### **Local Hazard Mitigation Planning**

# The Baldwin County Hazard Mitigation Planning Committee

The purpose of the local Hazard Mitigation Planning Committee (HMPC) is to provide input regarding mitigation issues, help to determine local guidelines and priorities concerning mitigation funding and actively participate in hazard mitigation planning process.

# **Meeting Schedule**

The meeting schedule will vary, depending on what mitigation issues and activities arise or are taking place within the county. Annual meetings will be held in order to keep all stakeholders current on mitigation issues, activities, and potential projects; and to aid in maintaining productive collaboration between jurisdictions.

#### **HMPC Team Members**

Core Planning Group (1 representative per jurisdiction)

- Local Community Planners
- EM Coordinators
- GIS Specialists
- Elected/Executive Officials
- Floodplain
  Managers/Administrators
- Board of Education

- Emergency Managers
- Public Works/Utilities
- Engineering Staff
- Local Emergency Planning Committee (LEPC) Members
- State and Federal Partners

#### Jurisdiction Assessment Team

The Jurisdiction Assessment Team (JAT) would be comprised of a wider range of representatives within each jurisdiction who would collaborate to assess and organize mitigation planning ideas, projects, and needs for their respective jurisdiction. These JATs should facilitate local planning and provide information and feedback for the jurisdiction's Core Planning Group member.

## **Roles and Responsibilities**

- Meet to discuss Hazard Mitigation Grant Program (HMGP) funding opportunities
  - Discuss potential projects / project types
    - \*must be included in the currently approved Local Hazard Mitigation Plan\*

- Discuss local guidelines and strategies
- Advise EMA Director of the most feasible and beneficial mitigation projects
- Assist in establishing prioritization of funding (for Letter of Intent [LOI] based on project types, locations, and cost-benefit analysis information
- Participate in the Local Hazard Mitigation Plan revision
  - Attend HMPC meetings
  - o Provide input about community vulnerabilities, risks, and hazards
  - HMPC members should collaborate with "sub-teams" within their jurisdictions to determine mitigation needs, goals, and strategies
    - Utilize the "whole community" approach to engage community stakeholders and leaders in order to gather information about the mitigation needs within jurisdictions
- Attend and Patricipate in Scheduled HMPC meetings, of which there should be no less than one per year scheduled and attended by its members.

Please see the FEMA Local Mitigation Planning Handbook for more information: <a href="https://www.fema.gov/media-library-data/20130726-1910-25045-9160/fema">https://www.fema.gov/media-library-data/20130726-1910-25045-9160/fema</a> local mitigation handbook.pdf