



## Appendix F

### Pollution Prevention / Good Housekeeping

## Baldwin County QCI Certifications

- Allen, James	T5069
- Harville, Adam	T4152
- Holston, Michael	T4153
- Howell, Rodney	T4154
- Matthews, Jason	T4155
- Skipper, Hunter	T4156
- Warren, Charles	T4157
- White, Robert	T4158
- Younce, Joshua	T4159
- Thompson, Robert	T3268
- Gentry, Robert	T3264
- McWaters, Gabriel	T3265
- Meyer, William G.	T5070
- Propst, Douglas	T3266
- Nunnally, Joey	T4404
- King, Orie	T4581
- Lundy, Frank	31300
- Sharp, Mike	29814
- Mackey, Walter	40126
- Campbell, Michael	T3650
- Carroll, Kevin L.	T3001
- Howell, Jeremy	T1348
- Johnson, Burt A.	T4008
- Lundy, John Allen	T0924
- Peterson, Seth	T3754
- Peterson, Pete	T0797
- Ramer, Vincent	T0771
- Scott, Eric	T5466
- Sedlack, John	T0434
- Thweatt, Dustin	T4009



# RECYCLES

2018

## Magnolia & TRS

1ST QTR 2018	2ND QTR 2018	3RD QTR 2018	4TH QTR 2018	2018 TOTAL
COMPOST (O1)	123.66	312.75		436.41
MOBILE FOREST CHIPS(O2)	0.00	0.00		0.00
METAL (O3)	262.47	127.87		390.34
BATTERIES (O4)	0.00	0.00		0.00
SHINGLES (O5)	0.00	0.00		0.00
PLASTICS (O6)	20.81	26.20		47.01
STEEL (O7)	0.00	0.00		0.00
OIL (O9)	1.46	1.04		2.50
SEPTAGE (S1)	1124.74	1626.14		2750.88
ELECTRONIC (OE1)	0.00	2.74		2.74
CARDBOARD (OCC)	0.00	112.22		112.22
ALUM (OE12)	3.02	1.32		4.34

**TOTAL** 3746.44

## MacBride

METAL	122.52	0.00		122.52
SHINGLES	0.00	0.00		0.00
				0.00

**TOTAL** 3868.96

HAZARDOUS WASTE (H1)  
AMNESTY DAY

13,656 Tires

2775 Gallons  
985.03 Tons

Report: **Scale Transactions By Material Summary**

Dates: For the period: 10/1/2017 to 5/24/2018

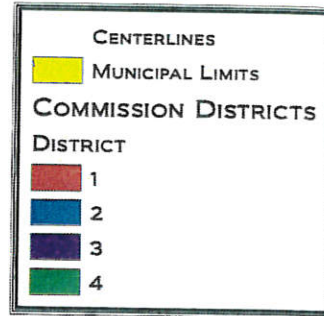
Codes: H1

Material	Tons	Revenue	Ticket Count
<b>MAGNOLIA</b>			
Landfill Site: H			
H1	1.26	\$5,028.00	337
	1.26	\$5,028.00	337
<b>TRANSFER</b>			
Landfill Site: H			
H1	0.13	\$522.00	57
	0.13	\$522.00	57
Grand Totals	<u>1.39</u>	<u>\$5,550.00</u>	<u>394</u>

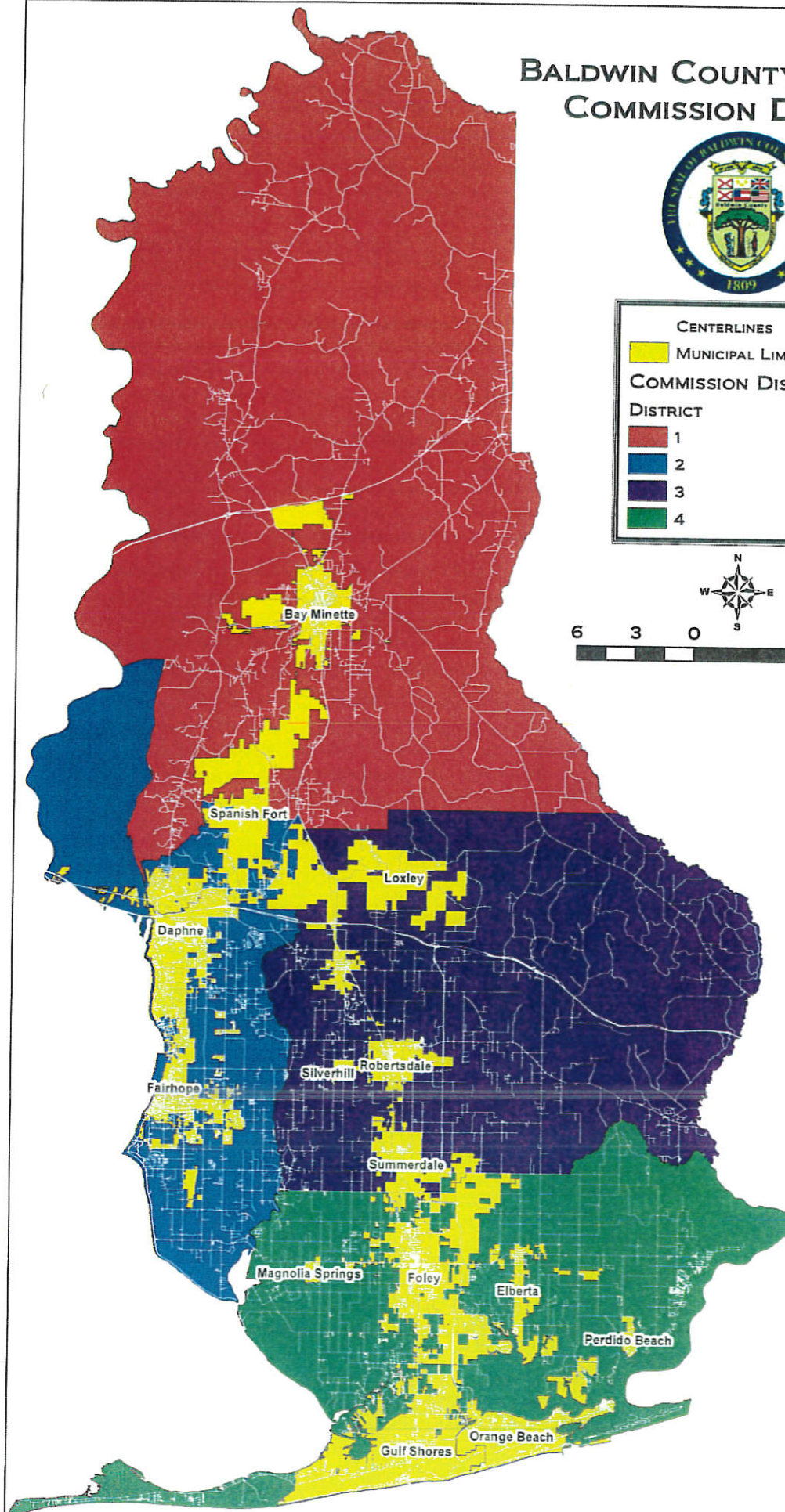
8775 gallons



# BALDWIN COUNTY, ALABAMA COMMISSION DISTRICTS



6 3 0 6 MILES



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Baldwin County Solid Waste Department  
 15140 County Road 49  
 Summerdale, AL 36580  
 P 251-972-6878  
 F 251 580-2582

Report: **6 - Production Analysis Totals By Client By Period**  
 Period: 10/1/2017 to 4/30/2018  
 Facility: All  
 Materials: SS - SINGLE STREAM

<u>Customer</u>	<u>Description</u>	<u>Tons</u>	<u>Qty</u>	<u>Net Amount</u>	<u>Tickets</u>
705943	ADMIN RECY	10.29	0	\$0.00	21
705944	BAY MINETTE MIDDLE SCHOOL	1.12	0	\$0.00	2
705945	TRANSFER STATION	1.01	0	\$0.00	2
705946	CAMP BECKWITH	0.20	0	\$0.00	2
705947	ANNEX BLDG. RECY	19.94	0	\$0.00	29
705948	DELTA ELEMENTARY SCHOOL	1.14	0	\$0.00	2
705949	ELBERTA VOL FIRE DEPT RECY	20.24	0	\$0.00	41
705950	ELSANOR VOLUNTEER FIRE DEPT.	4.50	0	\$0.00	9
705951	FIVE RIVERS DELTA CENTER RECY	4.38	0	\$0.00	4
705952	FAIRHOPE COURTHOUSE RECY	43.22	0	\$0.00	73
705953	FOLEY COURTHOUSE RECY	20.98	0	\$0.00	32
705954	JOSEPHINE VOLUNTEER FIRE DEPT.	4.41	0	\$0.00	11
705955	FORT MORGAN FIRE STATION #2	9.51	0	\$0.00	12
705957	LOXLEY RECY	47.19	0	\$0.00	58
705958	MAGNOLIA LANDFILL REC	3.20	0	\$0.00	8
705959	ORANGE BEACH COMMUNITY CENTER	12.58	0	\$0.00	20
705960	MAGNOLIA SPRINGS RECY	20.11	0	\$0.00	43
705961	PERDIDO BEACH VOLUNTEER FIRE D	9.92	0	\$0.00	21
705962	ORANGE BEACH PUBLIC WORKS RECY	12.81	0	\$0.00	29
705963	ROBERTSDALE HIGH SCHOOL RECY	3.01	0	\$0.00	9
705964	PERDIDO VOLUNTEER FIRE DEPT.	0.34	0	\$0.00	1
705965	SPANISH FORT KIDS PARK RECY	33.19	0	\$0.00	60
705966	SILVERHILL LIT HALL RECY	15.82	0	\$0.00	26
705967	STAPLETON ELEM SCHOOL RECY	0.96	0	\$0.00	4
705968	STOCKTON POST OFFICE RECY	1.45	0	\$0.00	2
705969	SUMMERDALE FIRE DEPT RECY	6.24	0	\$0.00	19
705970	WEEKS BAY STATE PARK RECY	18.29	0	\$0.00	29
705990	MAGNOLIA SPRINGS SCHOOL RECY	4.29	0	\$0.00	13
706012	SWIFT SCHOOL RECY	1.60	0	\$0.00	4
706046	BICENTENNIAL PARK	0.63	0	\$0.00	1
706047	MULLET POINT PARK RECY	8.02	0	\$0.00	25
<b>Grand Totals For Period</b>		<b>340.59</b>	<b>0</b>	<b>\$0.00</b>	<b>612</b>



B.C.S.W. LITTER PATROL  
DISTRICT 1  
SPECIAL PROJECTS / TIME OFF

MONTH/ YEAR	DAYS OFF	PD HOL	GARBAGE RUN PARKS	VOTING	MOVING	WEIGHT	DAYS WORKED	MILES
Oct 17	2	0	4	0	0	3900	12	24.2
Nov 17	3	1	4	0	0	5450	9	17.3
Dec 17	5	2	3	4	5	4060	-3	0
Jan 18	7	2	4	0	0	5260	6	28.8
Feb 18	1	2	4	0	1	7400	8	29.2
Mar 18	1	1	4	0	0	11830	12	26
Apr 18	1	0	4	0	0	6940	11	32.7
May 18							19	
June 18							17	
July 18							17	
Aug 18							19	
Sept 18							17	
TOTALS	20	8	27	4	6	44840	144	158.2

# 8249

District 1			INMATE SUP Patrick C.					
			<u>Assignment</u>		<u>Miles</u>	<u>Weight</u>		
Monday	Oct. 2	(0)*NO INMATES - ALL OF THE NORTH END PARKS DEPT. GARBAGE RUN.			0	480		
Tuesday	Oct. 3	(0)*AWARD CEREMONY / *S.P.-REVENUE-B'MINETTE MOVE FURN; NORTH CART			0	0		
Wednesday	Oct. 4	(0)*NORTH END CART DELIVERY.			0	0		
Thursday	Oct. 5	(0)*INMATE TRAINING CLASS / LCWC-RULES AND REGULATIONS TRAINING CLA			0	0		
Friday	Oct. 6	(0)*OFF / 4-10's.			0.00	0		
TOTAL					0	480		
			<u>Assignment</u>		<u>Miles</u>	<u>Weight</u>		
Monday	Oct. 9	(0)*ALL OF THE NORTH END PARKS DEPT. GARBAGE RUN.			0	0		
Tuesday	Oct. 10	(0)*NORTH END CART DELIVERY.			0	360		
Wednesday	Oct. 11	(0)*NORTH END CART DELIVERY.			0	0		
Thursday	Oct. 12	(0)*NORTH END CART DELIVERY.			0	0		
Friday	Oct. 13	(0)*OFF / 4-10's.			0.00	0		
TOTAL					0	360		
			<u>Assignment</u>		<u>Miles</u>	<u>Weight</u>		
Monday	Oct. 16	(0)*OFF / "SICK LEAVE".			0	0		
Tuesday	Oct. 17	(3)START:C.R.138-(225 to B'minette City Limits).			2.5	0		
Wednesday	Oct. 18	(4)CONT.-C.R.138-(225 to B'minette City Limits).			4	440		
Thursday	Oct. 19	(3)FINISH:Nicholsville Rd; ST.-Pine Grove Ext; and then ST.-C.R.57-(59 to Curve).			1.7	460		
Friday	Oct. 20	(0)*OFF / 4-10's.			0.00	0		
TOTAL					8.2	900		
			<u>Assignment</u>		<u>Miles</u>	<u>Weight</u>		
Monday	Oct. 23	(2)*G/R - ALL OF THE NORTH END PARKS DEPT. GARBAGE RUN.			0	660		
Tuesday	Oct. 24	(0)*OFF / "SICK LEAVE".			0	0		
Wednesday	Oct. 25	(2)*B.B.E.-START:(I-10/68 to 90/104).			5.9	0		
Thursday	Oct. 26	(0)*LCWC / MEETING REFRESHER COURSE; *B.B.E.-CONT.-(104 TO 32).			3.1	200		
Friday	Oct. 27	(0)*OFF / 4-10's.			0.00	0		
TOTAL					9	860		
			<u>Assignment</u>		<u>Miles</u>	<u>Weight</u>		
Monday	Oct. 30	(2)*G/R-ALL OF THE NORTH END PARKS DEPT. GARBAGE RUN. START:C.R.7.			1.2	780		
Tuesday	Oct. 31	(0)FINISH:C.R.7/Cliff's Lndg. Rd; then ST.-C.R.40-(225 to 39). *(M.B.) TO HELP.			1.7	0		
Wednesday	Nov. 1	(0)START:C.R.57-(59 to curve).			1.1	0		
Thursday	Nov. 2	(2)START:Pine Grove Ext; then Old Daphne Hwy.						
Friday	Nov. 3	(0)*OFF / 4-10's.			0.00			
TOTAL					4	780		
			<u>Assignment</u>		<u>Miles</u>	<u>Weight</u>		

Monday	6-Nov (2)*G/R: ALL OF THE NORTH END PARKS DEPT. GARBAGE RUN.	0	300
Tuesday	7-Nov (2)START:C.R.21/Stockton-(59 to 59).	1.5	0
Wednesday	8-Nov (0)*OFF / "SICK LEAVE".	0	0
Thursday	9-Nov (3)FINISH:C.R.21/Stockton-(59 to 59); then ST.-St. Luke Church Road-(59 to end).	1	450
Friday	10-Nov (0)*OFF / "VETERAN'S DAY".	0.00	0
TOTAL		2.5	750
<u>Assignment</u>		<u>Miles</u>	<u>Weight</u>
Monday	13-Nov (1)*G/R: ALL OF THE NORTH END PARKS DEPT. GARBAGE RUN. ST.-	0	700
Tuesday	14-Nov (2)START:Bromley Road-(Faulkner Drive to 225).	2	0
Wednesday	15-Nov (2)CONT.: Bromley Road; then St.-	1.5	0
Thursday	16-Nov (2)FINISH:Bromley Road-(31 to 225).	1.8	320
Friday	17-Nov (0)*OFF / 4-10's.	0.00	0
TOTAL		5.3	1020
<u>Assignment</u>		<u>Miles</u>	<u>Weight</u>
Monday	20-Nov (4)*G/R: ALL OF THE NORTH END PARKS DEPT. GARBAGE RUN.	0	1,100
Tuesday	21-Nov *OFF / "ANNUAL LEAVE".	0	0
Wednesday	22-Nov *OFF / "ANNUAL LEAVE".	0	0
Thursday	23-Nov *OFF / "THANKSGIVING".	0	0
Friday	24-Nov *OFF / "THANKSGIVING HOLIDAY".	0.00	0
TOTAL		0	1100
<u>Assignment</u>		<u>Miles</u>	<u>Weight</u>
Monday	27-Nov (2)*G/R - ALL OF THE NORTH END PARKS DEPT. GARBAGE RUN.	0	1,060
Tuesday	28-Nov (3)START:Byrne's Lake Rd; then ST.-C.R.47-(I-65 to 94).	3.5	560
Wednesday	29-Nov (2)FINISH:C.R.47-(I-65 to 94/96); then ST.-Fort Mims Rd. / C.R.80 and Union Town Ro	3	340
Thursday	30-Nov (3)START:		
Friday	1-Dec (0)*OFF / 4-10's.	0.00	0
TOTAL		6.5	1960
<u>Assignment</u>		<u>Miles</u>	<u>Weight</u>
Monday	4-Dec (0)*OFF / "ANNUAL LEAVE".	0	0
Tuesday	5-Dec (0)*OFF / "ANNUAL LEAVE".	0	0
Wednesday	6-Dec (0)*OFF / "ANNUAL LEAVE".	0	0
Thursday	7-Dec (0)*OFF / "ANNUAL LEAVE".	0	0
Friday	8-Dec (0)*OFF / 4-10's.	0.00	0
TOTAL		0	0
<u>Assignment</u>		<u>Miles</u>	<u>Weight</u>
Monday	11-Dec (2)*ALL OF THE NORTH END PARKS DEPT. GARBAGE RUN.	0	160
Tuesday	12-Dec (0)*OFF / "SICK LEAVE FAMILY".	0	0
Wednesday	13-Dec (0)*S.P. / VOTING MACHINES - PICK THEM UP.	0	0
Thursday	14-Dec (0)*S.P. / VOTING MACHINES - PICK THEM UP.	0	0
Friday	15-Dec (0)*OFF / 4-10's.	0.00	0
TOTAL		0	160
<u>Assignment</u>		<u>Miles</u>	<u>Weight</u>
Monday	18-Dec (3)*S.P./PROBATE BAYMINETTE-SHREDDING 755 BOXES OF DOCUMENTS.	0	2,580
Tuesday	19-Dec (3)*S.P./MOVING FURNITURE FOR THE D.A.'s IN BAYMINETTE/CHILD SUPPORT.	0	0
Wednesday	20-Dec (3)*S.P./MOVING FURNITURE FOR THE D.A.'s IN BAYMINETTE/CHILD SUPPORT.	0	0
Thursday	21-Dec (3)*S.P./FINISH MOVING FURN; THEN TAKE 30 BOXES TO ARCHIVES FOR ADMIN	0	0
Friday	22-Dec (0)*OFF / 4-10's.	0.00	0
TOTAL		0	2580
<u>Assignment</u>		<u>Miles</u>	<u>Weight</u>
Monday	25-Dec (0)*OFF / "CHRISTMAS DAY HOLIDAY".	0	0
Tuesday	26-Dec (0)*OFF / "CHRISTMAS HOLIDAY".	0	0
Wednesday	27-Dec (2)*ALL OF THE NORTH END PARKS DEPT. GARBAGE RUN.	0	460
Thursday	28-Dec (2)*S.P./TRANSPORT 200 DOCUMENT BOXES TO ANOTHER STORAGE BLDG.	0	560
Friday	29-Dec (2)FINISH:PARKS GARBAGE RUN; then CK.-William's Rd. / ILLEGAL DUMP.	0.00	300
TOTAL		0	1320
<u>Assignment</u>		<u>Miles</u>	<u>Weight</u>
Monday	1-Jan (0)*OFF / "NEW YEAR'S HOLIDAY".	0	0
Tuesday	2-Jan (0)*G/R:ALL OF THE NORTH END.	0	260
Wednesday	3-Jan (0)*OFF / "ANNUAL LEAVE".	0	0
Thursday	4-Jan (0)*OFF / "ANNUAL LEAVE".	0	0
Friday	5-Jan (0)*OFF / "ANNUAL LEAVE".	0.00	0
TOTAL		0	260
<u>Assignment</u>		<u>Miles</u>	<u>Weight</u>
Monday	8-Jan (2)*G/R-ALL OF THE NORTH END.	0	220
Tuesday	9-Jan (4)*CALL IN RD.-C.R.47-(I-65 TO 94).	2.5	600
Wednesday	10-Jan (2)CONT.-C.R.47-(Jack Springs Rd. to I-65).	2	0
Thursday	11-Jan (4)CONT./FINISH:C.R.47-(94 to I-65).	3.5	460
Friday	12-Jan (0)*OFF / 4-10's.	0.00	0
TOTAL		8	1280
<u>Assignment</u>		<u>Miles</u>	<u>Weight</u>
Monday	15-Jan (0)*OFF / "HOLIDAY".	0	0
Tuesday	16-Jan (0)*OFF / "SICK LEAVE".	0	0
Wednesday	17-Jan (0)*OFF / "SICK LEAVE".	0	0
Thursday	18-Jan (0)*OFF / "SICK LEAVE".	0	0



Friday	19-Jan (0)*OFF / "SICK LEAVE".	0.00	0
TOTAL		0	0
<u>Assignment</u>			
Monday	22-Jan (4)*G/R: ALL OF THE NORTH PARKS DEPT. GARBAGE RUN.	Miles	Weight
Tuesday	23-Jan (4)START:C.R.112-(31 to 61/Phillipsville Rd.).	0	220
Wednesday	24-Jan (3)FINISH: Nicholsville Road. ST.-Pinegrove Ext; and then ST.-C.R.57-(59 to curve).	4	300
Thursday	25-Jan (4)START:C.R.57-(Brady Rd. to 59).	3.3	500
Friday	26-Jan (0)*OFF / "4-10's."	4	440
TOTAL		0.00	0
		11.3	1460
<u>Assignment</u>			
Monday	29-Jan (4)*G/R: ALL OF THE NORTH END PARKS DEPT. GARBAGE RUN; CONT.-C.R.57.	Miles	Weight
Tuesday	30-Jan (4)FINISH:C.R.57-(Brady Rd. to 59); ST.-Brady Ext.	0	200
Wednesday	31-Jan (3)START:C.R.138-(B'minette C.L. to 225).	4.5	500
Thursday	1-Feb (4)FINISH:C.R.138-(B'minette C.L. to 225).	2	580
Friday	2-Feb (0)*OFF / 4-10's.	0.00	0
TOTAL		6.5	1280
<u>Assignment</u>			
Monday	5-Feb (4)*G/R: ALL OF THE NORTH END PARKS DEPT. GARBAGE RUN; CONT.-C.R.40.	Miles	Weight
Tuesday	6-Feb (0)*OFF / "ANNUAL LEAVE".	0	1,200
Wednesday	7-Feb (4)CONT.-C.R.40-(138 to 39 / 225).	0	0
Thursday	8-Feb (3)FINISH:C.R.40-(39 to 225).	2.2	340
Friday	9-Feb (0)*OFF / "4-10's."	4.2	640
TOTAL		0.00	0
		6.4	2180
<u>Assignment</u>			
Monday	12-Feb (4)*G/R: ALL OF THE NORTH PARKS DEPT. GARBAGE RUN.	Miles	Weight
Tuesday	13-Feb (0)*MARDIS GRAS HOLIDAY.	0	0
Wednesday	14-Feb (3)START:Cannan Road and Vaughn Circle.	0	0
Thursday	15-Feb (3)*S.P./ARCHIVES - DELIVER A DIORAMA TO C.A.1; then START:	1.8	340
Friday	16-Feb (4)CONT.-Cannan Rd; Vaughn Circle and C.R.21-(59 to 59).	0	0
TOTAL		2.50	700
		4.3	1040
<u>Assignment</u>			
Monday	19-Feb (3)*G/R: ALL OF THE NORTH END PARKS DEPT. GARBAGE RUN.	Miles	Weight
Tuesday	20-Feb (3)CONT.-C.R.21, Vaughn Road; and Cannan Circle.	0	380
Wednesday	21-Feb (3)CONT.-C.R.21, and Cannan Circle.	2.5	420
Thursday	22-Feb (3)START:	3.5	440
Friday	23-Feb (0)*OFF / "4-10's."	2	860
TOTAL		0.00	0
		8	2100
<u>Assignment</u>			
Monday	26-Feb (4)*G/R: ALL OF THE NORTH END PARKS DEPT. GARBAGE RUN.	Miles	Weight
Tuesday	27-Feb (4)START:*B.B.E.-(64 to 90 / 104); also ST.-*B.B.E.-(F.B.E. to 32).	0	440
Wednesday	28-Feb (4)FINISH:*B.B.E.-(32 to 38).	4.4	820
Thursday	1-Mar (3)FINISH:St. Luke Church Rd; then ST.-Union Town Rd; and C.R.80.	3.1	340
Friday	2-Mar (0)*OFF / "4-10's."	3	480
TOTAL		0.00	0
		10.5	2080
<u>Assignment</u>			
Monday	5-Mar (4)*G/R: ALL OF THE NORTH END PARKS DEPT. GARBAGE RUN. ST.-	Miles	Weight
Tuesday	6-Mar (4)MORNING RAIN - SNATCH AND GRAB. FINISH:Uniontown Road.	0	760
Wednesday	7-Mar (3)FINISH:Uniontown Road; then ST.-C.R.80 / Fort Mims Rd.	0.5	1,580
Thursday	8-Mar (4)START:Tall Pine Road, and End of Nicholsville Road.	3.5	580
Friday	9-Mar (0)*OFF / "4-10's."	2.8	1,220
TOTAL		0.00	0
		6.8	4140
<u>Assignment</u>			
Monday	11-Mar (4)*G/R: ALL OF THE NORTH END PARKS DEPT. GARBAGE RUN.	Miles	Weight
Tuesday	12-Mar (4)START:C.R.112-(MM4 TO MM10).	0	420
Wednesday	13-Mar (4)FINISH:C.R.112-(MM7 to MM10); Then START: Nicolsville Road.	3.5	680
Thursday	14-Mar (4)*LCWC / TRAINING CLASS - 9AM. FINISH:C.R.112-(MM25 to MM30).	3.6	1,030
Friday	15-Mar *OFF / "4-10's."	1.6	0
TOTAL		0.00	0
		8.7	2130
<u>Assignment</u>			
Monday	19-Mar (3)*G/R: ALL OF THE NORTH END PARKS DEPT. GARBAGE RUN.	Miles	Weight
Tuesday	20-Mar (4)S.P./CLEAN DUMP SITE UP-PINEGROVE RD. Also END of C.R.86. ST.-Brady Roa	0	1,140
Wednesday	21-Mar (4)FINISH:Brady Road-(57 to end); then ST.-	2	2,260
Thursday	22-Mar (0)*OFF / "SICK LEAVE".	4	480
Friday	23-Mar (0)*OFF / "4-10's."	0	0
TOTAL		0.00	0
		6	3880
<u>Assignment</u>			
Monday	26-Mar (3)*G/R: ALL OF THE NORTH END PARKS DEPT. GARBAGE RUN.	Miles	Weight
Tuesday	27-Mar (3)CONT.-Phillipsville Road / C.R.61-(31 to 112).	0	1,040
Wednesday	28-Mar (3)CONT.-Phillipsville Road / C.R.61-(31 to 112).	0	0
Thursday	29-Mar (4)FINISH:C.R.61 / Phillipsville Rd.-(31 to 112).	2.5	0
Friday	30-Mar (0)*OFF / "4-10's."	2	640
TOTAL		0.00	0
		4.5	1680
<u>Assignment</u>			
Monday	2-Apr (3)*G/R: ALL OF THE NORTH END PARKS DEPT. GARBAGE RUN. ST.-	Miles	Weight
		0	640

Tuesday	3-Apr (3)CONT.-C.R.61/Phillipsville Road-(31 to 112); then ST.-C.R.61/Perdido-(31 to 47).	4	320
Wednesday	4-Apr (3)CONT.-C.R.47-(R/R tracks to I-65); then ST.-Jacksprings Road.	2	740
Thursday	5-Apr (4)CONT.-C.R.47-(Perdido R/R tracks to I-65); ST.-C.R.61-(Perdido R/R tracks to I-65)	3	540
Friday	6-Apr (0)*OFF / "4-10's."	0.00	0
TOTAL		9	2240
<u>Assignment</u>		<u>Miles</u>	<u>Weight</u>
Monday	9-Apr (4)*G/R: ALL OF THE NORTH END PARKS DEPT. GARBAGE RUN. ST.-	0	740
Tuesday	10-Apr (4)CONT.-C.R.47-(I-65 to Jack Springs Rd.).	3	0
Wednesday	11-Apr (3)CONT.-C.R.61-(Perdido R/R tracks to I-65.); *S.P.-WANDA G./MOVE TWO TABLES	2.5	340
Thursday	12-Apr (3)FINISH:C.R.61-(I-65 to the Wilderness Camp).	2.2	1,020
Friday	13-Apr *OFF / "4-10's."	0.00	0
TOTAL		7.7	2100
<u>Assignment</u>		<u>Miles</u>	<u>Weight</u>
Monday	16-Apr (4)*G/R: ALL OF THE NORTH END PARKS DEPT. G/R; ST.-	0	880
Tuesday	17-Apr (4)START:Jack Springs Rd.-(47 to 47).	4	0
Wednesday	18-Apr (3)CONT.-C.R.47-(94 to Jack Springs Rd./47).	3	540
Thursday	19-Apr (0)*OFF / "SICK LEAVE".	0	0
Friday	20-Apr (0)*OFF / "4-10's."	0.00	0
TOTAL		7	1420
<u>Assignment</u>		<u>Miles</u>	<u>Weight</u>
Monday	23-Apr (3)*G/R: ALL OF THE NORTH END PARKS DEPT. G/R; ST.-	0	720
Tuesday	24-Apr (3)CONT.-C.R.47-(I-65 to Jack Springs Rd. /96).	3	0
Wednesday	25-Apr (3)START:C.R.94 and 96-(47 to 59).		
Thursday	26-Apr		
Friday	27-Apr (0)*OFF / "4-10's."	0.00	0
TOTAL		3	720
<u>Assignment</u>		<u>Miles</u>	<u>Weight</u>
Monday	30-Apr (4)*G/R:ALL OF THE NORTH END PARKS DEPT. G/R; ST.-	0	660
Tuesday	1-May (0)*OFF / "ANNUAL LEAVE".	0	0
Wednesday	2-May (3)CONT.-C.R.94 and C.R.96-(59 to 47).	3	340
Thursday	3-May (3)START:Nicholsville Road.	2	220
Friday	4-May (0)*OFF / "4-10's."	0.00	0
TOTAL		5	1220



B.C.S.W. LITTER PATROL  
DISTRICT 2  
SPECIAL PROJECTS / TIME OFF

MONTH/ YEAR	DAYS OFF	PD HOL	GARBAGE RUN PARKS	VOTING	MOVING	WEIGHT	DAYS WORKED	MILES
Oct 17	2	0	4	0	1	5180	11	21
Nov 17	3	1	3	0	1	3640	9	17
Dec 17	1	2	4	4	1	3560	4	12.5
Jan 18	3	2	4	0	1	6960	9	19.6
Feb 18	7	2	3	0	0	4280	4	18.3
Mar 18	2	1	3	0	0	7980	12	30.8
Apr 18	2	0	3	0	0	7460	11	39.1
May 18							19	
June 18							17	
July 18							17	
Aug 18							19	
Sept 18							17	
TOTALS	20	8	24	4	4	39060	149	158.3

District 2

INMATE SUF Troy C.

