpen Creek	3.14		<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO
			<input type="checkbox"/> YES <input type="checkbox"/> NO
			<input type="checkbox"/> YES <input type="checkbox"/> NO
			<input type="checkbox"/> YES <input type="checkbox"/> NO
			<input type="checkbox"/> YES <input type="checkbox"/> NO

Item III.

1 <input type="checkbox"/> YES <input type="checkbox"/> NO Did discharges of sediment or other pollutants occur from the site? If "Yes", please list a description of the discharge(s) and their location(s):
2 <input type="checkbox"/> YES <input type="checkbox"/> NO Were BMPs properly implemented and maintained at the time of inspection? If "No", please provide location(s) and descriptions of BMPs that need maintenance:
3 <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO Are BMPs needed in addition to those already present onsite at the time of inspection? If "Yes" please provide a description and location of additional BMPs that are needed:
4 <input type="checkbox"/> YES <input type="checkbox"/> NO Have any BMPs failed to operate as designed? If "Yes", please provide location(s) and description of BMP(s) that failed:
5 <input type="checkbox"/> YES <input type="checkbox"/> NO Were there BMPs required by the CBMPP that were not installed or installed in a manner not consistent with the CBMPP? If "Yes", please provide a description and location where the BMPs were not installed or installed incorrectly:



Item IV.

The Permittee shall conduct turbidity monitoring in accordance with Part V of the permit	
1 <input type="checkbox"/> YES <input type="checkbox"/> NO Is this facility a Priority Construction Site?	
2 <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO Has the facility disturbed greater than 10 acres?	
3 <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO Was the site discharging at the time of inspection?	
4 <input type="checkbox"/> YES <input type="checkbox"/> NO Samples collected, if "Yes", sampling data must be attached	

Item A.

[illegible]

(Based upon the inspection of (date & time) 5-22-16 2:00 PM conducted by the QCP, QCI, or a qualified person (list John T. Moore) under the direct supervision of the QCP identified below. The QCI or QCP identified below certifies that effective structural and non-structural BMPs have been fully implemented and regularly maintained to the maximum extent practicable for the prevention and minimization of all sources of pollution in stormwater and authorized related process wastewater runoff, **except for those deficiencies noted above**, in accordance with the facility's CBMPP, good sediment, erosion, and other pollution control practices, and the requirements of the permit. I certify that discharges have been tested or evaluated for the presence of non-stormwater and non-authorized process wastewaters. I certify under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gather and evaluate the information submitted. Based on my inquiry of the person or persons who manage the system, or those persons directly responsible for gathering the information, the information submitted is, to the best of my knowledge and belief, true, accurate, and complete. I certify that this form has not been altered, and if copied or reproduced, is consistent in format and identical in content to the ADEM approved form. I am aware that there are significant penalties for submitting false information, including the possibility of fines and imprisonment for knowing violations.

Name & Designation of QCI or QCP Joey Nunnally, Construction Manager	Signature 	Date 7/27/16
Name & Title of Permittee Responsible Official Tucker Dorsey, Commission Chairman	Signature 	Date 8/22/16

Community Baldwin

State Al

CID 015000

(6-digit NFIP Community Identification Number)

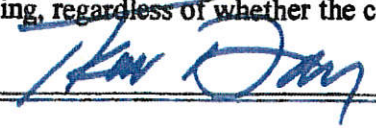
CC-230 Verification

Date of visit	12/16/2015	FIRM Effective Date	7/17/07
Population	182,265	Current FIRM Date	7/17/2007
County	Baldwin	ISO/CRS Specialist	Jonathan Smith
Coordinator's Manual Year 2013			
	Chief Executive Officer	CRS Coordinator	
Name	Honorable Tucker Dorsey	DJ Hart	
Title	Chairman, County Commissioner, District 3	Planning Tech, CRS Coordinator	
Address	22251 Palmer Street	22070 Highway 59	
	Robertsdale, Al. 36567	Robertsdale, Al. 36567	
Phone	251-972-8502	251-580-1655 x-7230	
E-mail	tdorsey@baldwincountyal.gov	dhart@baldwincountyal.gov	

I hereby certify that Baldwin County [community name] is implementing the following activities [check the ones that apply]. We will continue to implement these activities and will advise FEMA if any of them are not being conducted in accordance with this certification. We will cooperate with the ISO/CRS Specialist's verification visit and will submit the documentation and annual recertification needed to validate our program.

- | | |
|--|--|
| <input checked="" type="checkbox"/> 310 (Elevation Certificates) | <input checked="" type="checkbox"/> 440 (Flood Data Maintenance) |
| <input checked="" type="checkbox"/> 320 (Map Information Service) | <input checked="" type="checkbox"/> 450 (Stormwater Management) |
| <input checked="" type="checkbox"/> 330 (Outreach Projects) | <input checked="" type="checkbox"/> (Repetitive Loss Requirements) |
| <input type="checkbox"/> 340 (Hazard Disclosure) | <input checked="" type="checkbox"/> 510 (Floodplain Management Planning) |
| <input checked="" type="checkbox"/> 350 (Flood Protection Information) | <input type="checkbox"/> 520 (Acquisition and Relocation) |
| <input type="checkbox"/> 360 (Flood Protection Assistance) | <input checked="" type="checkbox"/> 530 (Flood Protection) |
| <input type="checkbox"/> 370 (Flood Insurance Promotion) | <input checked="" type="checkbox"/> 540 (Drainage System Maintenance) |
| <input type="checkbox"/> 410 (Floodplain Mapping) | <input checked="" type="checkbox"/> 610 (Flood Warning and Response) |
| <input checked="" type="checkbox"/> 420 (Open Space Preservation) | <input type="checkbox"/> 620 (Levees) |
| <input checked="" type="checkbox"/> 430 (Higher Regulatory Standards) | <input type="checkbox"/> 630 (Dams) |

I hereby certify that, to the best of my knowledge and belief, we are maintaining in force all flood insurance policies that have been required of us as a condition of Federal financial assistance for insurable buildings owned by us and located in the Special Flood Hazard Area shown on our Flood Insurance Rate Map. I further understand that disaster assistance for any community-owned building located in the Special Flood Hazard Area is reduced by the amount of National Flood Insurance Program flood insurance coverage (structural and contents) that a community should be carrying on the building, regardless of whether the community is carrying a policy.

