



BALDWIN COUNTY COMMISSION

PLANNING AND ZONING DEPARTMENT

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Repairs/Alterations of Single Family Dwelling

Land Use Certificate

Application Submittal Checklist

- _____ **Baldwin County Land Use Certificate Application**
- _____ Application Fee (*see current fee schedule*)
- _____ Agent Authorization Form (*if person other than property owner is applying*)
- _____ Plot Plan or Survey – drawn to scale, indicating any existing structures (*with dimensions*) and the setbacks from property lines.
- _____ Itemized list of repairs and estimated cost.
- _____ Erosion Control Plan (*if applicable*)
- _____ Sewer or Septic Tanks – For *Sewer Service* a release from the Sewer Utility Provider (*if applicable*); for *Septic Tanks* a release from Baldwin County Health Department is required (*if applicable*).
- _____ Water – A release from the Water Utility Provider is required; if a well is proposed, nothing is required (*if applicable*).
- _____ If new access to the dwelling is proposed, an Access (Culvert) Permit is required from the Baldwin County Highway Department or the Alabama Department of Transportation, whichever is applicable
- _____ Any other information deemed necessary to complete review