		Assignment	Miles	Weight
Monday	Oct. 2	(0)*CK.-SEMINOLE, FT. MORGAN PIER, MORGANTOWN; AND HELP WITH S./W. END.	0	500
Tuesday	Oct. 3	(0)*S.P.-MOVE FURNITURE/REVENUE-B'MINETTE; NORTH END CART DELIVERY.	0	0
Wednesday	Oct. 4	(0)*NORTH END CART DELIVERY.	0	0
Thursday	Oct. 5	(0)*INMATE TRAINING CLASS / LCWC-RULES AND REGULATIONS TRAINING CLASS.	0	0
Friday	Oct. 6	(0)*OFF / 4-10's.	0.00	0
TOTAL			0	500
		Assignment	Miles	Weight
Monday	Oct. 9	(0)*OFF / "SICK LEAVE".	0	0
Tuesday	Oct. 10	(0)*NORTH END CART DELIVERY.	0	0
Wednesday	Oct. 11	(0)*NORTH END CART DELIVERY.	0	0
Thursday	Oct. 12	(0)*NORTH END CART DELIVERY.	0	0
Friday	Oct. 13	(0)*OFF / 4-10's.	0.00	0
TOTAL			0	0
		Assignment	Miles	Weight
Monday	Oct. 16	(4)*ALL OF THE SOUTH WEST END PLUS SEMINOLE BOAT LAUNCH.	0	1,440
Tuesday	Oct. 17	(3)*S.P.-MOVE FURNITURE-B'MINETTE STORAGE TO THE ANIMAL SHELTER.	0.3	0
Wednesday	Oct. 18	(0)*OFF / "JURY DUTY".	0	0
Thursday	Oct. 19	(3)FINISH:C.R.49-(24 to 28); then ST.-C.R.55-(32 to S'hill C.L.).	1.9	480
Friday	Oct. 20	(0)*OFF / 4-10's.	0.00	0
TOTAL			2.2	1920
		Assignment	Miles	Weight
Monday	Oct. 23	(2)*G/R - ALL OF THE SOUTH WEST END PARKS DEPT. GARBAGE RUN, SEMINOLE.	0	740
Tuesday	Oct. 24	(3)FINISH:C.R.49-(28 to the Animal Shelter); ST.-C.R.55-(Silverhill C.L. to 34).	3.1	460
Wednesday	Oct. 25	(0)*OFF / "SICK LEAVE".	0	0
Thursday	Oct. 26	(0)*LCWC / MEETING REFRESHER COURSE; *B.B.E.-CONT.-(104 TO 32).	3.1	0
Friday	Oct. 27	(0)*OFF / 4-10's.	0.00	0
TOTAL			6.2	1200
		Assignment	Miles	Weight
Monday	Oct. 30	(2)*G/R-ALL OF SOUTH WEST END PARKS DEPT. G/R; CONT.-B.B.E.-(38 to F.B.E.).	2	1,000
Tuesday	Oct. 31	(2)FINISH:B.B.E.-(32 to 36); then FINISH:C.R.55-(32 to 34).	3.6	0
Wednesday	Nov. 1	(2)START:C.R.32-(Scenic 98 to 3/98/181).	4	260
Thursday	Nov. 2	(2)CONT.-C.R.32-(181 to 9).		
Friday	Nov. 3	(0)*OFF / 4-10's.	0.00	0
TOTAL			9.6	1260
		Assignment	Miles	Weight
Monday	6-Nov	(2)*G/R: SOUTH WEST END PARKS DEPT. GARBAGE RUN.	0	380
Tuesday	7-Nov	(0)*OFF / "SICK LEAVE".	0	0
Wednesday	8-Nov	(3)CONT.-C.R.32-(181 to 9).	1.8	0
Thursday	9-Nov	(2)FINISH:C.R.32-(55 to 9).	0	440

Friday	10-Nov (0)*OFF / "VETERAN'S DAY".
TOTAL	
<u>Assignment</u>	
Monday	13-Nov (2)*G/R: ALL OF THE SOUTH WEST END PARKS DEPT. G/R; FT. MORGAN ROAD.
Tuesday	14-Nov (2)CONT./FINISH:C.R.32-(55 to 9).
Wednesday	15-Nov (2)START:Long Road, then ST.-C.R.28-(Long Rd. to 9).
Thursday	16-Nov (2)FINISH:C.R.28-(55 to 9).
Friday	17-Nov (0)*OFF / 4-10's.
TOTAL	
<u>Assignment</u>	
Monday	20-Nov (0)*OFF / "SICK LEAVE".
Tuesday	21-Nov (4)*S.P./CORONERS OFFICE-27 BOXES TO ARCHIVES; AND MOVE FURNITURE.
Wednesday	22-Nov (3)*FINISH: GARBAGE RUN FOR THE SOUTH WEST END.
Thursday	23-Nov *OFF / "THANKSGIVING".
Friday	24-Nov *OFF / "THANKSGIVING HOLIDAY".
TOTAL	
<u>Assignment</u>	
Monday	27-Nov (2)*G/R - ALL OF THE SOUTH WEST END PARKS DEPT. G/R; ST.-C.R.49-(24 TO 98).
Tuesday	28-Nov (2)FINISH:C.R.49-(24 to 98); then ST.-C.R.55-(32 to 28).
Wednesday	29-Nov (2)FINISH:C.R.55-(28 to 24 / 98).
Thursday	30-Nov (0)*OFF / "ANNUAL LEAVE".
Friday	1-Dec (0)*OFF / 4-10's.
TOTAL	
<u>Assignment</u>	
Monday	4-Dec (3)*ALL OF THE SOUTH WEST END PARKS DEPT. G/R; SEMINOLE BOAT RAMP.
Tuesday	5-Dec (4)START:C.R.9-(48 to 32).
Wednesday	6-Dec (3)*S.P. / VOTING MACHINES - TO PUT OUT.
Thursday	7-Dec (3)*S.P. / VOTING MACHINES - TO PUT OUT.
Friday	8-Dec (0)*OFF / 4-10's.
TOTAL	
<u>Assignment</u>	
Monday	11-Dec (2)*ALL OF THE SOUTH WEST END PARKS DEPT. GARBAGE RUN; ST.-C.R.9-32/98.
Tuesday	12-Dec (3)CONT.-C.R.9-(32 to 98).
Wednesday	13-Dec (3)*S.P. / VOTING MACHINES - PICK THEM UP.
Thursday	14-Dec (3)*S.P. / VOTING MACHINES - PICK THEM UP.
Friday	15-Dec (0)*OFF / 4-10's.
TOTAL	
<u>Assignment</u>	
Monday	18-Dec (2)*ALL OF THE NORTH END PARKS DEPT. GARBAGE RUN.
Tuesday	19-Dec (0)*OFF / "SICK LEAVE".
Wednesday	20-Dec (2)START:C.R.24-(55 to 49).
Thursday	21-Dec (2)START:"F.B.E.-(12 to 8).
Friday	22-Dec (0)*OFF / 4-10's.
TOTAL	
<u>Assignment</u>	
Monday	25-Dec (0)*OFF / "CHRISTMAS DAY HOLIDAY".
Tuesday	26-Dec (0)*OFF / "CHRISTMAS HOLIDAY".
Wednesday	27-Dec (2)*ALL OF THE SOUTH WEST PARKS DEPT. GARBAGE RUN.
Thursday	28-Dec (3)*ALSO HELP WITH DOCUMENT TRANSPORT.
Friday	29-Dec (3)START:C.R.55-(32 to 34).
TOTAL	
<u>Assignment</u>	
Monday	1-Jan (0)*OFF / "NEW YEAR'S HOLIDAY".
Tuesday	2-Jan (0)*G/R:ALL OF THE SOUTH WEST END PARKS DEPT. GARBAGE RUN.
Wednesday	3-Jan (0)*OFF / "SICK LEAVE".
Thursday	4-Jan (0)CHECK SOUTH END OF THE COUNTY ROADS.
Friday	5-Jan (0)CHECK SOUTH END OF THE COUNTY ROADS.
TOTAL	
<u>Assignment</u>	
Monday	8-Jan (3)*G/R-ALL OF THE SOUTH WEST END PARKS DEPT. GARBAGE RUN.
Tuesday	9-Jan (0)*OFF / "SICK LEAVE".
Wednesday	10-Jan (2)START:C.R.33-(48 to 32).
Thursday	11-Jan (4)FINISH:C.R.33-(48 to 32).
Friday	12-Jan (0)*OFF / 4-10's.
TOTAL	
<u>Assignment</u>	
Monday	15-Jan (0)*OFF / "HOLIDAY".
Tuesday	16-Jan (4)*G/R: ALL OF THE SOUTH WEST END.
Wednesday	17-Jan (0)*OFF / "ANNUAL LEAVE".
Thursday	18-Jan (0)*CART VERIFYING.
Friday	19-Jan (1)*G/R: ALL OF THE NORTH END PARKS DEPT. GARBAGE RUN.
TOTAL	
<u>Assignment</u>	
Monday	22-Jan (2)*G/R: ALL OF THE SOUTH WEST END PARKS DEPT. G/R; ST.-Manich Ln.-(17 to 9).
Tuesday	23-Jan (2)START:Manich Lane-(9 to 17); then ST.-C.R.9-(24 to 98).
Wednesday	24-Jan (3)CONT.-C.R.9-(98 to 24/32); *S.P.-MOVE REFRIGERATOR; then ST.-C.R.3-(32 to 44).
Thursday	25-Jan (4)FINISH:C.R.3-(44 to 32); then START:C.R.55-(32 to 34 / 48 / S'hill C.L.).
Friday	26-Jan (0)*OFF / "4-10's."
TOTAL	
<u>Assignment</u>	

0.00	0
1.8	820
<u>Miles</u>	<u>Weight</u>
0	440
3.2	0
2.5	560
2.5	260
0.00	0
8.2	1260
<u>Miles</u>	<u>Weight</u>
0	0
0	0
0	460
0	0
0.00	0
0	460
<u>Miles</u>	<u>Weight</u>
1	540
2.4	260
3.6	300
0	0
0.00	0
7	1100
<u>Miles</u>	<u>Weight</u>
0	360
3.6	460
0	0
0	0
0.00	0
3.6	820
<u>Miles</u>	<u>Weight</u>
0	380
3.5	300
0	0
0	0
0.00	0
3.5	680
<u>Miles</u>	<u>Weight</u>
0	400
0	0
1.4	0
2.5	720
0.00	0
3.9	1120
<u>Miles</u>	<u>Weight</u>
0	0
0	0
0	580
0	0
1.50	360
1.5	940
<u>Miles</u>	<u>Weight</u>
0	0
0	640
0	0
0	0
0.00	0
0	640
<u>Miles</u>	<u>Weight</u>
0	480
0	0
2	0
4	420
0.00	0
6	900
<u>Miles</u>	<u>Weight</u>
0	0
0	580
0	0
0	0
0.00	80
0	660
<u>Miles</u>	<u>Weight</u>
0	440
2	820
1.5	560
3	700
0.00	0
6.5	2520
<u>Miles</u>	<u>Weight</u>

Monday	29-Jan (4)*G/R: SOUTH WEST END PARKS DEPT. GARBAGE RUN; CONT.-C.R.55-(34 to 48).	1.5	780
Tuesday	30-Jan (4)FINISH:C.R.55-(34 to 48); then ST.-C.R.32-(Long Rd. to 55S.).	3.2	460
Wednesday	31-Jan (3)CONT.-C.R.32-(Long Road to 55S. / 59).	2.4	1000
Thursday	1-Feb (0)*OFF / "ANNUAL LEAVE".	0	0
Friday	2-Feb (0)*OFF / "4-10's."	0.00	0
TOTAL		7.1	2240
<u>Assignment</u>			
Monday	5-Feb (0)*OFF / "ANNUAL LEAVE".	0	0
Tuesday	6-Feb (0)*OFF / "ANNUAL LEAVE".	0	0
Wednesday	7-Feb (0)*OFF / "ANNUAL LEAVE".	0	0
Thursday	8-Feb (0)*OFF / "ANNUAL LEAVE".	0	0
Friday	9-Feb (0)*OFF / "4-10's."	0.00	0
TOTAL		0	0
<u>Assignment</u>			
Monday	12-Feb (2)*G/R: THE SOUTH WEST END PARKS DEPT. G/R; SEMINOLE BOAT RAMP.	0	460
Tuesday	13-Feb (0)*MARDIS GRAS HOLIDAY.	0	0
Wednesday	14-Feb (2)START:C.R.28-(55 to 59).	3.1	0
Thursday	15-Feb (2)START:C.R.28-(55 to 59).	1.7	480
Friday	16-Feb (0)*OFF / "SICK LEAVE". ALREADY APP. FOR DIABETES DR; WILL BRING EXCUSE.	0.00	0
TOTAL		4.8	940
<u>Assignment</u>			
Monday	19-Feb (2)*G/R: ALL OF THE SOUTH WEST END PARKS DEPT. GARBAGE RUN.	0	380
Tuesday	20-Feb (2)FINISH:C.R.28-(49 to 9); then ST.-C.R.9-(32 to 24 / 28).	1.7	220
Wednesday	21-Feb (2)FINISH:C.R.9-(28 to 24); then ST.-	2.7	480
Thursday	22-Feb (2)START:C.R.9-(24 to 98).	2.1	600
Friday	23-Feb (0)*OFF / "4-10's."	0.00	0
TOTAL		6.5	1680
<u>Assignment</u>			
Monday	26-Feb (4)*G/R: ALL OF THE SOUTH WEST END PARKS DEPT. G/R; ST.-	0	560
Tuesday	27-Feb (0)*OFF / "SICK LEAVE".	0	0
Wednesday	28-Feb (4)FINISH:"B.B.E."-(90 to 38).	3.3	600
Thursday	1-Mar (4)START:C.R.55-(32 to 98).	3.7	500
Friday	2-Mar (0)*OFF / "4-10's."	0.00	0
TOTAL		7	1660
<u>Assignment</u>			
Monday	5-Mar (4)*G/R: ALL OF THE SOUTH WEST END PARKS DEPT. G/R. ST.-C.R.49-(24 to 28).	1.1	500
Tuesday	6-Mar (4)MORNING RAIN - SNATCH AND GRAB. FINISH:C.R.49-(24 to 28); ST.-C.R.49-(98/24).	3	540
Wednesday	7-Mar (3)*START:C.R.65-(24 to 98).	2.3	1,280
Thursday	8-Mar (4)CONT.-Bodenhammer Road, Sandy Ridge; and Lymon etc...	1.5	740
Friday	9-Mar (0)*OFF / "4-10's."	0.00	0
TOTAL		7.9	3060
<u>Assignment</u>			
Monday	11-Mar (0)*OFF / "SICK LEAVE".	0	0
Tuesday	12-Mar (4)START:C.R.112-(MM16 to MM10).	4.3	420
Wednesday	13-Mar (4)FINISH:C.R.112-(MM14 to MM18).	4	900
Thursday	14-Mar (4)*LCWC / TRAINING CLASS - 9AM. FINISH:C.R.112-(MM30 to MM25).	1.6	0
Friday	15-Mar *OFF / "4-10's."	0.00	0
TOTAL		9.9	1320
<u>Assignment</u>			
Monday	19-Mar (3)*G/R: ALL OF THE SOUTH WEST END PARKS DEPT. GR. START:C.R.55-(32 to 34).	0.6	960
Tuesday	20-Mar (3)CONT.-C.R.55N.-(34 to South Blvd./S'hill C.L.).	3.9	320
Wednesday	21-Mar (0)*OFF / "SICK LEAVE".	0	0
Thursday	22-Mar (4)START:C.R.24-(55 to 49); then ST.-	3.5	1,140
Friday	23-Mar (0)*OFF / "4-10's."	0.00	0
TOTAL		8	2420



Assignment	
Monday	26-Mar (2)*G/R: ALL OF THE SOUTH WEST END PARKS DEPT. GARBAGE RUN.
Tuesday	27-Mar (2)START-C.R.32-(59 to 55S).
Wednesday	28-Mar (4)CONT.-C.R.32-(55S to 55N).
Thursday	29-Mar (4)CONT.-C.R.32-(55N to 9).
Friday	30-Mar (0)*OFF / "4-10's."
TOTAL	

Assignment	
Monday	2-Apr (2)*G/R: ALL OF THE SOUTH WEST END PARKS DEPT. G/R. ST.-
Tuesday	3-Apr (3)FINISH:C.R.32-(55 to 9).
Wednesday	4-Apr (3)FINISH:C.R.32-(181 to 9).
Thursday	5-Apr (3)FINISH:C.R.32-(33 to 9); then ST.-
Friday	6-Apr (0)*OFF / "4-10's."
TOTAL	

Assignment	
Monday	9-Apr (0)*OFF / "SICK LEAVE:."
Tuesday	10-Apr (4)CONT.-C.R.48-(9 to 55); then ST.-C.R.55-(48 to South Blvd./S'hill C.L.).
Wednesday	11-Apr (3)CONT.-C.R.55-(48 to 32).
Thursday	12-Apr (4)START:'F.B.E.-(12 to 8); then ST.-
Friday	13-Apr *OFF / "4-10's."
TOTAL	

Assignment	
Monday	16-Apr (4)*G/R: ALL OF THE SOUTH WEST END PARKS DEPT. G/R; ST.-Bohemian Hall Rd.
Tuesday	17-Apr (4)FINISH:Bohemian Hall Rd; Sedlack Rd; and South Blvd.
Wednesday	18-Apr (3)CONT.-C.R.48-(B.H.R. to 181).
Thursday	19-Apr (4)START:
Friday	20-Apr (0)*OFF / "4-10's."
TOTAL	

Assignment	
Monday	23-Apr (2)*G/R: ALL OF THE SOUTH WEST END PARKS DEPT. G/R; ST.-
Tuesday	24-Apr (3)START:C.R.1-(Pelican Point to Scenic Hwy 98).
Wednesday	25-Apr (3)START:C.R.13S-(32 to 98).
Thursday	26-Apr
Friday	27-Apr (0)*OFF / "4-10's."

Assignment	
Monday	30-Apr (0)*OFF / "SICK LEAVE".
Tuesday	1-May (4)FINISH:S./W. - G/R; then ST.-C.R.49-(98 to 24); then ST.-C.R.34-(59 to 55).
Wednesday	2-May (4)START:C.R.32W.-(59 to 9).
Thursday	3-May (3)*S.P./F'HOPE C.H.-MOVE DESK. CONT.-C.R.32-(55 to 9 / 181). ST.-Long Road.
Friday	4-May (0)*OFF / "4-10's."
TOTAL	

Miles	Weight
0	360
1.5	0
1.5	440
2	380
0.00	0
5	1180

Miles	Weight
0.5	1,080
3.9	0
1.9	720
3.5	580
0.00	0
9.8	2380

Miles	Weight
0	0
4	0
2	840
3.5	440
0.00	0
9.5	1280

Miles	Weight
1	520
2.6	520
3	0
2	860
0.00	0
8.6	1900

Miles	Weight
0	1,140
5.6	0
0.00	0

Miles	Weight
0	0
4.4	200
2.3	0
0	560
0.00	0
6.7	760

B.C.S.W. LITTER PATROL  
DISTRICT 3  
SPECIAL PROJECTS / TIME OFF

MONTH/ YEAR	DAYS OFF	PD HOL	GARBAGE RUN PARKS	VOTING	MOVING	WEIGHT	DAYS WORKED	MILES
Oct 17	1	0	5	0	1	5720	11	29.1
Nov 17	0	1	4	0	1	4960	11	23.9
Dec 17	0	2	4	4	1	2640	5	13.4
Jan 18	5	2	4	0	2	5980	6	26.6
Feb 18	2	2	3	0	2	6520	7	33.7
Mar 18	0	1	4	0	3	8140	10	31.3
Apr 18	0	0	4	0	1	9200	11	34.9
May 18							19	
June 18							17	
July 18							17	
Aug 18							19	
Sept 18							17	
TOTALS	8	8	26	4	11	43160	150	192.9

# 41240

District 3			INMATE SUP Joe D.					
			Assignment		Miles	Weight		
Monday	Oct. 2	(0)*NO INMATES - ALL SOUTH EAST END PARKS DEPT. G/R; HELP WITH S.W. END.			0	820		
Tuesday	Oct. 3	(0)*S.P.-MOVE FURN./REVENUE-B/MINETTE; SOUTH END CART DELIVERY/M.B.			0	0		
Wednesday	Oct. 4	(0)*SOUTH END CART DELIVERY. *M.B. TO HELP.			0	0		
Thursday	Oct. 5	(0)*INMATE TRAINING CLASS / LCWC-RULES AND REGULATIONS TRAINING CLASS			0	0		
Friday	Oct. 6	(0)*OFF / 4-10's.			0.00	0		
TOTAL					0	820		
			Assignment		Miles	Weight		
Monday	Oct. 9	(0)*ALL OF THE SOUTH EAST / WEST END PARKS DEPT. G/R; *M.B. TO HELP.			0	0		
Tuesday	Oct. 10	(0)*SOUTH END CART DELIVERY / WITH M.B. ASSISTING.			0	980		
Wednesday	Oct. 11	(0)*SOUTH END CART DELIVERY / WITH M.B. ASSISTING.			0	0		
Thursday	Oct. 12	(0)*SOUTH END CART DELIVERY / WITH M.B. ASSISTING.			0	0		
Friday	Oct. 13	(0)*OFF / 4-10's.			0.00	0		
TOTAL					0	980		
			Assignment		Miles	Weight		
Monday	Oct. 16	(4)*ALL THE SOUTH EAST END PLUS THE FORT MORGAN RUN FOR THE G/R.			0	440		
Tuesday	Oct. 17	(3)START:C.R.64-(181 to 49).			3.8	320		
Wednesday	Oct. 18	(0)*OFF / "ANNUAL LEAVE".			0	0		
Thursday	Oct. 19	(3)FINISH:C.R.64-(181 to 49); then ST.-C.R.55-(59 to 54)..			2.2	480		
Friday	Oct. 20	(0)*OFF / 4-10's.			0.00	0		
TOTAL					6	1240		
			Assignment		Miles	Weight		
Monday	Oct. 23	(2)*G/R - ALL OF THE SOUTH EAST END PARKS DEPT. G/R; FT. MORGAN ROAD.			0	260		
Tuesday	Oct. 24	(4)START / CK.- Larry St; Jenkin's Farm Rd; Roscoe Rd; and Powell Lane.			1	340		
Wednesday	Oct. 25	(3)*B.B.E.-START:(1-10/68 to 90/104).			5.9	0		
Thursday	Oct. 26	(2)*LCWC / MEETING REFRESHER COURSE; *B.B.E.-CONT.-(104 TO 32).			3.1	440		
Friday	Oct. 27	(0)*OFF / 4-10's.			0.00	0		
TOTAL					10	1040		
			Assignment		Miles	Weight		
Monday	Oct. 30	(2)*G/R-ALL OF SOUTH EAST END PARKS DEPT. G/R; CONT.-B.B.E.-(38 to F.B.E.).			2	980		
Tuesday	Oct. 31	(3)FINISH:B.B.E.-(32 to 34); then START:C.R.65-(68 to End); Fox Branch Rd.			4.5	300		
Wednesday	Nov. 1	(2)*S.P./SET UP TABLES AND CHAIRS AT C.A.1-R'DALE.START:C.R.64-(71 to R.R.Ave			3.4	0		
Thursday	Nov. 2	(2)CONT.-C.R.64-(71 to 83/B.B.E. to 1-10).						
Friday	Nov. 3	(0)*OFF / 4-10's.			0.00			
TOTAL					9.9	1280		
			Assignment		Miles	Weight		
Monday	6-Nov	(2)*G/R: SOUTH EAST END PARKS DEPT. GARBAGE RUN.			0	640		
Tuesday	7-Nov	(3)FINISH:C.R.64-(Patterson Rd. to B.B.E.).			2.2	0		
Wednesday	8-Nov	(3)START:C.R.55-(59/Loxley C.L. to 54).			2.2	480		
Thursday	9-Nov	(3)FINISH:C.R.55-(56 to 54/52).			0	380		
Friday	10-Nov	(0)*OFF / "VETERAN'S DAY".			0.00	0		
TOTAL					4.4	1500		
			Assignment		Miles	Weight		
Monday	13-Nov	(2)*G/R: ALL OF THE SOUTH EAST END PARKS DEPT. G/R; SEMINOLE BOAT RAMP.			0	540		
Tuesday	14-Nov	(2)FINISH:C.R.55-(56 to 52).			2.5	420		
Wednesday	15-Nov	(2)FINISH:C.R.56-(55 to 59); then ST.-C.R.54-(55 to 59).			3	520		
Thursday	16-Nov	(2)FINISH:C.R.54-(55 to 59).			4	0		
Friday	17-Nov	(0)*OFF / 4-10's.			0.00	0		
TOTAL					9.5	1480		

Assignment		Miles	Weight
Monday	20-Nov (4)*G/R: "S.P.-C.A.1/AUDITORIUM/RESET TABLES, CHAIRS. SOUTH EAST END G/R.	0	280
Tuesday	21-Nov (4)*G/R-CONT./FINISH:G/R- SOUTH EAST END.	0	0
Wednesday	22-Nov (4)*G/R- FINISH MISSED PARKS FOR SOUTH W./E. ENDS.	0	280
Thursday	23-Nov *OFF / "THANKSGIVING".	0	0
Friday	24-Nov *OFF / "THANKSGIVING HOLIDAY".	0.00	0
TOTAL		0	560
Assignment		Miles	Weight
Monday	27-Nov (2)*G/R - ALL OF THE SOUTH EAST END PARKS DEPT. G/R; ST.-C.R.49-(54 TO C.L.).	1.5	420
Tuesday	28-Nov (2)FINISH:C.R.49-(54 to Fackler Rd.); then ST.-C.R.64-(54 to 49).	2.3	600
Wednesday	29-Nov (2)FINISH:C.R.64-(49 to 181); then ST.-C.R.71-(90 to 69).	3.2	400
Thursday	30-Nov (3)FINISH:C.R.71, and 71 EXT.-(90 to 69); then ST.-		
Friday	1-Dec (0)*OFF / 4-10's.	0.00	0
TOTAL		7	1420
Assignment		Miles	Weight
Monday	4-Dec (3)*ALL OF THE SOUTH EAST END PARKS DEPT. G/R; FT. MORGAN ROAD.	0	240
Tuesday	5-Dec (4)START:C.R.64-(1-10 to 112).	4	400
Wednesday	6-Dec (2)*S.P. / VOTING MACHINES - TO PUT OUT.	0	0
Thursday	7-Dec (2)*S.P. / VOTING MACHINES - TO PUT OUT.	0	0
Friday	8-Dec (0)*OFF / 4-10's.	0.00	0
TOTAL		4	640
Assignment		Miles	Weight
Monday	11-Dec (2)*ALL OF SOUTH EAST END PARKS DEPT. GARBAGE RUN; ST.-C.R.64-1-10/112.	0	420
Tuesday	12-Dec (3)FINISH:C.R.64-(1-10 to 112).	3.7	440
Wednesday	13-Dec (2)*S.P. / VOTING MACHINES - PICK THEM UP.	0	0
Thursday	14-Dec (2)*S.P. / VOTING MACHINES - PICK THEM UP.	0	0
Friday	15-Dec (0)*OFF / 4-10's.	0.00	0
TOTAL		3.7	860
Assignment		Miles	Weight
Monday	18-Dec (2)*ALL OF THE SOUTH EAST END PARKS DEPT. G/R. SEMINOLE BOAT RAMP.	0	260
Tuesday	19-Dec (3)FINISH THE PARKS DEPT. G/R, WEST SIDE AND FT. MORGAN ROADS 2 PARKS.	0	200
Wednesday	20-Dec (3)START:Friendship Rd; snatch and grab on C.R.64 and *B.B.E.	1.2	0
Thursday	21-Dec (3)START:*F.B.E.-(12 to 8).	2.5	0
Friday	22-Dec (0)*OFF / 4-10's.	0.00	0
TOTAL		3.7	460
Assignment		Miles	Weight
Monday	25-Dec (0)*OFF / "CHRISTMAS DAY HOLIDAY".	0	0
Tuesday	26-Dec (0)*OFF / "CHRISTMAS HOLIDAY".	0	0
Wednesday	27-Dec (2)*ALL OF THE SOUTH EAST END PARKS DEPT. GARBAGE RUN.	0	340
Thursday	28-Dec (3)*ALSO HELP WITH DOCUMENT TRANSPORT / UPSTAIRS INVOLVED.	0	0
Friday	29-Dec (3)START:C.R.55-(56 to 59).	2.00	340
TOTAL		2	680
Assignment		Miles	Weight
Monday	1-Jan (0)*OFF / "NEW YEAR'S HOLIDAY".	0	0
Tuesday	2-Jan (0)*OFF / "ANNUAL LEAVE".	0	0
Wednesday	3-Jan (0)*OFF / "ANNUAL LEAVE".	0	0
Thursday	4-Jan (0)*OFF / "ANNUAL LEAVE".	0	0
Friday	5-Jan (0)*OFF / "ANNUAL LEAVE".	0.00	0
TOTAL		0	0
Assignment		Miles	Weight
Monday	8-Jan (3)*G/R-ALL OF THE SOUTH EAST END PARKS DEPT. GARBAGE RUN.	0	0
Tuesday	9-Jan (3)START:C.R.91/Seminole; and C.R.56-(INTERSECTION OF 56/55).	2.5	400
Wednesday	10-Jan (3)START:Powell Ln; Barlow Rd; and C.R.38/97 Intersection.	2.5	280
Thursday	11-Jan (4)START:C.R.87-(90 to 38); then CONT.-C.R.38-(87 to B.B.E.).	2.8	540
Friday	12-Jan (0)*OFF / 4-10's.	0.00	0
TOTAL		7.8	1220
Assignment		Miles	Weight
Monday	15-Jan (0)*OFF / "HOLIDAY".	0	0
Tuesday	16-Jan (4)*G/R: ALL OF THE SOUTH EAST END.	0	440
Wednesday	17-Jan (0)*CART VERIFYING.	0	0
Friday	19-Jan (0)*OFF / "SICK LEAVE".	0.00	0
TOTAL		0	440
Assignment		Miles	Weight
Monday	22-Jan (2)*G/R: ALL OF THE SOUTH EAST END PARKS DEPT. G/R; ST.-	0.5	320
Tuesday	23-Jan (3)START:C.R.64-(181 to 49/Loxley C.L.).	3.5	500
Wednesday	24-Jan (3)FINISH:C.R.64-(54 to 66 / 49); then ST.-C.R.66-(90 to 64).	2	480
Thursday	25-Jan (3)FINISH:C.R.65-(98 to 12).	3.5	680
Friday	26-Jan (0)*OFF / "4-10's."	0.00	0
TOTAL		9.5	1980
Assignment		Miles	Weight
Monday	29-Jan (4)*S.P./C.A.1-RESET T/C; *G/R: SOUTH EAST END PARKS DEPT. GARBAGE RUN.	0	980
Tuesday	30-Jan (4)START:C.R.85N.-(90 to 62); and Newport Road.	3.3	400
Wednesday	31-Jan (3)START:C.R.56-(55 to 59).	2.5	260
Thursday	1-Feb (4)START:C.R.87-(90 to 38); then ST.-C.R.68-(B.B.E. to 59).		
Friday	2-Feb (0)*OFF / 4-10's.	0.00	0
TOTAL		5.8	1640
Assignment		Miles	Weight
Monday	5-Feb (0)*OFF / "ANNUAL LEAVE".	0	0
Tuesday	6-Feb (0)*OFF / "ANNUAL LEAVE".	0	0



Wednesday	7-Feb (4)START: C.R.49-(59 to 59).	1.2	340
Thursday	8-Feb (4)START: C.R.68-(59 to B.B.E.).	5	540
Friday	9-Feb (0)"OFF / "4-10's."	0.00	0
TOTAL		6.2	880
<b>Assignment</b>			
Monday	12-Feb (4)"G/R: THE SOUTH EAST END PARKS DEPT. G/R; MORGANTOWN, FT. MORGAN P.	0	0
Tuesday	13-Feb (0)"MARDIS GRAS HOLIDAY.	0	0
Wednesday	14-Feb (4)START:C.R.68-(59 to B.B.E.).	3.2	560
Thursday	15-Feb (4)FINISH:C.R.68-(65 to B.B.E.); then ST.-	2	440
Friday	16-Feb (4)"S.P./C.A.1-TABLE TO MOVE; then START:C.R.28-(Long Rd. to 49); ST.-C.R.49S.	2.50	520
TOTAL		7.7	1520
<b>Assignment</b>			
Monday	19-Feb (4)"G/R: ALL OF THE SOUTH EAST END PARKS DEPT. GARBAGE RUN.	0	0
Tuesday	20-Feb (4)START:C.R.52-(59 to 55).	3	600
Wednesday	21-Feb (3)START:C.R.112-(64 to 87).	3.9	520
Thursday	22-Feb (4)START:C.R.64-(Patterson Rd. to Linholm Rd.).	2.5	480
Friday	23-Feb (0)"OFF / "4-10's."	0.00	0
TOTAL		9.4	1600
<b>Assignment</b>			
Monday	26-Feb (2)"G/R: ALL OF THE SOUTH EAST END PARKS DEPT. G/R; ST.-	0	800
Tuesday	27-Feb (4)START:"B.B.E.-(1-10 to 64); then ST.-"B.B.E.-(32 to F.B.E.).	3.8	520
Wednesday	28-Feb (2)FINISH:"B.B.E.-(90 to 38).	3.3	640
Thursday	1-Mar (2)START:C.R.84-( to ).	3.3	560
Friday	2-Mar (0)"OFF / "4-10's."	0.00	0
TOTAL		10.4	2520
<b>Assignment</b>			
Monday	5-Mar (2)"G/R: ALL OF THE SOUTH EAST END PARKS DEPT. G/R; ST.-	0	320
Tuesday	6-Mar (2)MORNING RAIN - SNATCH AND GRAB. CONT.-C.R.64-(Lipscomb Rd. to 112).	0.5	180
Wednesday	7-Mar (2)"S.P./C.A.1-RESET AUDITORIUM CHAIRS/TABLES; MOVE FURN. FOR CIS. ST.-64.	2.5	540
Thursday	8-Mar (4)"S.P./C.A.1-RESET AUDITORIUM AGAIN. Then FINISH:C.R.64-(49 to 181).	2.5	640
Friday	9-Mar (0)"OFF / "4-10's."	0.00	0
TOTAL		5.5	1680
<b>Assignment</b>			
Monday	11-Mar (4)"ALL OF THE SOUTH EAST END PARKS DEPT. GARBAGE RUN. Seminole B.R.	0	460
Tuesday	12-Mar (2)"S.P./2-MOVES / FROM C.A.1 TO B'MINETTE / TO PROBATE, AND TO REVENUE.	1.8	0
Wednesday	13-Mar (2)CONT.-C.R.112-(MM22 to MM26).	3.2	0
Thursday	14-Mar (4)"LCWVC / TRAINING CLASS - 9AM. FINISH:C.R.112-(MM25 to MM30).	1.6	800
Friday	15-Mar (0)"OFF / "4-10's."	0.00	0
TOTAL		6.6	1260
<b>Assignment</b>			
Monday	19-Mar (3)"G/R: ALL OF THE SOUTH EAST END PARKS DEPT. GR. Snatch and Grab.	0	1,200
Tuesday	20-Mar (3)START: Barrineau Park Road; and Boaz Road.	3.7	920
Wednesday	21-Mar (4)START:C.R.64-(Linholm Rd. to 112).	3.8	540
Thursday	22-Mar (4)FINISH:C.R.64-(112 to 1-10).	4	920
Friday	23-Mar (0)"OFF / "4-10's."	0.00	0
TOTAL		11.5	3580
<b>Assignment</b>			
Monday	26-Mar (2)"G/R: ALL OF THE SOUTH EAST END PARKS DEPT. GARBAGE RUN.	0	200
Tuesday	27-Mar (3)START:C.R.55-(52 to 56).	2	440
Wednesday	28-Mar (4)CONT.-C.R.55-(56 to 59); then START:C.R.56-(55 to top of hill).	2.6	520
Thursday	29-Mar (4)START:	3.1	460
Friday	30-Mar (0)"OFF / "4-10's."	0.00	0
TOTAL		7.7	1620
<b>Assignment</b>			
Monday	2-Apr (3)"G/R: ALL OF THE SOUTH EAST END PARKS DEPT. G/R; ST.-	0	480
Tuesday	3-Apr (3)START:Larry St.-(64 to end); then ST.-C.R.54N-(64 to Rigsby Rd.); C.R.66N-(64 to 90).	3	680
Wednesday	4-Apr (2)START:Rigsby Rd.-(181 to 64); then ST.-	0.5	720
Thursday	5-Apr (4)FINISH:Rigsby Road-(181 to 64); then ST.-	4	280
Friday	6-Apr (0)"OFF / "4-10's."	0.00	0
TOTAL		7.5	2160
<b>Assignment</b>			
Monday	9-Apr (4)"G/R: ALL OF THE SOUTH EAST END PARKS DEPT. GARBAGE RUN. ST.-	0	220
Tuesday	10-Apr (4)START:C.R.64-(181 to 66).	3.1	1,160
Wednesday	11-Apr (4)START:C.R.54-(64 to 55).	5	680
Thursday	12-Apr (4)START:"F.B.E.-(12 to 8); then ST.-	1.5	640
Friday	13-Apr (0)"OFF / "4-10's."	0.00	0
TOTAL		9.6	2700
<b>Assignment</b>			
Monday	16-Apr (4)"G/R: ALL OF THE SOUTH EAST END PARKS DEPT. G/R; ST.-SNATCH AND GRAB.	0	1,240
Tuesday	17-Apr (4)"S.P./C.A.1-MOVE FURNITURE TO B'MINETTE STORAGE. ST.-SNATCH AND GRAB	0	0
Wednesday	18-Apr (4)START:Friendship Road, and C.R.66-(66N to 66E).	3.3	260
Thursday	19-Apr (4)START:C.R.13-(104 to 64 / Daphne C.L.).	3.9	760
Friday	20-Apr (0)"OFF / "4-10's."	0.00	0
TOTAL		7.2	2260
<b>Assignment</b>			
Monday	23-Apr (3)"G/R: ALL OF THE SOUTH EAST END PARKS DEPT. G/R; ST.-	0	500
Tuesday	24-Apr (3)START:C.R.54-(55 to 59); then ST.-Barlow Rd.-(55 to 49).	3.4	660
Wednesday	25-Apr (3)START:C.R.64-(181 to 49 / Loxley C.L.).		
Thursday	26-Apr		
Friday	27-Apr (0)"OFF / "4-10's."	0.00	0
TOTAL		3.4	1160
<b>Assignment</b>			
Monday	30-Apr (4)"G/R:ALL OF THE SOUTH EAST END PARKS DEPT. G/R; ST.-	0	580
Tuesday	1-May (4)START:C.R.68-(59 to B.B.E.).	5	0
Wednesday	2-May (3)START:Loper Road and Fox Branch Road ck. That area.	3.5	540
Thursday	3-May (4)START:C.R.54-(64 to Larry St.); then ST.-Boaz Road; and Loxley Heights W.	4	820
Friday	4-May (0)"OFF / "4-10's."	0.00	0
TOTAL		12.5	1940

B.C.S.W. LITTER PATROL  
DISTRICT 4  
SPECIAL PROJECTS / TIME OFF

MONTH/ YEAR		DAYS OFF	PD HOL	GARBAGE RUN PARKS	VOTING	MOVING	WEIGHT	DAYS WORKED	MILES
Oct 17		2	0	4	0	1	4340	11	17.3
Nov 17		3	1	3	0	0	3460	10	16.6
Dec 17		4	2	3	4	1	1920	2	6
Jan 18		2	2	5	0	0	5840	10	12
Feb 18		2	2	3	0	0	9780	9	19
Mar 18		1	1	4	0	2	6140	10	19.2
Apr 18		0	0	4	0	0	9280	12	28
May 18								19	
June 18								17	
July 18								17	
Aug 18								19	
Sept 18								17	
TOTALS		14	8	26	4	4	40760	153	118.1

District 4  
INMATE SUP Greg K.