Signed  1-5-2014 (Chief Executive Officer)



BALDWIN COUNTY COMMISSION

PLANNING AND ZONING DEPARTMENT

22070 Highway 59
Robertsdale, Al. 36567
Telephone: 251.580.1655
Fax: 251.580.1656

COMMUNITY RATING SYSTEM PROGRAM

Baldwin County is located in southwestern Alabama on the Gulf of Mexico. The county encompasses an area of approximately 1,596.35 square miles and is bordered to the northwest by Washington County, to the north by Clarke and Monroe Counties, to the east by Escambia County, Florida, to the south by the Gulf of Mexico, and to the west by Mobile County and Mobile Bay. The County seat is in the City of Bay Minette which is located in the north central part of the county.

Due to our location in the northern Gulf of Mexico, property and structures are put at risk from coastal storms, not only when hurricane season arrives, but our subtropical climate often brings heavy rainfall events with the potential to cause flash flooding in low-lying areas. As a coastal county, the county's position on the shoreline places its citizens and the built environment at risk from flooding as a result of heavy rains, flash flooding and storm surge not only from the Gulf of Mexico but also from tidally influenced wetlands, bays, rivers and watersheds.

Hurricane and Tropical Depression Events since 2004 that affected Baldwin County:

- ✓ Hurricane Ivan, 2004
- ✓ Hurricane Katrina, 2005
- ✓ Hurricane Gustav, 2008
- ✓ Tropical Storm Ida, November, 2009
- ✓ March 26-27, 2009 Heavy Rains
- ✓ April 29-30, 2014 historic flooding

You have received this letter because your property is in an area that has been flooded several times due to past hurricane or tropical storm events.

Baldwin County is concerned about the repetitive flooding issues and has an active program to help you protect yourself and your property from future flooding. Baldwin County actively participates in the NFIP Hazard Mitigation Program which you may be eligible for. The objective is to support cost-effective measures implemented during disaster recovery that will reduce the risk of damage and suffering from future disasters.

FEMA can fund up to 75 % of the eligible cost of each project, while the remaining 25 % of the cost is funded by the grant recipient. Any structure that has flooded more than three times in a 10-year period and can pass cost-effectiveness guidelines, may be eligible for participation in the program.

Among one of the things you can do beforehand:

- Check with the Building Inspection Department on the extent of past flooding in your area. County staff will meet with you to discuss your past losses and causes and visit your property to review potential flood protection measures.
- Prepare for flooding by doing the following (these are minimum suggestions):

- Familiarize yourself with watches and warning signals, remain alert and listen for weather updates;
- Have your vehicle ready to go. Check gas, oil, water and maintenance;
- Make plans of what you will do and where you will go in advance, and be prepared to evacuate in a moment's notice;
- Make a list of emergency numbers and identify a safe place to go;
- Make a household inventory, especially of family heirlooms, photographs and things of value;
- Put insurance policies, health records, wills, deeds, bank accounts and other valuable papers in a safe place.

Consider some permanent flood protection measures:

- Clearly identify your fuse or breaker box. Turn water and power off at the main valves, breakers or fuses;
- Turn off propane gas tanks that serve individual appliances like a stove or grill. Do not turn natural gas off unless local officials advise to do so;
- Consider elevating your home above flood levels. Many of the repetitive loss properties have been built for many years, some prior to the latest minimum flood elevations established by the FIRM maps. By elevating your home in these areas could help you in the future from losing your most valuable possessions. Contact the Building Inspection Department for more information.
- There are several brochures available for free of charge at the local libraries and county courthouses that serve as a guide to retrofitting and other solutions to help eliminate future flooding. Go by today and pick one up, they could save you tomorrow.

Talk to the Baldwin County Building Inspection Department for information on financial assistance programs.

- Discuss your options with the Hazard Mitigation Program;
- Obtain a flood insurance policy. It will help pay for repairs after a flood and in some cases it will help pay the cost of elevating a substantially damaged structure.
- Homeowner insurance policies do not cover damage from floods. You can purchase a separate flood insurance policy since Baldwin County participates in the NFIP. This insurance is backed by the Federal Government and is available to anyone, even properties that have had past flooding.
- Be sure and have your building contents coverage.
- Contact your insurance agent for more information on rates and amounts of coverage.

Visit our Website for Additional Information on Flood related issues: www.planning.co.baldwin.al.us

<p align="center"><u>IMPORTANT TELEPHONE NUMBERS</u></p> <p align="center">BALDWIN COUNTY BUILDING INSPECTION DEPARTMENT</p> <p align="center">251.972.6837</p> <p align="center">BALDWIN COUNTY PLANNING & ZONING DEPARTMENT</p> <p align="center">251580.1655</p> <p align="center">BALDWIN COUNTY ENGINEERING DEPARTMENT</p> <p align="center">251.972.8559</p>

INCREASED COST OF COMPLIANCE (ICC) COVERAGE

AFTER A FLOOD EVENT, FLOOD INSURANCE POLICYHOLDERS ARE ASSURED THEIR CLAIM WILL BE PAID AND THEY WILL HAVE ADDITIONAL OPTIONS TO FUND REBUILDING.

- Flood insurance policyholders also may be eligible for Increased Cost of Compliance (ICC) coverage benefits. ICC coverage is an important part of most flood insurance policies.
- ICC coverage provides:
 - Up to \$30,000 to help property owners who have been substantially damaged to reduce the risk of damage from future floods by elevating, floodproofing (for nonresidential structures), demolishing or relocating their building or home
 - ICC coverage in addition to the building coverage for the repair of the actual physical damages from flooding; however, the total payout on a policy may not exceed \$250,000 for residential buildings and \$500,000 for non-residential buildings.

TO BE ELIGIBLE FOR ICC FUNDS, A BUILDING MUST BE INSURED UNDER THE NATIONAL FLOOD INSURANCE PROGRAM (NFIP) AND MUST ALSO EITHER (1) BE DETERMINED BY A LOCAL BUILDING OFFICIAL TO BE SUBSTANTIALLY DAMAGED OR (2) QUALIFY AS A REPETITIVE LOSS STRUCTURE.

- Substantial damage is flood-related damage that equals or exceeds 50 percent of the value of the building. When repaired, the structure must comply with local floodplain management ordinances. If the total damage from flooding is less than 50 percent of the market value of the building, ICC coverage is not available under the substantial damage provision.
- Repetitive loss is flood-related damage that occurs twice over a period of 10 years, with the cost of each repair averaging 25 percent or more of the pre-flood market value of the building. Because the 25 percent cost is an average, it need not be equally distributed.
 - For example, if the damage was 35 percent of the value of the building in the first event and 15 percent of the value in the second event, the policyholder would qualify for ICC coverage. A flood insurance claim must have been paid in both cases, and it applies only if the community has adopted a repetitive loss provision in its floodplain management ordinance.

