



# BALDWIN COUNTY COMMISSION

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## PLANNING AND ZONING DEPARTMENT

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### Accessory Structure Land Use Certificate Application Submittal Checklist

- \_\_\_\_\_ **Baldwin County Land Use Certificate Application**
- \_\_\_\_\_ Application Fee (*see current fee schedule*)
- \_\_\_\_\_ Agent Authorization Form (*if person other than property owner is applying*)
- \_\_\_\_\_ Plot Plan or Survey – drawn to scale, indicating any existing structures (*with dimensions*), the proposed structure (*with dimensions*) and the setbacks from property lines.
- \_\_\_\_\_ Three (3) Complete Sets of Construction Plans drawn to scale
- \_\_\_\_\_ Erosion Control Plan (*if applicable*)
- \_\_\_\_\_ Access (Culvert) Permit is only required if no other structure is located on the property or if new access is proposed.
- \_\_\_\_\_ Any other information deemed necessary to complete review.