Assignment

Monday	Oct. 2	(0)*OFF / "SICK LEAVE".
Tuesday	Oct. 3	(0)*OFF / "SICK LEAVE".
Wednesday	Oct. 4	(0)*OFF / "SICK LEAVE".
Thursday	Oct. 5	(0)*OFF / "SICK LEAVE".
Friday	Oct. 6	*OFF/4-10's.
TOTAL		

Miles	Weight
0	0
0	0
0	0
0	0
0.00	0
0	0

Assignment

Monday	Oct. 9	(0)*OFF / "SICK LEAVE".
Tuesday	Oct. 10	(0)*OFF / "SICK LEAVE".
Wednesday	Oct. 11	(0)*OFF / "SICK LEAVE".
Thursday	Oct. 12	(0)*OFF / "SICK LEAVE".
Friday	Oct. 13	(0)*OFF/4-10's.
TOTAL		

Miles	Weight
0	0
0	0
0	0
0	0
0.00	0
0	0

Assignment

Monday	Oct. 16	(4)*OFF / "SICK LEAVE". *(M.B.)-ALL OF THE NORTH END PARKS DEPT. G/R.
Tuesday	Oct. 17	(3)*OFF / "SICK LEAVE". *(M.B.)-FOLEY BEACH EXP.-(12 TO 8).
Wednesday	Oct. 18	(4)*OFF / "SICK LEAVE". *(M.B.)-START-Roscoe Road-(F.B.E. to 4).
Thursday	Oct. 19	(3)*OFF / "SICK LEAVE";*(M.B.)-INMATE TRAINING CLASS, TIRES TO GET; Roscoe
Friday	Oct. 20	(0)*OFF/4-10's.
TOTAL		

Miles	Weight
0	780
3	280
1.9	0
1.2	1,460
0.00	0
6.1	2520

Assignment

Monday	Oct. 23	(0)*OFF / "SICK LEAVE".
Tuesday	Oct. 24	(0)*OFF / "SICK LEAVE".
Wednesday	Oct. 25	(3)*B.B.E.-START:(1-10/68 to 90/104).
Thursday	Oct. 26	(3)*LCWC / MEETING REFRESHER COURSE; *B.B.E.-CONT.-(104 TO 32).
Friday	Oct. 27	(0)*OFF/4-10's.
TOTAL		

Miles	Weight
0	0
0	0
5.9	620
0	0
0.00	0
5.9	620

Assignment

Monday	Oct. 30	(2)*G/R-CK.-SEMINOLE BOAT RAMP,MORGANTOWN; FT. MORGAN PIER. CONT.-
Tuesday	Oct. 31	(2)FINISH:C.R.7/Cliff's Lndg. Rd.-(225 to End); ST.-C.R.40-(39 to 225). *(P.C.)-TO AS
Wednesday	Nov. 1	(2)START:C.R.57-(59 to Curve).
Thursday	Nov. 2	(2)START:C.R.26-(49 to 12).
Friday	Nov. 3	(0)*OFF/4-10's.
TOTAL		

Miles	Weight
2.5	820
1.7	0
1.1	380
0.00	0
5.3	1200

Assignment

Monday	6-Nov	(2)*CK.- SEMINOLE BOAT RAMP, MORGANTOWN; AND FT. MORGAN PIER.
Tuesday	7-Nov	(3)START:C.R.26-(Foley C.L. to 65); then ST.-C.R.64-(Patterson Rd. to I-10).
Wednesday	8-Nov	(3)START:C.R.26-(49 to 12).
Thursday	9-Nov	(2)START:C.R.26-(65 to 49).
Friday	10-Nov	*OFF/ "VETERAN'S DAY".
TOTAL		

Miles	Weight
0	280
1.5	0
2.5	320
0.5	1,120
0.00	0
4.5	1720

Assignment

Miles	Weight
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Monday	13-Nov (0)I HAVE THREE MEN BUT NEEDED TO GIVE PATRICK-1, AND TROY-2; TO USE.	0	0
Tuesday	14-Nov (0)I HAVE THREE MEN BUT TWO ARE STOPPED UP AND GAVE THE ONE TO J.D.	0	0
Wednesday	15-Nov (0)I HAVE THREE MEN BUT TWO ARE STOPPED UP AND GAVE THE ONE TO J.D.	0	0
Thursday	16-Nov (2)START:C.R.26-(49 to 65).	3	280
Friday	17-Nov (0)*OFF/4-10's.	0.00	0
TOTAL		3	280
<u>Assignment</u>		<u>Miles</u>	<u>Weight</u>
Monday	20-Nov *OFF / "ANNUAL LEAVE".	0	0
Tuesday	21-Nov *OFF / "ANNUAL LEAVE".	0	0
Wednesday	22-Nov *OFF / "ANNUAL LEAVE".	0	0
Thursday	23-Nov *OFF / "THANKSGIVING".	0	0
Friday	24-Nov *OFF / "THANKSGIVING HOLIDAY".	0.00	0
TOTAL		0	0
<u>Assignment</u>		<u>Miles</u>	<u>Weight</u>
Monday	27-Nov (2)*G/R-CK.-Seminole Boat Launch, Morgantown; Ft. Morgan Pier. ST.-C.R.49-(12 to 2	1.3	520
Tuesday	28-Nov (2)FINISH:C.R.49-(26E to 26W); then ST.-C.R.49-(12 to 10).	4.2	0
Wednesday	29-Nov (2)FINISH:C.R.49-(12 to 16); then ST.-C.R.10-(65 to 49).	1.8	600
Thursday	30-Nov (2)START:C.R.10-(65 to 49); then ST.-Hickory St.-(20 to 12).		
Friday	1-Dec (0)*OFF/4-10's.	0.00	0
TOTAL		7.3	1120
<u>Assignment</u>		<u>Miles</u>	<u>Weight</u>
Monday	4-Dec (2)*ALL OF THE NORTH END PARKS DEPT. GARBAGE RUN.	0	300
Tuesday	5-Dec (4)START:Clover Leaf Landing Road-(225 to end); then ST.-	1.5	320
Wednesday	6-Dec (2)*S.P. / VOTING MACHINES - TO PUT OUT.	0	0
Thursday	7-Dec (2)*S.P. / VOTING MACHINES - TO PUT OUT.	0	0
Friday	8-Dec (0)*OFF / 4-10's.	0.00	0
TOTAL		1.5	620
<u>Assignment</u>		<u>Miles</u>	<u>Weight</u>
Monday	11-Dec (2)*CK.-SEMINOLE B. R; MORGANTOWN; FT. MORGAN PIER.ST.-GRANTHAM RD.	1	260
Tuesday	12-Dec (3)START:Hickory ST.-(20E to 12); then ST.-C.R.12-(59 to 65).	1.8	660
Wednesday	13-Dec (2)*S.P. / VOTING MACHINES - PICK THEM UP.	0	0
Thursday	14-Dec (2)*S.P. / VOTING MACHINES - PICK THEM UP.	0	0
Friday	15-Dec (0)*OFF/4-10's.	0.00	0
TOTAL		2.8	920
<u>Assignment</u>		<u>Miles</u>	<u>Weight</u>
Monday	18-Dec (0)*OFF / "ANNUAL LEAVE".	0	0
Tuesday	19-Dec (0)*OFF / "ANNUAL LEAVE".	0	0
Wednesday	20-Dec (0)*OFF / "ANNUAL LEAVE".	0	0
Thursday	21-Dec (0)*OFF / "ANNUAL LEAVE".	0	0
Friday	22-Dec (0)*OFF / 4-10's.	0.00	0
TOTAL		0	0
<u>Assignment</u>		<u>Miles</u>	<u>Weight</u>
Monday	25-Dec (0)*OFF / "CHRISTMAS DAY HOLIDAY".	0	0
Tuesday	26-Dec (0)*OFF / "CHRISTMAS HOLIDAY".	0	0
Wednesday	27-Dec (2)*G/R-CHECK SEMINOLE BOAT RAMP, MORGANTOWN; AND FT. MORGAN PIER	0	0
Thursday	28-Dec (4)*S.P./ASSIST MR. PATRICK C. IN HIS DOCUMENT LOADING AND UNLOADING.	0	380
Friday	29-Dec (4)START:C.R.93-(98 to end); then FINISH:C.R.12-(59 to E. Hickory St.).	1.70	0
TOTAL		1.7	380
<u>Assignment</u>		<u>Miles</u>	<u>Weight</u>
Monday	1-Jan (0)*OFF / "NEW YEAR'S HOLIDAY".	0	0
Tuesday	2-Jan (0)*G/R-ALL OF THE SOUTH EAST END PARKS DEPT. GARBAGE RUN.	0	920
Wednesday	3-Jan (0)*CHECK ROADS IN COUNTY FOR MAINTENANCE.	0	0
Thursday	4-Jan (0)CHECK NORTH END OF THE COUNTY ROADS.	0	0
Friday	5-Jan (0)*OFF / "SICK LEAVE".	0.00	0
TOTAL		0	920
<u>Assignment</u>		<u>Miles</u>	<u>Weight</u>
Monday	8-Jan (3)*G/R-CK.-SEMINOLE BOAT RAMP, MORGANTOWN; AND FORT MORGAN PIER.	0	400
Tuesday	9-Jan (4)*CALL IN RD.-(C.R.20-(F.B.E. to 83/Elberta C.L.).	2.4	0
Wednesday	10-Jan (3)CONT.:C.R.12-(59 to Hickory St. E.); then ST.-C.R.16 and 19-(49 to 65).	1	280
Thursday	11-Jan (3)START:C.R.16-(65 to 49).	2.4	1,060
Friday	12-Jan (0)*OFF/4-10's.	0.00	0
TOTAL		5.8	1740
<u>Assignment</u>		<u>Miles</u>	<u>Weight</u>
Monday	15-Jan (0)*OFF / "HOLIDAY".	0	0
Tuesday	16-Jan (3)*G/R: CK.-SEMINOLE BOAT RAMP, MORGANTOWN; AND FT. MORGAN PIER.	0	80
Wednesday	17-Jan (0)*OFF / "ANNUAL LEAVE".	0	0
Thursday	18-Jan (0)*LITTER PATROL SUPERVISING.	0	0
Friday	19-Jan (3)FINISH:C.R.16-(65 to 49); then START:C.R.19-(49 to 16).	0.50	0
TOTAL		0.5	80
<u>Assignment</u>		<u>Miles</u>	<u>Weight</u>
Monday	22-Jan (3)*G/R: CK.-Seminole Boat Ramp, Morgantown; Ft. Morgan Pier. FINISH:C.R.26-(59/t	0	80
Tuesday	23-Jan (2)START:C.R.65-(10 to 12).	1.4	780

Wednesday	24-Jan (0)*TWO TRUCKS DOWN / TROY'S AND THE SPARE. HE'S IN THE ONE I'VE HAD.	0	0
Thursday	25-Jan (0)*TWO TRUCKS DOWN / TROY'S AND THE SPARE. HE'S IN THE ONE I'VE HAD.	0	0
Friday	26-Jan (0)*OFF / "4-10's."	0.00	0
TOTAL		1.4	860
<u>Assignment</u>		<u>Miles</u>	<u>Weight</u>
Monday	29-Jan (0)*G/R: CK-Seminole Boat Ramp, Morgantown; Ft. Morgan Pier. (DOWN 2 TRUCKS	0	0
Tuesday	30-Jan (2)FINISH:C.R.12-(Hickory St. E. to 59); then ST.-C.R.16-(10 to 19).	1	0
Wednesday	31-Jan (2)START:C.R.19-(16 to 49); then FINISH:C.R.12-(59 to Hickory Rd. E.).	1.4	1320
Thursday	1-Feb (4)START:C.R.49-(24 to 98).		
Friday	2-Feb (0)*OFF / "4-10's."	0.00	0
TOTAL		2.4	1320
<u>Assignment</u>		<u>Miles</u>	<u>Weight</u>
Monday	5-Feb (4)*G/R:ALL OF THE SOUTH EAST AND WEST END PARKS DEPT. GARBAGE RUN	0	760
Tuesday	6-Feb (4)*G/R: FINISH: SEMINOLE BOAT RAMP, MORGANTOWN; AND FT. MORGAN PIEI	0	760
Wednesday	7-Feb (3)START: James Road-(20 to 12); then ST.-C.R.10-(59 to 65).	1	840
Thursday	8-Feb (3)FINISH: C.R.12-(59 to Hickory ST. E.).	1.3	0
Friday	9-Feb (0)*OFF / "4-10's."	0.00	0
TOTAL		2.3	2360
<u>Assignment</u>		<u>Miles</u>	<u>Weight</u>
Monday	12-Feb (0)*OFF / "ANNUAL LEAVE.	0	0
Tuesday	13-Feb (0)*MARDIS GRAS HOLIDAY.	0	480
Wednesday	14-Feb (2)START:C.R.10-(59 to 65).	0.8	0
Thursday	15-Feb (2)FINISH:C.R.10-(59 to 65).	1.2	0
Friday	16-Feb (0)*OFF / "ANNUAL LEAVE.	0.00	0
TOTAL		2	480
<u>Assignment</u>		<u>Miles</u>	<u>Weight</u>
Monday	19-Feb (2)*G/R: CK-SEMINOLE BOAT RAMP, MORGANTOWN; AND FT. MORGAN PIER.	0	600
Tuesday	20-Feb (3)*ILLEGAL DUMPING-ON C.C. ROAD/44 TIRES, 4 MATTRESSES; 1-COUCH.	0	2,200
Wednesday	21-Feb (3)START:C.R.32-(95 to C.C. Road).	2.6	0
Thursday	22-Feb (3)FINISH:C.R.32-(95 to 87); then ST.-C.R.87-(32 to 38).	1.2	1,740
Friday	23-Feb (0)*OFF / "4-10's."	0.00	0
TOTAL		3.8	4540
<u>Assignment</u>		<u>Miles</u>	<u>Weight</u>
Monday	26-Feb (3)*G/R: CK-Seminole Boat Ramp, Morgantown; Ft. Morgan Pier. ST.-C.R.20-(87 to C	1.4	0
Tuesday	27-Feb (4)START:*B.B.E.-(64 to 90 / 104); also ST.-*B.B.E.-(F.B.E. to 32).	4.1	800
Wednesday	28-Feb (3)FINISH:*B.B.E.-(32 to 38).	3.1	900
Thursday	1-Mar (3)FINISH:C.R.20-(87 to 95); then ST.-C.R.95-(42 to 20).	2.3	700
Friday	2-Mar (0)*OFF / "4-10's."	0.00	0
TOTAL		10.9	2400
<u>Assignment</u>		<u>Miles</u>	<u>Weight</u>
Monday	5-Mar (2)*G/R: CK-Seminole Boat Ramp, Morgantown; Ft. Morgan Pier. CONT.-C.R.95-(20/4	0.8	0
Tuesday	6-Mar (3)MORNING RAIN-SNATCH AND GRAB. START:C.R.95-(32 to Gardner Rd.).	0.5	1,620
Wednesday	7-Mar (3)*S.P./ASSIST-MR. D. CONT.-C.R.95-(32 to Gardner Rd.); then ST.-C.R.87-(32 to 38)	0.5	920
Thursday	8-Mar (0)*ADVISORY COMMITTEE MEETING WITH LCWC - AT 11AM, IN DAPHNE.	0	0
Friday	9-Mar (0)*OFF / "4-10's."	0.00	0
TOTAL		1.8	2540
<u>Assignment</u>		<u>Miles</u>	<u>Weight</u>
Monday	11-Mar (4)*ALL OF THE SOUTH WEST END PARKS DEPT. GARBAGE RUN. Ft. Morgan Rd.	0	660
Tuesday	12-Mar (2)*S.P./ASSIST-MR. JOE DYESS WITH MOVE WITH MY LABOR ALSO. ST.-C.R.112	1.8	0
Wednesday	13-Mar (2)CONT.-(MM22 to MM26).	3.2	0
Thursday	14-Mar (0)*LCWC / TRAINING MEETING - 9AM.	0	980
Friday	15-Mar *OFF / "4-10's."	0.00	0
TOTAL		5	1640
<u>Assignment</u>		<u>Miles</u>	<u>Weight</u>
Monday	19-Mar (2)*G/R: CK- Seminole Boat Launch, Morgantown; FT. Morgan Pier. Snatch and Grab	0	0
Tuesday	20-Mar (3)START:C.R.95-(20 to 98).	3.5	260
Wednesday	21-Mar (3)FINISH:C.R.95-(98 to Gardner Road).	3.6	520
Thursday	22-Mar (4)START:C.R.87-(32 to 38); then ST.-C.R.32W-(87 to 83).	3.1	440
Friday	23-Mar (0)*OFF / "4-10's."	0.00	0
TOTAL		10.2	1220
<u>Assignment</u>		<u>Miles</u>	<u>Weight</u>
Monday	26-Mar (3)*G/R: CK-Seminole Boat Ramp, Morgantown; Ft. Morgan Pier. PICKED UP TRUCK	0	0
Tuesday	27-Mar (3)START:Leiterman Road-(97 to 95) DROPPED OFF TRUCK FOR SERVICE.	2.2	740
Wednesday	28-Mar (0)*GOING OVER APPLICATIONS FOR INTERVIEWS.	0	0
Thursday	29-Mar (0)*OFF / "ANNUAL LEAVE".	0	0
Friday	30-Mar (0)*OFF / "4-10's."	0.00	0
TOTAL		2.2	740
<u>Assignment</u>		<u>Miles</u>	<u>Weight</u>
Monday	2-Apr (3)*G/R: CK-Seminole Boat Ramp, Morgantown; Ft. Morgan Pier. ST.-C.R.26-(49/65).	1.5	420
Tuesday	3-Apr (3)FINISH:C.R.26-(65 to 49); then ST.-C.R.20-(section of); ST.-Grantham Rd.-(98 to 26)	2.7	540
Wednesday	4-Apr (3)START:C.R.99-(98 to 91).	0.5	1,140
Thursday	5-Apr (0)*INTERVIEWING APPLICANTS.	0	0
Friday	6-Apr (0)*OFF / "4-10's."	0.00	0



TOTAL		4.7	2100
		<u>Miles</u>	<u>Weight</u>
Monday	9-Apr (4)*G/R: ALL OF SOUTH WEST END PARKS DEPT. G/R.CK.-Seminole Boat Ramp.	0.2	760
Tuesday	10-Apr (3)CK.-MORGANTOWN, AND FT. MORGAN PIER; CONT.-C.R.65-(12 to 10).	1.4	1,080
Wednesday	11-Apr (2)START:C.R.20-(F.B.E. to Milfin C.C./83); then ST.-Roscoe Road-(F.B.E. to 4).	2.4	0
Thursday	12-Apr (2)START: Roscoe Road-(F.B.E. to cr4); ST.-Roscoe Rd. E.-(F.B.E. to F.B.E.).	2	680
Friday	13-Apr *OFF / "4-10's."	0.00	0
TOTAL		6	2520
		<u>Miles</u>	<u>Weight</u>
Monday	16-Apr (3)*G/R: CK.-Seminole Boat Ramp, Morgantown; Ft. Morgan Pier. CONT.-C.R.65-(12/2	1.3	0
Tuesday	17-Apr (4)CONT:C.R.65-(98 to 26 / 12); then ST.-C.R.49-(26 to 12 / 10).	2.4	620
Wednesday	18-Apr (3)START:C.R.49-(10 to 16); FINISH:C.R.65-(98 to 26).	3	660
Thursday	19-Apr (4)FINISH:C.R.49-(16 to 12); then ST./FINISH:C.R.49-(12 to 26W / 26E Mag. Springs E	2.6	1,140
Friday	20-Apr (0)*OFF / "4-10's."	0.00	0
TOTAL		9.3	2420
		<u>Miles</u>	<u>Weight</u>
Monday	23-Apr (4)*G/R: CK.-Seminole Boat Ramp, Morgantown; and Ft. Morgan Pier. CONT:C.R.49.	1	480
Tuesday	24-Apr (3)FINISH:C.R.49-(26 to 26E / Magnolia Springs C.L.). Then ST.-Gardner Rd.-(91/95).	2.3	960
Wednesday	25-Apr (3)FINISH:Gardner Road-(91 to 95).		
Thursday	26-Apr		
Friday	27-Apr (0)*OFF / "4-10's."	0.00	0
TOTAL		3.3	1440
		<u>Miles</u>	<u>Weight</u>
Monday	30-Apr (2)*TRAINING BY M.B./G/R:CK.-SOUTH WEST END; and Morgantown; Ft. Morgan Pi	0	760
Tuesday	1-May (3)FINISH:C.R.91-(98to Gardner Road); then ST.-C.R.91-(98 to 99).	4	540
Wednesday	2-May (4)FINISH:C.R.91S.-(98 to 99); then ST.-C.R.99-(91 to 98).	5	0
Thursday	3-May (4)FINISH:C.R.99-(98 to 91); then ST.-C.R.87S.-(32 to 98).	2.7	80
Friday	4-May (0)*OFF / "4-10's."	0.00	0
TOTAL		11.7	1380

## BALDWIN COUNTY COMMISSION AGENDA ACTION FORM

<b>Meeting Type:</b>	Baldwin County Commission – Regular
<b>Meeting Date:</b>	06/22/2017
<b>Placement of Item on the Agenda:</b>	CONSENT AGENDA: - EMERGENCY MANAGEMENT AGENCY (EMA)
<b>Item Status:</b>	New
<b>Submitted By:</b>	Jennifer M. Forsman
<b>From:</b>	Reggie Chitwood, Director Mike Howell, Building Official
<b>ITEM TITLE</b>	
Acceptance of the Fiscal Year 2016 Floodplain Management Plan Grant Agreement	
<b>STAFF RECOMMENDATION</b>	
<p>Take the following actions:</p> <p>1) Accept the Floodplain Management Plan Agreement (FMA-PL-04-AL-2016-001) with the U.S. Department of Homeland Security in the amount of \$24,999.99 for the Baldwin County Emergency Management Agency through the Baldwin County Commission; and</p> <p>2) Authorize the execution of any documents related to this award. The term of the agreement shall commence on June 20, 2017, and expire May 16, 2018.</p>	
<b>BACKGROUND INFORMATION</b>	
<b>Previous Commission Action/Background Information:</b>	No
<p>Baldwin County Emergency Management Agency would like to augment and enhance the efforts of the hazard mitigation plan by assisting in the more granular examination of floodplain management and flood control issues faced by Baldwin County. The planning committee will seek to revise the current plan from 2000, that is representative of the mitigation measures and goals found to be most beneficial and sustainable during the planning process. Planning committee members will meet to coordinate efforts and work on the revision of the floodplain management plan, will hold open meetings to encourage community members' input and feedback, and will also hold an open house prior to the finalization of the plan draft so that community members, planning committee members, and elected officials have a chance to interact and discuss and examine the plan elements to ensure the concerns and issues have been fully addressed in an adequate, feasible, and sound manner. Once the Baldwin County (unincorporated) plan has been revised and implemented, the planning committee will meet throughout the plan maintenance phase to identify successful flood mitigation measures,</p>	



needs for future planning considerations, and gather feedback from planning partners and stakeholders.

The Baldwin County Building Department will facilitate the efforts of the planning committee.

The Department of Homeland Security and Federal Emergency Management Agency will award Baldwin County \$24,999.99 in order to create the Floodplain Management Plan. Local share in the amount of \$8,333.33 should be fulfilled utilizing County services in-kind.

FINANCIAL IMPACT	
Does the recommendation have a financial impact?	No
LEGAL IMPACT	
Are there any legal documents required to be executed if this recommendation is approved?	Yes
Does this documentation require County Attorney's review and approval?	Yes
Has the documentation been reviewed and approved by the County Attorney?	Yes
Is this routine documentation reviewed and approved by Department Head?	Yes
Has the documentation been reviewed and approved by the Department Head?	Yes
ADVERTISING REQUIREMENTS	
Is advertising required for this recommendation?	No
CONSISTENCY WITH B.C. STRATEGIC PLAN - 2006-2016	
Is the recommendation applicable to the goals set forth in the Strategic Plan?	Yes
POLICY IMPACT	
Is the recommendation consistent with Commission Policy?	Yes
PERSONNEL IMPACT	
Does the recommendation have personnel impact?	No
IMPLEMENTATION	
Is implementation for this item time sensitive?	No
Department(s)/Individual(s) responsible for follow up activities and specific actions required:	<u>Administration -</u> 1. Obtain Commission Chairman signature on original and make three (3) copies and

	<p>prepare a cover letter.</p> <p>2. Send original and cover letter via certified mail to:</p> <p>State of Alabama Emergency Management Agency Mitigation Division P.O. Drawer 2160 Clanton, AL 35046-2160</p> <p>3. Retain one (1) copy for files</p> <p>4. Send one (1) copy of letter and executed agreement to Jennifer Forsman, EMA Planning &amp; Grants Coordinator via BCC courier.</p> <p>5. Send one (1) copy of letter and executed agreement to Mike Howell, BCC Building Official via BCC courier.</p> <p><u>Building Department -</u></p> <p>1. Request BCC Purchasing Department to solicit a Request for Quotation to employ a Planning Consultant and Coordinator with experience in floodplain mitigation planning.</p> <p>2. Implement agreement activities.</p>
<b>ATTACHMENTS</b>	
<p>1. FEMA Approval Letter.pdf 2. AEMA Approval Letter.pdf 3. Grant Agreement.pdf</p>	
<b>APPROVALS</b>	
<b>Budget</b>	
<b>Personnel</b>	
<b>Administration</b>	Keri Green 6/14/2017 2:51:21 PM
<b>Chairman and County Administrator</b>	Ronald Cink 6/14/2017 3:49:49 PM



U.S. Department of Homeland Security  
FEMA Region IV  
3003 Chamblee Tucker Road  
Atlanta, GA 30341

**FEMA**

May 10, 2017

Art Faulkner, Director  
Alabama Emergency Management Agency  
5898 County Road 41  
P.O. Drawer 2160  
Clanton, AL 35046-2160

Attention: Michael Johnson, State Hazard Mitigation Officer

Reference: Flood Mitigation Assistance (FMA) Program  
Project Approval: FMA-PL-04-AL-2016-001  
**Baldwin County Commission Floodplain Management Plan**

Dear Mr. Faulkner:

It is my pleasure to confirm that the following planning sub-award has been approved through the Flood Mitigation Assistance (FMA) grant program pursuant to the Congressional appropriation for Fiscal Year 2016.

FMA Planning Subaward Number and Title	Federal Share	Non-Federal Share	Total Project Cost
FMA-PL-04-AL-2016-001 Baldwin County Commission Floodplain Management Plan	\$24,999.99	\$8,333.33	\$33,333.32

The Scope of Work (SOW) and Budget submitted by the State for this FMA planning sub-award are approved, subject to the following conditions:

- FMA funds are only available to support activities in communities participating in the NFIP. Communities withdrawn, suspended, or not participating in the NFIP are not eligible. (44 CFR § 79.6)
- FMA planning funds may be used to develop or update State, Indian tribal and/or local mitigation plans which meet the planning criteria outlined in 44 CFR §201. FMA planning awards are limited to those activities necessary to develop or update the flood portion of any mitigation plan. (44 CFR §79.6(c)(1))



- Complete draft plan documents must be submitted to the State and our office for review and comment at least 6 months prior to completion of the award such that any necessary revisions may be made prior to adoption and within the approved Period of Performance.
- The final plan documents must be submitted to the State and our office for review and approval prior to the end of the Period of Performance of the award, and FEMA approval must be obtained prior to sub-award closeout.

This letter constitutes programmatic approval for use of FY 2016 FMA funds. Michael Phillips, Assistance Officer, issued the financial award and documentation in support of this approval through eGrants on May 05, 2017. The funds have been obligated to the appropriate PARS account.

The terms and conditions of this award are provided in the Agreement Articles issued through eGrants by Mr. Phillips. Please review these Articles thoroughly and abide by all provisions.

FEMA will not establish activity completion timelines for individual sub-awards. Recipients are responsible for ensuring that all approved activities are completed by the end of the Grant Period of Performance (POP). **The POP for FY 2016 FMA is March 15, 2016 through August 30, 2019.** The Recipient shall submit a Final SF-425 and Performance Report no later than 90 days after the end date of the POP, per 2 CFR §200.343.

Thank you for submitting an application to the FY 2016 FMA grant program. If you have any questions or need further information, please contact William Arwood at (770) 220-8706, or Robin Berzins at (770) 220-5488.

Sincerely,

A handwritten signature in dark ink, appearing to read "Ernest E. Titler". The signature is fluid and cursive, with a long horizontal stroke extending from the end.

Jacky Bell, Chief

Hazard Mitigation Assistance Branch  
Mitigation Division





ROBERT BENTLEY  
GOVERNOR

STATE OF ALABAMA  
**EMERGENCY MANAGEMENT AGENCY**  
5898 COUNTY ROAD 41 • P.O. DRAWER 2160 • CLANTON, ALABAMA 35046-2160  
PHONE (205) 280-2200 FAX (205) 280-2495



ART FAULKNER  
DIRECTOR

May 16, 2017

Mr. Reggie Chitwood, EMA Director  
Baldwin County Commission  
23100 McAuliffe Dr  
Robertsdale, AL 36567-3189

Subject: Hazard Mitigation Grant Program HMGP DR (FMA-PL-04-AL-2016-001)  
Planning

Dear Reggie Chitwood:

The Federal Emergency Management Agency (FEMA) has notified this office that the above-referenced project is approved and the federal funds obligated. The project has been approved for \$33,333.32 with a Federal share of \$24,999.99 and non-federal share of \$8,333.33. Please read the enclosed FEMA obligation package and the *How to Manage Your Sub-Award* handbook.

Enclosed is a copy of the State-Sub-recipient Agreement; execute and return one copy to AEMA Mitigation via US Mail and retain the other copy for your files. **Please fully read this agreement and pay close attention to #1 and #17.** Note that #17 on the State-Sub-recipient Agreement states: "The Sub-recipient will begin project work within 90 days of approval of the grant and complete all items of work within the specified period of performance (May 16, 2017 through December 16, 2018) unless an extension is granted to extend the time frame."

Quarterly progress reports are required each quarter until project completion. The first quarterly progress report will be due on July 1, 2017 and will report on activities completed during 3rd quarter 2017 (April – June 2017). Each subsequent report will be due on the first of the month following the end of each quarter (October 1, January 1, April 1, and July 1).

If you need additional information concerning this approval and the administration of this project, please contact Janice Doucet, Hazard Mitigation Senior Specialist, at 205-280-2458.

Sincerely,

Art Faulkner  
Director

AF/jd/lr

cc: Kyle Eskridge, AEMA Division Coordinator

Enclosures

**FLOOD MITIGATION ASSISTANCE GRANT PROGRAM**  
**CFDA #97.029**  
**FMA-PL-04-AL-2016-001**  
**Baldwin County Commission**  
**State-Subgrantee Disaster Assistance Agreement**

This agreement between the State of Alabama (the "State") and Baldwin County Commission (the "Subgrantee") shall be effective on the date signed by the State and the Subgrantee. It shall apply to all assistance funds provided by or through the State to the Subgrantee as a result of a presidentially declared disaster occurring within the State of Alabama.

The designated representative of the Subgrantee certifies that:

1. The Subgrantee has appointed by resolution a subgrantee's local agent/designated representative to act on the jurisdiction's behalf [attach a copy of the resolution to the application].
2. He/She has legal authority to apply for federal assistance on behalf of the Subgrantee.
3. The Subgrantee will provide all necessary financial and managerial resources to meet the terms and conditions of receiving federal and state disaster assistance.
4. The Subgrantee will use the disaster assistance funds solely for the purposes for which these funds are provided and as approved by the Governor's Authorized Representative/State EMA Director or his or her designee. Allowable costs shall be determined in accordance with the Robert T. Stafford Disaster Relief and Emergency Assistance Act, 44 CFR §206 and 44 CFR Part 13.
5. The payments for approved projects will be on a cost reimbursement basis and subject to receipt and approval of invoices.
6. The Subgrantee is aware that there is no state funding available for mitigation cost sharing and that the Subgrantee will be required to provide the full non-federal share for such mitigation activities.
7. The Subgrantee agrees to provide the necessary local share of funding for completion of the project.
8. The Subgrantee will establish and maintain a proper accounting system to record expenditure of disaster assistance funds in accordance with generally accepted accounting standards or as directed by the Governor's Authorized Representative/State EMA Director or his or her designee.
9. The Subgrantee will comply with one of the following (as appropriate for the type of subgrantee) for all audit requirements: 44 CFR (Part 14.2) or OMB CIR A-133.
10. The local cost share funding will be available within the specified time.
11. The Subgrantee will give all state and federal agencies designated by the Governor's Authorized Representative/State EMA Director or his or her designee access to and the right to examine all books, records, papers and other documents related to use of disaster assistance funds.



12. The Subgrantee will maintain all documentation relating to project for eight (8) years from date of the declaration of the disaster.
13. The Subgrantee will return to the state, within 15 days of such request by the Governor's Authorized Representative/State EMA Director or his or her designee, any funds which are not supported by audit or other federal or state review of documentation maintained by the Subgrantee for eight (8) years from the date of the declaration of the disaster.
14. The Subgrantee will comply with all applicable codes and standards relative to this project and agrees to provide maintenance, as appropriate.
15. The Subgrantee will comply with all applicable provisions of federal and state laws, Executive Orders and regulations governing this program.
16. The Subgrantee will comply with the Lead-Based Paint Poisoning Prevention Act which prohibits the use of lead based paint in the construction or rehabilitation of residence structures.
17. The Subgrantee will begin project work within 90 days of approval of the grant and complete all items of work within the specified period of performance (May 16, 2017- December 16, 2018) unless an extension is granted to extend the time frame.
18. The Subgrantee will comply with all federal and state statutes and regulations relating to non-discrimination including, but not limited to: (a) Title VI of the Civil Rights Act of 1964 (P.L. 88-352) which prohibits discrimination on the basis of race, color or national origin; (b) Title IX of the Education Amendments of 1972, as amended (20 U.S.C. §§ 1681-1683 and 1685-1686) which prohibits discrimination on the basis of sex; (c) Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. § 794) which prohibit discrimination on the basis of handicaps; (d) the Age Discrimination Act of 1975, as amended (42 U.S.C. §§ 6101-6107) which prohibits discrimination on the basis of age; (e) the Drug Abuse Office and Treatment Act of 1972 (P.L. 93-255) as amended, relating to nondiscrimination on the basis of drug abuse; (f) the Comprehensive Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation Act of 1970 (P.L. 91-616) as amended, relating to nondiscrimination on the basis of alcohol abuse or alcoholism; (g) §§ 523 and 527 of the Public Health Service Act of 1912 (42 U.S.C. 290 dd-3 and 290 ee-3), as amended, relating to confidentiality of alcohol and drug abuse patient records; (h) Title VIII of the Civil Rights Act of 1968 (42 U.S.C. § 3601 et seq.), as amended, relating to nondiscrimination in the sale rental or financing of housing; (i) any other nondiscrimination provisions in the specific statute(s) under which application for federal assistance is being made, and (j) the requirements on any other nondiscrimination statute(s) which may apply to the application.
19. The Subgrantee will comply, or has already complied, with the requirements of Titles II and III of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 which provides for fair and equitable treatment of persons displaced or whose property is acquired as a result of federal or federally assisted programs.
20. The Subgrantee will comply with provisions of the Hatch Act limiting the political activities of public employees.
21. The Subgrantee will comply, as applicable, with provisions of the Davis-Bacon Act relating to labor standards.