ICC COVERAGE CAN HELP PAY FOR FOUR DIFFERENT TYPES OF MITIGATION ACTIVITIES TO BRING A BUILDING INTO COMPLIANCE WITH THE COMMUNITY'S FLOODPLAIN MANAGEMENT REGULATIONS. THESE ACTIVITIES INCLUDE ELEVATION, FLOODPROOFING, RELOCATION AND DEMOLITION.

- **Elevation** is the most common means of reducing a building's flood risk. The process consists of raising the building to or above the Base Flood Elevation (BFE). While NFIP policy requires only the lowest floor of the building to be raised to the BFE, some states and communities enforce a "freeboard" requirement, which mandates that the building be raised above the BFE to meet the community's flood protection level.
 - For example, if the BFE for a structure is 4 feet, and the community adopts a 3-foot freeboard requirement, ICC coverage would help pay the cost of elevating the building to meet the 7 foot requirement.
- **Floodproofing** applies only to nonresidential buildings. For a building to be certified as floodproof, it must be watertight to a level 1 foot above the BFE, or to the level of the freeboard requirement (if the community enforces one). Floodproof means that the walls must be substantially impermeable to water and designed to resist the stresses imposed by floods.
 - Floodproofing techniques include installation of watertight shields for doors and windows, drainage collection systems, sump pumps and check valves; reinforcement of walls to withstand

floodwater pressures; use of sealants to reduce seepage through and around walls; and anchoring the building to resist flotation, collapse and lateral movement.

- **Relocation** involves moving the entire building to another location on the same lot or to another lot, usually outside the floodplain. Relocation can offer the greatest protection from future flooding; however, if the new location is still within the Special Flood Hazard Area, the building must still be NFIP-compliant, meaning it must be elevated or floodproofed (if nonresidential).
- **Demolition** may be necessary in cases where damage is too severe to warrant elevation, floodproofing or relocation; or the building is in such a poor condition that it is not worth the investment to undertake a combination of the above activities.
 - All applicable permits must be obtained prior to demolishing the building.
 - The property may be redeveloped after demolition is complete, subject to all applicable federal, state and community laws and requirements.

FLOODPLAIN DEVELOPMENT REGULATIONS And SUBSTANTIAL IMPROVEMENT/DAMAGE REQUIREMENTS AND PERMITTING

The unique natural water resources that distinguish Baldwin County as a top choice for living, recreation and employment, also require unique land use measures to protect and maintain them for future generations. Baldwin County's floodplain regulations are intended to protect private and public property, protect the environment, encourage responsible development and prevent the degradation and deterioration that results from unrestricted use and development.

Always check with the County Planning and Building Inspection Departments before you build, fill, alter, or grade on your property. All new developments, or any alterations, additions, or modifications to your building or land require a permit. Before you begin construction find out which permits and building standards apply by contacting the Baldwin County Building Inspection Department, Planning and Zoning Department, or the Highway Department to determine if you will be required to obtain a permit or to report any possible unauthorized development within the floodplain.

In addition to regular building permits, special regulations apply to construction in the floodplain and in floodways. No construction, including filling, is allowed in the mapped floodway without an engineering analysis that shows the project will not increase flood damage elsewhere. Any activity outside the floodplain but within a natural or man-made watercourse also requires a permit.

Elevation of floodproofing may be required if you plan to substantially improve your existing structure located within a FEMA (the cost of the improvement or addition is 50 percent of the value of the existing structure). If your property is substantially damaged, Federal regulations may require you to elevate or floodproof as you rebuilding. The document titled – "Answers to Questions about Substantially Damage Buildings" (FEMA-213, May 1991) will help answer questions on this topic and can be obtained free by calling 1-800-480-2520 or by online access at <http://www.fema.gov/library>.

If you suspect suspicious activity on whether or not a site obtained a permit, or was required to obtain a permit, contact the Baldwin County Planning & Zoning Department, Building Inspection Office or the Highway Department.



FEMA

Fact Sheet

Federal Insurance and Mitigation Administration

Community Rating System

May 2016

The National Flood Insurance Program (NFIP) Community Rating System (CRS) was implemented in 1990 as a voluntary program for recognizing and encouraging community floodplain management activities exceeding the minimum NFIP standards. Any community in full compliance with the minimum NFIP floodplain management requirements may apply to join the CRS.

1,391 Communities Participate in the CRS

Nearly 3.8 million policyholders in 1,391 communities participate in the CRS by implementing local mitigation, floodplain management, and outreach activities that exceed the minimum NFIP requirements.

Under the CRS, flood insurance premium rates are discounted to reward community actions that meet the three goals of the CRS, which are: (1) reduce flood damage to insurable property; (2) strengthen and support the insurance aspects of the NFIP; and (3) encourage a comprehensive approach to floodplain management.

Although CRS communities represent only 5 percent of the over 22,000 communities participating in the NFIP, more than 69 percent of all flood insurance policies are written in CRS communities.

CRS Classes

The CRS uses a Class rating system that is similar to fire insurance rating to determine flood insurance premium reductions for residents. CRS Classes* are rated from 9 to 1. Today, most communities enter the program at a CRS Class 9 or Class 8 rating, which entitles residents in Special Flood Hazard Areas (SFHAs) to a 5 percent discount on their flood insurance premiums for a Class 9 or a 10 percent discount for Class 8. As a community

engages in additional mitigation activities, its residents become eligible for increased NFIP policy premium discounts. Each CRS Class improvement produces a 5 percent greater discount on flood insurance premiums for properties in the SFHA.

Best of the Best

Five communities occupy the highest levels of the CRS. Each has developed a floodplain management program tailored to its own particular hazards, character, and goals. The average discount in policyholder premiums varies according to a community's CRS Class and the average amount of insurance coverage in place. Some highlights:

Roseville, California was the first to reach the highest CRS rating (Class 1). Damaging floods in 1995 spurred Roseville to strengthen its floodplain management program. Today the City earns points for almost all CRS creditable activities. The average premium discount for policies in the Special Flood Hazard Area (SFHA) is \$850.

