

**BALDWIN COUNTY  
HAZARD MITIGATION PLANNING COMMITTEE MEETING  
MINUTES  
MAY 20, 2021  
BALDWIN COUNTY EMERGENCY OPERATIONS CENTER – UPSTAIRS TRAINING  
ROOM AND VIRTUAL, Via WebEx**

**ATTENDANCE**

Members/Guests present): Brandan Franklin (City of Gulf Shores / HMPC Chair), Danon Smith (BCEMA/HMPC Secretary), Anthony Sampson (BCBOE), Adam Roberson and Nicole Woerner (City of Orange Beach), Sam Williams and James Wallace (Riviera Utilities).

Virtual – WebEx: Karen Giordano (BCEMA), Michelle Pennington (BCEMA), Erik Cortinas (City of Fairhope), Mark Bohlin (Perdido Bay Water), Jenni Kilpatrick (ADPH), Logan Eberly (City of Foley), DJ Hart (BCC Planning & Zoning), Janie Joiner (BCC Building Dept.).

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Brandan Franklin called the meeting to order at 09:08am

**OPENING COMMENTS**

Brandan Franklin called the meeting to order and gave opening remarks.

**OLD BUSINESS**

Brandan Franklin asked that the minutes from the April 15<sup>th</sup> meeting be approved. It was noted that these minutes had corrections made prior to approval.

Motion by Anthony Sampson, seconded by Sam Williams.

Ayes: 15

No: 0

Abstain:0

*Motion Passed*

Brandan Franklin asked Danon Smith to give an update on the progress of the 2021 Hazard Mitigation Plan. Danon reported that she had spoken with Lisa Costaldo (AEMA). Lisa reported that FEMA had advised her that they were almost finished with the initial review of the Plan Draft,

which is the lengthiest part of the plan review and approval process. After approval, the process is as follows:

- Once the initial review is completed, FEMA will issue an Approved Pending Adoption (APA) letter. Danon will let all Jurisdictions know and municipalities will present the APA letter to town/city councils for approval and execution of a resolution adopting the plan. The date of the first executed resolution shall be the effective date of the plan.
- Danon will simultaneously prepare an agenda item for the Baldwin County Commission to adopt the plan via resolution, while simultaneously receiving completed municipal resolutions and submitting them to FEMA; and will also send the Commission's resolution once completed.
- Upon submittal of all resolutions, FEMA will issue a Final Approval letter. Danon will share this letter once it is received, as well as place the final approval letter and final approval plan on the mitigation webpage.

Danon stated that she would also email a copy of this summary of the approval process to each committee member so that everyone will have a better understanding of the process.

Brandon asked for an update of progress of the DR-4563 HMPG Grants and asked if everyone had gotten their LOI's submitted. Danon stated that each jurisdiction/municipality had submitted their LOI's. Danon advised that everyone should have received emails that their respective applications had been received, and if not, she advised to let her know and she would reach out to the AEMA to seek status.

Mark Bohlin, with Perdido Bay Water, asked about the status of his application and Danon answered his questions concerning his application.

Danon advised members that the State deadline for HMGP Grant application is July 20<sup>th</sup> and the local deadline is June 20<sup>th</sup> in order to have everything turned in to the State by the July 20<sup>th</sup> deadline.

Danon, as well as Brandon, encouraged all present to reach out and seek help with their claims if they need assistance, and to go to the Hazard Mitigation Link for information, as well as reaching out to Danon and other administrative officials for assistance with claims, especially those seeking elevation of homes and/or property.

The link to the EMA Mitigation web page, which is part of the Baldwin County EMA page of the Baldwin County Commission Website, is: <https://www.baldwincountyal.gov/departments/EMA/ema-hazard-mitigation>.

Danon also reported that she had recently included a "Mitigation Overview Video" on the Website to assist people in the process of Mitigation, which includes much information for individuals and government officials seeking Hazard Mitigation Grant Funding. Danon asked if anyone had suggestions of content to add to the video to let her know.

## **NEW BUSINESS**

As an Addendum to the May Agenda, discussion was held about the replacement of HMPC Executive Committee Member Landon K. Smith. It was decided that members will email HMPC Secretary Danon Smith by 5/31/2021 nominations for a replacement of his vacated seat. Danon

will compile a nominations list and place on the EMA Mitigation Website for HMPC members to view and consider. Voting will take place at the June HMPC meeting.

Further discussion was held on the importance of accurate and updated contact information of all HMPC Members. It was agreed that this was a constant process and needed to be given consideration and attention by all members as well as the jurisdictions/municipalities they represent.

Danon advised that the 2022 HMPC meeting schedule will remain on the 3<sup>rd</sup> Thursday of every month. Danon will continue to email notifications of upcoming meetings.

It was agreed that the next HMPC meeting will take place on June 10<sup>th</sup> due to the Hurricane Conference taking place on the regular scheduled meeting date and most HMPC members being in attendance of this conference. The meeting will take place at 9am at the Baldwin County EMA in the Upstairs Training Room and be offered virtually via WebEx as well.


## **ADJOURNMENT**

Motion: Sam Williams  
Second: Anthony Sampson  
Ayes: 14  
No: 0  
Abstain: 0

*Motion Passed.*

Meeting Adjourned at 9:37 am.

Minutes for this meeting approved during the June 10<sup>th</sup> meeting of the Baldwin County Hazard Mitigation Planning Committee.



Brandan Franklin, Chairperson Baldwin County HMPC

12/16/21  
Date