22. The Subgrantee will comply with the National Flood Insurance Program requirements, including, but not limited to, Section 102(a) of the Flood Disaster Protection Act of 1973..
23. The Subgrantee will not enter into cost-plus-percentage-of-cost contracts for completion of Hazard Mitigation Grant projects.
24. The Subgrantee will comply with all environmental standards including but not limited to: (a) institution of environmental quality control measures under the National Environmental Policy Act of 1969 (P.O. 91-190) and Executive Order (EO) 11514; (b) notification of violating facilities pursuant to EO 11738; (c) protection of wetlands pursuant to EO 11990; (d) evaluation of flood hazards in floodplains in accordance with EO 11988; (e) assurance of project consistency with the approved state management program developed under the Coastal Zone Management Act of 1972 (16 U.S.C. §§ 1451 et seq.); (f) conformity of federal actions to State (Clean Air) Implementation Plans under Section 176(c) of the Clean Air Act of 1955, as amended (42 U.S.C. § 7401 et seq.); (g) protection of underground sources of drinking water under the Safe Drinking Water Act of 1974, as amended, (P.L. 93-523); and (h) protection of endangered species under the Endangered Species Act of 1973, as amended, (P.O. 93-205).
25. The Subgrantee will comply with the Wild and Scenic Rivers Act of 1968 (16 U.S.C. §§ 1271 et seq.) related to protecting components or potential components of the national wild and scenic rivers system.
26. The Subgrantee will comply with Section 106 of the National Historic Preservation Act of 1966, as amended (16 U.S.C. 470), EO 11593 (identification and preservation of historic properties), and the Archaeological and Historic Preservation Act of 1974 (16 U.S.C. 469a-1 et seq.).
27. The Subgrantee will not enter into any contract, with respect to this grant, with a condition for payment to the contractor being the receipt of state or federal funds by the Subgrantee.
28. The Subgrantee will not enter into any contract with any party, which is debarred or suspended, from participating in federal assistance programs.
29. The project's scope-of-work will not be changed without prior written approval from FEMA.
30. The Subgrantee will not dispose of, modify the use of, or change the terms of the real property title, or interest in the site or facilities without permission and instructions from FEMA. The Subgrantee will record the federal interest in the title of real property in accordance FEMA directives and will include a covenant in the title of real property acquired in whole or in part with federal assistance funds to assure nondiscrimination during the useful life of the project.
31. The Subgrantee will comply with the requirements of FEMA with regard to the drafting, reviewing, and approval of construction plans and specifications.
32. The Subgrantee will provide and maintain competent and adequate engineering supervision at the construction site to ensure that the completed project conforms with the approved plans and specifications and will furnish progress reports and such other information as may be required by FEMA or the State.
33. The Subgrantee will establish safeguards to prohibit employees from using their positions for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest or personal gain.



34. The Subgrantee will promptly reimburse the State in the event of a reduction in the approved amount described in the project application the amount of the reduction. If the Subgrantee fails to promptly reimburse the State, the State may withhold from this grant or any other federal grant administered by the State which is awarded to the Subgrantee any amounts owed to the State.
35. The Subgrantee certifies to the best of its knowledge and belief that it and its principals:
- A. Are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from cover transactions by any Federal department or agency;
  - B. Have not within a 3-year period preceding this proposal been convicted or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, State or local) transaction or contract under a public transaction; or violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statement, or receiving stolen property;
  - C. Are not presently indicted for or otherwise criminally or civilly charged by a government entity (Federal, State, or local) with commission of any of the offenses enumerated in paragraph B of this certification; and
  - D. Have not within a 3-year period preceding this application or proposal had one or more public transactions (Federal, State, and local) terminated for cause or default.

I understand that a false statement on this certification may be grounds for rejection of this proposal or termination of the award. In addition, under 18 U.S.C. §1001, a false statement may result in a fine of up to \$10,000 or imprisonment for up to 5 years, or both.

36. The Subgrantee certifies that it will provide a drug-free workplace by:
- A. Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the Subgrantee's workplace and specifying the actions that will be taken against employees for violation of such prohibition;
  - B. Establishing a drug-free awareness program to inform employees about:
    - (i) The dangers of drug abuse in the workplace;
    - (ii) The Subgrantee's policy of maintaining a drug-free workplace;
    - (iii) Any available drug counseling, rehabilitation, and employee assistance programs; and
    - (iv) The penalties that may be imposed on employees for drug abuse violations occurring in the workplace;
  - C. Making it a requirement that each employee to be engaged in the performance of the project be given a copy of the statement required by paragraph (A);
  - D. Notifying each employee in the statement required by paragraph (A) that, as a condition of employment under the award, the employee must:
    - (i) Abide by the terms of the statement; and
    - (ii) Notify the employer of any criminal drug statute conviction for a violation occurring in the workplace no later than 5 days after such conviction;
  - E. Notifying the Award Official within 10 days after receiving notice under subparagraph (D)(ii) from an employee or otherwise receiving actual notice of such conviction;
  - F. Taking one of the following actions, within 30 days of receiving notice under subparagraph (D)(ii), with respect to any employee who is so convicted:
  - G. Making a good-faith effort to continue to maintain a drug-free workplace through implementation of paragraphs A - F.

The Subgrantee shall insert in the space provided below the site(s) of the performance of work done in conjunction with the specific award.

Place of performance (street, city, county, state, zip code)

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37. The Subgrantee certifies, to the best of its knowledge and belief, that:

1. No Federal appropriated funds have been paid or will be paid, by or on behalf of the Subgrantee, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee or a member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into any cooperative agreement, or modification of any Federal contract, grant, loan, or cooperative agreement.
2. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a member of Congress, an officer or employee of Congress, or an employee of a member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the Grant Recipient shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.
3. The Subgrantee shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreement(s) and that all subrecipients shall certify and disclose accordingly.
4. This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of the certification is a prerequisite for making or entering into this transaction imposed by section 1352, Title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for such failure.

37. The Subgrantee will provide copies of audit reports that include funds provided under this agreement to:

State of Alabama  
Department of Examiners of  
Public Accounts  
P. O. Box 302251  
Montgomery, AL 36130-2251  
Attn: Audit Report Repository

and

State of Alabama  
Emergency Management  
Agency  
P.O. Drawer 2160  
Clanton, AL 35046  
Attn: Hazard Mitigation



38. Contracts must be of reasonable cost, generally must be competitively bid, and comply with Federal, State, and local procurement standards. FEMA will reimburse only fair and reasonable costs of any contract entered into by the Subgrantee. The Subgrantee must consider costs, conflicts of interest, and all Federal, State, and local laws and regulations when hiring a contractor. Compliance with local procurement practices and the procurement competition requirements specified in 44 CFR Part 13.36 are essential to successfully receiving Mitigation grant funding. The Federal procurement regulations ensure that subgrantees procure contracts in a manner that provides full and open competition, and provide financial and record-keeping requirements. In addition, the Subgrantee should maintain a written code of standards for conduct governing the performance of employees, officers, or agents who select and award contracts. It is important that applicants secure contracts with reputable and qualified licensed contractors. The Subgrantee's should conduct reference checks on a contractor's history of performance with the State's contractor licensing board and with the contractor's previous clients before awarding contracts.

Pursuant to 44 CFR Part 13.36(c)(1), the Subgrantee may not restrict the bidding in order to disqualify a population of bidders. Some of the situations considered to be restrictive of competition include, but are not limited to:

- Placing unreasonable requirements on firms in order for them to qualify to do business
- Requiring unnecessary experience and excessive bonding
- Noncompetitive pricing practices between firms or between affiliated companies
- Noncompetitive awards to consultants that are on retainer contracts
- Organizational conflicts of interest
- Specifying only a "brand name" product instead of allowing "an equal" product to be offered and describing the performance of other relevant requirements of the procurement
- Any arbitrary action in the procurement process

If the Subgrantee has a pre-qualified lists of persons, firms, or products, it must keep such lists current in order to ensure open and free competition during the bidding process, in accordance with 44 CFR Part 13.36(c)(4), which states: "*Grantees and sub-grantees will ensure that all pre-qualified lists of persons, firms, or products which are used in acquiring goods and services are current and include enough qualified sources to ensure maximum open and free competition. Also, grantees and sub-grantees will not preclude potential bidders from qualifying during the solicitation period.*"

#### ***Methods of Procurement***

The Subgrantee may request that FEMA review its procurement process to determine whether the process meets the standards set forth in 44 CFR Part 13.36. FEMA finds the following four methods of procurement acceptable:

**Small purchase procedures** procurement, an informal method for securing services or supplies that do not cost more than \$100,000 by obtaining several price quotes from different sources.

**Sealed bids** procurement, a formal method where bids are publicly advertised and solicited, and the contract is awarded to the responsible bidder whose proposal is the lowest in price. This method is the preferred method for procuring construction contracts.

**Competitive proposals** procurement, a method similar to sealed bid procurement in which contracts are awarded on the basis of contractor qualifications instead of on price. This method is often used for procuring architectural or engineering professional services. In addition, this method normally involves more than one source submitting an offer and is used when conditions are not appropriate for sealed bids.

**Noncompetitive proposals** procurement, a method whereby a proposal is received from only one source. Noncompetitive proposals should only be used when the award of a contract is not feasible under small purchase procedures, sealed bids, or competitive proposals, and one of the following circumstances applies:

- The item is available only from a single source
- There is an emergency requirement that does not permit a delay
- Solicitation from a number of sources has been attempted, and competition is determined to be inadequate

A contract may be regarded as noncompetitive if the Subgrantee has only one responsive bidder. In this case, the Subgrantee is required to comply with 44 CFR Part 13.36(f), which states in part: *"...A cost analysis will be necessary when adequate price competition is lacking, and for sole source procurements, including contract modifications or change orders, unless price reasonableness can be established on the basis of a catalog or market price of a commercial product sold in substantial quantities to the general public or based on prices set by law or regulation. A price analysis will be used in all other instances to determine the reasonableness of the proposed contract price."*

The Subgrantee is required by 44 CFR Part 13.36(f)(2) to negotiate profit as a separate element of the price for each contract in which there is no price competition and in all cases where cost analysis is performed. Consideration shall be given to the complexity of the work performed, risk borne to the contractor, contractor's investment, amount of subcontracting, quality of the contractor's record of past performance, and industry profit rates in the surrounding geographical area for similar work.

FEMA provides reimbursement for four types of contracts:

**Lump sum** contracts, for work within a prescribed boundary with a clearly defined scope and a total price

**Unit price** contracts, for work done on an item-by-item basis with cost determined per unit

**Cost-plus-fixed-fee** contracts, either lump sum or unit price contracts with a fixed contractor fee added into the price

**Time-and-materials** contracts, where the contractor bills the applicant for labor, equipment, materials, and overhead. These contracts should be avoided, but may be allowed. Time-and-materials contracts are allowed in circumstances when they are more cost-effective and appropriate for the amount and type of eligible work to be performed. The costs must be reasonable for the type of work required. The Subgrantee must engage in comprehensive active monitoring activities to ensure contractor efficiency. If a time-and-materials contract is awarded, the applicants must:

- Monitor and document contractor expenses;
- Have a cost ceiling or "not to exceed" provision in the contract; and
- Contact the State to ensure proper guidelines are followed.

The Subgrantee should work closely with the State and FEMA when awarding the time-and-materials contracts to ensure eligibility requirements are met.

#### ***Contract Scope of Work Recommendations***

The contract scope of work should reference "eligible work," "work eligible under FEMA Mitigation regulations, policies, and guidance," "work performed on public property and/or public rights-of-way," or other similar elements.

#### ***Piggyback Contracts***

FEMA does not favor "piggyback contracts." The variables associated with the scope of work and costs generally make this an option to be avoided. The competitive procurement requirements



of 44 CFR Part 13 are also a prime concern. If FEMA encounters a request for reimbursement of costs derived from such a contract, the reimbursable costs for eligible work will be based on reasonableness.

#### ***Prohibited Contracts***

In accordance with 44 CFR Part 13.36(f)(4), cost plus percentage of cost contracts shall not be used. Use of such contracts may result in FEMA limiting the Mitigation grant to an amount determined to be reasonable based on the eligible work performed. Contracts that are awarded by an applicant to debarred contractors are prohibited pursuant to 44 CFR Part 13.35; thus, no Federal funding can be awarded for eligible work completed.

#### **Additional Contract Requirements**

Contract payment provisions should address the obligations between parties to the contract only and not include any language that makes payment to the contractor contingent upon the applicant's receipt of funding from FEMA.

All contracts in excess of \$10,000 must contain a provision for termination for cause and for convenience by the Subgrantee, including the manner by which it will be effected and the basis for settlement, according to 44 CFR Part 13.36(i)(2).

For contracts over \$100,000 the applicant must have the following minimum bonding requirements, in accordance with 44 CFR Part 13.36(h):

- A bid guarantee from each bidder equivalent to five percent of the bid price;
- A performance bond on the part of the contractor for 100 percent of the contract price; and
- A payment bond on the part of the contractor for 100 percent of the contract price.

In accordance with 44 CFR Part 13.36(b)(8): "*Grantees and sub-grantees will make awards only to responsible contractors possessing the ability to perform successfully under the terms and conditions of a proposed procurement. Consideration will be given to such matters as contractor integrity, compliance with public policy, record of past performance, and financial and technical resources.*"

Documentation requirements are specified in 44 CFR Part 13.36(b)(9) and include, but are not limited to, rationale for the procurement method, contract type, contractor selection or rejection, and the basis for contract price.

Signed for the Subgrantee:

Reggie Chitwood  
Name (Typed)


\_\_\_\_\_  
Title

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

Signed for the State:

Art Faulkner  
Director

  
\_\_\_\_\_  
Signature

5/16/2017  
Date

## BALDWIN COUNTY COMMISSION AGENDA ACTION FORM

<b>Meeting Type:</b>	Baldwin County Commission – Regular
<b>Meeting Date:</b>	10/03/2017
<b>Placement of Item on the Agenda:</b>	CONSENT AGENDA: - BUDGET/PURCHASING
<b>Item Status:</b>	New
<b>Submitted By:</b>	Wanda Gautney
<b>From:</b>	Wanda Gautney/Mike Howell, Building Official

### ITEM TITLE

Request for Proposals (RFP) for Consultant Services for the Baldwin County Flood Hazard Management Plan

### STAFF RECOMMENDATION

Authorize staff to begin negotiations with **Amec Foster Wheeler Environmental & Infrastructure, Inc.**, so that a final recommendation can be made to the Baldwin County Commission for the consulting services for the Flood Hazard Management Plan.

### BACKGROUND INFORMATION

<b>Previous Commission Action/Background Information:</b>	Yes
<b>Date(s) of Previous Commission Action:</b>	See Below

The Request for Proposals (RFP) for Flood Hazard Management Plan was received on August 11, 2017. Two (2) firms submitted a package. The evaluation committee consisted of Mike Howell, Reggie Chitwood, Vince Jackson, D. Hart, Christie Davis, Kim Creech, Jennifer Forsman and Kim Nelson. After reviewing the qualifications of the two (2) firms, the evaluation committee feels that Amec Foster Wheeler Environmental & Infrastructure, Inc., meets the requirements for this project. Staff recommendation is for the Baldwin County Commission to approve the request to begin negotiations with the firm so that a recommendation for award can be made to the Baldwin County Commission in regard to the consulting services for a detailed flood hazard management plan.

During the June 22, 2017, meeting, the Commission accepted the Fiscal Year 2016 Floodplain Management Plan Grant from the Alabama Emergency Management Agency in a 75/25 match grant. Federal funds in the amount of \$24,999.99, were awarded to the Baldwin County Commission with a local match of \$8,333.33 which will be met by local in-kind services required from the county as part of the match contribution to update the Flood Hazard



Management Plan for Baldwin County to meet the ten-year update requirements in accordance with Local Hazard Mitigation Planning requirements and FEMA guidelines.

**PREVIOUS COMMISSION ACTION:**

**05/03/2016 meeting:** 1) Authorized the Building Official, Emergency Management Agency (EMA) Director, and EMA Planning and Grants Coordinator to submit a planning grant application requesting \$25,000.00 in federal share funds, with the 25% cost match being met by local in-kind services, for the creation of a floodplain management plan covering the unincorporated portions of the county. The application will be submitted via the FEMA eGrants online system to the Alabama Emergency Management Agency for review, then to FEMA for approval. 2) Authorized the Chairman to sign any documents relating to the grant application, grant award, and reporting requirements.

**06/22/2017 meeting:** 1) Accepted the Floodplain Management Plan Agreement (FMA-PL-04-AL-2016-001) with the U. S. Department of Homeland Security in the Amount of \$24,999.99 for the Baldwin County Emergency Management Agency through the Baldwin County Commission; and 2) Authorized the execution of any documents related to this award. The term of the agreement shall commence on June 20, 2017, and expire May 16, 2018.

**07/18/2017 meeting:** Authorized staff to advertise the Request for Proposals (RFP's) to consultants to update the Flood Hazard Management Plan for Baldwin County that will meet the FEMA guidelines.

FINANCIAL IMPACT	
Does the recommendation have a financial impact?	No
LEGAL IMPACT	
Are there any legal documents required to be executed if this recommendation is approved?	No
ADVERTISING REQUIREMENTS	
Is advertising required for this recommendation?	Yes
Name(s) of newspaper:	Mobile Press
Is proof of publication attached?	Yes
CONSISTENCY WITH B.C. STRATEGIC PLAN - 2006-2016	
Is the recommendation applicable to the goals set forth in the Strategic Plan?	Yes
POLICY IMPACT	
Is the recommendation consistent with Commission Policy?	Yes
Which Commission policy is applicable to this recommendation?	BC Purchasing Policies
PERSONNEL IMPACT	
Does the recommendation have personnel impact?	No
IMPLEMENTATION	



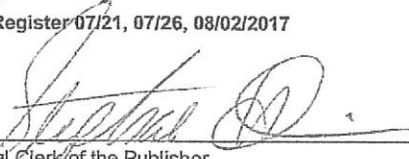
<b>Is implementation for this item time sensitive?</b>	No
<b>Department(s)/Individual(s) responsible for follow up activities and specific actions required:</b>	Wanda Gautney/Purchasing Director - letter to vendors
<b>ATTACHMENTS</b>	
1. RFP Proof of Advertisement.pdf	
<b>APPROVALS</b>	
<b>Budget</b>	
<b>Personnel</b>	
<b>Administration</b>	Keri Green 9/26/2017 4:11:22 PM
<b>Chairman and County Administrator</b>	Chris Elliott 9/28/2017 8:08:10 AM

State of Alabama,) ss

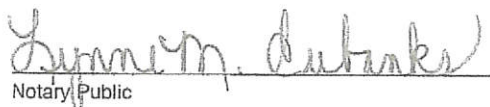
County of Mobile)

Stephanie Hardin being duly sworn, deposes that he/she is principal clerk of Alabama Media Group; that Press Register is a public newspaper published in the city of Mobile, with general circulation in Mobile County, and this notice is an accurate and true copy of this notice as printed in said newspaper, was printed and published in the regular edition and issue of said newspaper on the following date(s):

Press Register 07/21, 07/26, 08/02/2017

  
Principal Clerk of the Publisher

Sworn to and subscribed before me this 3rd day of August 2017

  
Notary Public



**REQUEST FOR PROPOSALS**  
Baldwin County, Alabama  
Board Management Plan  
Baldwin County is seeking proposals from  
qualified consultants to coordinate,  
evaluate and update the following:  
to update the current Baldwin County Flood  
Hazard Management Plan to meet the ten  
year update requirements in accordance  
with Local Hazard Mitigation Planning  
requirements.

**General Submission Information**  
Baldwin County intends to award a contract  
to a qualified consultant for the services.  
The proposal should address the Consultant's  
capabilities for performing all aspects of  
the project development process while pre-  
senting specific project information and  
demonstrating the Consultant's methodolo-  
gies and approach for completing the work  
requested.

Questions regarding this proposal shall be  
submitted by email to:  
Wanda Gautney, Purchasing Director  
w.gautney@baldwincountyal.gov  
These questions shall be submitted no later  
than 2:00 P.M., on August 2, 2017.


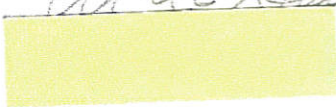
Four (4) copies of the proposal must be re-  
ceived by the County prior to 2:00 PM (Central  
Standard Time) on Friday, August 11,  
2017. All copies of the proposals must be under  
sealed cover and plainly marked:

Proposals shall be delivered or mailed to:  
Wanda Gautney, Purchasing Director  
312 Courthouse Square, Suite 15 (mailing  
address)

257 Hand Avenue (physical address)  
Bay Minette, AL 36507  
251-580-2520

Further information regarding scope of work,  
submission requirements, evaluation crite-  
ria may be found in the Request for Propo-  
sals document which may be obtained from  
the website [www.baldwincountyal.gov](http://www.baldwincountyal.gov) or  
Wanda Gautney (251) 580-2520 phone or  
(251) 580-2536 fax, or Sherry Smith (251)  
580-1911, 257 Hand Avenue,  
Bay Minette, AL 36507.

PRESS REGISTER  
July 21, 26, August 2, 2017



## BALDWIN COUNTY COMMISSION

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### PLANNING AND ZONING DEPARTMENT

22070 Highway 59  
Robertsdale, Al. 36567  
Telephone: 251.580.1655  
Fax: 251.580.1656

#### ***COMMUNITY RATING SYSTEM PROGRAM***

Baldwin County is located in southwestern Alabama on the Gulf of Mexico. The county encompasses an area of approximately 1,596.35 square miles and is bordered to the northwest by Washington County, to the north by Clarke and Monroe Counties, to the east by Escambia County, Florida, to the south by the Gulf of Mexico, and to the west by Mobile County and Mobile Bay. The County seat is in the City of Bay Minette which is located in the north central part of the county.

Due to our location in the northern Gulf of Mexico, property and structures are put at risk from coastal storms, not only when hurricane season arrives, but our subtropical climate often brings heavy rainfall events with the potential to cause flash flooding in low-lying areas. As a coastal county, the county's position on the shoreline places its citizens and the built environment at risk from flooding as a result of heavy rains, flash flooding and storm surge not only from the Gulf of Mexico but also from tidally influenced wetlands, bays, rivers and watersheds.

#### Hurricane and Tropical Depression Events since 2004 that affected Baldwin County:

- ✓ Hurricane Ivan, 2004
- ✓ Hurricane Katrina, 2005
- ✓ Hurricane Gustav, 2008
- ✓ Tropical Storm Ida, November, 2009
- ✓ March 26-27, 2009 Heavy Rains
- ✓ April 29-30, 2014 historic flooding

#### **You have received this letter because your property is in an area that has been flooded several times due to past hurricane or tropical storm events.**

Baldwin County is concerned about the repetitive flooding issues and has an active program to help you protect yourself and your property from future flooding. Baldwin County actively participates in the NFIP Hazard Mitigation Program which you may be eligible for. The objective is to support cost-effective measures implemented during disaster recovery that will reduce the risk of damage and suffering from future disasters.

FEMA can fund up to 75 % of the eligible cost of each project, while the remaining 25 % of the cost is funded by the grant recipient. Any structure that has flooded more than three times in a 10-year period and can pass cost-effectiveness guidelines, may be eligible for participation in the program.

#### Among one of the things you can do beforehand:

- Check with the Building Inspection Department on the extent of past flooding in your area. County staff will meet with you to discuss your past losses and causes and visit your property to review potential flood protection measures.
- Prepare for flooding by doing the following (these are minimum suggestions):



- Familiarize yourself with watches and warning signals, remain alert and listen for weather updates;
- Have your vehicle ready to go. Check gas, oil, water and maintenance;
- Make plans of what you will do and where you will go in advance, and be prepared to evacuate in a moment's notice;
- Make a list of emergency numbers and identify a safe place to go;
- Make a household inventory, especially of family heirlooms, photographs and things of value;
- Put insurance policies, health records, wills, deeds, bank accounts and other valuable papers in a safe place.

Consider some permanent flood protection measures:

- Clearly identify your fuse or breaker box. Turn water and power off at the main valves, breakers or fuses;
- Turn off propane gas tanks that serve individual appliances like a stove or grill. Do not turn natural gas off unless local officials advise to do so;
- Consider elevating your home above flood levels. Many of the repetitive loss properties have been built for many years, some prior to the latest minimum flood elevations established by the FIRM maps. By elevating your home in these areas could help you in the future from losing your most valuable possessions. Contact the Building Inspection Department for more information.
- There are several brochures available for free of charge at the local libraries and county courthouses that serve as a guide to retrofitting and other solutions to help eliminate future flooding. Go by today and pick one up, they could save you tomorrow.

Talk to the Baldwin County Building Inspection Department for information or financial assistance programs.

- Discuss your options with the Hazard Mitigation Program;
- Obtain a flood insurance policy. It will help pay for repairs after a flood and in some cases it will help pay the cost of elevating a substantially damaged structure.
- Homeowner insurance policies do not cover damage from floods. You can purchase a separate flood insurance policy since Baldwin County participates in the NFIP. This insurance is backed by the Federal Government and is available to anyone, even properties that have had past flooding.
- Be sure and have your building contents coverage.
- Contact your insurance agent for more information on rates and amounts of coverage.

Visit our Website for Additional Information on Flood related issues: [www.planning.co.baldwin.al.us](http://www.planning.co.baldwin.al.us)

<b><u>IMPORTANT TELEPHONE NUMBERS</u></b>
<b>BALDWIN COUNTY BUILDING INSPECTION DEPARTMENT</b>
<b>251.972.6837</b>
<b>BALDWIN COUNTY PLANNING &amp; ZONING DEPARTMENT</b>
<b>251580.1655</b>
<b>BALDWIN COUNTY ENGINEERING DEPARTMENT</b>
<b>251.972.8559</b>

## INCREASED COST OF COMPLIANCE (ICC) COVERAGE

AFTER A FLOOD EVENT, FLOOD INSURANCE POLICYHOLDERS ARE ASSURED THEIR CLAIM WILL BE PAID AND THEY WILL HAVE ADDITIONAL OPTIONS TO FUND REBUILDING.

- Flood insurance policyholders also may be eligible for Increased Cost of Compliance (ICC) coverage benefits. ICC coverage is an important part of most flood insurance policies.
- ICC coverage provides:
  - Up to \$30,000 to help property owners who have been substantially damaged to reduce the risk of damage from future floods by elevating, floodproofing (for nonresidential structures), demolishing or relocating their building or home
  - ICC coverage in addition to the building coverage for the repair of the actual physical damages from flooding; however, the total payout on a policy may not exceed \$250,000 for residential buildings and \$500,000 for non-residential buildings.

TO BE ELIGIBLE FOR ICC FUNDS, A BUILDING MUST BE INSURED UNDER THE NATIONAL FLOOD INSURANCE PROGRAM (NFIP) AND MUST ALSO EITHER (1) BE DETERMINED BY A LOCAL BUILDING OFFICIAL TO BE SUBSTANTIALLY DAMAGED OR (2) QUALIFY AS A REPETITIVE LOSS STRUCTURE.

- Substantial damage is flood-related damage that equals or exceeds 50 percent of the value of the building. When repaired, the structure must comply with local floodplain management ordinances. If the total damage from flooding is less than 50 percent of the market value of the building, ICC coverage is not available under the substantial damage provision.
- Repetitive loss is flood-related damage that occurs twice over a period of 10 years, with the cost of each repair averaging 25 percent or more of the preflood market value of the building. Because the 25 percent cost is an average, it need not be equally distributed.
  - For example, if the damage was 35 percent of the value of the building in the first event and 15 percent of the value in the second event, the policyholder would qualify for ICC coverage. A flood insurance claim must have been paid in both cases, and it applies only if the community has adopted a repetitive loss provision in its floodplain management ordinance.

ICC COVERAGE CAN HELP PAY FOR FOUR DIFFERENT TYPES OF MITIGATION ACTIVITIES TO BRING A BUILDING INTO COMPLIANCE WITH THE COMMUNITY'S FLOODPLAIN MANAGEMENT REGULATIONS. THESE ACTIVITIES INCLUDE ELEVATION, FLOODPROOFING, RELOCATION AND DEMOLITION.

- **Elevation** is the most common means of reducing a building's flood risk. The process consists of raising the building to or above the Base Flood Elevation (BFE). While NFIP policy requires only the lowest floor of the building to be raised to the BFE, some states and communities enforce a "freeboard" requirement, which mandates that the building be raised above the BFE to meet the community's flood protection level.
  - For example, if the BFE for a structure is 4 feet, and the community adopts a 3-foot freeboard requirement, ICC coverage would help pay the cost of elevating the building to meet the 7 foot requirement.
- **Floodproofing** applies only to nonresidential buildings. For a building to be certified as floodproof, it must be watertight to a level 1 foot above the BFE, or to the level of the freeboard requirement (if the community enforces one). Floodproof means that the walls must be substantially impermeable to water and designed to resist the stresses imposed by floods.
  - Floodproofing techniques include installation of watertight shields for doors and windows, drainage collection systems, sump pumps and check valves; reinforcement of walls to withstand



floodwater pressures; use of sealants to reduce seepage through and around walls; and anchoring the building to resist flotation, collapse and lateral movement.

- **Relocation** involves moving the entire building to another location on the same lot or to another lot, usually outside the floodplain. Relocation can offer the greatest protection from future flooding; however, if the new location is still within the Special Flood Hazard Area, the building must still be NFIP-compliant, meaning it must be elevated or floodproofed (if nonresidential).
- **Demolition** may be necessary in cases where damage is too severe to warrant elevation, floodproofing or relocation; or the building is in such a poor condition that it is not worth the investment to undertake a combination of the above activities.
  - All applicable permits must be obtained prior to demolishing the building.
  - The property may be redeveloped after demolition is complete, subject to all applicable federal, state and community laws and requirements.

### **FLOODPLAIN DEVELOPMENT REGULATIONS And SUBSTANTIAL IMPROVEMENT/DAMAGE REQUIREMENTS AND PERMITTING**

The unique natural water resources that distinguish Baldwin County as a top choice for living, recreation and employment, also require unique land use measures to protect and maintain them for future generations. Baldwin County's floodplain regulations are intended to protect private and public property, protect the environment, encourage responsible development and prevent the degradation and deterioration that results from unrestricted use and development.

Always check with the County Planning and Building Inspection Departments before you build, fill, alter, or grade on your property. All new developments, or any alterations, additions, or modifications to your building or land require a permit. Before you begin construction find out which permits and building standards apply by contacting the Baldwin County Building Inspection Department, Planning and Zoning Department, or the Highway Department to determine if you will be required to obtain a permit or to report any possible unauthorized development within the floodplain.

In addition to regular building permits, special regulations apply to construction in the floodplain and in floodways. No construction, including filling, is allowed in the mapped floodway without an engineering analysis that shows the project will not increase flood damage elsewhere. Any activity outside the floodplain but within a natural or man-made watercourse also requires a permit.

Elevation of floodproofing may be required if you plan to substantially improve your existing structure located within a FEMA (the cost of the improvement or addition is 50 percent of the value of the existing structure). If your property is substantially damaged, Federal regulations may require you to elevate or floodproof as you rebuilding. The document titled – "Answers to Questions about Substantially Damage Buildings" (FEMA-213, May 1991) will help answer questions on this topic and can be obtained free by calling 1-800-480-2520 or by online access at <http://www.fema.gov/library>.

If you suspect suspicious activity on whether or not a site obtained a permit, or was required to obtain a permit, contact the Baldwin County Planning & Zoning Department, Building Inspection Office or the Highway Department.





# FEMA

# Fact Sheet

Federal Insurance and Mitigation Administration

## Community Rating System

May 2016

*The National Flood Insurance Program (NFIP) Community Rating System (CRS) was implemented in 1990 as a voluntary program for recognizing and encouraging community floodplain management activities exceeding the minimum NFIP standards. Any community in full compliance with the minimum NFIP floodplain management requirements may apply to join the CRS.*

### 1,391 Communities Participate in the CRS

Nearly 3.8 million policyholders in 1,391 communities participate in the CRS by implementing local mitigation, floodplain management, and outreach activities that exceed the minimum NFIP requirements.

Under the CRS, flood insurance premium rates are discounted to reward community actions that meet the three goals of the CRS, which are: (1) reduce flood damage to insurable property; (2) strengthen and support the insurance aspects of the NFIP; and (3) encourage a comprehensive approach to floodplain management.

Although CRS communities represent only 5 percent of the over 22,000 communities participating in the NFIP, more than 69 percent of all flood insurance policies are written in CRS communities.

### CRS Classes

The CRS uses a Class rating system that is similar to fire insurance rating to determine flood insurance premium reductions for residents. CRS Classes\* are rated from 9 to 1. Today, most communities enter the program at a CRS Class 9 or Class 8 rating, which entitles residents in Special Flood Hazard Areas (SFHAs) to a 5 percent discount on their flood insurance premiums for a Class 9 or a 10 percent discount for Class 8. As a community

engages in additional mitigation activities, its residents become eligible for increased NFIP policy premium discounts. Each CRS Class improvement produces a 5 percent greater discount on flood insurance premiums for properties in the SFHA.

#### Best of the Best

Five communities occupy the highest levels of the CRS. Each has developed a floodplain management program tailored to its own particular hazards, character, and goals. The average discount in policyholder premiums varies according to a community's CRS Class and the average amount of insurance coverage in place. Some highlights:

**Roseville, California** was the first to reach the highest CRS rating (Class 1). Damaging floods in 1995 spurred Roseville to strengthen its floodplain management program. Today the City earns points for almost all CRS creditable activities. The average premium discount for policies in the Special Flood Hazard Area (SFHA) is \$850.

Comprehensive planning for floodplain management has been a key contributor to **Tulsa, Oklahoma's** progress in reducing flood damage from the dozens of creeks within its jurisdiction. The City (Class 2) has cleared more than 900 buildings from its floodplains. The average premium discount for policies in the SFHA is \$630.

**King County, Washington** (Class 2) has preserved more than 100,000 acres of floodplain open space and receives additional CRS credit for maintaining it in a natural state. The average premium discount for policies in the SFHA is \$664.

**Pierce County, Washington** (Class 2) maintains over 80 miles of river levees. County officials annually mail informational brochures to all floodplain residents. The average premium discount for policies in the SFHA is \$687.

**Fort Collins, Colorado** (Class 2) has suffered extreme flash flooding in its past and has developed one of the nation's most exemplary comprehensive programs. The average premium discount for policies in the SFHA is \$589.

\* CRS Class changes occur on May 1 and October 1 of each year. The data contained in this fact sheet were current through May 2016.



## CRS Credit

A community accrues points to improve its CRS Class rating and can receive increasingly higher discounts. Points are awarded for engaging in any of 19 creditable activities, organized under four categories:

- Public information
- Mapping and regulations
- Flood damage reduction
- Warning and response.

Formulas and adjustment factors are used to calculate credit points for each activity.

The communities listed below are among those that have qualified for the greatest premium discounts:

Class 1: Roseville, California

Class 2: Tulsa, Oklahoma  
King County, Washington  
Pierce County, Washington  
Fort Collins, Colorado

Class 3: Sacramento County, California  
Ocala, Florida  
Louisville-Jefferson County, Kentucky

Class 4: Charleston County, South Carolina  
Maricopa County, Arizona  
Thurston County, Washington

## Benefits of the CRS

Lower cost flood insurance rates are only one of the rewards a community receives from participating in the CRS. Other benefits include:

- Citizens and property owners in CRS communities have increased opportunities to learn about risk, evaluate their individual vulnerabilities, and take action to protect themselves, as well as their homes and businesses.
- CRS floodplain management activities provide enhanced public safety, reduced damage to property
- Technical assistance in designing and implementing some activities is available to community officials at no charge
- CRS communities have incentives to maintain and improve their flood programs over time.

- Communities can evaluate the effectiveness of their flood programs against a nationally recognized benchmark.

## How to Apply

To apply for CRS participation, a community must initially inform the Federal Emergency Management Agency (FEMA) Regional Office of its interest in applying to the CRS and will eventually submit a CRS application, along with documentation that shows it is implementing the activities for which credit is requested. The application is submitted to the Insurance Services Office, Inc. (ISO)/CRS Specialist. ISO works on behalf of FEMA and insurance companies to review CRS applications, verify communities' credit points, and perform program improvement tasks.

A community's activities and performance are reviewed during a verification visit. FEMA establishes the credit to be granted and notifies the community, the State, insurance companies, and other appropriate parties.

Each year, the community must verify that it is continuing to perform the activities that are being credited by the CRS by submitting an annual recertification. In addition, a community can continue to improve its Class rating by undertaking new mitigation and floodplain management activities that earn even more points.

## CRS Training

CRS Specialists are available to assist community officials in applying to the program and in designing, implementing, and documenting the activities that earn even greater premium discounts. A week-long CRS course for local officials is offered free at FEMA's Emergency Management Institute (EMI) on the National Emergency Training Center campus in Emmitsburg, Maryland, and can be field deployed in interested states. A series of webinars is offered throughout the year.