Comprehensive planning for floodplain management has been a key contributor to **Tulsa, Oklahoma's** progress in reducing flood damage from the dozens of creeks within its jurisdiction. The City (Class 2) has cleared more than 900 buildings from its floodplains. The average premium discount for policies in the SFHA is \$630.

King County, Washington (Class 2) has preserved more than 100,000 acres of floodplain open space and receives additional CRS credit for maintaining it in a natural state. The average premium discount for policies in the SFHA is \$664.

Pierce County, Washington (Class 2) maintains over 80 miles of river levees. County officials annually mail informational brochures to all floodplain residents. The average premium discount for policies in the SFHA is \$687.

Fort Collins, Colorado (Class 2) has suffered extreme flash flooding in its past and has developed one of the nation's most exemplary comprehensive programs. The average premium discount for policies in the SFHA is \$589.

* CRS Class changes occur on May 1 and October 1 of each year. The data contained in this fact sheet were current through May 2016.

CRS Credit

A community accrues points to improve its CRS Class rating and can receive increasingly higher discounts. Points are awarded for engaging in any of 19 creditable activities, organized under four categories:

- Public information
- Mapping and regulations
- Flood damage reduction
- Warning and response.

Formulas and adjustment factors are used to calculate credit points for each activity.

The communities listed below are among those that have qualified for the greatest premium discounts:

Class 1: Roseville, California

Class 2: Tulsa, Oklahoma
King County, Washington
Pierce County, Washington
Fort Collins, Colorado

Class 3: Sacramento County, California
Ocala, Florida
Louisville-Jefferson County, Kentucky

Class 4: Charleston County, South Carolina
Maricopa County, Arizona
Thurston County, Washington

Benefits of the CRS

Lower cost flood insurance rates are only one of the rewards a community receives from participating in the CRS. Other benefits include:

- Citizens and property owners in CRS communities have increased opportunities to learn about risk, evaluate their individual vulnerabilities, and take action to protect themselves, as well as their homes and businesses.
- CRS floodplain management activities provide enhanced public safety, reduced damage to property
- Technical assistance in designing and implementing some activities is available to community officials at no charge
- CRS communities have incentives to maintain and improve their flood programs over time.

- Communities can evaluate the effectiveness of their flood programs against a nationally recognized benchmark.

How to Apply

To apply for CRS participation, a community must initially inform the Federal Emergency Management Agency (FEMA) Regional Office of its interest in applying to the CRS and will eventually submit a CRS application, along with documentation that shows it is implementing the activities for which credit is requested. The application is submitted to the Insurance Services Office, Inc. (ISO)/CRS Specialist. ISO works on behalf of FEMA and insurance companies to review CRS applications, verify communities' credit points, and perform program improvement tasks.

A community's activities and performance are reviewed during a verification visit. FEMA establishes the credit to be granted and notifies the community, the State, insurance companies, and other appropriate parties.

Each year, the community must verify that it is continuing to perform the activities that are being credited by the CRS by submitting an annual recertification. In addition, a community can continue to improve its Class rating by undertaking new mitigation and floodplain management activities that earn even more points.

CRS Training

CRS Specialists are available to assist community officials in applying to the program and in designing, implementing, and documenting the activities that earn even greater premium discounts. A week-long CRS course for local officials is offered free at FEMA's Emergency Management Institute (EMI) on the National Emergency Training Center campus in Emmitsburg, Maryland, and can be field deployed in interested states. A series of webinars is offered throughout the year.

For More Information

A list of resources is available at the CRS website: www.fema.gov/national-flood-insurance-program-2/community-rating system. For more information about CRS or obtain the CRS application, contact Insurance Services Office by phone at (317) 848-2898 or by email at nfipcrs@iso.com.

Activity Code	Activity Description	Sub-activity	Priority	Status	Target Begin Date	Target Complete Date	QC/QA	Owned By Section
523	Administrative Duties	Project Scheduling - Budget Deliberations	-	Not Started			No	Accounting
523	Administrative Duties	Project Scheduling - Create Project in CIMS	-	Not Started			No	Accounting
523	Administrative Duties	Budget Deliberations	-	Not Started			No	Accounting
523	Administrative Duties	Project Scheduling-Create Project in CIMS	-	Not Started			No	Accounting
523	Administrative Duties	Project Scheduling	-	Not Started			No	Accounting
523	Administrative Duties	Project Scheduling- Budgeting	-	Not Started			No	Accounting
523	Administrative Duties	Asphalt Processing	-	Not Started			No	Accounting
523	Administrative Duties	Contract/Notice to Proceed	-	Not Started			No	Accounting
523	Administrative Duties	Accounting - Grant Project Management	-	Not Started			No	Accounting
523	Administrative Duties	Budgets - Project Budget	-	Not Started			No	Accounting
523	Administrative Duties	Operations Support / Help Requests / IDE	-	Not Started			No	Accounting
523	Administrative Duties	Budgets - Annual Budget	-	Not Started			No	Accounting
523	Administrative Duties	Equipment Management - Heavy Equipment	-	Not Started			No	Accounting
523	Administrative Duties	Project Management System and Maintenance	-	Not Started			No	Accounting
523	Administrative Duties	Project Scheduling - Project Initiation	-	Not Started			No	Accounting
523	Administrative Duties	Accounting - Invoice Processing	-	Not Started			No	Accounting
523	Administrative Duties	New Employees, New User, New Computer, Changes, etc.	-	Not Started			No	Accounting
523	Administrative Duties	CIMS QA, QC	-	Not Started			No	Accounting
523	Administrative Duties	Accounting - Year End Close Process	-	Not Started			No	Accounting
523	Administrative Duties	Budgets - Operational Budget	-	Not Started			No	Accounting
523	Administrative Duties	Equipment Management -Vehicles	-	Not Started			No	Accounting
523	Administrative Duties	Purchasing	-	Not Started			No	Accounting
523	Administrative Duties	Payroll Approval Process	1	Completed	1/1/2014	1/5/2014	No	Accounting
523	Administrative Duties	Office Equipment Management	2	Completed	3/5/2014	3/10/2014	No	Accounting
523	Administrative Duties	Accounting - Project Auditing	3	Not Started	2/10/2015	3/1/2015	No	Accounting
523	Administrative Duties	Dirt Pft Billing	4	Not Started	3/1/2015	3/1/2015	No	Accounting
523	Administrative Duties	Payroll Auditing	5	Not Started	3/15/2015	3/31/2015	No	Accounting
523	Administrative Duties	Project Billing	6	Not Started	4/1/2015	4/15/2015	No	Accounting
523	Administrative Duties	Highway Management Plan	7	Not Started	4/15/2015	5/15/2015	No	Accounting
523	Administrative Duties	Setup Sharepoint List for Request	-	Not Started			No	Administration
523	Administrative Duties	Project Scheduling-Review Requests	-	Not Started			No	Administration
523	Administrative Duties	Project Scheduling-Follow Policy #3.9	-	Not Started			No	Administration
523	Administrative Duties	Project Scheduling-Report to County Engineer	-	Not Started			No	Administration
523	Administrative Duties	Agenda Preparation	-	In Progress		4/1/2015	No	Administration
523	Administrative Duties	Writing Standard Operating Procedure	-	Not Started			No	Administration
523	Administrative Duties	Updating Organizational Chart	-	Not Started			No	Administration
523	Administrative Duties	Updating Job Descriptions	-	Not Started			No	Administration
523	Administrative Duties	Updating Section Duties	-	Not Started			No	Administration
523	Administrative Duties	Training and Certifications	-	Not Started			No	Administration
523	Administrative Duties	Interviewing	-	Not Started			No	Administration
523	Administrative Duties	Project Scheduling - Changing Target Start Dates	-	Not Started			No	Administration
523	Administrative Duties	Quarterly Report/Presentation	-	Not Started			No	Administration
523	Administrative Duties	Year End Report/Presentation	-	Not Started			No	Administration
523	Administrative Duties	Getting Ready for Road and Bridge Meeting	-	Not Started			No	Administration
523	Administrative Duties	Criteria for Certification Rates	-	Not Started			No	Administration
523	Administrative Duties	Sending Reports to Commissioners	-	Not Started			No	Administration
523	Administrative Duties	Strategic Plan	-	Not Started			No	Administration
523	Administrative Duties	OPPM Procedure (Pre-Construction)	-	In Progress		3/1/2015	No	Administration
523	Administrative Duties	Barn Office Procedures	-	Not Started			No	Administration
999	Budgets	N/A	-	In Progress			No	Administration
999	Application Process	N/A	-	Not Started			No	BRATS (Administration)
999	Analysis	N/A	-	Not Started			No	BRATS (Administration)
999	Reporting - Financial / Statistical	N/A	-	Not Started			No	BRATS (Administration)

999	Billing	N/A	- Not Started	No	BRATS (Administration)
999	Audits	N/A	- Not Started	No	BRATS (Administration)
999	DOT Drug and Alcohol Testing: Safety Sensitive Employees	N/A	- Not Started	No	BRATS (Administration)
999	DOT Drug and Alcohol Testing: Report / Audits	N/A	- Not Started	No	BRATS (Administration)
999	Federal Guidelines	N/A	- Not Started	No	BRATS (Administration)
999	Agenda Preparation	N/A	- Not Started	No	BRATS (Administration)
999	Public Relations/Marketing	N/A	- Not Started	No	BRATS (Administration)
999	Advertising Initiative	N/A	- Not Started	No	BRATS (Administration)
999	Monthly Customer Billings	N/A	- Not Started	No	BRATS (Administration)
999	Accounts Receivables	N/A	- Not Started	No	BRATS (Administration)
999	PO's/Accounts Payable	N/A	- Not Started	No	BRATS (Administration)
999	Monthly Accounting Reconciliation	N/A	- Not Started	No	BRATS (Administration)
999	Daily Manifest Reconciliation & Deposit	N/A	- Not Started	No	BRATS (Administration)
999	Personnel	N/A	- Not Started	No	BRATS (Administration)
999	Maintain Accident, Incident & Passenger Complaints	N/A	- Not Started	No	BRATS (Administration)
999	Special Projects	N/A	- Not Started	No	BRATS (Administration)
999	Standard Operating Procedures (SOP)	N/A	- Not Started	No	BRATS (Administration)
999	Active Roll with Emergency Response (EMA)	N/A	- Not Started	No	BRATS (Administration)
999	County Transportation: Courier	N/A	- Not Started	No	BRATS (Administration)
999	County Transportation: County Bus	N/A	- Not Started	No	BRATS (Administration)
999	Grants	N/A	- Not Started	No	BRATS (Administration)
999	Customer Contracts	N/A	- Not Started	No	BRATS (Administration)
999	Educational Routes/Quotes	N/A	- Not Started	No	BRATS (Administration)
999	Local/State/National Roadshow Training	N/A	- Not Started	No	BRATS (Administration)
999	Annual Safety Training	N/A	- Not Started	No	BRATS (Administration)
999	Budget Proposal - ALDOT	N/A	- Not Started	No	BRATS (Administration)
999	Budget Proposal - ECC	N/A	- Not Started	No	BRATS (Administration)
999	DOT Drug Testing - Audit	N/A	- Not Started	No	BRATS (Administration)
999	Federal Audits	N/A	- Not Started	No	BRATS (Administration)
999	Federal Reporting	N/A	- Not Started	No	BRATS (Administration)
999	2 Day Mechanical Training - ALDOT	N/A	- Not Started	No	BRATS (Administration)
999	Fall Management Training Meeting - ALDOT	N/A	- Not Started	No	BRATS (Administration)
999	Spring Training Meeting - ALDOT	N/A	- Not Started	No	BRATS (Administration)
999	CTAA - National Training	N/A	- Not Started	No	BRATS (Administration)
999	Customer Service	N/A	- Not Started	No	BRATS (Administration)
999	Scheduling Tips	N/A	- Not Started	No	BRATS (Administration)
999	Route Manifest - Drivers	N/A	- Not Started	No	BRATS (Administration)
999	Dispatching	N/A	- Not Started	No	BRATS (Administration)
999	Discount Card Process	N/A	- Not Started	No	BRATS (Administration)
999	Bus Maintenance - ALDOT	N/A	- Not Started	No	BRATS (Administration)
999	CDL with Passenger Endorsement	N/A	- Not Started	No	BRATS (Administration)
999	Safety Training	N/A	- Not Started	No	BRATS (Administration)
999	Pre-Trip/Post Trip Inspections	N/A	- Not Started	No	BRATS (Administration)
999	Wheelchair Securement	N/A	- Not Started	No	BRATS (Administration)
999	Schedule Bus Maintenance	N/A	- Not Started	No	BRATS (Administration)
999	Report Mechanical Issues	N/A	- Not Started	No	BRATS (Administration)
999	Drivers: Fellow Incident / Accident Procedures	N/A	- Not Started	No	BRATS (Administration)
999	Drivers: Fellow Passenger Complaint Procedure	N/A	- Not Started	No	BRATS (Administration)
999	Bus Maintenance	N/A	- Not Started	No	BRATS (Administration)
999	Mechanical Issues	N/A	- Not Started	No	BRATS (Administration)
999	New Vehicle Procedures	N/A	- Not Started	No	BRATS (Administration)
999	Disposal Process - Vehicles	N/A	- Not Started	No	BRATS (Administration)
999	Mechanics: Federal Guidelines / Logs - Vehicles	N/A	- Not Started	No	BRATS (Administration)
999	Wheelchair Lift Maintenance	N/A	- Not Started	No	BRATS (Administration)
301	Sign Maintained / Repaired	N/A	- Not Started	No	Maintenance Bays