## For More Information

A list of resources is available at the CRS website: [www.fema.gov/national-flood-insurance-program-2/community-rating](http://www.fema.gov/national-flood-insurance-program-2/community-rating) system. For more information about CRS or obtain the CRS application, contact Insurance Services Office by phone at (317) 848-2898 or by email at [nfipcrs@iso.com](mailto:nfipcrs@iso.com).



**BALDWIN COUNTY**  
HIGHWAY DEPARTMENT  
P.O. Box 220  
SILVERHILL, ALABAMA 36576  
TELEPHONE: (251) 937-0371  
FAX (251) 937-0201

*JOEY NUNNALLY, P.E.*  
*COUNTY ENGINEER*

November 14, 2017

R+L Davis, LLC  
18255 Fox Branch Lane  
Loxley, AL 36551

**Subject: TO-17022 – Commercial Turn-Out Permit onto County Road 64**

Attached hereto is a permit issued to R+L Davis, LLC to construct a commercial turn-out onto County Road 64 for an automotive services sales / leasing site at parcel number 05-43-06-23-0-000-003.000. The following requirements should be noted:

1. You are responsible for any damage done to the county roadway and/or ditch as a result of this construction and use.
2. You are responsible to re-vegetate all disturbed areas on the County right-of-way.
3. You are required to construct the drainage pipe and/or driveway so that storm water will not stand on the County right-of-way.
4. Any driveway installed is subject to removal if done in a manner that is unsafe or unacceptable to the county engineer.
5. Chapter 6 of the MUTCD must be followed for traffic control.

You are required to contact this office prior to beginning work in the right-of-way. Please feel free to give us a call if you have any questions.

Sincerely,

Seth Peterson  
Permit/Subdivision Manager

Cc: Area 200 Maintenance Supervisor  
Vince Ramer, Baldwin County Highway Permit Inspector  
File



Office Use Only

Case No. TD-17022

Received By: JR

Date: 10-11-17

Application Fee: NA

Receipt No: NA

**BALDWIN COUNTY HIGHWAY DEPARTMENT**  
**PERMIT DIVISION**

P.O. Box 220  
Silverhill, Alabama 36576  
Telephone: (251) 937-0278  
Fax No.: (251) 937-0227

**INDUSTRIAL/COMMERCIAL/RESIDENTIAL MULTIUNIT  
RIGHT-OF-WAY ACCESS AND DRAINAGE IMPACT PERMIT**

**Applicant**

Are you the property owner? ☒ yes ☐ no

(If you are not the property owner you must submit Owner Authorization Form signed by the property owner)

Name: R+L Davis, LLC

Date: \_\_\_\_\_

Mailing Address: 18255 Fox Branch Lane

City: Loxley State: AL Zip code: 36551

Telephone: (251) 213-3081 Fax: (251) 964-8027 e-mail: RDAVIS1942@HOTMAIL.COM

**Site Information**

Parcel ID Number(s): 05-Instrument #165-063.6  
05-43-06-23-0-000-003.000  
05-\_\_\_\_\_

Development Name:  
Or Name of Business

CR 64 Complex

Address of Site: 10834 CR 64, Daphne, AL 36551

Site Acreage: 4.71

Number of Units or Type of Commercial Activity: Automotive Services  
Sales/Leasing

**Development Type**

Check One:

☐ Subdivision/Multifamily

☒ Retail/Commercial

☐ Industrial

Engineer: David Schumer  
Mailing Address: 3213 Midtown Park South  
City: Mobile State: AL Zip code 36606  
Telephone: (251) 689-3915 Fax: ( ) - e-mail: davidebartoneng.com

Name of Contractor: \_\_\_\_\_  
(A copy of the contractor's current license must be submitted)  
Mailing Address: \_\_\_\_\_  
City: \_\_\_\_\_ State: \_\_\_\_\_ Zip code \_\_\_\_\_  
Telephone: ( ) - Fax: ( ) - e-mail: \_\_\_\_\_

(Check all that apply)

Commercial Turnout



Driveway Turnout



Drainage



Acceleration Lane



Deceleration Lane



Median Turn Lane



\*\*\*\*\*

I hereby certify that the information stated on and submitted with this application is true and correct. I also understand that the submittal of incomplete or incorrect information will result in this application not being processed. I understand that payment of these fees does not entitle me to approval of this application and that no refund of these fees will be made. I have reviewed the attached applicable development standards as set forth in the Baldwin County Highway Department and I further understand that the decision of the Baldwin County Highway Department shall be final and conclusive on any question that may arise relating to this permit and/or to any work done or to be performed pursuant thereto.

Applicants Signature: [Signature] Date: 10/11/2017

FOR OFFICE USE ONLY

DATE APPLICATION REVIEWED: 11-14-17

IS THIS A COUNTY MAINTAINED RD: ☒ YES

☐ NO

☐ N/A

ENGINEERING PLANS SUBMITTED: ☒ YES

☐ NO

☐ N/A

TRAFFIC STUDY SUBMITTED: ☐ YES

☐ NO

☒ N/A

ARE TURN LANES WARRANTED: ☐ YES

☒ NO

☐ N/A

COST ESTIMATE SUBMITTED: ☐ YES

☐ NO

☒ N/A

INSPECTION FEE PAID: ☐ YES

☐ NO

☒ N/A

HAS ENGINEER VISITED SITE: ☒ YES

☐ NO

☐ N/A

DOES THIS SITE DRAIN TO CO. ROW: ☐ YES

☒ NO

☐ N/A

COMMENTS: Minimum 4:1 slope paved headwalls required

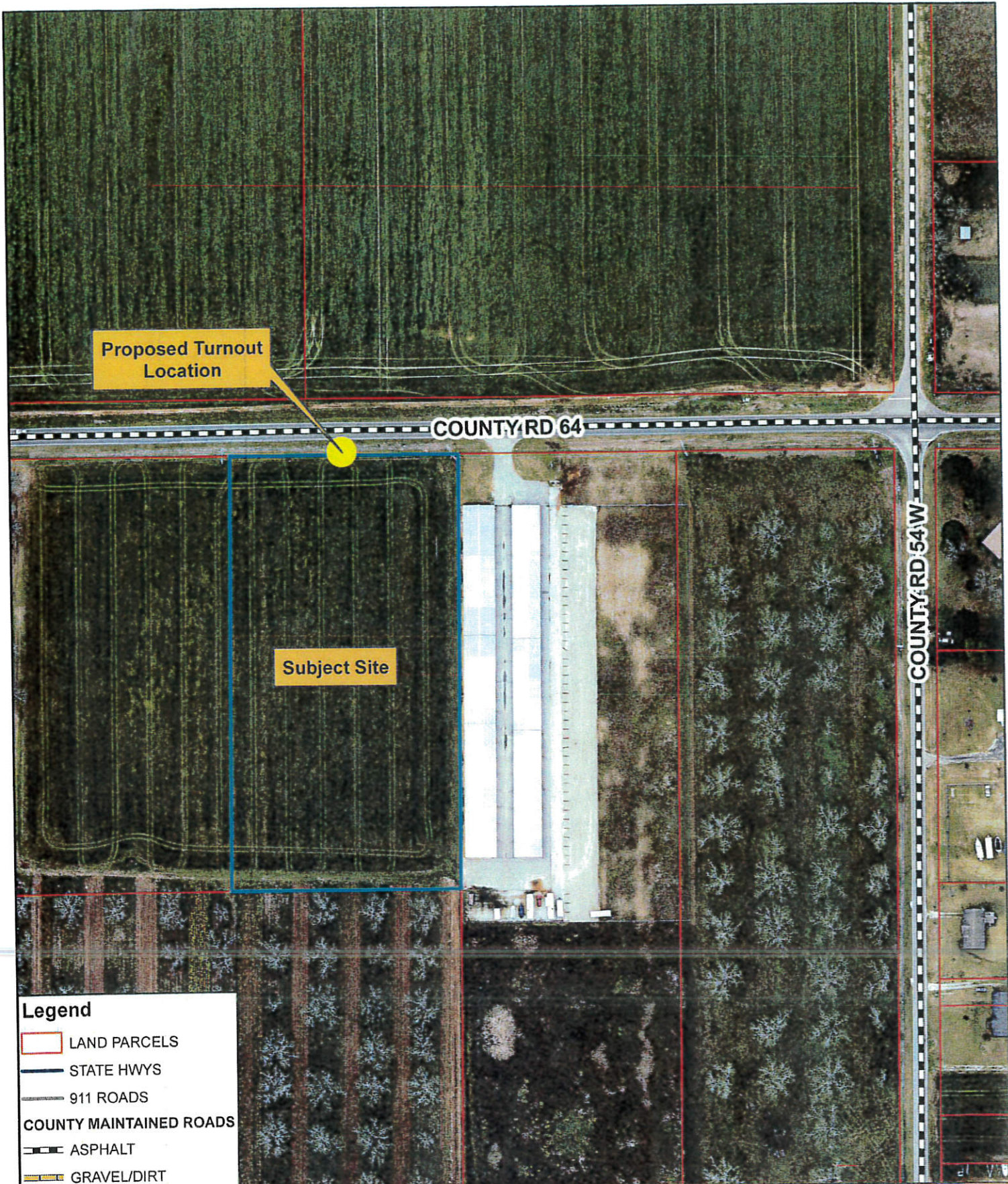
SIZE OF DRIVEWAY CROSS-DRAIN: 22" x 13" RCAP DATE PERMIT ISSUED: 11/14/17

PERMITTING AGENT: Seth Peterson

TITLE: Permit / Subdivision Manager

SIGNATURE: Seth Peterson



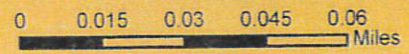


**Legend**

- LAND PARCELS
- STATE HWYS
- 911 ROADS
- COUNTY MAINTAINED ROADS
  - ASPHALT
  - GRAVEL/DIRT



# R+L Davis, LLC Turnout Permit Site Map





# BALDWIN COUNTY COMMISSION HIGHWAY DEPARTMENT

Quarterly Report – 4th Quarter (Year End) FY 2017

# Overview



- ❑ Roadway Inventory
- ❑ Engineering and Administrative Activities
- ❑ Annual Maintenance Activities
- ❑ Improvement Projects by Project Type



**Baldwin County Highway Department**  
**FY 2017 County Maintained Roads**

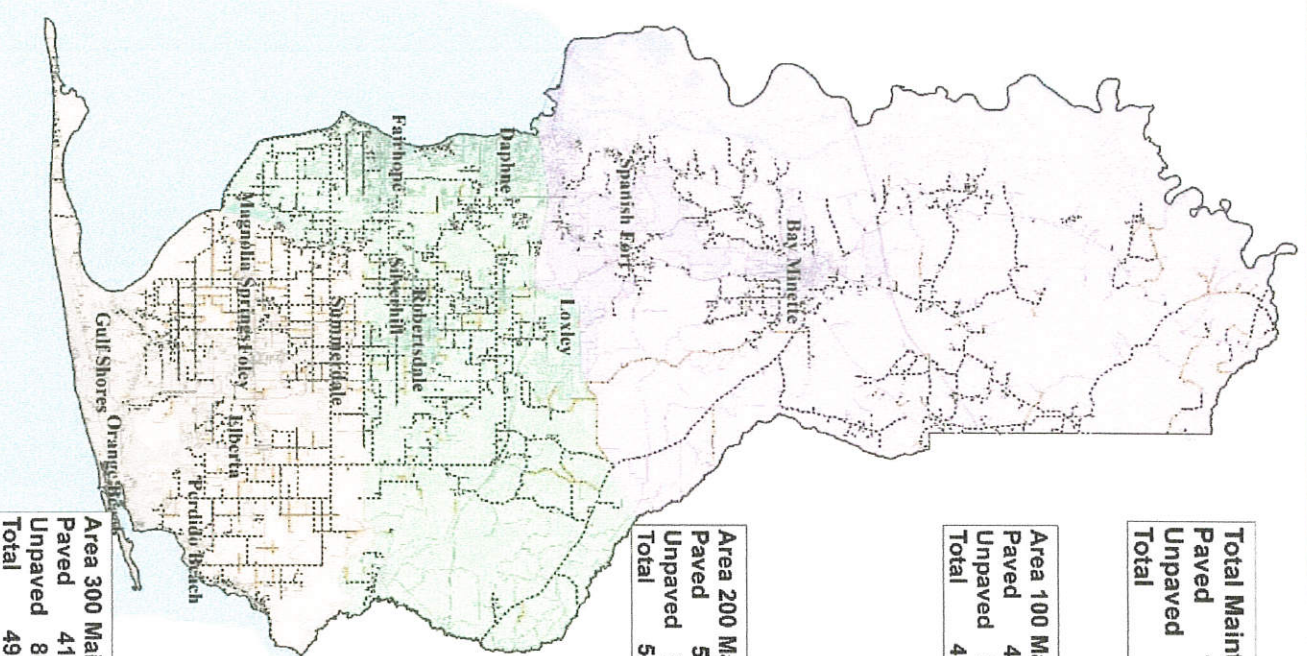


<b>Total Maintained Road Miles</b>	
Paved	1,358
Unpaved	193
<b>Total</b>	<b>1,551</b>

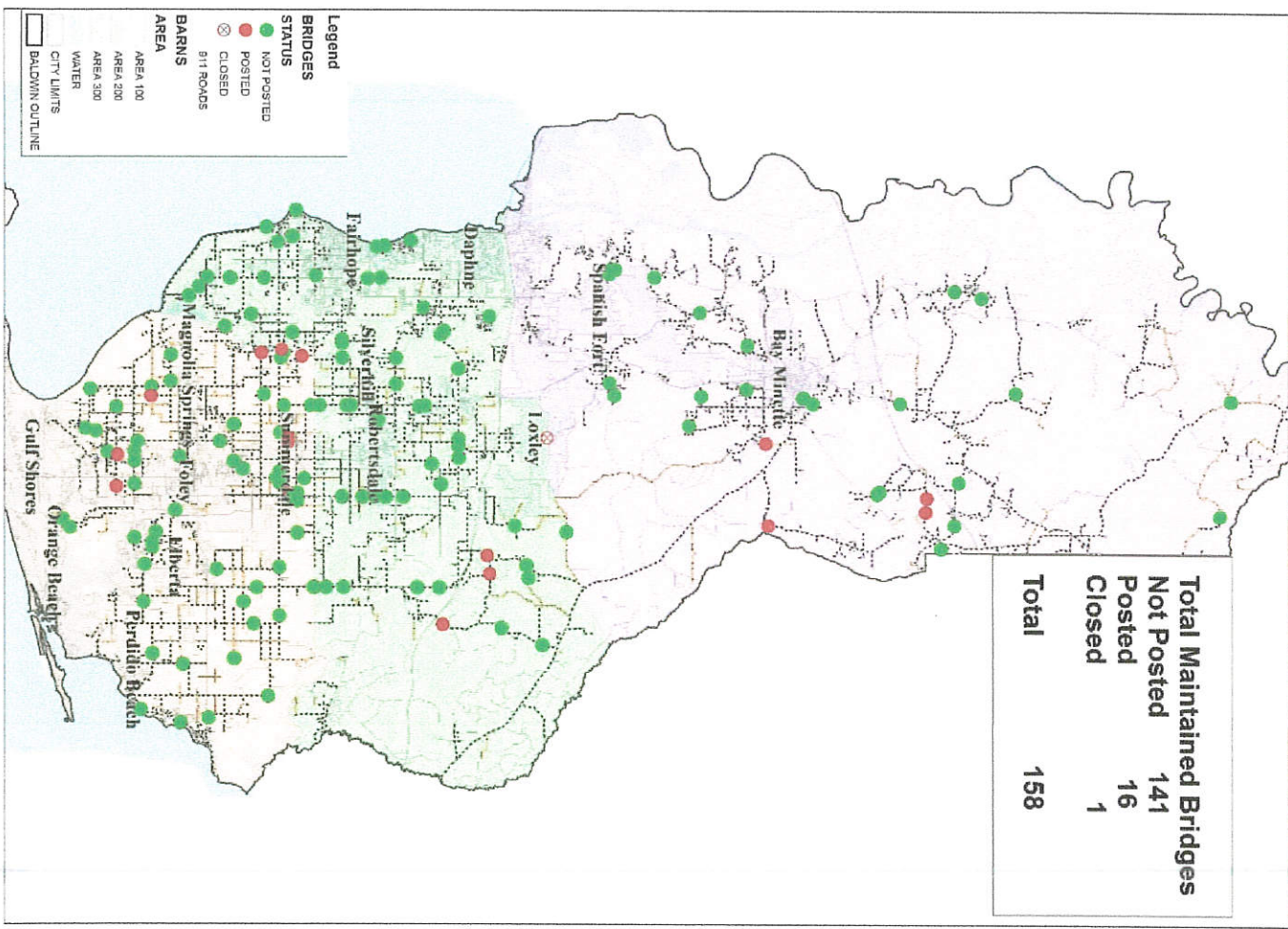
<b>Area 100 Maintained Road Miles</b>	
Paved	433
Unpaved	58
<b>Total</b>	<b>491</b>

<b>Area 200 Maintained Road Miles</b>	
Paved	509
Unpaved	55
<b>Total</b>	<b>564</b>

<b>Area 300 Maintained Road Miles</b>	
Paved	416
Unpaved	80
<b>Total</b>	<b>496</b>



<b>Total Maintained Bridges</b>	
Not Posted	141
Posted	16
Closed	1
<b>Total</b>	<b>158</b>





# Maintenance Overview

- 2017 (4<sup>th</sup> Quarter)
  - ▣ 208,563 population (July 2016)
  - ▣ 1,551 miles of road
  - ▣ 158 bridges
  - ▣ 824,253 sq. ft. of bridge surface
- 2005
  - ▣ 162,564 population
  - ▣ 1,429 miles of road
  - ▣ 136 bridges
  - ▣ 379,000 sq. ft. of bridge surface

# Engineering and Administrative Activities

## Right of Way Section

Current Projects Requiring ROW	Tracts Needed		Tracts Completed Q1		Tracts Completed Q2		Tracts Completed Q3		Tracts Completed Q4		Tracts Completed YTD
	FY 2017										
Dirt Road Paving	56	-	-	2	13	2	-	-	2	17	
New Road Construction	-	-	-	-	-	-	-	-	-	-	
Bridge	4	1	1	3	-	-	-	-	1	5	
Drainage/Flood Reduction	-	1	1	-	-	-	-	-	1	2	
Safety Improve/Accident Reduct	5	2	2	3	-	-	-	-	1	6	
Special Projects/Municipal Quitclaims	12	-	-	1	1	1	1	2	2	4	
Right-of-way Vacations	7	1	1	2	2	2	3	3	8		

Administrative Work Orders		Administrative Work Orders Completed		Research Requests Received		Research Requests Completed	
Assigned							
Q1	12	12	Q1	101	95		
Q2	15	15	Q2	105	99		
Q3	13	13	Q3	103	101		
Q4	13	13	Q4	116	109		
YTD	53	53	YTD	425	404		

Right of Way										Hours Per Work Unit	
Activity Code	Activity Description	Unit of Measurement	Activity Work Units	Labor Hours	Labor Cost	Cost Per Work Unit	Hours Per Work Unit	Unit			
117	Right-of-Way Research	Hours	3,183.75	3,183.75	\$ 57,714.54	\$ 18.13	1.00				
118	Right-of-Way Acquisition	# Tracts Acquired	30.00	534.50	12,232.23	407.74	17.82				
223	Right-of-Way Mapping	# of Tracts Mapped	34.00	2.25	43.71	1.29	0.07				
511	Map/Plan Review	Hours	591.75	591.75	12,590.96	21.28	1.00				
523	Administrative Duties	Hours	5,733.50	5,733.50	94,817.50	16.54	1.00				
530	Right-of-Way Vacations	# of ROW Vacations Processed	8.00	144.25	2,549.69	318.71	18.03				
544	Deed Preparation	# of Deeds Prepared	38.00	60.25	1,240.19	-	-				



# Engineering and Administrative Activities

## Construction Section

		Estimated CE&I		# of projects		# of projects		# of projects		# of projects		# of projects	
		Projects for FY 2017		complete in Q1		complete in Q2		complete in Q3		complete in Q4		complete YTD	
	Resurfacing	16	-	-	2	13	-	-	-	-	15	-	-
	Dirt Road Paving	-	-	-	-	-	-	-	-	-	-	-	-
	New Road Construction	-	-	-	-	-	-	-	-	-	-	-	-
	Capacity Improvement	1	-	-	-	-	-	-	-	-	-	-	-
	Bridge	2	1	-	1	-	-	-	-	-	2	-	-
	Drainage/Flood Reduction	1	-	-	-	-	-	-	-	-	-	-	-
	Safety Improve/Accident Reduct	2	-	-	1	-	-	-	-	-	1	-	1
	Park Improvement	2	-	-	1	1	-	1	-	1	3	-	3
	Special Projects	1	-	-	-	-	-	-	-	-	-	-	-
	# of Bridge Inspections Needed	110	19	10	37	16	82	-	-	-	-	-	-

		Administrative Work Orders		Assigned		Administrative Work Orders Completed	
Q1		11	2				
Q2		15	12				
Q3		24	17				
Q4		13	6				
YTD		63	37				

Operations									
Activity Code	Activity Description	Unit of Measurement	Activity Work Units	Labor Hours	Labor Cost	Cost Per Work Unit	Hours Per Work Unit		
120	Bridge Inspection	# of Bridges Inspected	82.00	1,755.00	\$ 41,351.76	\$ 504.29	21.40		
551	CE&I Contract Projects	Hours	6,278.25	6,278.25	\$ 115,039.75	\$ 18.32	1.00		

Maintenance Projects Scheduled	11	4	5	16	5	30
Traffic Studies Requested	16	16	46	27	60	149
Paved Road Miles Inspection Needed	1,385	-	-	680	-	680
Dirt Road Miles Inspection Needed	193	-	-	-	193	193

	Administrative Work Orders Assigned	Administrative Work Orders Completed
Q1	55	20
Q2	16	31
Q3	22	11
Q4	14	32
YTD	107	94

Operations							Hours Per Work Unit
Activity Code	Activity Description	Unit of Measurement	Activity Work Units	Labor Hours	Labor Cost	Cost Per Work Unit	Unit
225	Traffic Study	# of Traffic Studies Complete	149.00	384.50	\$ 8,018.40	\$ 53.81	2.58
503	ADEM Permit Processing	# of Permits Processed	-	115.25	2,210.50	-	-
505	Accept for Maintenance Program	# of Petitions Distributed	16.75	97.00	2,008.26	119.90	5.79
508	Herbicide Spraying*	# of Roadside Miles Sprayed	555.19	271.50	65,176.49	117.39	0.49
523	Administrative Duties	Hours	10,466.50	10,466.50	\$ 197,976.22	\$ 18.92	1.00

\*Includes equipment and material costs.



# Engineering and Administrative Activities

## Permits and Subdivisions

	# estimated for FY 2017	# complete in Q1	# complete in Q2	# complete in Q3	# complete in Q4	# complete YTD
# of Utility Permits Received	160	56	37	58	44	195
# of Subdivision Permits Received	90	17	21	15	21	74
# of Industrial Driveways Received	25	4	5	8	4	21
# of License Agreements Received	4	3	2	5	4	14
# of Exemption Requests Received	200	74	62	53	58	247

### Administrative Work

#### Administrative Work Orders Completed

Q1	8	5
Q2	0	0
Q3	7	4
Q4	2	2
YTD	17	11

### Permits and Subdivisions

Activity Code	Activity Description	Unit of Measurement	Activity Work Units	Labor Hours	Labor Cost	Cost Per Work Unit	Hours Per Work Unit
116	Util Permit, Inspect & Coordin	# of Utility Permits Issued	195.00	1,475.25	\$ 36,187.55	\$ 185.58	7.57
523	Administrative Duties	Hours	2,885.00	2,885.00	60,632.14	21.02	1.00
802	Subdivision Review & Permit	# of Subdivisions Process/Reviewed	74.00	150.25	3,334.09	45.06	2.03
803	Subdivision Road Inspection	# of Subdivisions Miles Inspect	-	626.50	15,478.71	-	-
804	Subdivision Road Inspection	# of Inspections Complete	10.00	100.50	2,467.76	-	-
805	Indust/Commercial Permit Insp	# of Permits Processed	21.00	59.25	1,386.74	66.04	2.82
806	License Agreement Processing	# of License Agreement Process	14.00	365.00	8,857.08	632.65	26.07
807	Exemption Request	# of Exemption Request Process	247.00	122.50	2,302.63	9.32	0.50

# Engineering and Administrative Activities

## Pre-Construction

		Design Projects for FY 2017		# of Design Projects	completed in Q1	# of Design Projects	completed in Q2	# of Design Projects	completed in Q3	# of Design Projects	completed in Q4	# of Design Projects	completed YTD
	Resurfacing	22	2	2	15	9	45	71					
	Dirt Road Paving	2	1	1	-	1	-	2					
	New Road Construction	1	-	-	-	-	-	-					
	Capacity Improvement	4	-	-	-	-	-	-					
	Bridge	3	-	-	1	-	-	1					
	Drainage/Flood Reduction	1	-	-	-	-	1	1					
	Special Projects	5	3	3	1	1	-	5					
	Safety Improve/Accident Reduct	2	1	1	-	-	-	1					
	Park Improvement	4	1	1	1	-	-	2					
	Environmental Permits Needed	10	1	1	-	1	4	6					
	Engineering Studies	2	1	1	-	-	-	1					
	Hydraulic Studies	15	-	-	4	-	7	11					
	Safety Studies	5	1	1	1	1	-	3					

		Administrative Work Orders		Survey Requests Received		Surveys Completed	
		Administrative Work Orders Assigned	Completed	Survey Requests Received	Completed		
Q1	57	52	Q1	21	22		
Q2	76	79	Q2	20	21		
Q3	108	101	Q3	31	29		
Q4	55	61	Q4	28	33		
YTD	296	293	YTD	100	105		

Pre-Construction		Unit of Measurement		Activity Work Units		Labor Hours		Labor Cost		Cost Per Work Unit		Hours Per Work Unit	
Activity Code	Activity Description	# of Survey Requests Coml	Hours	105.00	12.00	1,584.50	\$	39,264.56	\$	373.95	15.09		
119	Survey / Field Work												
224	Engineering		Hours	12.00	6.00	58.00	\$	1,326.35	\$	22.87	1.00		
503	ADEM Permit Processing		# of Permits Processed			4,690.25	\$	103,648.51	\$	22.10	1.00		
511	Map/Plan Review		Hours	58.00		2,141.00	\$	47,152.09	\$	22.02	1.00		
523	Administrative Duties		Hours	4,690.25									
539	CAD Work		Hours	2,141.00									



# Annual Maintenance and Ongoing Work

## Area 100

Area 100 - Annual Maintenance Work									
Activity Description	Unit of Measurement	FY 17 Estimate <sup>1</sup>	Activity Work Units	Labor Hours	Total Cost	Cost Per Work Unit	Hours Per Work Unit		
Sign Maintained/Repaired	Labor Hours	537.75	2.00	2.00	\$ 51	\$ 25.26	1.00		
Sign Install New/Replaced	# of New Signs Installed	1,094.75	9.00	32.00	1,005	111.70	3.56		
Asphalt Patching	Square Feet Patched	40,834.00	22,743.25	1,257.00	91,369	4.02	0.06		
Side Drain Pipe Work (Install, Repair, Replace)	Labor Hours	2,222.25	691.25	691.25	65,014	94.05	1.00		
Cross Drain Repair/Replacement	Labor Hours	4,808.75	2,265.00	2,265.00	210,784	93.06	1.00		
Clip Shoulders	# of Road Miles Clipped	244.82	663.00	2,536.46	105,626	159.32	3.83		
Administrative Duties	Labor Hours	16,985.50	8,090.00	8,090.00	211,278	26.12	1.00		
Equipment Repair / Maintenance	Labor Hours	14,150.75	6,067.25	6,066.25	157,580	25.97	1.00		
Brush & Tree Cutting / Hand	Labor Hours	1,310.75	939.10	939.10	46,368	49.37	1.00		
Blade Road	# of Miles Bladed	1,239.34	526.93	1,298.00	106,439	202.00	2.46		
Graveling Dirt Road <sup>2</sup>	Labor Hours	1,929.25	502.50	502.50	141,468	281.53	1.00		
Add Material to Dirt Road	Labor Hours	6,726.00	2,637.00	2,643.00	288,556	109.43	1.00		
Ditching w/ Shovel	Feet of Ditches Cleaned	23,136.00	12,166.35	1,069.75	63,165	5.19	0.09		
Clean/ Repair Drain Structure	# of Structures Cleaned/Repaired	183.00	150.75	398.00	24,053	159.56	2.64		
Inmate Transfer	Labor Hours	1,707.25	838.75	838.75	39,637	47.26	1.00		
Mowing	# of Miles Mowed	3,634.36	1,782.52	3,971.25	160,977	90.31	2.23		
Brush and Tree Cutting / Boom Mower	Labor Hours	4,655.25	2,122.00	2,122.00	114,036	53.74	1.00		
Topsail / Grassing / Mulching / Sod / Gravel - Includes Watering	Labor Hours	5,568.75	2,678.25	2,671.25	220,250	82.24	1.00		
Emergency/Disaster Work Performed	Labor Hours	534.00	187.75	187.75	17,012	90.61	1.00		
Emergency Maintenance / Call Out	Labor Hours	197.00	103.25	103.25	5,195	50.31	1.00		
Driveway Surface Repairs	# of Driveways Repaired	222.00	93.00	522.25	46,473	499.71	5.62		
Equipment Transfer	Labor Hours	941.50	356.00	356.00	48,234	135.49	1.00		
Miscellaneous Shop Work	Labor Hours	561.50	197.25	197.25	5,583	28.31	1.00		
Flagging / Traffic Control	Labor Hours	4,618.00	2,325.00	2,327.00	59,609	25.64	1.00		
Handling / Transport Material	Labor Hours	6,233.75	4,242.25	4,223.25	423,422	99.81	1.00		
Litter / Trash Pickup	Labor Hours	3,163.00	890.65	890.65	\$ 58,995	\$ 66.24	1.00		

<sup>1</sup> This estimate is based on the prior 24 months of data. Work requirements necessarily vary year to year.



# Annual Maintenance and Ongoing Work

## Area 100

Work Orders	Quarter 1				Quarter 2				Quarter 3				Quarter 4			
	Activity Code	Work Type	Reported	Completed	Reported	Completed	Reported	Completed	Reported	Completed	Reported	Completed	Reported	Completed	Reported	Completed
	300	Sign Maintained/Repaired	-	-	-	-	-	-	2	1	2	2	-	-	-	-
	301	Sign Install New/Replaced	5	5	9	9	31	28	7	7	-	-	-	-	-	-
	302	Sign Install New	25	23	62	59	35	31	20	19	-	-	-	-	-	-
	420	Asphalt Patching	28	28	45	43	52	41	79	68	-	-	-	-	-	-
	436	Maintenance Striping	-	-	2	1	3	2	-	-	-	-	-	-	-	-
	454	Strip Patching	-	-	1	-	-	-	-	-	-	-	-	-	-	-
	466	Side Drain Repair/Replacement	2	2	3	4	7	2	3	2	-	-	-	-	-	-
	467	Cross Drain Repair/Replace	3	-	8	5	5	1	5	4	-	-	-	-	-	-
	471	Site Work Clearing and Grubbing	-	-	-	-	-	-	-	-	-	-	-	-	-	-
	480	Shoulder Improvements	-	-	-	-	1	1	-	-	-	-	-	-	-	-
	481	Clip Shoulders	-	-	2	2	1	1	-	-	-	-	-	-	-	-
	485	Sidewalk Maintenance	-	-	-	-	-	-	-	-	-	-	-	-	-	-
	486	Encroachments, Mailbox & Fence	-	-	1	1	1	1	4	4	-	-	-	-	-	-
	513	Install Emergency Signs/Message Boards	-	-	-	-	1	1	-	-	-	-	-	-	-	-
	523	Administrative Duties	2	2	2	2	4	2	3	2	-	-	-	-	-	-
	532	County Boat Launch Maintenance	-	-	-	-	-	-	-	-	-	-	-	-	-	-
	538	Road/Sign Inspection	-	-	-	-	-	-	-	-	-	-	-	-	-	-
	547	Brush & Tree Cutting/Hand	28	23	22	19	29	26	23	20	-	-	-	-	-	-
	606	Blade Road	5	5	4	4	5	5	3	3	-	-	-	-	-	-
	613	Graveling Dirt Roads	-	-	-	-	2	-	3	2	-	-	-	-	-	-
	614	Add Materials to Dirt Road	2	2	3	3	1	1	-	-	-	-	-	-	-	-
	616	Ditching W/Shovel	7	7	23	16	29	10	23	17	-	-	-	-	-	-
	617	Clean & Repair Drain Structure	8	5	11	8	11	5	4	4	-	-	-	-	-	-
	625	Mowing	6	6	-	-	-	-	-	-	-	-	-	-	-	-
	627	Brush & Tree Cutting/Boom Mowe	6	6	-	-	8	4	10	8	-	-	-	-	-	-
	628	Topsoli/Grassing/Mulching/Sod	3	2	15	14	10	4	16	8	-	-	-	-	-	-
	645	Bridge Maintenance/Clearing	2	2	-	-	-	-	-	-	-	-	-	-	-	-
	663	Wash Out/Flood Damage Repair	-	-	2	2	16	16	-	-	-	-	-	-	-	-
	666	Emergency Maintenance/Call Out	-	-	5	5	6	6	4	4	-	-	-	-	-	-
	671	Driveway Repairs	12	10	20	16	21	12	14	8	-	-	-	-	-	-
	693	Transport Material	-	-	1	1	-	-	-	-	-	-	-	-	-	-
	694	Litter / Trash Pickup	11	11	23	21	27	26	30	27	-	-	-	-	-	-
Totals:			155	139	264	235	308	227	264	218	-	-	-	-	-	-

Year To Date Totals: Reported – 991 Completed – 819



# Annual Maintenance and Ongoing Work

## Area 200

Area 200 - Annual Maintenance Work									
Activity Description	Unit of Measurement	FY 17 Estimate <sup>1</sup>	Activity Work Units	Labor Hours	Total Cost	Cost Per Work Unit	Hours Per Work Unit		
Sign Maintained/Repaired	Labor Hours	162.59	2.00	2.00	\$ 60	\$ 29.82	1.00		
Sign Install New/Replaced	# of New Signs Installed	1,007.50	195.00	68.50	3,744	19.20	0.35		
Asphalt Patching	Square Feet Patched	71,100.57	13,905.00	873.25	35,496	2.55	0.06		
Side Drain Pipe Work (Install, Repair, Replace)	Labor Hours	2,234.50	1,223.50	1,223.50	102,454	83.74	1.00		
Cross Drain Pipe Work (Install, Repair, Replace)	Labor Hours	6,718.00	3,513.00	3,513.00	279,124	79.45	1.00		
Clip Shoulders	# of Road Miles Clipped	188.13	279.37	1,167.00	47,835	171.22	4.18		
Sidewalk Maintenance	Labor Hours	1,085.25	749.50	749.50	20,112	26.83	1.00		
Administrative Duties	Labor Hours	21,885.25	10,347.00	10,347.00	248,626	24.03	1.00		
Equipment Repair / Maintenance	Labor Hours	11,848.25	5,679.75	5,679.75	127,264	22.41	1.00		
Brush & Tree Cutting / Hand	Labor Hours	1,886.00	2,254.50	2,254.50	91,714	40.68	1.00		
Blade Road	# of Miles Bladed	1,203.44	660.49	728.75	67,301	101.90	1.10		
Graveling Dirt Road	Labor Hours	1,107.75	713.50	713.50	208,332	291.99	1.00		
Add Material to Dirt Road	Labor Hours	3,811.00	681.25	681.25	72,511	106.44	1.00		
Ditching w/ Shovel	Feet of Ditches Cleaned	56,445.00	34,706.00	2,621.50	120,819	3.48	0.08		
Clean/ Repair Drain Structure	# of Structures Cleaned/Repaired	135.00	69.00	821.75	27,208	394.32	11.91		
Inmate Transfer	Labor Hours	818.75	320.25	320.25	13,671	42.69	1.00		
Mowing	# of Miles Mowed	2,713.88	1,412.45	5,903.75	173,375	122.75	4.18		
Brush and Tree Cutting/ Boom Mower	Labor Hours	3,357.50	998.75	998.75	63,347	63.43	1.00		
Topsoil / Grassing / Mulching / Sod / Gravel - Includes Watering	Labor Hours	8,070.00	2,638.00	2,642.00	173,373	65.72	1.00		
Emergency/Disaster Work Performed	Labor Hours	346.50	862.00	862.00	94,711	109.87	1.00		
Emergency Maintenance / Call Out	Labor Hours	146.75	193.50	193.50	8,014	41.41	1.00		
Driveway Surface Repairs	# of Driveways Repaired	629.00	115.00	771.00	45,200	393.04	6.70		
Equipment Transfer	Labor Hours	953.25	395.00	395.00	16,644	42.14	1.00		
Miscellaneous Shop Work	Labor Hours	2,159.50	580.50	580.50	10,501	18.09	1.00		
Flagging / Traffic Control	Labor Hours	10,221.75	7,266.75	7,266.75	157,764	21.71	1.00		
Handling / Transport Material	Labor Hours	2,955.25	2,409.25	2,409.25	\$ 183,341	\$ 76.10	1.00		

<sup>1</sup> This estimate is based on the prior 24 months of data. Work requirements necessarily vary year to year.