420	Asphalt Patching	N/A	- Not Started	12/20/2013	No	Maintenance Barms
481	Chip Shoulders	N/A	- Not Started		No	Maintenance Barms
485	Sidewalk Maintenance	N/A	- Not Started		No	Maintenance Barms
547	Brush & Tree Cutting / Hand	N/A	- Not Started		No	Maintenance Barms
606	Blade Road	N/A	- Not Started		No	Maintenance Barms
613	Graveling Dirt Road	N/A	- Not Started		No	Maintenance Barms
614	Add Material to Dirt Road	N/A	- Not Started		No	Maintenance Barms
616	Ditching w/ Shovel	N/A	- Not Started		No	Maintenance Barms
625	Mowing	N/A	- Not Started		No	Maintenance Barms
627	Brush and Tree Cutting / Boom Mower	N/A	- Not Started		No	Maintenance Barms
645	Bridge Maintenance	N/A	- Not Started		No	Maintenance Barms
663	Emergency/Disaster Work Performed	N/A	- Not Started		No	Maintenance Barms
666	Emergency Maintenance / Call Out	N/A	- Not Started		No	Maintenance Barms
671	Driveway Surface Repairs	N/A	- Not Started		No	Maintenance Barms
683	Handling / Transport Material	N/A	- Not Started		No	Maintenance Barms
624	N/A	N/A	- Not Started		No	Maintenance Barms
710	MPO Meetings	N/A	- Completed		Yes	MPO
710	MPO Invoicing	N/A	- Completed		Yes	MPO
710	MPO Administrative and Overhead	N/A	- Completed		Yes	MPO
711	Review and Update COOP	N/A	- Not Started		No	MPO
711	COOP Maintenance	N/A	- Not Started		Yes	MPO
712	Equipment Purchase and Supplies: Regulations	N/A	- Completed		Yes	MPO
721	Equipment Purchase and Supplies: Inventory Maintenance	N/A	- Not Started		No	MPO
721	Database Maintenance and Data Collection: Liability Indicator Data	N/A	- Not Started		No	MPO
721	Database Maintenance and Data Collection: Traffic Data	N/A	- Not Started		No	MPO
721	Database Maintenance and Data Collection: Title VI & EJ Data	N/A	- Not Started		No	MPO
722	Geographic Information Systems (GIS): Create and Maintain MPO Maps	N/A	- Not Started		No	MPO
722	Geographic Information Systems (GIS): Integrate Collected Data in GIS	N/A	- Not Started		No	MPO
723	Develop Travel Demand Model	N/A	- Not Started		No	MPO
723	Maintain Travel Demand Model	N/A	- Not Started		No	MPO
723	Produce Model Reports	N/A	- Not Started		No	MPO
724	Develop Pollutant Estimates	N/A	- Not Started		No	MPO
725	Intelligent Transportation System (ITS): Develop ITS Program	N/A	- Not Started		No	MPO
725	Intelligent Transportation System (ITS): Maintain ITS Program	N/A	- Not Started		No	MPO
730	Develop New UPWP	N/A	- Not Started		No	MPO
730	Prepare Quarterly Reports	N/A	- Not Started		No	MPO
730	UPWP: Prepare Quarterly RCC Allocation Reports	N/A	- Completed		Yes	MPO
741	Public Participation Plan (PPP): Public Comment Periods	N/A	- Completed		Yes	MPO
741	Public Participation Plan (PPP): Performance Evaluations	N/A	- Completed		Yes	MPO
741	Public Participation Plan (PPP): Maintain Website	N/A	- Completed		Yes	MPO
741	Public Participation Plan (PPP): Maintain Email Newsletter	N/A	- Completed		Yes	MPO
742	Title VI Planning and Environmental Justice: EJ Compliance and Maintenance	N/A	- Completed		No	MPO
742	Title VI Planning and Environmental Justice: Title VI Compliance and Maintenance	N/A	- Completed		No	MPO
742	Title VI Planning and Environmental Justice: EJ and Title VI Communication	N/A	- Completed		No	MPO
743	Disadvantaged Business Enterprise (DBE): Ensure DBE Compliance	N/A	- Not Started		No	MPO
744	Public Involvement: For Air Quality Conformity: Report Air Quality Findings to the Public	N/A	- Not Started		No	MPO
751	Monitor Air Quality within MPO	N/A	- Not Started		No	MPO
752	Climate Change and Green House Gases: Climate Change Compliance and Maintenance	N/A	- Not Started		No	MPO
761	Long Range Transportation Plan (LRTP): Development of Draft and Final LRTP	N/A	- Not Started		No	MPO
761	Long Range Transportation Plan (LRTP): Maintain LRTP	N/A	- Not Started		No	MPO
761	Long Range Transportation Plan (LRTP): Update LRTP	N/A	- Not Started		No	MPO
761	Long Range Transportation Plan (LRTP): Maintain and Update LRTP Visionary List	N/A	- Not Started		No	MPO
761	Constrained List	N/A	- Not Started		No	MPO
762	Transportation Improvement Program (TIP): Development of Draft and Final TIP	N/A	- Not Started		No	MPO
762	Transportation Improvement Program (TIP): Maintain TIP	N/A	- Not Started		No	MPO

762	Transportation Improvement Program (TIP): Update TIP	N/A	- Not Started	No	MPO
762	Transportation Improvement Program (TIP): Maintain TIP Project Listing	N/A	- Not Started	No	MPO
763	Development of Public Transit Plan	N/A	- Completed	No	MPO
763	Maintenance of Public Transit Plan	N/A	- Completed	No	MPO
763	Update of Public Transit Plan	N/A	- Completed	No	MPO
763	Manage 5307 Funding	N/A	- Completed	No	MPO
763	Public Transit Marketing	N/A	- Completed	No	MPO
763	Collect Public Transit Data	N/A	- Completed	No	MPO
764	Bicycle/Pedestrian Planning: Development of Bike/Ped Plan	N/A	- Not Started	No	MPO
764	Bicycle/Pedestrian Planning: Maintenance of Bike/Ped Plan	N/A	- Not Started	No	MPO
764	Bicycle/Pedestrian Planning: Update of Bike/Ped Plan	N/A	- Not Started	No	MPO
764	Bicycle/Pedestrian Planning: Prepare and Maintain Bike/Ped Facility Maps	N/A	- Not Started	No	MPO
764	Bicycle/Pedestrian Planning: Collect Bike/Ped Data	N/A	- Not Started	No	MPO
765	Congestion Management Process: Development of Congestion Management Process	N/A	- Not Started	No	MPO
765	Congestion Management Process: Maintenance of Congestion Management Process	N/A	- Not Started	No	MPO
765	Congestion Management Process: Update of Congestion Management Process	N/A	- Not Started	No	MPO
766	Development of Freight Plan	N/A	- Not Started	No	MPO
766	Maintenance of Freight Plan	N/A	- Not Started	No	MPO
766	Update of Freight Plan	N/A	- Not Started	No	MPO
770	Transportation Safety: Development of Transportation Safety Plan	N/A	- Not Started	No	MPO
770	Transportation Safety: Maintenance of Transportation Safety Plan	N/A	- Not Started	No	MPO
770	Transportation Safety/Update of Transportation Safety Plan	N/A	- Not Started	No	MPO
770	Location Specific Studies	N/A	- Not Started	No	MPO
780	Education and Training	N/A	- Not Started	No	MPO
790	Corridor Management	N/A	- Not Started	No	MPO
790	DBI	N/A	- Not Started	No	MPO
999	Air Quality Conformity Report: Prepare Documentation Air Quality Conformity Report	N/A	- Not Started	No	MPO
999	Amend UTRP for Air Quality Conformity	N/A	- Not Started	No	MPO
999	Amend TIP for Air Quality Conformity	N/A	- Not Started	No	MPO
99	Debris Monitoring	N/A	- Not Started	No	MPO
110	CE&I County Projects	N/A	- Not Started	No	MPO
110	CE&I County Projects	N/A	- Not Started	No	MPO
212	Paving Dirt Road	N/A	- Not Started	No	MPO
224	Engineering	N/A	- Not Started	No	MPO
224	Engineering	N/A	- Not Started	No	MPO
225	Traffic Study	N/A	- Not Started	No	MPO
225	Traffic Study	N/A	- Not Started	No	MPO
225	Traffic Study	N/A	- Not Started	No	MPO
225	Traffic Study	N/A	- Not Started	No	MPO
302	Sign Install New	N/A	- Not Started	No	MPO
303	Traffic Signal Maintenance	N/A	- Not Started	No	MPO
304	Thermoplastic Application	N/A	- Not Started	No	MPO
305	Construction Striping	N/A	- Not Started	No	MPO
306	Construction Signs	N/A	- Not Started	No	MPO
306	Construction Signs	N/A	- Not Started	No	MPO
306	Construction Signs	N/A	- Not Started	No	MPO
311	Paint Markings / Legends	N/A	- Not Started	No	MPO
430	Resurfacing	N/A	- Not Started	No	MPO
430	Resurfacing	N/A	- Not Started	No	MPO
437	Pavement Markers	N/A	- Not Started	No	MPO
465	Resurfacing Preparation	N/A	- Not Started	No	MPO
466	Side Drain Pipe Work (Install, Repair, Replace)	N/A	- Not Started	No	MPO
467	Cross Drain Pipe Work (Install, Repair, Replace)	N/A	- Not Started	No	MPO
468	Grading & Basing	N/A	- Not Started	No	MPO
469	Grading & Basing	N/A	- Not Started	No	MPO
470	Site Work Grading & Basing	N/A	- Not Started	No	MPO

475	GPS Data Collection	N/A	- Not Started	No	Operations
486	Encroachments, Mailboxes & Fence Work	N/A	- Not Started	No	Operations
487	BMV Installation & Maintenance	N/A	- Not Started	No	Operations
507	Emergency / Disaster Work Management	N/A	- Not Started	No	Operations
508	Herbicide Spraying	N/A	- Not Started	No	Operations
515	Traffic Control - Special Events	N/A	- Not Started	No	Operations
523	Administrative Duties	Project Scheduling - Review Inspections	- Not Started	No	Operations
523	Administrative Duties	Project Scheduling - Report to County Engineer	- Not Started	No	Operations
523	Administrative Duties	Project Scheduling - Cost Estimate for Recommended Roads	- Not Started	No	Operations
523	Administrative Duties	Project Scheduling - Review Inspections	- Not Started	No	Operations
523	Administrative Duties	Project Scheduling-Cost Estimates for Recommended Roads	- Not Started	No	Operations
523	Administrative Duties	Cost Estimate Prep/County Roads	- Not Started	No	Operations
523	Administrative Duties	Cost Est. Prep/Other Agencies	- Not Started	No	Operations
523	Administrative Duties	Road Damage by Truck	- Not Started	No	Operations
523	Administrative Duties	Claims Investigation	- Not Started	No	Operations
523	Administrative Duties	Safety/Accident Follow Up	- Not Started	No	Operations
523	Administrative Duties	Striping Management	- Not Started	No	Operations
523	Administrative Duties	Road Maintenance Certification (City, County, Private, Etc.)	- Not Started	No	Operations
523	Administrative Duties	Work Orders	- Not Started	No	Operations
523	Administrative Duties	Road Closures	- Not Started	No	Operations
523	Administrative Duties	Personnel Management	- Not Started	No	Operations
537	Equipment Repair / Maintenance	N/A	- Not Started	No	Operations
538	Road / Sign Inspection	N/A	- Not Started	No	Operations
551	CE&I Contract Projects	Contract (Lab Tests)	- Not Started	No	Operations
551	CE&I Contract Projects	N/A	- Not Started	No	Operations
551	CE&I Contract Projects	Construction of Project in Field	- Not Started	No	Operations
551	CE&I Contract Projects	Close Out	- Not Started	No	Operations
551	CE&I Contract Projects	Construction of Boat Ramp and Piers	- Not Started	No	Operations
617	Clean / Repair Drain Structure	N/A	- Not Started	No	Operations
628	Topsoil / Graveling / Mulching / Sod / Gravel - Includes Watering	N/A	- Not Started	No	Operations
681	Equipment Transfer	N/A	- Not Started	No	Operations
505	Accept For Maintenance Program	N/A	- Not Started	No	Operations
523	Administrative Duties	Task Management/Email Procedure	- Not Started	No	Operations
120	Bridge Inspection	N/A	- Not Started	No	Operations
551	CE&I Contract Projects	NTP/Pre-Can/Filling System	- Not Started	No	Operations
551	CE&I Contract Projects	Project Closeout	- Not Started	No	Operations
503	Environmental Permit Processing	Close Permit	- Not Started	No	Operations
119	Survey / Field Work	Cross Sections	- Not Started	No	Operations
523	Administrative Duties	Final Cross Sections	- Not Started	No	Operations
523	Administrative Duties	Taking "Before" Pictures	- Not Started	No	Operations
532	County Boat Launch Maintenance	Taking "After" Pictures	- Not Started	No	Operations
533	County Building Maintenance	N/A	- Not Started	No	Operations
534	County Park Maintenance	N/A	- Not Started	No	Operations
535	County Water Access	N/A	- Not Started	No	Operations
536	County Walking/Biking Trail Maintenance	N/A	- Not Started	No	Operations
623	Immate Transfer	N/A	- Not Started	No	Operations
698	Parks/Property Maintenance - Non-County	N/A	- Not Started	No	Operations
999	Public Education and Outreach	N/A	- Not Started	No	Operations
999	Public Involvement/Participation - Program Goals	N/A	- Not Started	No	Operations
106	Illicit Discharge Detection and Elimination - Program Goals	Notifications	- Not Started	No	Operations
106	GIS Management	Layers (Road County Maintained, Projects, Etc.)	- Not Started	No	Operations
106	GIS Management	Training	- Not Started	No	Operations
106	GIS Management	Styles and Colors	- Not Started	No	Operations