# Annual Maintenance and Ongoing Work

## Area 200

Work Orders		Quarter 1								Quarter 2								Quarter 3								Quarter 4							
Activity Code	Work Type	Reported	Completed	Reported	Completed	Reported	Completed	Reported	Completed	Reported	Completed	Reported	Completed	Reported	Completed	Reported	Completed	Reported	Completed	Reported	Completed	Reported	Completed	Reported	Completed	Reported	Completed	Reported	Completed	Reported	Completed	Reported	Completed
300	Sign Maintained/Repaired	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
301	Sign Install New/Replaced	5	5	5	5	8	8	8	8	8	8	8	8	8	8	8	8	8	8	8	8	8	8	8	8	8	8	8	8	8	8	8	8
302	Sign Install New	35	23	23	23	46	43	43	43	46	43	43	43	46	43	43	43	46	43	43	43	43	43	43	43	43	43	43	43	43	43	43	43
304	Thermoplastic Application	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
306	Construction Signs	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
420	Asphalt Patching	19	28	28	28	43	39	41	32	43	39	41	32	43	39	41	32	43	39	41	32	43	39	41	32	43	39	41	32	43	39	41	32
436	Maintenance Striping	-	-	-	-	5	3	5	1	5	3	5	1	5	3	5	1	5	3	5	1	5	3	5	1	5	3	5	1	5	3	5	1
464	Strip Patching	3	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
466	Side Drain Repair/Replacement	6	2	2	2	13	11	10	10	13	11	10	10	13	11	10	10	13	11	10	10	13	11	10	10	13	11	10	10	13	11	10	10
467	Cross Drain Repair/Replace	11	-	-	-	7	5	6	3	7	5	6	3	7	5	6	3	7	5	6	3	7	5	6	3	7	5	6	3	7	5	6	3
481	Clip Shoulders	-	-	-	-	4	4	1	1	4	4	1	1	4	4	1	1	4	4	1	1	4	4	1	1	4	4	1	1	4	4	1	1
485	Sidewalk Maintenance	1	-	-	-	1	-	2	-	1	-	2	-	1	-	2	-	1	-	2	-	1	-	2	-	1	-	2	-	1	-	2	-
486	Encroachments, Mailbox & Fence	3	-	-	-	4	4	5	4	4	4	5	4	4	4	5	4	4	4	5	4	4	5	4	4	4	5	4	4	5	4	4	5
487	BMP Installation & Maintenance	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
513	Install Emergency Signs/Messag	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
515	Traffic Control-Special Events	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
523	Administrative Duties	14	2	2	2	22	17	15	14	22	17	15	14	22	17	15	14	22	17	15	14	22	17	15	14	22	17	15	14	22	17	15	14
538	Road/Sign Inspection	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
547	Brush & Tree Cutting/Hand	14	23	23	23	20	16	26	23	20	16	26	23	20	16	26	23	20	16	26	23	20	16	26	23	20	16	26	23	20	16	26	23
606	Blade Road	5	5	5	5	3	3	3	3	3	3	3	3	3	3	3	3	3	3	3	3	3	3	3	3	3	3	3	3	3	3	3	3
613	Graveling Dirt Roads	1	-	-	-	3	3	6	6	3	3	6	6	3	3	6	6	3	3	6	6	3	3	6	6	3	3	6	6	3	3	6	6
614	Add Materials to Dirt Road	1	2	2	2	2	2	1	1	2	2	1	1	2	2	1	1	2	2	1	1	2	2	1	1	2	2	1	1	2	2	1	1
616	Ditching W/Shovel	17	7	7	7	39	37	44	37	39	37	44	37	39	37	44	37	39	37	44	37	39	37	44	37	39	37	44	37	39	37	44	37
617	Clean & Repair Drain Structure	3	5	5	5	9	8	10	7	9	8	10	7	9	8	10	7	9	8	10	7	9	8	10	7	9	8	10	7	9	8	10	7
625	Mowing	3	6	6	6	-	-	4	3	-	-	4	3	-	-	4	3	-	-	4	3	-	-	4	3	-	-	4	3	-	-	4	3
627	Brush & Tree Cutting/Boom Mow	8	6	6	6	2	2	24	17	2	2	24	17	2	2	24	17	2	2	24	17	2	2	24	17	2	2	24	17	2	2	24	17
628	Erosion Ctrl/Grassing/Hydrosee	13	2	2	2	31	25	38	34	31	25	38	34	31	25	38	34	31	25	38	34	31	25	38	34	31	25	38	34	31	25	38	34
645	Bridge Maintenance/Clearing	2	2	2	2	2	1	2	1	2	1	2	1	2	1	2	1	2	1	2	1	2	1	2	1	2	1	2	1	2	1	2	1
663	Wash Out/Flood Damage Repair	6	-	-	-	40	40	20	18	40	40	20	18	40	40	20	18	40	40	20	18	40	40	20	18	40	40	20	18	40	40	20	18
666	Emergency Maintenance/Call Out	2	-	-	-	10	10	4	3	10	10	4	3	10	10	4	3	10	10	4	3	10	10	4	3	10	10	4	3	10	10	4	3
670	Install New Side Drain	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
671	Driveway Repairs	13	10	10	10	27	26	28	22	27	26	28	22	27	26	28	22	27	26	28	22	27	26	28	22	27	26	28	22	27	26	28	22
690	Flagging/Traffic Control	-	1	1	1	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
694	Litter / Trash Pickup	4	11	11	11	1	1	6	6	1	1	6	6	1	1	6	6	1	1	6	6	1	1	6	6	1	1	6	6	1	1	6	6
Totals:		189	140	140	140	342	308	383	319	342	308	383	319	342	308	383	319	342	308	383	319	342	308	383	319	342	308	383	319	342	308	383	319

Year To Date Totals: Reported – 1,270 Completed – 1,095



# Annual Maintenance and Ongoing Work

## Area 300

Area 300 - Annual Maintenance Work									
Activity Description	Unit of Measurement	FY 17 Estimate <sup>1</sup>	Activity Work Units	Labor Hours	Total Cost	Cost Per Work Unit	Hours Per Work Unit		
Sign Maintained/Repaired	Labor Hours	808.75	36.75	36.75	\$ 935	\$ 25.43	1.00		
Sign Install New/Replaced	# of New Signs Installed	1,525.00	122.00	126.75	3,277	26.86	1.04		
Asphalt Patching	Square Feet Patched	56,768.00	22,579.06	827.25	131,962	5.84	0.04		
Strip Patching	Labor Hours	373.00	424.00	424.00	47,516	112.07	1.00		
Side Drain Pipe Work (Install, Repair, Replace)	Labor Hours	4,500.75	3,006.50	3,006.50	274,979	91.46	1.00		
Cross Drain Pipe Work (Install, Repair, Replace)	Labor Hours	6,600.75	2,383.00	2,383.00	230,037	96.53	1.00		
Clip Shoulders	# of Road Miles Clipped	435.46	413.25	1,080.25	59,187	143.22	2.61		
Install Emergency Signs / Message Boards	Labor Hours	16.00	8.00	8.00	230	28.80	1.00		
Administrative Duties	Labor Hours	20,275.50	9,412.25	9,412.25	254,546	27.04	1.00		
Equipment Repair / Maintenance	Labor Hours	12,179.00	6,120.00	6,120.00	189,921	31.03	1.00		
Brush & Tree Cutting / Hand	Labor Hours	826.75	377.75	377.75	22,572	59.75	1.00		
Blade Road	# of Miles Bladed	2,429.11	1,188.82	2,946.75	277,853	233.72	2.48		
Graveling Dirt Road	Labor Hours	1,629.50	588.00	588.00	171,446	291.57	1.00		
Add Material to Dirt Road	Labor Hours	4,264.75	2,166.50	2,166.50	270,287	124.76	1.00		
Ditching w/ Shovel	Feet of Ditches Cleaned	55,357.09	31,843.27	3,583.25	285,327	8.96	0.11		
Clean/ Repair Drain Structure	# of Structures Cleaned/Repaired	260.50	26.00	1,060.50	75,081	2,887.72	40.79		
Inmate Transfer	Labor Hours	1,083.50	885.75	885.75	52,524	59.30	1.00		
Mowing	# of Miles Mowed	2,501.60	1,217.95	4,374.75	140,572	115.42	3.59		
Brush and Tree Cutting / Boom Mower	Labor Hours	3,219.75	3,867.50	3,867.50	185,624	48.00	1.00		
Topsoil / Grassing / Mulching / Sod / Gravel - Includes Watering	Labor Hours	5,130.75	2,542.00	2,542.00	162,451	63.91	1.00		
Emergency/Disaster Work Performed	Labor Hours	1,951.00	1,082.25	1,083.25	125,066	115.56	1.00		
Emergency Maintenance / Call Out	Labor Hours	259.50	120.50	120.50	8,106	67.27	1.00		
Driveway Surface Repairs	# of Driveways Repaired	565.00	79.50	482.50	39,114	491.99	6.07		
Equipment Transfer	Labor Hours	606.50	224.50	224.50	19,285	85.90	1.00		
Miscellaneous Shop Work	Labor Hours	818.00	152.50	152.50	3,028	19.86	1.00		
Flagging / Traffic Control	Labor Hours	1,062.75	32.00	32.00	1,054	32.94	1.00		
Handling / Transport Material	Labor Hours	7,978.00	5,572.75	5,572.75	\$ 558,180	\$ 100.16	1.00		

<sup>1</sup> This estimate is based on the prior 24 months of data. Work requirements necessarily vary year to year.



# Annual Maintenance and Ongoing Work

## Area 300

Work Orders		Quarter 1				Quarter 2				Quarter 3				Quarter 4			
Activity Code	Work Type	Reported	Completed	Reported	Completed	Reported	Completed	Reported	Completed	Reported	Completed	Reported	Completed				
301	Sign Maintained/Repaired	12	12	5	5	7	7	1	1								
302	Sign Install New/Replaced	13	12	23	23	55	54	21	22								
420	Asphalt Patching	10	10	24	21	17	17	20	20								
447	Bridge Repair	-	-	-	-	-	-	-	-								
464	Strip Patching	-	-	13	12	2	2	-	-								
466	Side Drain Repair/Replacement	16	15	21	15	10	9	12	11								
467	Cross Drain Repair/Replace	11	8	30	24	7	6	11	10								
480	Shoulder Improvements	-	-	-	-	-	-	-	-								
481	Clip Shoulders	1	1	3	3	1	1	-	-								
486	Encroachments, Mailbox & Fence	1	1	-	-	2	2	-	-								
507	Emergency/Disaster Work Manage	-	-	2	2	-	-	-	-								
523	Administrative Duties	3	2	6	5	5	5	12	10								
538	Road/Sign Inspection	-	-	-	-	-	-	-	-								
547	Brush & Tree Cutting/Hand	6	6	10	9	9	9	21	20								
606	Blade Road	11	11	7	7	9	9	9	9								
613	Graveling Dirt Roads	14	14	4	4	10	7	4	4								
614	Add Materials to Dirt Road	-	-	-	-	1	1	3	3								
615	Ditching Dirt Roads	-	-	-	-	-	-	-	-								
616	Ditching W/Shovel	14	13	31	21	25	20	51	39								
617	Clean & Repair Drain Structure	2	2	16	14	8	7	10	10								
619	Install New Cross Drain	-	-	-	-	-	-	-	-								
625	Mowing	1	1	-	-	1	-	3	3								
627	Brush & Tree Cutting/Boom Mowe	14	14	3	3	28	17	22	12								
628	Topsoil/Grassing/Mulching/Sod	1	1	6	5	3	3	4	4								
645	Bridge Maintenance/Clearing	2	2	-	-	2	2	1	1								
663	Wash Out/Flood Damage Repair	-	-	34	34	18	18	26	24								
666	Emergency Maintenance/Call Out	3	3	2	2	2	2	4	3								
671	Driveway Repairs	8	7	17	15	7	6	11	11								
693	Transport Material	2	2	7	7	4	4	3	3								
694	Litter / Trash Pickup	-	-	-	-	-	-	-	-								
696	Parks - Misc.	-	-	-	-	0	0	-	-								
Totals:		145	137	264	231	233	208	251	222								

Year To Date Totals: Reported – 893 Completed – 798



# Annual Maintenance and Ongoing Work Parks

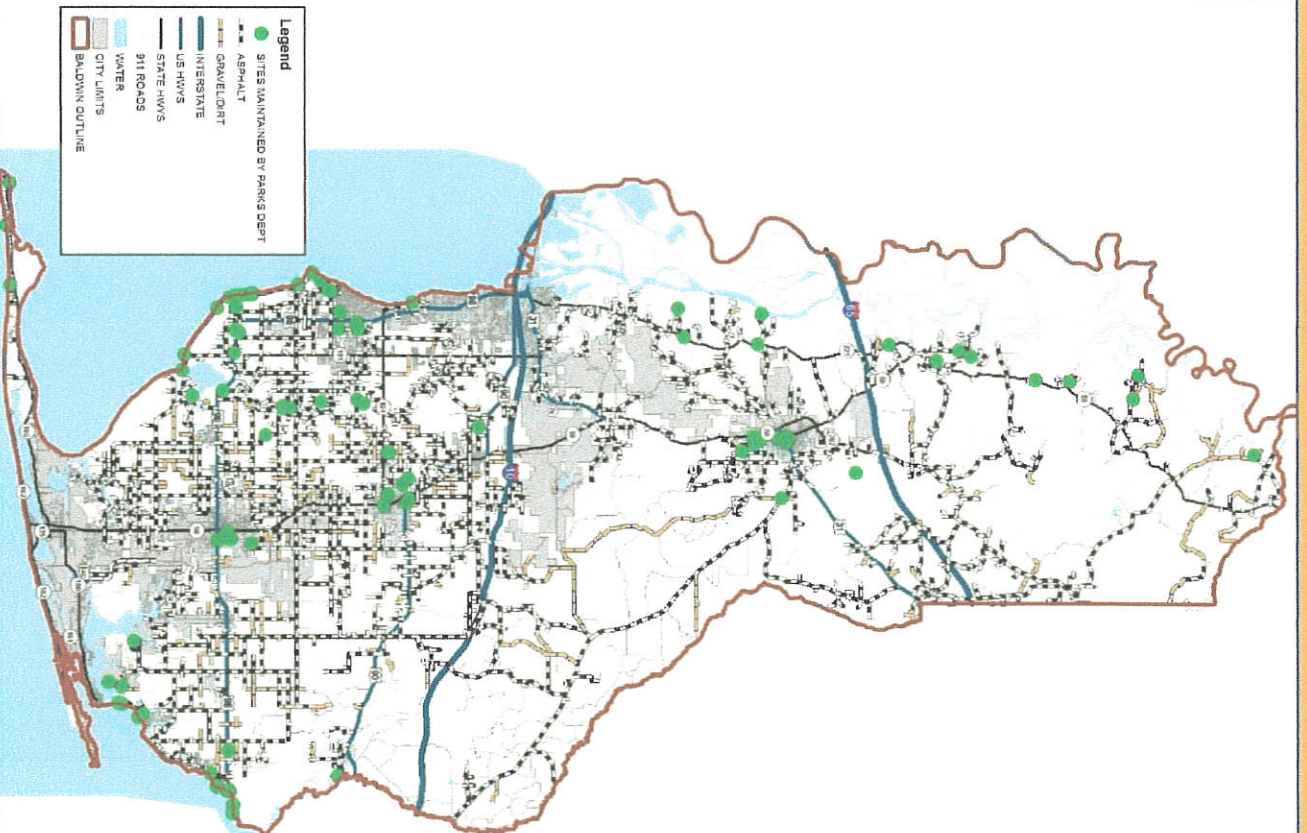
Parks Maintenance												
Activity Description	Unit of Measurement	FY 17 Estimate <sup>1</sup>	Activity Work Units	Labor Hours	Labor Cost	Equipment Cost	Material Cost	Total Cost	Cost Per Work Unit	Hours Per Work Unit		
Administrative Duties	Hours		5,189.50	5,189.50	\$ 144,792	\$ 22,085	\$ -	\$ 166,877	\$ 32.16	1.00		
County Boat Launch Maintenance	Acres	700.00	1,883.40	4,596.00	70,243	63,152	-	133,395	37.30	2.44		
County Building Maintenance	Acres	1,200.00	3,498.95	7,329.75	109,277	88,858	39	198,174	31.23	2.09		
County Park Maintenance	Acres	2,000.00	4,985.50	7,506.00	112,185	110,477	374	223,035	22.50	1.51		
County Water Access	Acres	150.00	326.00	936.25	16,160	11,830	-	27,990	49.57	2.87		
County Walk/Bike Trail Maint	Acres	80.00	252.64	880.75	13,972	15,150	-	29,123	55.31	3.49		
Equipment Repair/Maintenance	Hours		3,419.50	3,419.50	\$ 57,332	\$ 14,009	\$ -	\$ 71,341	\$ 16.77	1.00		

<sup>1</sup> This estimate is based on the prior 24 months of data. Work requirements necessarily vary year to year.





Baldwin County Highway Department  
FY 2017 Sites Maintained by Parks Department





# Major Goals & Project Schedules

- Updated Project Schedules
  - ▣ Grouped by Project Type and Area
  - ▣ Completed Projects listed in **red**
  - ▣ Schedule Changes
    - Early or late completion can effect all subsequent projects in that Area
    - “Domino Effect”

# Major Goals



**Resurfacing: By end of 2017, complete all budgeted resurfacing projects.**

As of 10/01/2016, 16 projects are budgeted for FY 2017.

a. FY 2017 Goal – Resurface 47.98 miles

Status: 45.98 miles completed

Results: 96% miles completed



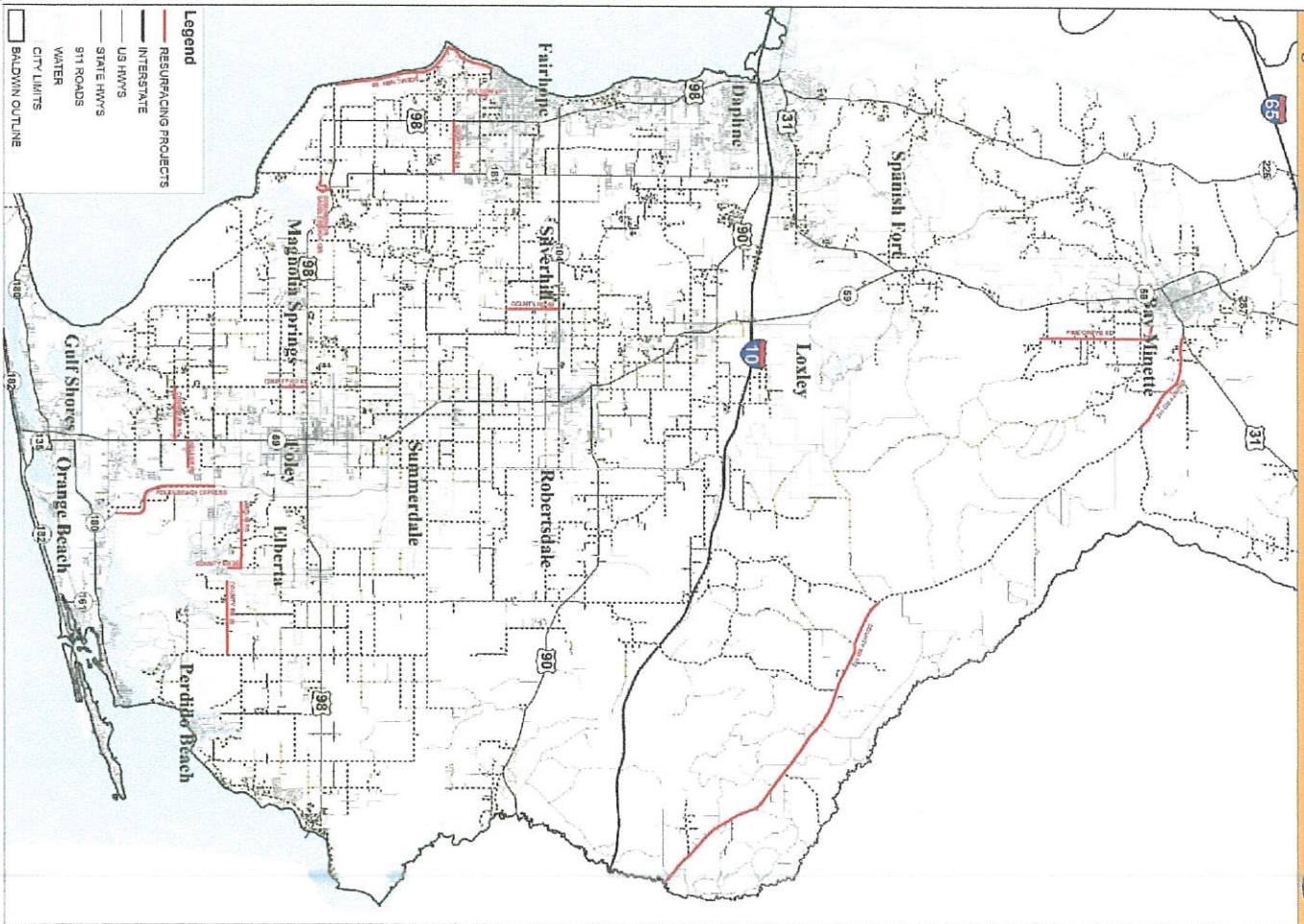
# Project Schedule

## Resurfacing

Project Description		Road Name	Actual		
Project Type 01 - Resurfacing			Complete	Target Start	Target Complete
Area 100					
Resurface Pine Grove Rd from Tolbert Rd to Brady Rd N & along Brady Rd N to BM City Limit (Group 1)		PINE GROVE RD	2/21/2017	2/1/2017	4/15/2017
Resurface CR 112 from US 31 to Phillipsville Rd (Group 1)		COUNTY RD 112	2/21/2017	2/1/2017	4/1/2017
Area 200					
Resurface CR 49 from CR 48 to SR 104 (Group 2)		COUNTY RD 49	4/7/2017	3/1/2017	5/1/2017
Resurface Section St S from Twin Beech Rd to Fairhope City Limits (Group 2)		SECTION ST S	4/7/2017	3/1/2017	5/1/2017
Resurface Dominion Dr from US Hwy 98 to Mary Ann Beach Rd (Group 3)		DOMINION DR	4/7/2017	5/15/2017	7/15/2017
Resurface Saddlebrook Circle from Dominion Dr to EOM (Group 3)		SADDLEBROOK CIR	4/7/2017	5/15/2017	7/15/2017
Resurface CR 34 from US 98 to SR 181 (Group 2)		COUNTY RD 34	5/24/2017	3/1/2017	5/15/2017
Resurface CR 112 from CR 64 to FL State Line		COUNTY RD 112	5/24/2017	4/1/2017	8/31/2017
Resurface Scenic Hwy 98 from Nelson Dr to CR 1		SCENIC HWY 98	5/29/2017	1/23/2017	4/28/2017
Widen & Resurface CR 13 from SR 104 to CR 48 and from CR 64 to Ottawa Dr (MPO)		COUNTY RD 13		5/1/2017	11/1/2017
Area 300					
Resurface CR 65 from CR 26 to US 98 (Group 2)		COUNTY RD 65	4/7/2017	3/1/2017	5/1/2017
Resurface FBE from CR 12 to EOM		FOLEY-BEACH EXPRESS	5/1/2017	12/16/2016	3/6/2017
Resurface CR 10 from CR 65 to SR 59 (Group 3)		COUNTY RD 10	5/24/2017	5/15/2017	7/1/2017
Resurface CR 20 from Mifflin Rd to Mifflin Creek Bridge (Group 3)		COUNTY RD 20	5/24/2017	5/15/2017	7/15/2017
Resurface CR 20 from Elberta Town Limit to CR 95 (Group 3)		COUNTY RD 20	5/24/2017	5/15/2017	7/15/2017
Resurface Mifflin Rd (CR 20) from Foley City Limit to Elberta Town Limit (Group 3)		MIFFLIN RD	5/24/2017	5/15/2017	7/15/2017

\*All costs are preliminary, unaudited project costs and include all labor, equipment, material, and contractor costs.

Baldwin County Highway Department  
FY 2017 Completed Resurfacing Projects





# Completed Project

## Resurfacing– Area 100

### Project:

0203617 – Pine Grove Road

Resurface Pine Grove Road from  
Tolbert Road to Brady Road N and  
Along Brady Road N to Bay Minette  
City Limit (Group 1)

Actual Start Date

02/02/2017

Actual Complete Date

02/21/2017





# Completed Project

## Resurfacing– Area 100

### Project:

0207016 – County Road 112

Resurface County Road 112 from  
U.S. Highway 31 to Phillipsville  
Road (Group 1)

Actual Start Date

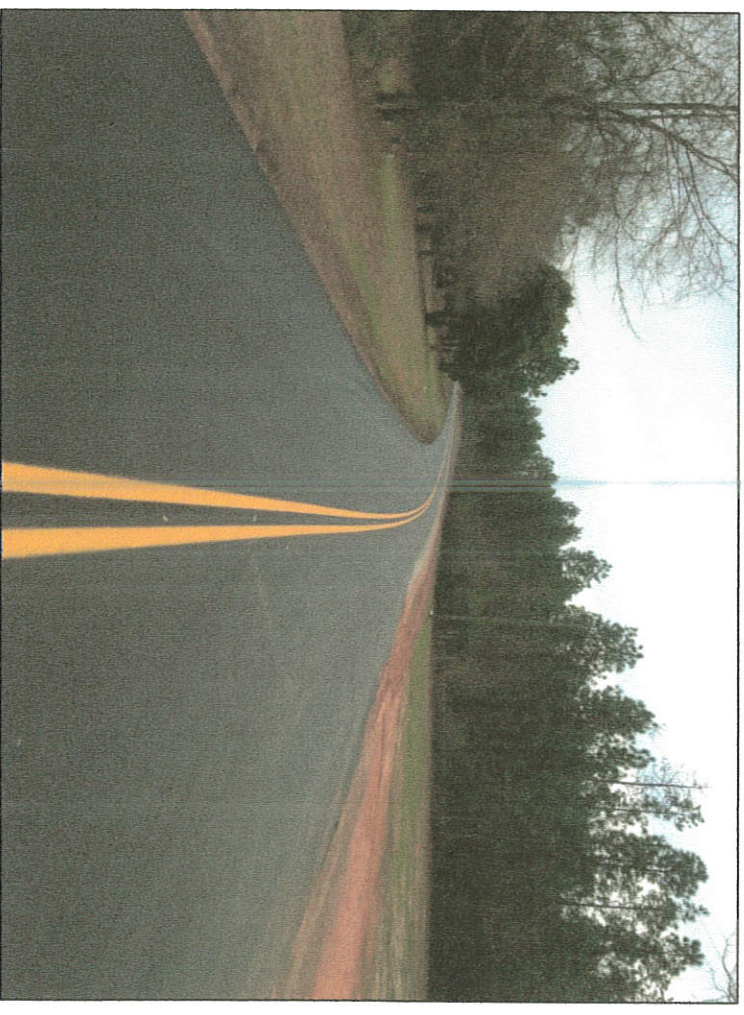
02/02/2017

Actual Complete Date

02/21/2017



Before



After



# Completed Project

## Resurfacing– Area 200

### Project:

0207216 – County Road 49

Resurface County Road 49 from  
County Road 48 to State Road 104  
(Group 2)



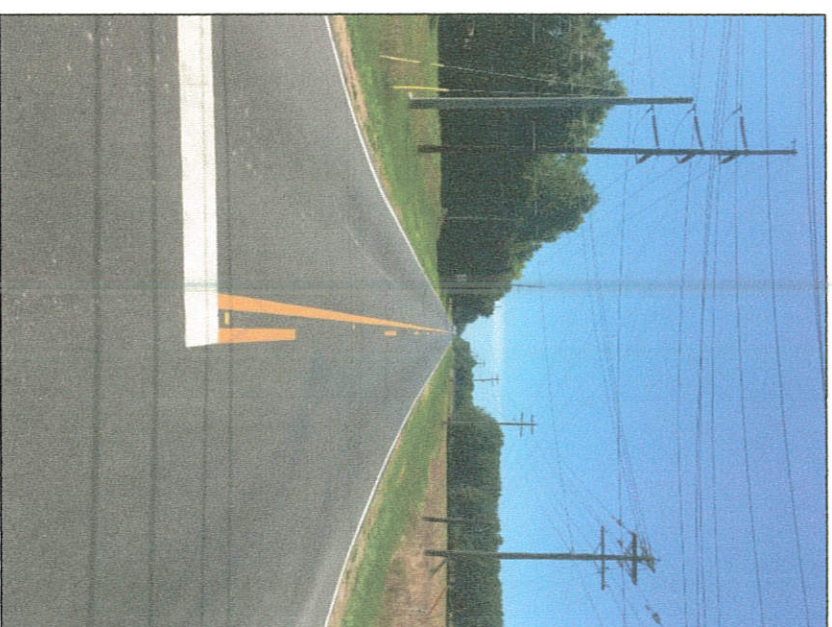
Before

Actual Start Date

03/06/2017

Actual Complete Date

04/07/2017



After



# Completed Project

## Resurfacing– Area 200

### Project:

0207416 – Section Street South

Resurface Section Street South  
from Twin Beech Road to Fairhope  
City Limits (Group 2)

Actual Start Date

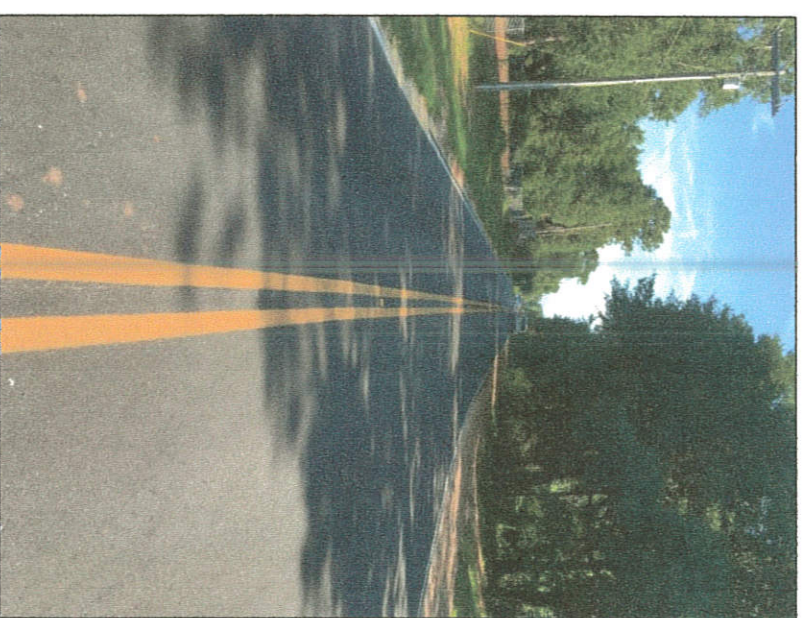
03/06/2017

Actual Complete Date

04/07/2017



Before



After



# Completed Project

## Resurfacing– Area 200

### Project:

0204117 – Dominion Drive

Resurface Dominion Drive from  
U.S. Highway 98 to Mary Ann  
Beach Road (Group 3)

Actual Start Date

03/27/2017

Actual Complete Date

04/07/2017



Before



After



# Completed Project

## Resurfacing- Area 200

### Project:

0204217 – Saddlebrook Circle

Resurface Saddlebrook Circle from  
Dominion Drive to End of  
Maintenance (Group 3)

Actual Start Date

03/27/2017

Actual Complete Date

04/07/2017



Before



After



# Completed Project

## Resurfacing– Area 200

### Project:

0203517 – County Road 34

Resurface County Road 34 from  
U.S. Highway 98 to State Road 181  
(Group 2)



Before

Actual Start Date

03/06/2017

Actual Complete Date

05/24/2017



After



# Completed Project

## Resurfacing– Area 200

### Project:

0218714 – County Road 112

Resurface County Road 112 from  
County Road 64 to Florida State Line

Actual Start Date

3/20/2017

Actual Complete Date

05/24/2017



Before



After



# Completed Project

## Resurfacing– Area 200

### Project:

0206515 – Scenic Highway 98

Resurface Scenic Highway 98 from  
Nelson Drive to County Road 1

Actual Start Date

01/23/2017

Actual Complete Date

05/29/2017



Before



After



# In Progress Project

## Resurfacing– Area 200

### Project:

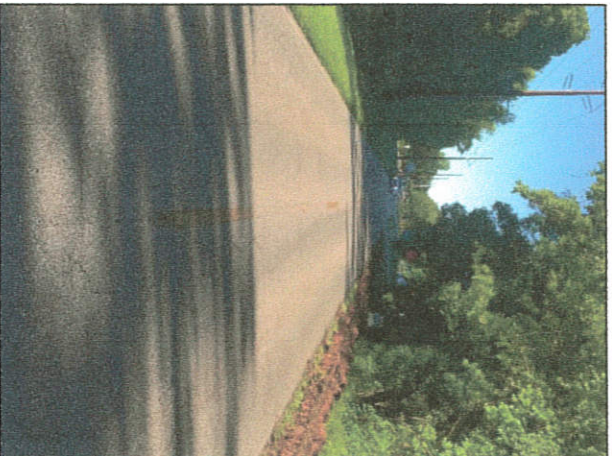
0204315 – County Road 13

Widen and Resurface County Rd 13  
from State Rd 104 to County Rd 48 and  
from County Rd 64 to Ottawa Dr (MPO)

Actual Start Date

04/28/2017

Actual Complete Date



Before



During



# Completed Project

## Resurfacing– Area 300

### Project:

0207116 – County Road 65

Resurface County Road 65 from  
County Road 26 to U.S. Highway  
98 (Group 2)

Actual Start Date

03/06/2017

Actual Complete Date

04/07/2017



Before



After



# Completed Project

## Resurfacing– Area 300

### Project:

0207816 – Foley Beach Express

Resurface Foley Beach Express  
from County Road 12 to End of  
Maintenance

Actual Start Date

12/13/2016

Actual Complete Date

05/01/2017



During



After



# Completed Project

## Resurfacing– Area 300

### Project:

0203717 – County Road 10

Resurface County Road 10 from  
County Road 65 to State Road 59  
(Group 3)