106	GIS Management	Updating Road Table	- Not Started	No	Pre-construction
224	Engineering	Bridge Design	- Not Started	No	Pre-construction
224	Engineering	Capacity Improvement Design	- Not Started	No	Pre-construction
224	Engineering	Port Design	- Not Started	No	Pre-construction
224	Engineering	Safety Improvement Design	- Not Started	No	Pre-construction
225	Traffic Study	Models	- Not Started	No	Pre-construction
225	Traffic Study	Turn Lane & Warrants	- Not Started	No	Pre-construction
511	Map / Plan Reviews	N/A	- Not Started	No	Pre-construction
523	Administrative Duties	Other Grant Apps and Management	- Not Started	No	Pre-construction
119	Survey / Field Work	Field Map	1 Completed	No	Pre-construction
119	Survey / Field Work	Construction Layout	2 Completed	Yes	Pre-construction
119	Survey / Field Work	RDW Staking	3 Completed	Yes	Pre-construction
224	Engineering	Resurfacing Design	4 Completed	No	Pre-construction
224	Engineering	File Naming, Location and Groups	5 Completed	No	Pre-construction
106	GIS Management	Boundary Surveys	6 Completed	No	Pre-construction
119	Survey / Field Work	Hydraulics Design	7 Completed	No	Pre-construction
224	Engineering	Dirt Road Paving Design	8 Completed	No	Pre-construction
224	Engineering	Project Contract Documents, Bids, and Letting	9 Completed	No	Pre-construction
523	Administrative Duties	Obtain Permit	10 In Progress	No	Pre-construction
523	Administrative Duties	Cost Estimate Prep/Other Agencies	12 Not Started	No	Pre-construction
523	Administrative Duties	Project Scheduling Schedule Design	13 Not Started	No	Pre-construction
224	Engineering	New Road Design	14 Not Started	No	Pre-construction
330	Right-of-Way Vacations	N/A	1 Completed	Yes	Right-of-Way
117	Right-of-Way Research	N/A	2 Completed	No	Right-of-Way
223	Right-of-Way Mapping	N/A	3 In Progress	Yes	Right-of-Way
544	Deed Preparation	N/A	4 Not Started	No	Right-of-Way
118	Right-of-Way Acquisition	County Funded Projects	5 Not Started	No	Right-of-Way
118	Right-of-Way Acquisition	State/Federal Funded Projects	6 Not Started	No	Right-of-Way
118	Right-of-Way Acquisition	Appraisal Procedures	7 Not Started	No	Right-of-Way
118	Right-of-Way Acquisition	Eminent Domain/Condemnation Procedures	8 Not Started	No	Right-of-Way
115	Property Acquisition	Reimbursements for R/W Services	9 Not Started	No	Right-of-Way
523	Administrative Duties	Project Management	10 Not Started	No	Right-of-Way
523	Administrative Duties	Project Scheduling Schedule Right-of-Way	11 Not Started	No	Right-of-Way
523	Administrative Duties	Citizen Requests	12 Not Started	No	Right-of-Way
523	Administrative Duties	N/A	13 Not Started	No	Right-of-Way
226	Watershed Management	N/A	- Not Started	No	Subdivisions/Permits
999	Construction Site Runoff - Program Goals	N/A	- Not Started	No	Subdivisions/Permits
802	Subdivision Review & Permitting	N/A	1 Completed	No	Subdivisions/Permits
803	Subdivision Road Inspection	N/A	2 Completed	No	Subdivisions/Permits
116	Utility Permits & Inspection	N/A	3 Completed	No	Subdivisions/Permits
116	Utility Permits & Inspection	More Utilities and Redecate	4 Completed	No	Subdivisions/Permits
806	License Agreement Processing	N/A	5 Completed	No	Subdivisions/Permits
805	Industrial / Commercial Permit Processing	N/A	6 Completed	No	Subdivisions/Permits
529	Adopt-a-Mile Program	N/A	7 Completed	No	Subdivisions/Permits
804	Industrial / Commercial Permit Inspection	N/A	8 Completed	No	Subdivisions/Permits
807	Exemption Request	N/A	9 Not Started	No	Subdivisions/Permits
580	Variance Request	N/A	10 Not Started	No	Subdivisions/Permits
523	Administrative Duties	Project Scheduling Schedule Utilities	11 Not Started	No	Subdivisions/Permits