Actual Start Date

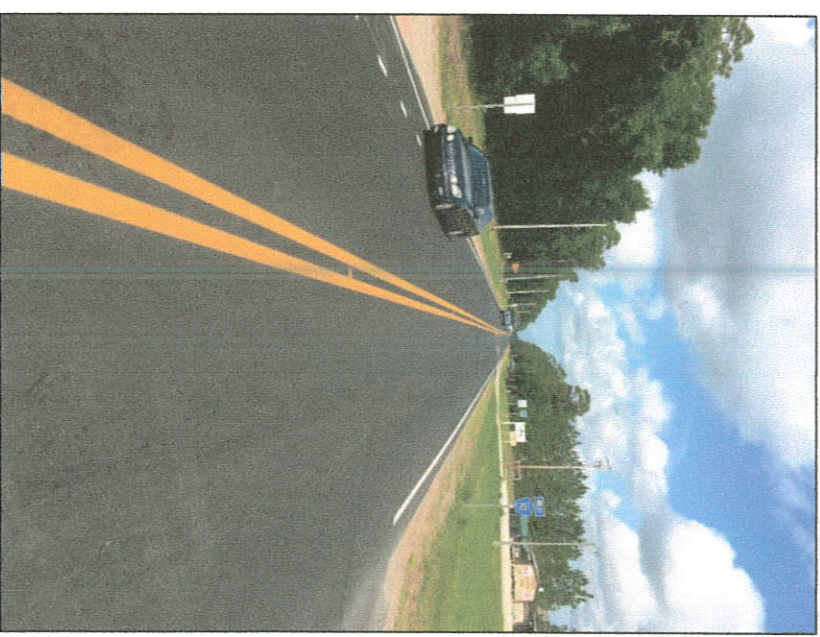
03/27/2017

Actual Complete Date

05/24/2017



Before



After



# Completed Project

## Resurfacing– Area 300

### Project:

0207616 – County Road 20

Resurface County Road 20 from  
Mifflin Road to Mifflin Creek Bridge  
(Group 3)

Actual Start Date

03/27/2017

Actual Complete Date

05/24/2017



Before



After



# Completed Project

## Resurfacing– Area 300

### Project:

0207716 – County Road 20

Resurface County Road 20 from  
Elberta Town Limit to County Road  
95 (Group 3)

Actual Start Date

03/27/2017

Actual Complete Date

05/24/2017



After

# Completed Project

## Resurfacing– Area 300

### Project:

0207916 – Mifflin Road (CR 20)

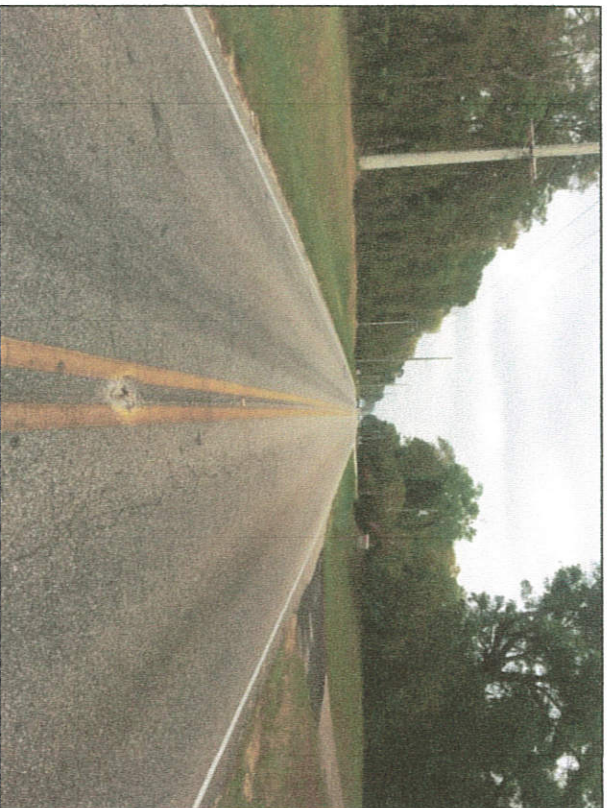
Resurface Mifflin Road (CR 20)  
from Foley City Limit to Elberta  
Town Limit (Group 3)

Actual Start Date

03/27/2017

Actual Complete Date

05/24/2017



Before



After



# Major Goals



**Dirt Road Paving: By the end of 2017, complete all budgeted dirt road paving projects.**

As of 10/1/2016, 1 project of 0.64 miles is budgeted for FY 2017. The total maintained dirt road mileage is 193.

a. FY 2017 Goal – Pave 0.64 miles

Status: 0.64 miles paved

# Project Schedule

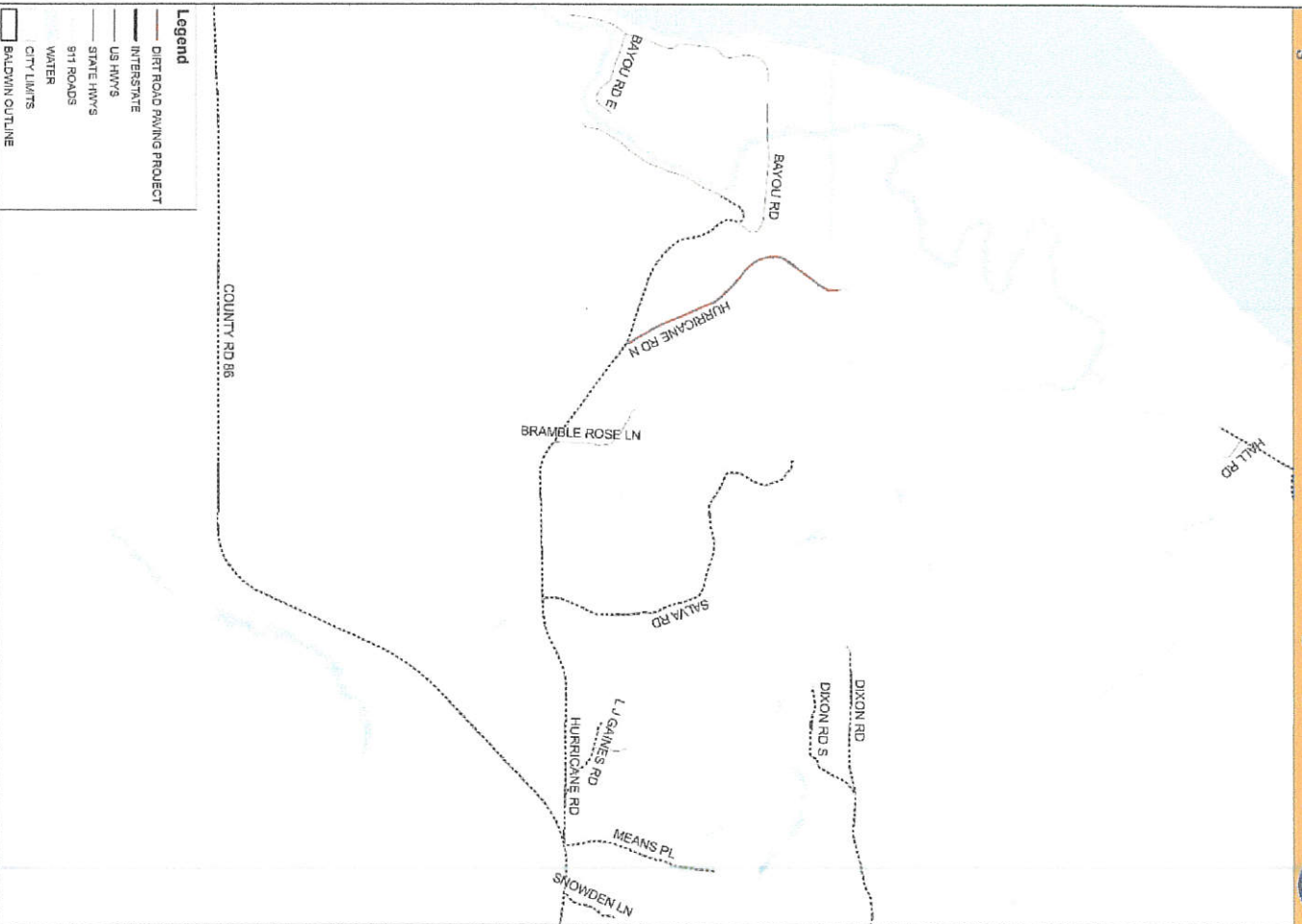
## Dirt Road Paving

Project Description		Road Name	Actual Complete	Target Start	Target Complete
Project Type 03 - Dirt Road Paving					
Area 100					
G, D, B & Pave Hurricane Rd N from Hurricane Rd to EOM		HURRICANE RD N	9/29/2017	3/1/2017	9/30/2017
Area 200					
Area 300					

\*All costs are preliminary, unaudited project costs and include all labor, equipment, material, and contractor costs.



Baldwin County Highway Department  
FY 2017 Completed Dirt Road Paving Projects



# Completed Project

## Dirt Road Paving – Area 100

### Project:

0208515 – Hurricane Road N

Grade, Drain, Base and Pave  
Hurricane Road N from Hurricane  
Rd to End of Maintenance

Actual Start Date

03/01/2017

Actual Complete Date

09/29/2017




Before



After



# Major Goals



**Bridges: Long Term Goal - Replace all bridges that are structurally deficient, posted or functionally obsolete.**

Currently 158 bridges with 17 bridges below grade.

a. FY 2017 Goal – Complete 1 bridge replacement and begin construction on 2 bridge replacements

Status: 2 bridges completed

1 bridge replacement under construction

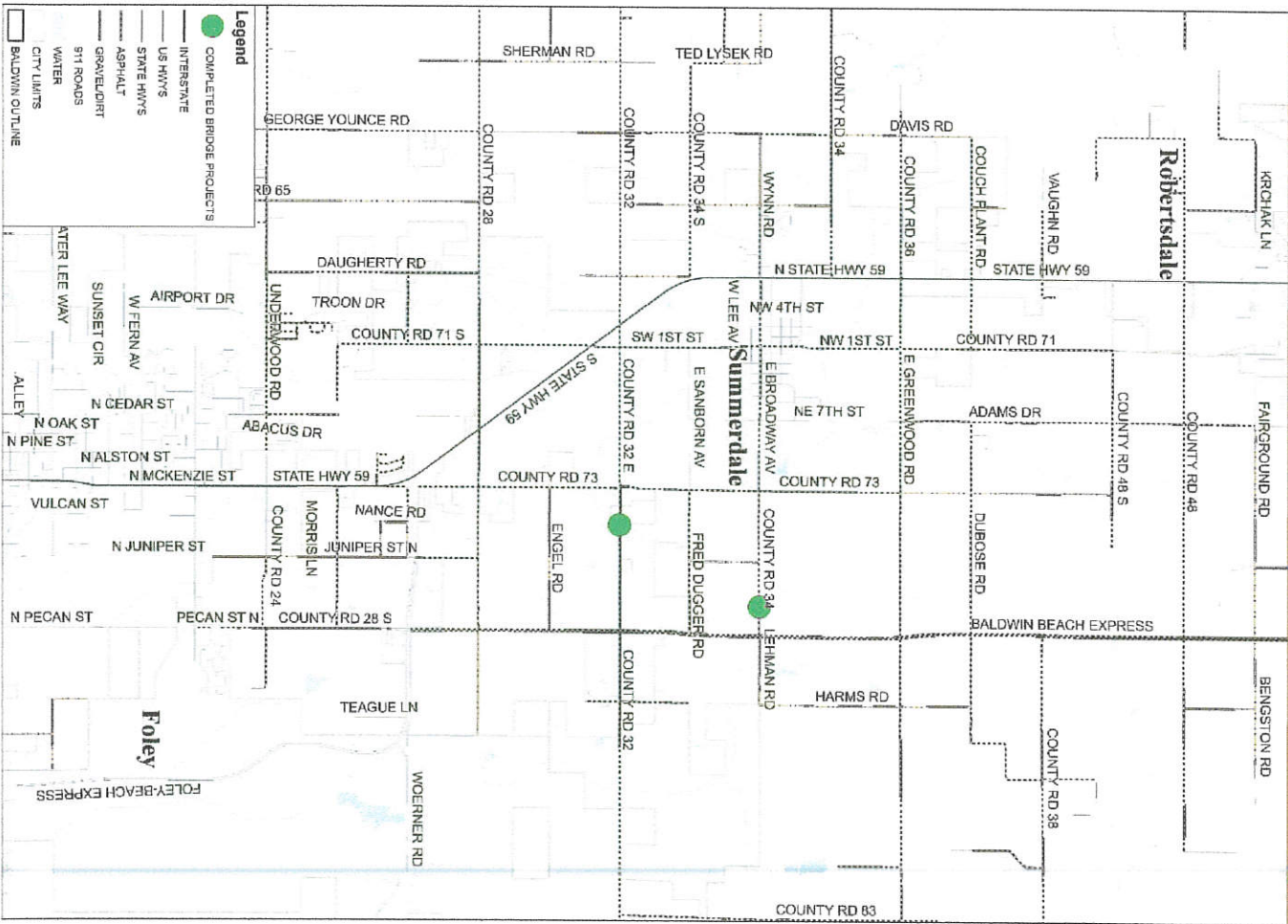
# Project Schedule

## Bridge Projects

Project Type 11 - Bridge Projects	Project Description	Road Name	Actual		Target Start	Target Complete
			Complete			
Area 100						
Area 200						
Area 300						
	<b>Bridge culvert &amp; 3 cross drains on CR 32 over Unnamed Creek (FHWA)</b>	<b>COUNTY RD 32</b>	<b>10/7/2016</b>	<b>3/1/2016</b>	<b>11/1/2016</b>	
	<b>Bridge replacement on CR 34 over Negro Creek (ATRIP)</b>	<b>COUNTY RD 34</b>	<b>9/30/2017</b>	<b>3/1/2016</b>	<b>4/1/2017</b>	
	Bridge Replacement on Keller Rd over Boggy Branch (ATRIP)	KELLER RD		3/14/2017	12/15/2017	
	Bridge Replacement on CR 9 Bridge over Polecat Creek (FHWA)	COUNTY RD 9		12/1/2017	8/1/2018	

\*All costs are preliminary, unaudited project costs and include all labor, equipment, material, and contractor costs.





# Completed Project

## Bridge Project – Area 300

Project:

0215614 – County Road 32

Actual Completed Date

10/7/2016

Bridge, Culvert & 3 Crossdrains on CR 32 over Unnamed Creek (FHWA)





# Completed Project

## Bridge Project – Area 300

Project:

Actual Completed Date

0212809 – County Road 34

09/30/2017

Bridge Replacement on County Road 34 over Negro Creek (ATRIP)



# In Progress Project

## Bridge Project – Area 300

Project:

0206113 – Keller Road

Actual Start Date

03/06/2017

Bridge Replacement on Keller Rd over Boggy Branch (ATRIP)



Before



During



# Design In Progress

## Bridge Project – Area 300

Project:

0216014 – County Road 9

Target Construction Start Date

12/01/2017

Bridge Replacement on County Road 9 over Polecat Creek (FHWA)



# Major Goals



## **Drainage: Complete 14 drainage improvement sites.**

a. FY 2017 Goal – Complete 14 project sites

Status: 10 project sites completed

b. FY 2017 Goal – Complete 100% of the 121 sites damaged by the FY 2014 rain event

Status: 95% project sites completed



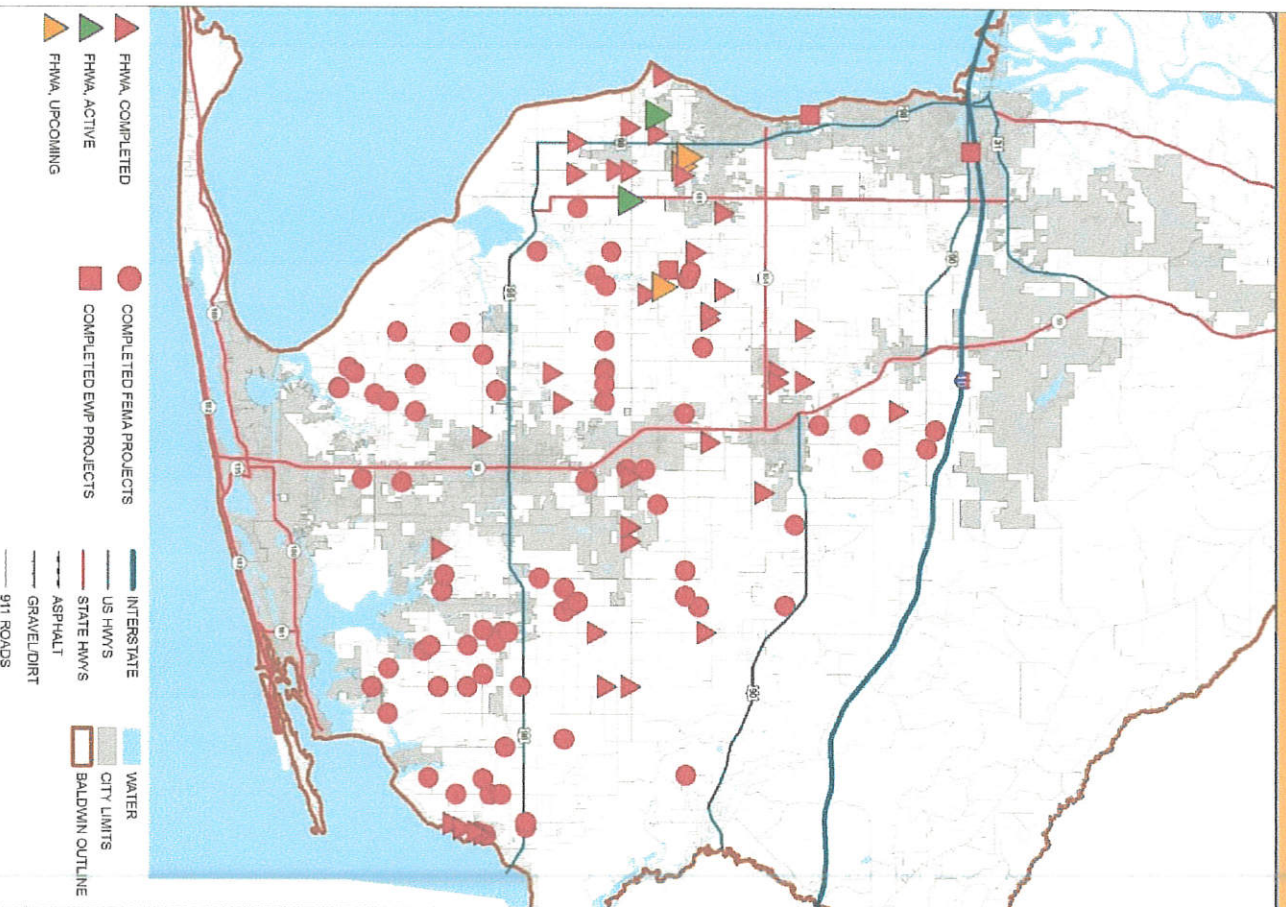
# Project Schedule

## Drainage Projects

Project Description	Road Name	Actual		Target Start	Target Complete
		Complete			
Project Type 18 - Drainage Improvement					
Area 100					
Area 200					
Construct Retention Pond and Ditch adjacent to Lassiter Farm Rd	LASSITER FARM RD	10/17/2016	8/1/2016	10/21/2016	
Area 300					
Drainage Improvements on Kenner Rd from John Hall Ln to EOM	KENNER RD	5/2/2017	4/1/2017	5/31/2017	
County-wide Projects					
Replace crossdrains damaged from 04/29/14 Rain Event - Anchor Sites (FEMA) PW#310	COUNTYWIDE MISC	6/1/2017	2/1/2016	8/11/2016	
Drainage Improvements - Thompson Emergency Repair Sites (FHWA)	COUNTYWIDE MISC		8/15/2016	12/31/2017	

\*All costs are preliminary, unaudited project costs and include all labor, equipment, material, and contractor costs.

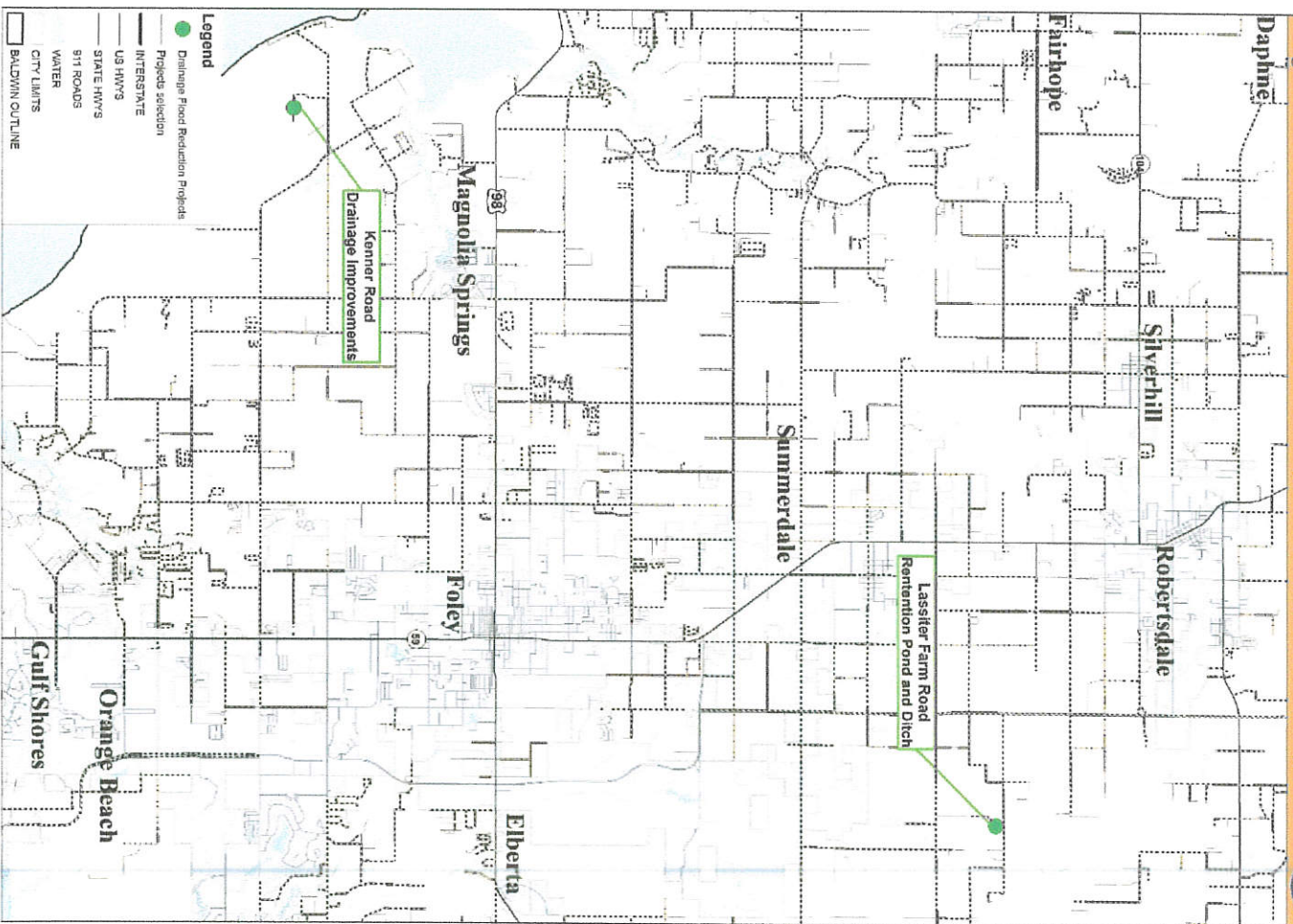
Baldwin County Highway Department  
Drainage Improvement Projects Post April 2014 Rain Event







**Baldwin County Highway Department**  
**FY 2017 Completed Drainage/Flood Reduction Projects**



# Completed Project

## Drainage/Flood Reduction– Area 200

### Project:

0205316 – Lassiter Farm Road

Construct Retention Pond and  
Ditch adjacent to Lassiter Farm  
Road

Actual Start Date

07/21/2016

Actual Complete Date

10/17/2016



Before



After



# Completed Project

## Drainage/Flood Reduction—Area 300

### Project:

0205214 – Kenner Road

Drainage Improvements on  
Kenner Road from John Hall Lane  
to End of Maintenance

Actual Start Date

03/17/2017

Actual Complete Date

05/02/2017



Before



After



# In Progress Project

## Drainage/Flood Reduction– Countywide

### Project:

0215914 – Emergency Repair Sites

Actual Start Date

8/8/2016

Actual Complete Date

County Road 48 west of County Road 9



Before



During



# In Progress Project

## Drainage/Flood Reduction– Countywide

### Project:

0215914 – Emergency Repair Sites

Actual Start Date

8/8/2016

Actual Complete Date

County Road 48 east of Blueberry Lane



Before



During



# In Progress Project

## Drainage/Flood Reduction– Countywide

### Project:

0215914 – Emergency Repair Sites

Actual Start Date

8/8/2016

Actual Complete Date

County Road 44



Before



During



# In Progress Project

## Drainage/Flood Reduction– Countywide

### Project:

0215914 – Emergency Repair Sites

Actual Start Date

8/8/2016

Actual Complete Date

County Road 44 east of County Road 13



Before



During



# In Progress Project

## Drainage/Flood Reduction– Countywide

### Project:

0215914 – Emergency Repair Sites

Actual Start Date

8/8/2016

Actual Complete Date

County Road 3



Before



During



# In Progress Project

## Drainage/Flood Reduction– Countywide

### Project:

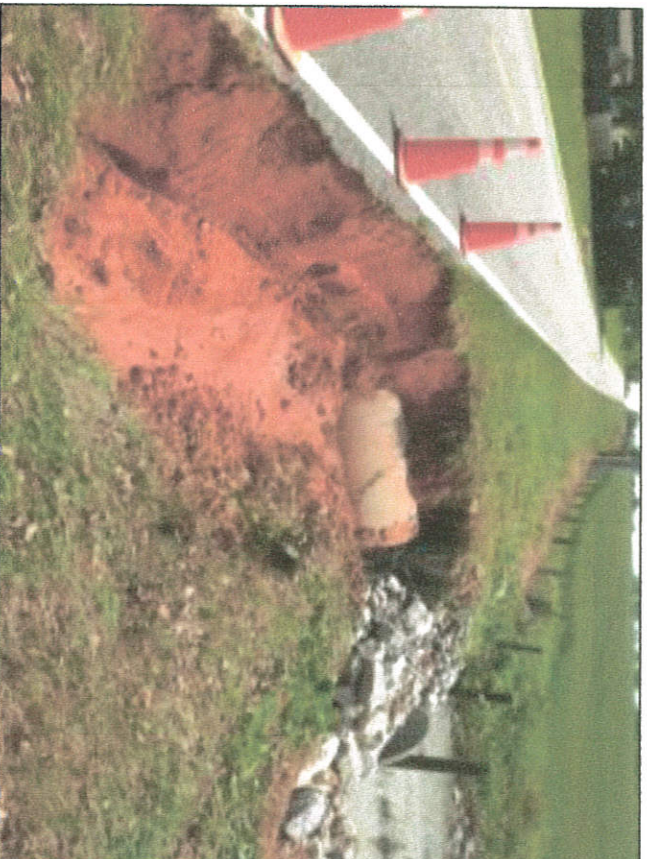
0215914 – Emergency Repair Sites

Actual Start Date

8/8/2016

Actual Complete Date

Old Battles Road west of Greeno Road



Before



During



# In Progress Project

## Drainage/Flood Reduction– Countywide

Project:

0215914 – Emergency Repair Sites

Actual Start Date

8/8/2016

Actual Complete Date

County Road 32 east of County Road 13



Before



During



# In Progress Project

## Drainage/Flood Reduction– Countywide

### Project:

0215914 – Emergency Repair Sites

Actual Start Date

8/8/2016

Actual Complete Date

County Road 24 west of Greeno Road




Before



During

# Major Goals



**Capacity Improvement Project: Complete**  
**Adaptive Signal Project for U.S. Hwy 98 from**  
**CR 32 to Interstate 10 by end of 2017.**

a. FY 2017 Goal – Design and construct adaptive signal project.

Status: 100% designed; 25% constructed  
(Construction began 2/17/2017)




# Project Schedule

## Capacity Improvement Projects

Project Description		Road Name	Actual Complete	Target Start	Target Complete
Project Type 30 - Capacity Improvement Projects					
Traffic Light Improvements on US 98 from CR 32 to US 31 (MPO)		Area 200 misc		6/13/2017	8/1/2018

\*All costs are preliminary, unaudited project costs and include all labor, equipment, material, and contractor costs.

# Major Goals



**Safety/Accident Reduction: Identify and prioritize safety sensitive sites and complete 5 safety projects by the end of FY 2017.**

Status: 4 safety project completed

Results: 80% safety projects completed



# Project Schedule

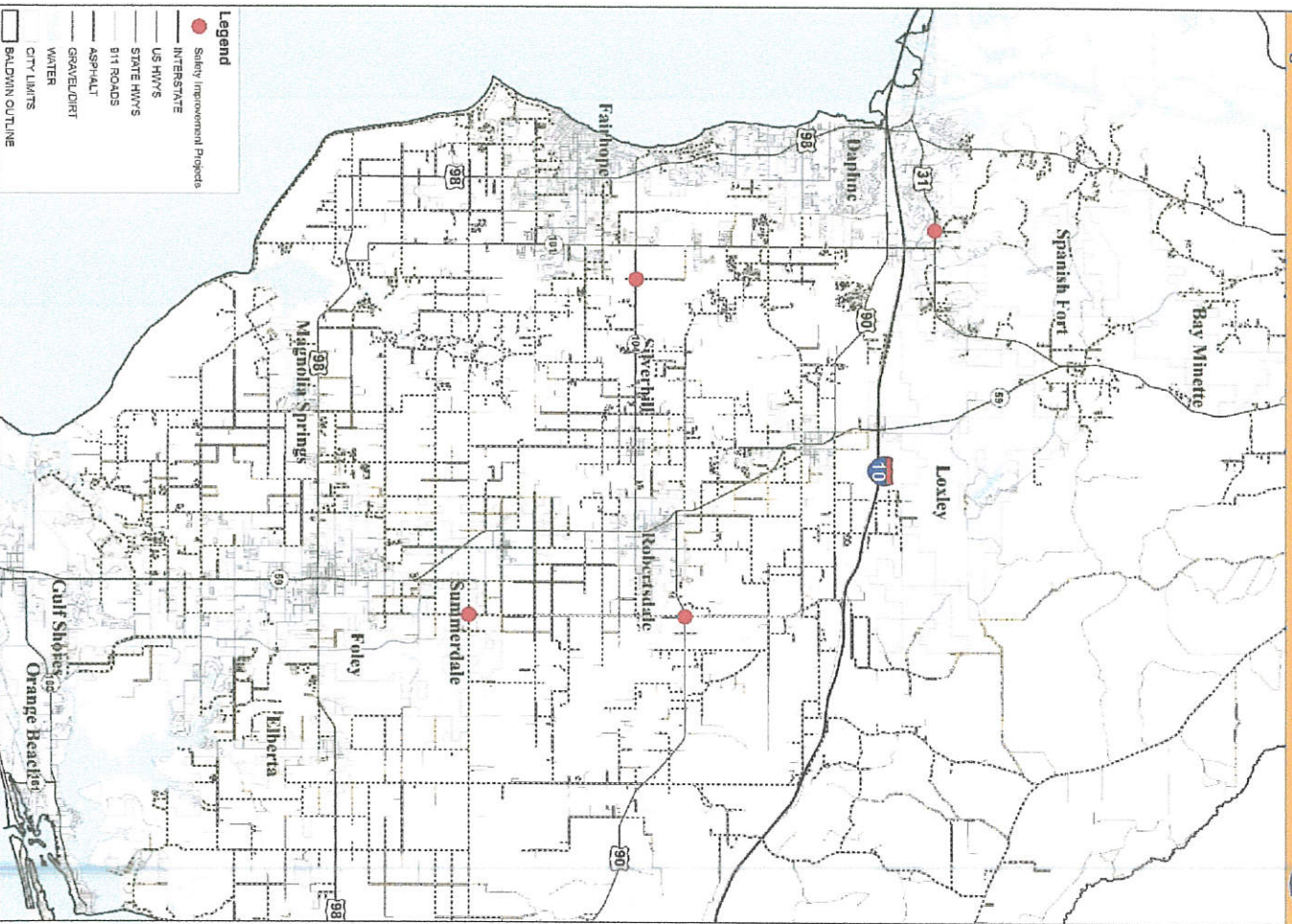
## Safety Improvement

Project Description	Road Name	Actual		
		Complete	Target Start	Target Complete
Project Type 24 - Safety Improvement/Accident Reduction Projects				
Area 100				
Intersection Improvements to Turn Lane on US 31 at Stagecoach Rd	Area 100 Misc	10/7/2016	9/1/2016	10/28/2016
Area 200				
Traffic Light Improvements to Baldwin Beach Express at US 90	BALDWIN BEACH EXPRESS	12/8/2016	1/1/2017	1/31/2017
Intersection Improvements Turn lane on SR 104 onto Higbee Rd	HIGBEE RD	3/29/2017	12/1/2016	3/9/2017
Intersection Improvements on CR 13 at CR 30 (Gayfer Rd Ext) (ATRIIP)	COUNTY RD 13		6/14/2017	12/1/2017
Area 300				
Install flashing yellow arrow on traffic signal on CR 32 at Baldwin Beach Express	Area 300 misc	1/28/2017	1/25/2017	1/31/2017

\*All costs are preliminary, unaudited project costs and include all labor, equipment, material, and contractor costs.



**Baldwin County Highway Department**  
**FY 2017 Completed Safety Improvement Projects**





# Completed Project

## Capacity Improvement

### Project:

0205816 – US Hwy 31 at Stagecoach

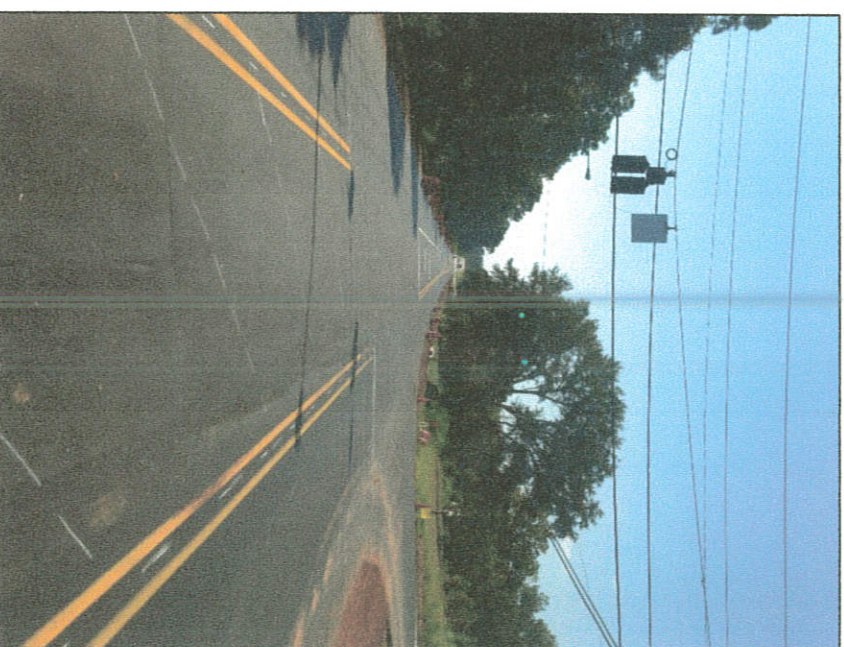
Intersection Improvements to Turn  
Lane on US Highway 31 at  
Stagecoach Road

Actual Start Date

08/18/2016

Actual Complete Date

10/07/2016



# Completed Project

## Safety Improvement – Area 200

### Project:

0208316 – BBE at County Rd 90

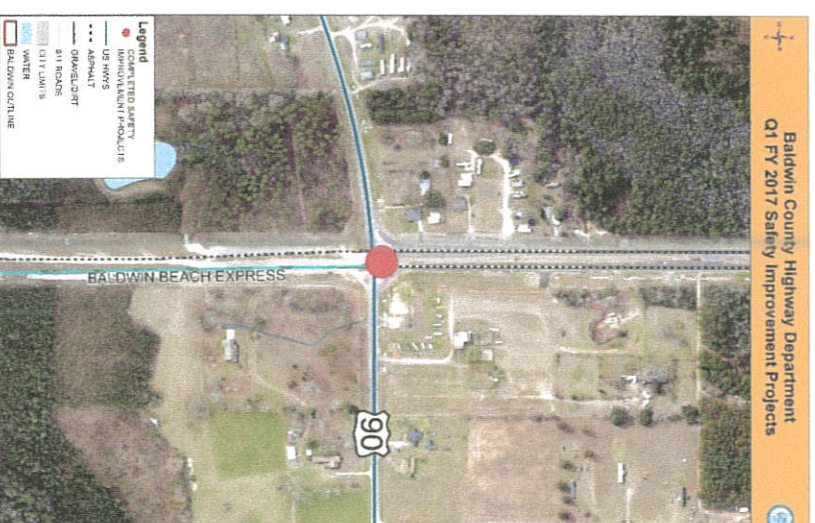
Traffic Light Improvements to  
Baldwin Beach Express at U.S.  
Highway 90

### Actual Start Date

12/07/2016

### Actual Complete Date

12/08/2016





# Completed Project

## Safety Improvement – Area 200

### Project:

0208715 – SR 104 and Higbee Rd

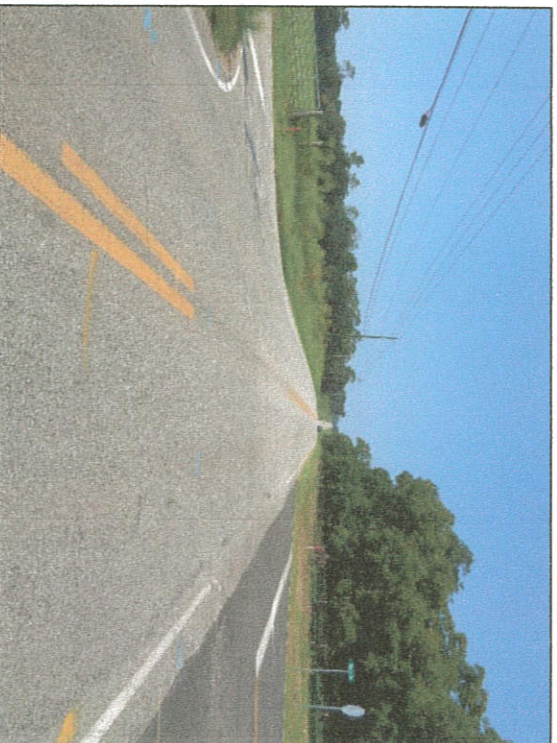
Intersection Improvements - Turn  
Lane on State Road 104 onto  
Higbee Road

Actual Start Date

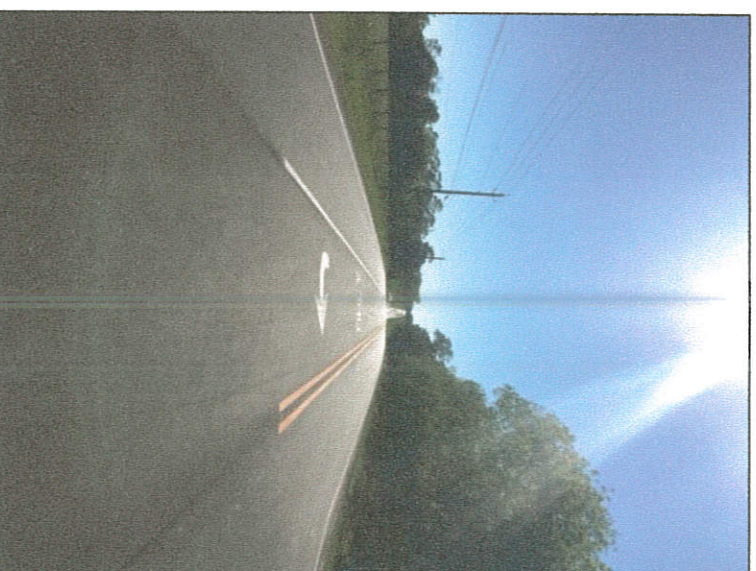
11/30/2016

Actual Complete Date

03/29/2017



Before



After



# In Progress Project

## Safety Improvement – Area 200

### Project:

0206213 – County Rd 13 at County Rd 30

Actual Start Date

06/07/2017

Actual Complete Date

Intersection Improvements on Co Rd 13 at Co Rd 30 (Gayfer Rd Ext) (ATRIP)



Before



During



# Completed Project

## Safety Improvement – Area 300

### Project:

0208116 – County Road 32

Installing Flashing Yellow Arrow  
on Traffic Signal on County Road  
32 and Baldwin Beach Express

Actual Start Date

01/28/2017


Actual Complete Date

01/28/2017



After

# Major Goals



**New Road Construction: By 2020, complete construction of the Baldwin Beach Express from Interstate 10 to Interstate 65.**

Status: Currently working on funding source.



# Major Goals



## **Parks: Complete all scheduled Park**

### **Improvement Projects by the end of FY 2017.**

- a. 28 RV sites at Live Oak Landing
- b. Cliff's Landing Improvements
- c. Steadman's Landing Boardwalk

# Project Schedule

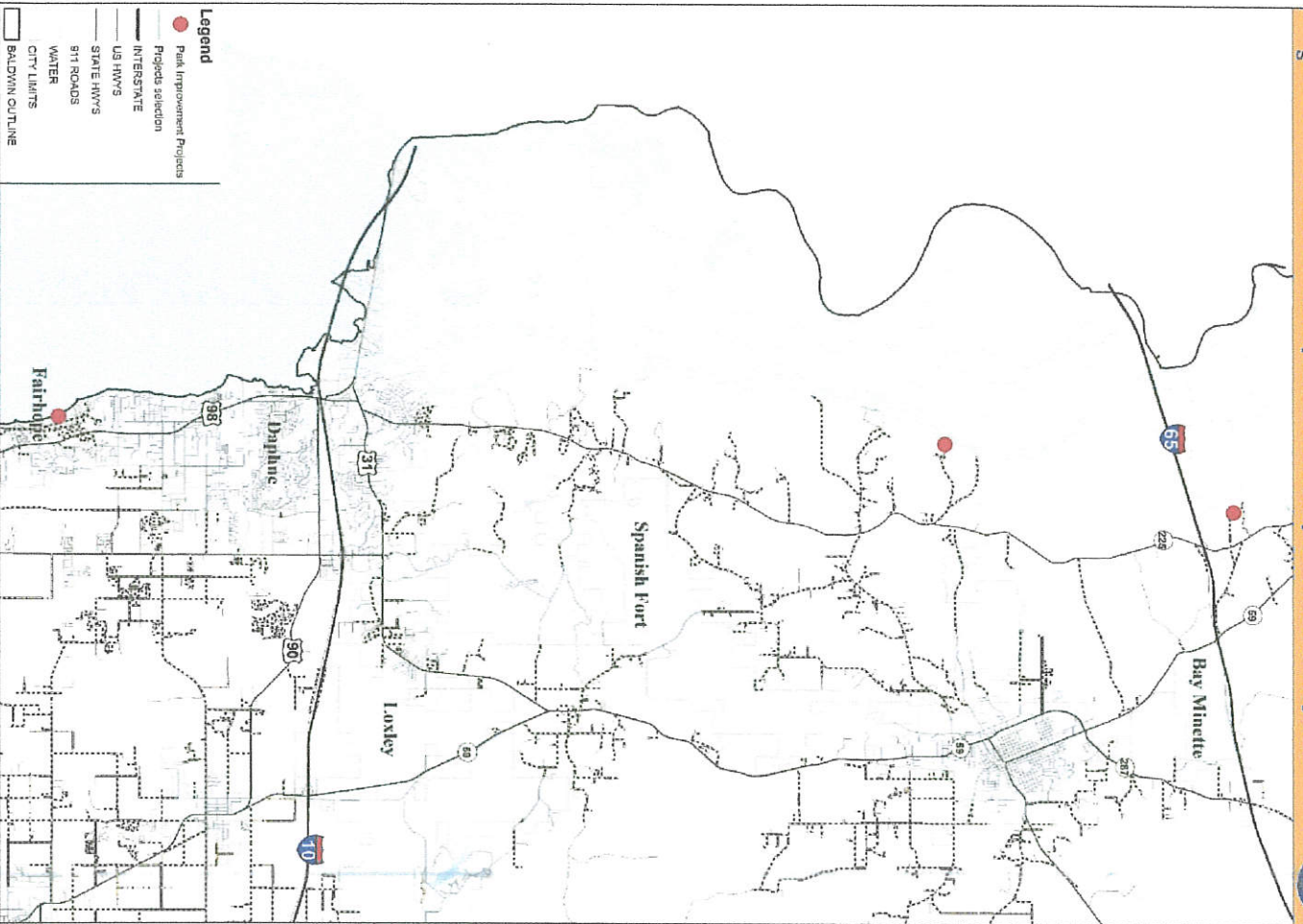
## Park Improvement Projects

Project Description		Actual		
Road Name	Complete	Target Start	Target Complete	
Project Type 25 - Park Improvement Projects				
Area 100				
Boat Dock Repairs @ Cliff's Landing	Cliff's Landing (Boat Ramp)	5/26/2017	8/1/2017	9/30/2017
Live Oak Landing RV Park	LIVE OAK LANDING PARK	9/21/2017	7/1/2016	9/30/2017
Area 200				
Boardwalk construction at Steadmans Landing (TAP)	SIBLEY ST	3/29/2017	11/1/2016	3/6/2017
Area 300				
	</			

\*All costs are preliminary, unaudited project costs and include all labor, equipment, material, and contractor costs.



Baldwin County Highway Department  
FY 2017 Completed Park Improvement Projects



Legend

- Park Improvement Projects
- Projects section
- INTERSTATE
- US HWYS
- STATE HWYS
- 511 ROADS
- WATER
- CITY LIMITS
- BALDWIN OUTLINE

# Completed Project

## Park Improvement – Area 100

### Project:

0206716 – Cliff's Landing (Boat Ramp)

Actual Start Date

05/24/2017

Actual Complete Date

05/26/2017

### Boat Dock Repairs at Cliff's Landing



Before



After



# Completed Project

## Park Improvement – Area 100

### Project:

0204715 – Live Oak Landing RV Park

Actual Start Date

06/28/2016

Actual Complete Date

09/21/2017

Live Oak Landing RV Park



Before



After



# Completed Project

## Park Improvement – Area 200

### Project:

0206715 – Steadmans Landing (TAP)

Boardwalk Construction at  
Steadmans Landing

Actual Start Date

11/02/2016

Actual Complete Date

03/29/2017



Before



After



# Major Goals

**Annual Maintenance – Subdivision and Permits:**  
**Ensure all Subdivisions and Permits are processed in a timely manner in accordance with departmental policy.**


Estimated requests for FY 2017: 90

Received 74 requests.

Status: 74 requests processed

Results: **95%** requests processed on time

# Major Goals



**Annual Maintenance – Barns: Ensure all citizen work requests (work orders) are processed in timely manner.**

Currently 3,154 work orders received.

Status: **2,712** work orders addressed

Results: 86% work orders processed




# Major Goals



**Annual Maintenance – Operations: By the end of 2017, ensure annual inspections are performed on all roadways and condition ratings are established for all roadway items (pavement, striping, signs, shoulders, dirt road surfaces, etc.)**

- a. Paved road miles inspected – **680** miles completed of 1,358 total miles
- b. Dirt road miles inspected – **193** miles completed of 193 total miles
- c. Striping inspections – **1,358** miles completed of 1,358 total miles
- d. Sign inspections – **1,551** miles completed of 1,551 total miles

# Major Goals



## BRATS: Ridership and Service

### **Complete 350,000 passenger trips**

Status: 365,785 trips completed

Results: 105% complete

### **Provide more than 1,000,000 miles of transit service**

Status: 1,044,542 miles completed

Results: 104% complete

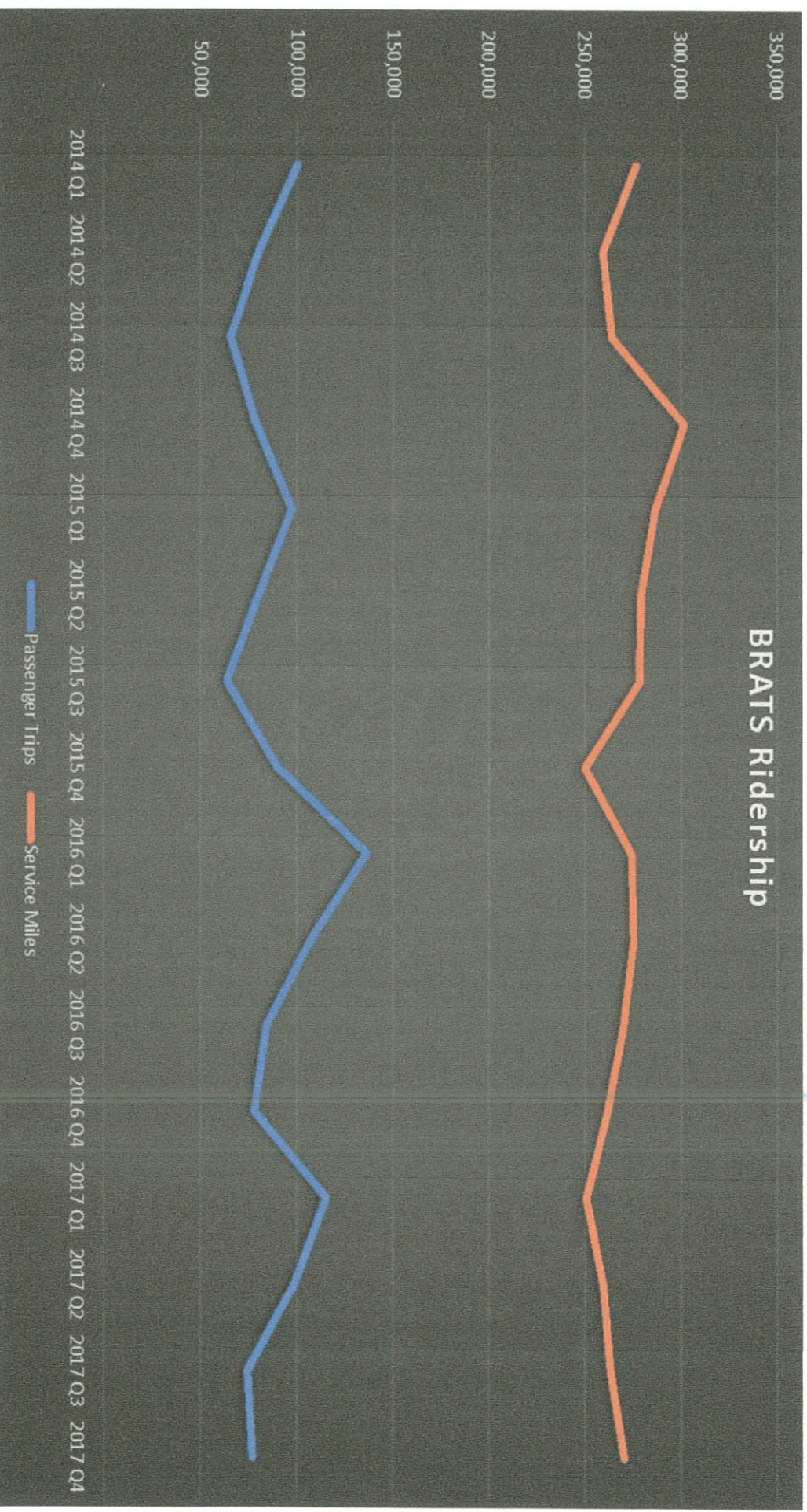
### **Manage 35,000 citizen calls/requests**

Status: 35,468 calls received

Results: 101% complete



# BRATS Ridership





# Project Schedule

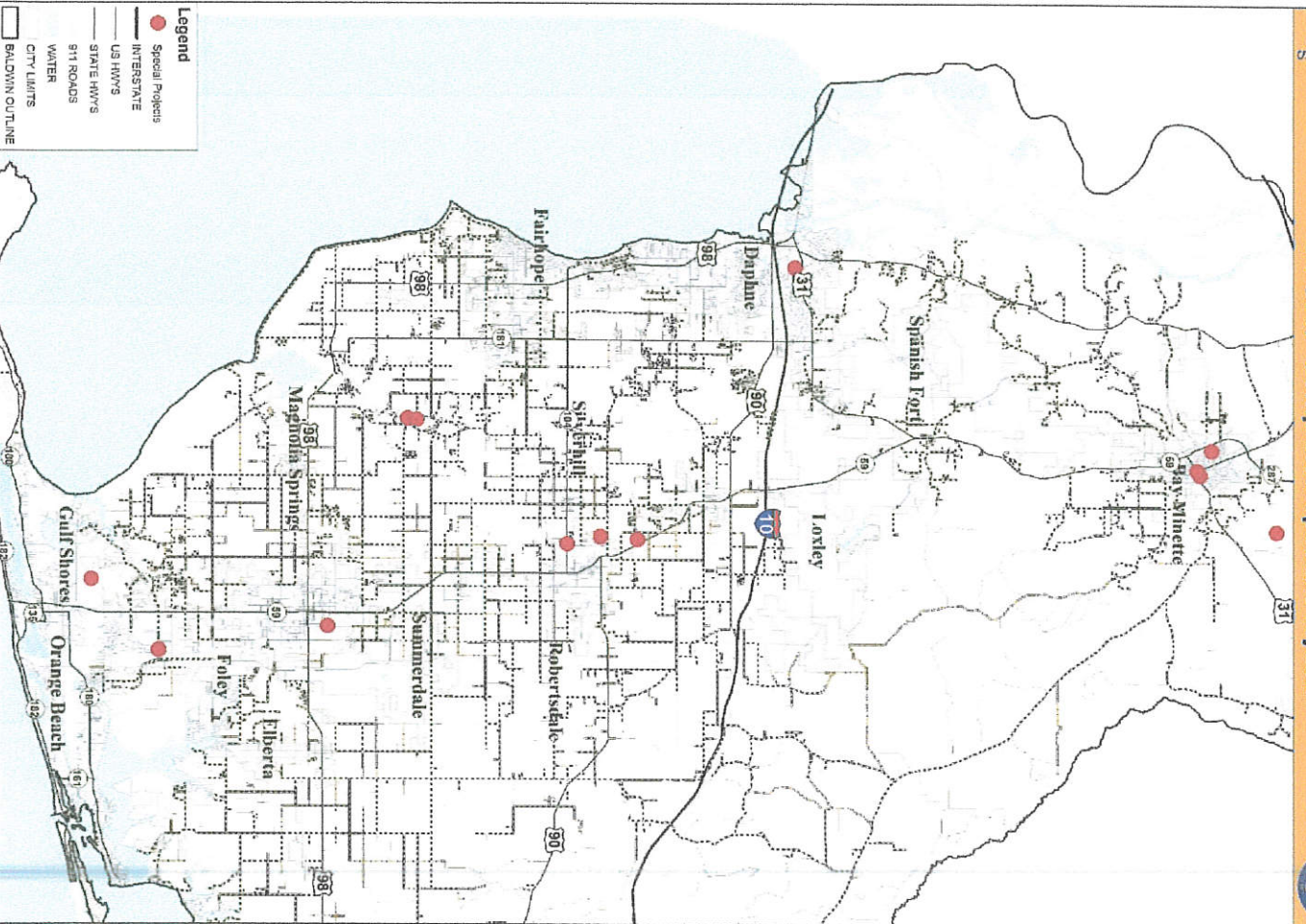
## Special Projects

Project Description		Actual		Target	
Road Name	Project Type 22 - Special Projects	Complete	Target Start	Target Complete	
<b>Area 100</b>					
Striping Back Parking Lot for Archives Dept.	Archives Building	11/03/2016	11/07/2016	11/11/2016	
Striping & signing various roads in City of Bay Minette	Area 100	04/12/2017	04/01/2017	04/30/2017	
Landscaping improvements to retention pond at Spirit Park	Area 100	07/12/2017	07/12/2017	07/31/2017	
Resurface Admin Complex	ADMIN COMPLEX		08/01/2017	11/10/2017	
<b>Area 200</b>					
Bank Stabilization on Keeney Dr East at Wetland Site on Fish River	KEENEY DR E	2/17/2017	2/1/2017	2/28/2017	
Resurface Central Baldwin Middle School Basketball Court and Long Jump	Central Baldwin Middle School	4/6/2017	4/1/2017	4/15/2017	
Site Clearing for E911 Tower	E 911 Tower	4/10/2017	3/27/2017	4/30/2017	
Site Work for Baldwin County Sheriff's Dept. Building	Area 200 misc		5/1/2017	10/31/2017	
Sidewalk Construction on Gayfer Rd Ext from Bishop Rd to Meadowbrook Dr	GAYFER RD EXT		12/1/2017	2/28/2018	
<b>Area 300</b>					
Striping CR 8 in City of Gulf Shores	Area 300 misc	10/5/2016	10/1/2016	10/15/2016	
Bank Stabilization on Groves Rd at Water Access on Fish River	Area 300 misc	2/15/2017	2/1/2017	2/28/2017	
Landscaping Improvements to Old Area 300 Barn Parking Lot	Foley Maintenance Barn	5/11/2017	5/1/2017	5/15/2017	
Annual Maintenance and Land Management for FY17 of Baldwin County Mitigation Area 1	Area 300 misc	9/30/2017	10/1/2016	9/30/2017	
Land Management of 424.46 Acres Wet Pine Flatwood Habitat within the Baldwin County Mitigation Area	Area 300 misc		8/24/2016	5/1/2018	
Temporary Detour Keller Rd from End of Pavement to FBE	KELLER RD		10/17/2016	10/31/2017	
<b>County-wide Projects</b>					
ADA Compliance Improvements for Voting Precincts	COUNTYWIDE MISC	11/9/2016	10/1/2016	11/1/2016	
ADA Transition Improvements within Baldwin County ROW	COUNTYWIDE MISC		1/1/2018	4/30/2018	
Signing of Historic Markers	COUNTYWIDE MISC		5/23/2017	9/30/2018	

\*All costs are preliminary, unaudited project costs and include all labor, equipment, material, and contractor costs.



Baldwin County Highway Department  
FY 2017 Completed Special Projects



# Completed Project

## Special Projects– Area 100

### Project:

0203217 – Archives Dept. Parking Lot

Actual Start Date

11/03/2016

Actual Complete Date

11/03/2016

Striping Back Parking Lot for  
Archives Department





# Completed Project

## Special Projects– Area 100

### Project:

0204717 – Various Roads – Bay Minette

Actual Start Date

03/31/2017

Actual Complete Date

04/12/2017

Striping and Signing Various Roads in City of Bay Minette



Before



After



# In Progress Project

## Special Projects– Area 100

Project:

0206117 – Administration Complex

Actual Start Date

07/26/2017

Actual Complete Date

Resurface Admin Complex



Before



During



# Completed Project

## Special Projects– Area 200

### Project:

0205716 – Keeney Drive East

Bank Stabilization on Keeney  
Drive East at Wetland Site on  
Fish River

Actual Start Date

02/14/2017

Actual Complete Date

02/17/2017



# Completed Project

## Special Projects– Area 200

### Project:

0204417 – Central Baldwin Middle School

Actual Start Date

03/27/2017

Actual Complete Date

04/06/2017

Resurface Central Baldwin Middle  
School Basketball Court and Long Jump



Before



After



# Completed Project

## Special Projects– Area 200

### Project:

0204617 – E911 Tower

Site Clearing for E911 Tower

Actual Start Date

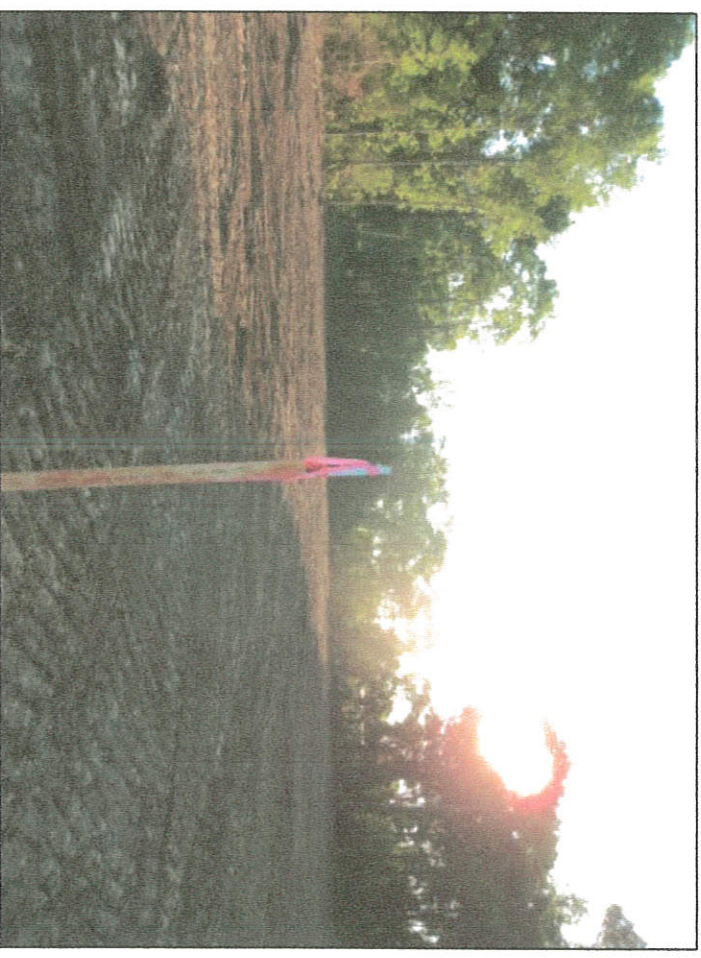
03/23/2017

Actual Complete Date

04/10/2017



During



After



# In Progress Project

## Special Projects– Area 200

### Project:

0203817 – BC Sheriff's Dept Bldg

Site Work for Baldwin County Sheriff's Department Building



Before

Actual Start Date

04/25/2017

Actual Complete Date



During



# Completed Project

## Special Projects– Area 300

### Project:

0208016 – County Road 8

Striping County Road 8 in City of Gulf Shores

Actual Start Date

09/27/2016

Actual Complete Date

10/05/2016



# Completed Project

## Special Projects– Area 300

### Project:

0205616 – Groves Road

Bank Stabilization on Groves Road  
at Water Access on Fish River

Actual Start Date

02/14/2017

Actual Complete Date

02/15/2017





# Completed Project

## Special Projects– Area 300

Project:

0204817 – BRATS Parking Lot

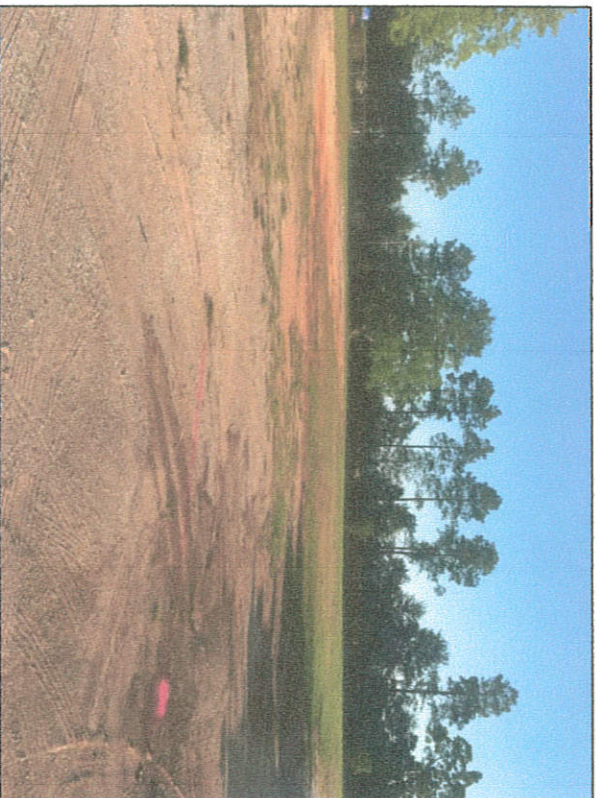
Actual Start Date

05/10/2017

Actual Complete Date

05/11/2017

Gravel BRATS Parking Lot in  
Area 300



Before



After



# In Progress Project

## Special Projects– Area 300

### Project:

0203017 – Keller Road Detour

Actual Start Date

10/19/2016

Actual Complete Date

Temporary Detour Keller Road from  
End of Pavement to Foley Beach  
Express



Before



During



# Completed Project

## Special Projects– Countywide

### Project:

0208216 – ADA Compliance  
Improvements for Voting Precincts

Actual Start Date

09/15/2016

Actual Complete Date

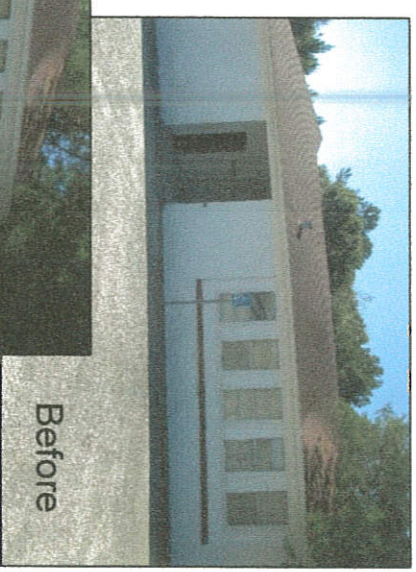
11/09/2016



Before



After



Before



After



# In Progress Project

## Special Projects– Countywide

Project:

0205617 – Historic Markers

Signing of Historic Markers



Actual Start Date

05/24/2017

Actual Complete Date





# Live Oak Landing RV Park





## BALDWIN COUNTY COMMISSION AGENDA ACTION FORM

<b>Meeting Type:</b>	Baldwin County Commission – Regular
<b>Meeting Date:</b>	10/03/2017
<b>Placement of Item on the Agenda:</b>	CONSENT AGENDA: - HIGHWAY
<b>Item Status:</b>	New
<b>Submitted By:</b>	Christie Davis
<b>From:</b>	Joey Nunnally, County Engineer Ronald J. Cink, County Administrator/Budget Director

### ITEM TITLE

Use of Gulf of Mexico Energy Security Act (GOMESA) Funds - Pavement of Dirt Roads

### STAFF RECOMMENDATION

Authorize the Highway Department to use Gulf of Mexico Energy Security Act (GOMESA) funds to pave the following dirt roads:

- a) Ammons Road (\$70,000)
- b) McKinley Road (\$26,000)
- c) Hillview Road (\$10,000)
- d) Blueberry Lane (\$155,000)
- e) James Road (\$38,000)
- f) Magnolia Creek Drive (\$9,000)
- g) Magnolia Creek Drive Ext. (\$49,000)

### BACKGROUND INFORMATION

<b>Previous Commission Action/Background Information:</b>	No
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GOMESA refers to Federal funds received related to the Gulf of Mexico Energy Security Act of 2006. The 7 dirt roads that the County Engineer is requesting to pave were reviewed during FY18 budget deliberations. However, because GOMESA funding is from the Federal government and not Baldwin County, the FY18 budget resolution does not reflect the Commission's approval. This agenda item is being done so that the record can reflect the Commission's approval of the use of GOMESA funds for dirt road paving of the 7 dirt roads.

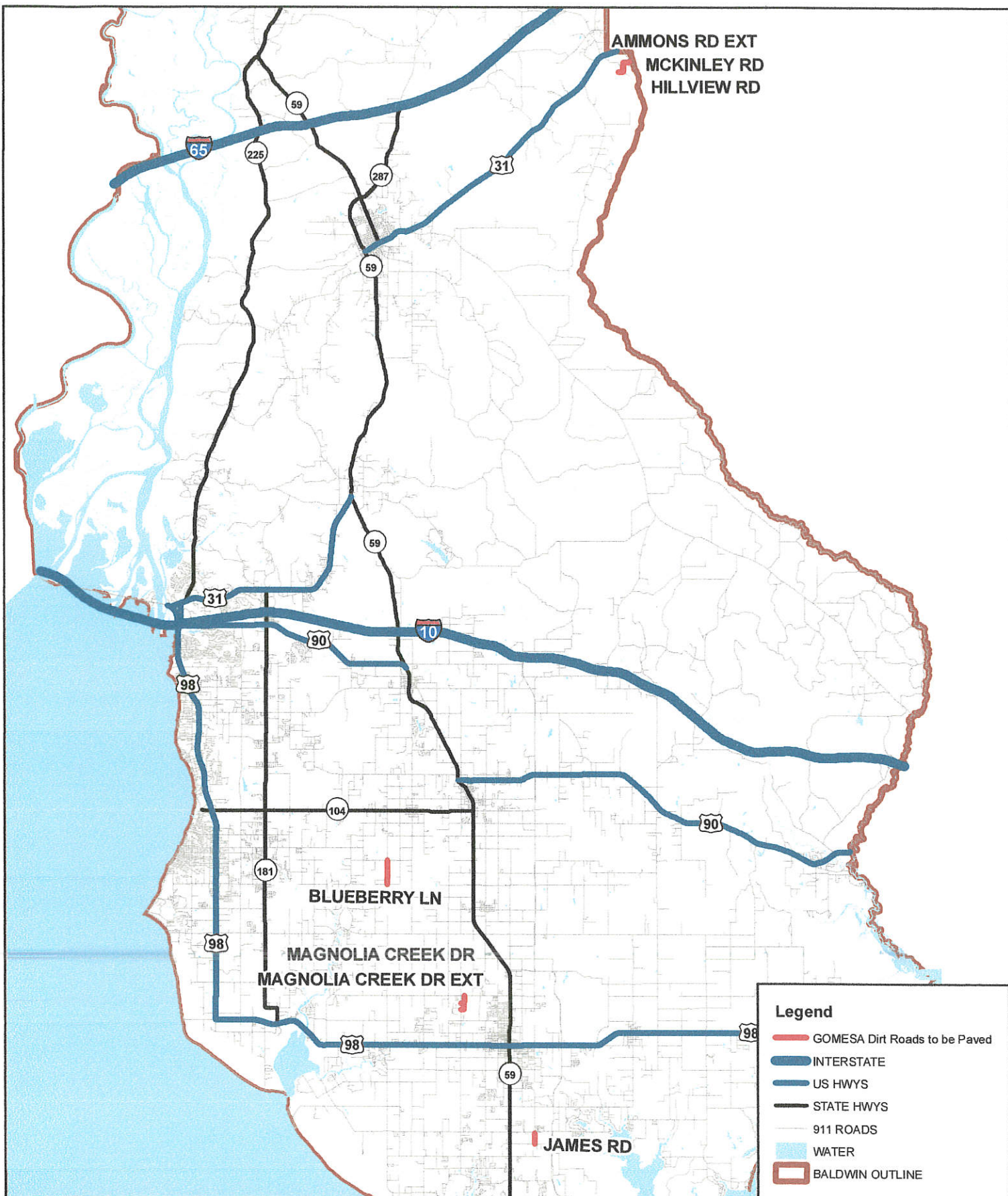
### FINANCIAL IMPACT

<b>Does the recommendation have a financial impact?</b>	Yes
<b>Total cost of recommendation?</b>	357,000



Are there funds budgeted for this recommendation?	No
Reason:	GOMESA funds
Does the recommendation create a need for continued funding which is not included in the current budget?	No
<b>LEGAL IMPACT</b>	
Are there any legal documents required to be executed if this recommendation is approved?	No
<b>ADVERTISING REQUIREMENTS</b>	
Is advertising required for this recommendation?	No
<b>CONSISTENCY WITH B.C. STRATEGIC PLAN - 2006-2016</b>	
Is the recommendation applicable to the goals set forth in the Strategic Plan?	Yes
<b>POLICY IMPACT</b>	
Is the recommendation consistent with Commission Policy?	Yes
<b>PERSONNEL IMPACT</b>	
Does the recommendation have personnel impact?	No
<b>IMPLEMENTATION</b>	
Is implementation for this item time sensitive?	No
Department(s)/Individual(s) responsible for follow up activities and specific actions required:	Highway Dept will handle all follow-up as deemed necessary by the County Engineer
<b>ATTACHMENTS</b>	
1. GOMESA Dirt Roads to be Paved.pdf	
<b>APPROVALS</b>	
Budget	Christie Davis 9/27/2017 8:20:26 AM
Personnel	
Administration	Keri Green 9/27/2017 4:20:01 PM
Chairman and County Administrator	Chris Elliott 9/28/2017 8:51:14 AM





# Baldwin County Highway Department

## GOMESA Dirt Roads to be Paved

0 2.5 5 7.5 10 Miles

